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## COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Mary Catherine Cromley

Employing Office/Committee: Isakson

Private Sponsor(s) (List all): Savannah River Site Community Reuse Organization

Travel Date(s): April 19-21, 2017

Description/Title of Attached Forms: RE-2 Form; PSTCF (final version)

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission  
must be amended with the Office of Public Records in SH-232.

6/26/2017  
(Date)

Mary Catherine Cromley  
(Signature of Traveler)



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Savannah River Site Community Reuse Organization
2. Description of the trip: Workshop and Community Forum to include tours of the Salt Waste Processing Facility at SRS, and the Cyber Institute of Augusta University. More details included in attached agenda.
3. Dates of travel: April 19 through April 21, 2017
4. Place of travel: Aiken and North Augusta in South Carolina, and Augusta in Georgia
5. Name and title of Senate invitees: Please see the attached list.
6. I *certify* that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR -
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND -
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND -
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The SRS Community Reuse Organization will facilitate and host the trip and workshop.

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13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The SRS Community Reuse Organization mission is to facilitate economic development opportunities

associated with SRS technology, capabilities and missions. This trip provides opportunity for

Congressional staffers to tour the SRS facilities and hear about related community initiatives.

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14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The SRSCRO has held similar events in 2011, 2012, 2013, 2014, and 2015 with several Senate staffers

in attendance, both local and from Washington, DC offices. Also, staffers from the GA and SC House of

Representatives' office and some House Committee members have attended these workshops.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

SRSCRO has the Nuclear Workforce Initiative (NWI) program to promote and expand nuclear workforce capabilities by facilitating integrated partnerships between nuclear employees and education and training entities that foster regional education attainment, economic growth, and job opportunities.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$100	\$188	\$142.50	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This event is arranged specifically with regard to Congressional participation.

18. Reason for selecting the location of the event or trip

Location near Department of Energy's Savannah River Site.

19. Name and location of hotel or other lodging facility:

The Carriage House Inn, Aiken, SC

20. Reason(s) for selecting hotel or other lodging facility:

Centralized location to all events.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

SRSCRO has negotiated lodging at the maximum per diem rate of \$94 for the Aiken area. The local per diem meal rate is \$59 per day, with \$44.25 allowed for first and last day of travel. The anticipated meal expenses will meet the maximum Government rate for this region.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Only reimbursement for mileage to and from Georgia office.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

No entertainment.

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.)

Signature of Travel Sponsor: 

Name and Title: Richard V. McLeod, President/CEO

Name of Organization: SRS Community Reuse Organization

Address: PO Box 696, Aiken, SC 29802

Telephone Number: 803-508-7402

Fax Number: 803-593-4296

E-mail Address: rick.mcleod@srsro.org

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# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Savannah River Site Community Reuse Organization

Travel date(s): April 19-21

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$0	\$210.56	\$124.05	
<input type="checkbox"/> Actual Amount				

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Please see attached agenda.

6/27/2017  
(Date)

Mary Catherine Crowley  
(Printed name of traveler)

Mary Catherine Crowley  
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/27/2017  
(Date)

[Signature]  
(Signature of Supervising Senator/Officer)

## **Congressional Staffer Workshop April 2017**

### **-AGENDA-**

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#### **DAY 1 – Arrival – April 19, 2017**

- 6:30 PM                      **Ms. Cromley expected to arrive in Augusta, GA**
- 6:30 PM – 8:30 PM        **Welcome Reception & Workshop Introduction** (Dinner Included. Attendees include SRSCRO employees, Board of Directors, and invited guests that participate or collaborate in the programs of the SRSCRO.)
- 8:30 PM - 9:00 PM Travel to Aiken, SC
  - Day 1 Concludes at 9:00 PM
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#### **DAY 2– Full Day – April 20, 2017**

- 8:00 AM – 8:30 AM        **Site Badging and Onsite Travel**
- 8:30 AM – 11:30 PM      **Site Tour**
- Salt Waste Processing Facility (SWPF)
- During the morning tour of Salt Waste Processing Facility, the staff will see the complete construction of the SWPF, which was completed in April – eight months ahead of schedule and \$60 million under budget. The SWPF will significantly accelerate the ability to treat the remaining radioactive tank waste at the site. With the commissioning phase underway, the facility is on track to operate in 2018 and this is an opportunity for staff to see the internal workings of the facility before “hot” operations begin.
- 11:30 PM – 12:30 PM      **Travel Time to Augusta**
- 12:30 PM – 3:30 PM        **Site Tour/Discussion with Working Lunch**
- Augusta University

During the afternoon tour and discussion, the staff will see and hear about the Augusta University's Cyber Institute. The Cyber Institute will play a significant role in cybersecurity at a national level. Geographically situated at the center of key federal and infrastructure assets, such as the National Security Agency- GA (NSA), Army Cyber Command (ARCYBER), Cyber Center of Excellence (Cyber CoE), Army Cyber Institute (ACI), Savannah River Site National Laboratory (DOE), and Vogtle Nuclear Electric Generating Plant, Augusta University is ideally positioned for cybersecurity outreach, education, research, and workforce development. A portion of Augusta University's Riverfront Campus will become the Georgia Cyber Innovation and Training Center, home to a new statewide effort to develop the workforce and infrastructure needed to protect our nation from cyber-threats.

- 3:30 PM – 4:30 PM        **Travel Time to Aiken and Hotel Recharge**
- 4:30 PM – 7:30 PM        **Networking Reception & Workshop Recap** (Dinner Included. Attendees include SRSCRO employees, and Board of Directors.)

Day 2 Concludes

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### **DAY 3 – Half Day – April 21, 2017**

**8:00 AM – 2:00 PM**

#### **Community Issues Discussion (Lunch Included)**

- **Advanced Manufacturing Collaborative**

The collaborative is a proposed 70,000 square foot space that will include chemistry labs, engineering fabrication labs, high bay and industrial work space, and staff offices. The AMC will combine Savannah River National Laboratory's (SRNL) nuclear know-how with the latest industry advances in process intensification and smart manufacturing and engage other enabling technologies such as advanced robotics, virtual reality and cyber security, to aggressively and creatively address DOE's nuclear material processing and legacy cleanup challenges. This innovative public/private approach will allow the DOE and SRNL to expand capabilities through private financing and collaboration on scientific and technological innovation. Aiken Advanced Manufacturing Partnership (AAMP) was selected in March 2016 to develop a proposal to create space for the collaborative on the University of South Carolina (USC)-Aiken campus. AAMP will provide and maintain the laboratory and office space, and SRNS will enter into a subsequent lease agreement for use of the facility.

#### **Other Potential Discussion Topics**

##### **SRS Economic Impact Study**

- **Regional Workforce Issues**
- **Future SRS Contracts and Re-bids**
- **SRS Budget Concerns**
- **HLW Definition Clarification**
- **Receipt of Foreign Nuclear Materials**

**2:00 PM – 2:15 PM**

#### **Congressional Staffer Comments & Workshop Feedback**

- **Day 3 Concludes**

**Departure Information:** We expect staff to depart Columbia, SC on April 21 between 4:30 – 7:00 PM to DC. Approximate drop-off time from workshop activities is approximately 3:30 PM.

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