Employee Post-Travel Disclosure of Travel Expenses

RECEIVED
Date/Time Stamp
SECRETARY OF THE SENATE
PUBLIC RECORDS
17 JUL 31 PM 12:30

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☑ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☑ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): 02 July 2017 to 08 July 2017

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	$1,797.90 See additional chart for details	$2,939.90 See additional chart for details	$399.88 See additional chart for details	$189.42 See additional chart for details

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	N/A	N/A	N/A	N/A

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary.

31 July 2017 — Adam Farris — [signature]
(Date) — *(Printed name of traveler)* — *(Signature of traveler)*

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

7.31.17 — [signature]
(Date) — *(Signature of Supervising Senator/Officer)*

(Revised 1/3/11) **Form RE-2**

0000000004666

Itinerary

Sunday, July 2nd

Participants Travel to Berlin, Germany

5:00 PM	**Depart Washington Reagan – DL 3694**
6:28PM	**Arrive New York JFK**
8:37 PM	**Depart New York JFK -DL 422**

Monday, July 3rd

11:00 AM	**Arrive Berlin TXL**
2:00 PM	**Check-in Eurostars Berlin Hotel** Location: Friedrichstraße 99, 10117 Berlin, Germany
2:15 PM	***Depart Hotel, walk to U.S. Embassy to Check in with Security (15 min, 0.8 miles)***
3:00-4:00PM	**Briefing with U.S. Embassy to Germany Charge d'Affaires, Kent Logsdon** Focus: U.S. – German diplomatic and trade Relations from the U.S. perspective; U.S. perspective on the forthcoming election and relations with Turkey and Russia; The proposed creation of a Finance Minister for Europe; Migration and German integration policies Location: Pariser Platz 2, 10117 Berlin, Germany
4:00-4:15PM	***Walk to the Bundestag (10 min, 0.4 miles)***
4:15-6:45PM	**Briefing at the Bundestag with MP Fritz Felgentreu, Member of the German Bundestag, deputy defense policy spokesman of the SPD in the German parliament** Focus: *Overview of the German Political system, specifically the legislative process; Compare and Contrast of U.S. and German Legislatures and processes; Discussion on the US-German Relationship from the point of view of legislative aides* Location: Platz der Republik 1, 11011 Berlin, Germany
6:45 – 7:30 PM	***Walk to dinner location (11 min, 0.5 miles)***
	7:30-9:30PM **Working Dinner with Diana Villiers Negroponte, JD, PhD,** Focus: *Discussion on the History of U.S.-European Relations since WWII and how this effects our current diplomatic and trade relations today* Location: Gaffel Haus Berlin, Dorotheenstraße 65, 10117 Berlin
	Walk to hotel (5 min, 0.2 miles)

0000000004889

Wilson Center

TUESDAY, JULY 4TH

8:00 -9:30 AM **BREAKFAST WITH DR. TOBIAS BUNDE**
FOCUS: *DISCUSSION ON FOREIGN AND SECURITY POLICIES OF WESTERN DEMOCRACIES, PARTICULARLY ISSUES RELATED TO NATO SECURITY ISSUES*
LOCATION: EUROSTARS HOTEL, FRIEDRICHSTRAßE 99, 10117 BERLIN, GERMANY

9:30 – 10:30 AM ***TIME TO FINISH PACKING AND WALK TO ATLANTIK-BRÜCKE (7 MIN, 0.4 MILES)***

10:30 AM – 3:30 PM **ATLANTIK-BRÜCKE, BERLIN THINK TANK**
LOCATION: MAGNUS-HAUS, AM KUPFERGRABEN 7, 10117 BERLIN-MITTE

- 10:30AM -12:00PM: *BRIEFING ON MIGRATION ISSUES IN GERMANY AND THE EU OF BOTH EXTRA-COMMUNITARY REFUGEES AND INTER-COMMUNITARY IMMIGRANTS. WHAT IS IN STORE FOR REFUGEES THAT CONTINUE TO FLOCK TO GERMANY AND OTHER EU MEMBER STATES?*
- 12:00- 2:00PM: *BRIEFING ON THE CURRENT DOMESTIC POLITICAL LANDSCAPE IN GERMANY AND HOW THIS MAY AFFECT THE UPCOMING ELECTIONS. WHAT ARE THE MOST IMPORTANT ISSUES TO THE GERMAN PEOPLE? HOW WILL THE ELECTION RESULTS AFFECT US-GERMAN RELATIONS?*
- 2:00- 3:30PM: *BRIEFING ON THE GERMAN ECONOMIC MODEL AND WHAT WE CAN LEARN FROM BEST PRACTICES IN GERMAN LABOR PRACTICES, APPRENTICESHIP PROGRAMS, AND TRADE POLICIES*

3:30 PM **DEPART FOR AIRPORT VIA PASSENGER VAN**

6:00 PM **EASYJET FLIGHT 4266 FROM BERLIN SXF TO PARIS ORY**

7:55 PM **ARRIVE IN PARIS**

9:00 PM **CHECK INTO NEW HOTEL ROBLIN**
LOCATION: 6 RUE CHAUVEAU LAGARDE, 75008 PARIS

WEDNESDAY, JULY 5TH

8:00 AM ***WALK FROM HOTEL TO THE U.S. EMBASSY (11 MIN, 0.5 MILES)***

9:00-11:00 AM **BRIEFING AT UNITED STATES EMBASSY TO FRANCE**
FOCUS: *OVERVIEW OF FRANCO – U.S. DIPLOMATIC AND TRADE RELATIONS FROM THE POLITICAL AND ECONOMIC TEAMS OF THE U.S. EMBASSY; WHAT TO EXPECT FROM THE NEW ADMINISTRATION UNDER PRESIDENT MACRON*
BRIEFING BY: RICHARD HOLTZAPPLE, POLITICAL MINISTER- COUNSELOR; STEVEN ALLEY, MINISTER-COUNSELOR FOR U.S. COMMERCIAL SERVICES; REBECCA NEFF, ECONOMICS COUNSELOR; KEVIN OPSTRUP; POLITICAL OFFICER IN CHARGE OF INTERNAL POLITICS; BENJAMIN CANAVAN, POLITICAL OFFICER IN CHARGE OF POLITICAL-MILITARY AFFAIRS AND FRENCH RELATIONS WITH RUSSIA

LOCATION: 2 AVENUE GABRIEL, 75008

11:00 – 11:30 AM ***TRAVEL BY PASSENGER VAN TO FRENCH FOREIGN MINISTRY (10 MIN, 1.1 MILES)***

11:30-1:00PM **BRIEFING AT FRENCH FOREIGN MINISTRY**
FOCUS: *BRIEFING WITH M. ARNAUD MENTRE, DEPUTY DIRECTOR OF NORTH AMERICAN AFFAIRS, ON HOW THE FRENCH REPUBLIC SETS FOREIGN POLICY STRATEGY AND OBJECTIVES AROUND THE WORLD; DISCUSSION ON U.S. - FRENCH DIPLOMATIC RELATIONS FROM THE FRENCH PERSPECTIVE*
LOCATION: QUAY D'ORSAY, 75007

1:00 – 1:30 PM ***TRAVEL BY BUS TO LUNCH LOCATION (12 MIN, 1.6 MILES)***

1:30-4:00 PM **WORKING LUNCH WITH SECRETARY GENERAL OF THE INTERNATIONAL CHAMBER OF COMMERCE, AMBASSADOR JOHN DANILOVICH**
FOCUS: NEW *BUSINESS OPPORTUNITIES IN FRANCE UNDER THE NEW ADMINISTRATION OF PRESIDENT EMMANUEL MACRON? DISCUSSION ON US TRADE POLICIES IN FRANCE AND MORE BROADLY WITH THE EUROPEAN UNION*
SPEAKERS: ECONOMIC ADVISOR, ERIC CHANEY OF THE MONTAIGNE INSTITUTE; JULIAN KASSUM, ICC DIRECTOR OF GLOBAL DEVELOPMENT; NICOLLE GRAUGNARD, SENIOR MANAGER OF THE ICC COMMISSION ON TRADE AND INVESTMENT, CATHERINE FOSTER, CHIEF OF STAFF TO AMBASSADOR JOHN DANILOVICH
LOCATION: 33 AVENUE DU PRESIDENT WILSON, 75116 PARIS

4:00-7:30 PM **FREE TIME**

7:30-9:30PM **WORKING DINNER WITH JOSEF KONVITZ, PHD**
FOCUS: *THE URBAN RESPONSE TO POPULISM: LE GRAND PARIS AND MASSIVE INFRASTRUCTURE INVESTMENT; WHY REGULATION IS A PROBLEM IN TRANS-ATLANTIC RELATIONS; REDEFINING COLLECTIVE SECURITY: CROSS-BORDER RISKS AND THE LIMITS OF SOVEREIGNTY.*
LOCATION: LE PHARAMOND, 24 RUE DE LA GRANDE TRUANDERIE, 75001

0000000046591

THURSDAY, JULY 6TH

6:45 AM ***DEPART HOTEL ON BUS (13 MIN, 2.2 MILES)***

8:25 AM **DEPART PARIS NORD ON THALYS TRAIN**
TRAVEL TIME 1H22

9:47 AM **ARRIVE BRUSSELS MIDI**
TAKE PASSENGER VAN TO U.S. MISSION (11 MIN, 2.7 MILES)

10:30-12:00 PM **BRIEFING AT THE U.S. MISSION TO THE EUROPEAN UNION**
FOCUS: *BRIEFING ON THE TRANSATLANTIC RELATIONSHIP FROM THE U.S. PERSPECTIVE; OVERVIEW OF THE EUROPEAN INSTITUTIONS AND EU-US TRADE ISSUES, INCLUDING TTIP AND DATA PRIVACY ISSUES*

	LOCATION: ZINNERSTRAAT - 13 - RUE ZINNER, B-1000 BRUSSELS
12:00-12:45PM	**LUNCH BREAK IN USEU CAFETERIA OR NEARBY CAFÉ WITH CHRISTOPHER DOSTAL FROM U.S. MISSION TO THE EU** FOCUS: *OPPORTUNITY FOR INFORMAL CONVERSATION ON COUNTERTERRORISM MEASURES AT THE EU LEVEL*
12:45 – 1:15 PM	***WALK TO EUROPEAN COUNCIL (20 MIN, 0.8 MILES)***
1:15 -3:00PM	**BRIEFING: THE FUTURE OF THE EUROPEAN INSTITUTIONS WITH MR. ANDRE GILLISSEN, DEPUTY HEAD OF CABINET TO PRESIDENT TUSK** FOCUS: *WHAT TO EXPECT FROM BREXIT NEGOTIATIONS; THE POSSIBILITY OF A MULTISPEED EUROPE; THE FUTURE OF THE EU ENLARGEMENT POLICY; WILL THERE BE A REFORM OF EUROPEAN INSTITUTIONS?* LOCATION: EUROPEAN COUNCIL, EUROPA BUILDING, RUE DE LA LOI 155, 1000 BRUXELLESEX
3:00- 3:15PM	***WALK TO EEAS (4 MIN, 0.2 MILES)***
3:15-5:00PM	**EXTERNAL ACTION SERVICE, U.S. DIVISION** FOCUS: *DISCUSSION ON THE TRANSATLANTIC RELATIONSHIP FROM THE EU PERSPECTIVE; OVERVIEW OF EUROPEAN UNION DIPLOMATIC OBJECTIVES IN NORTH AMERICA; BRIEFING ON EU TRADE PRIORITIES AND PROCESSES FOR TRADE DEALS* SPEAKERS: MR RICHARD TIBBELS, HEAD OF US CANADA DIVISION – EUROPEAN EXTERNAL ACTION SERVICE AND MR HIDDO HOUBEN, HEAD OF US CANADA UNIT, DIRECTORATE-GENERAL TRADE – EUROPEAN COMMISSION LOCATION: ROND-POINT ROBERT SCHUMAN 9A, 1000 BRUXELLES, BELGIUM
	WALK TO HOTEL (7 MIN, 0.3 MILES)
5:00-6:00 PM	**CHECK INTO MARTIN'S BRUSSELS EU HOTEL** LOCATION: BOULEVARD CHARLEMAGNE 80, 1000 BRUXELLES
6:00-6:30 PM	***TRAVEL BY PASSENGER VAN TO CROWELL AND MORING (8 MIN, 1.8 MILES)***
6:30 – 9:30 PM	**RECEPTION AND BRIEFING WITH CROWELL AND MORING** FOCUS: *DISCUSSION ON REPRESENTING AMERICAN BUSINESS INTERESTS IN BRUSSELS; SPECIFIC TALKS ON ANTITRUST ISSUES, INTERNATIONAL TRADE LAW IN PRACTICE, AND REGULATORY PRACTICES FOR TRANSNATIONAL COMPANIES* LOCATION: RUE JOSEPH STEVENS 7, 1000 BRUXELLES
	TRAVEL BY PASSENGER VAN FROM WARANDE TO HOTEL (3 MIN, 0.9 MILES)

0000000004892

Wilson Center

FRIDAY, JULY 7TH

8:30 AM	***DEPART HOTEL – WALK TO EUROPEAN PARLIAMENT (16 MIN, 0.7 MILES)***
9:00- 12:00PM	**OVERVIEW OF EUROPEAN LEGISLATION** FOCUS: *OVERVIEW ON THE ROLE OF THE EUROPEAN PARLIAMENT WITHIN THE EUROPEAN INSTITUTIONS; BRIEFING ON THE EUROPEAN LEGISLATIVE PROCESS: REGULATIONS, DIRECTIVES, AND OTHER ACTS; APPLICATION OF EU LAW THROUGHOUT MEMBER STATES; VISIT TO THE EUROPEAN PARLIAMENT PLENARY CHAMBER AND DISCUSSION ON THE WORKINGS OF A TRANSNATIONAL PARLIAMENT* LOCATION: RUE WIERTZ 60, 1047 BRUXELLES
12:00-12:30PM	***TRAVEL BY PASSENGER VAN TO NATO (20 MIN, 5.5 MILES)***
12:30-2:00PM	**WORKING LUNCH WITH U.S. MISSION TO NATO** FOCUS: *DISCUSSION ON THE TRANSATLANTIC SECURITY RELATIONSHIP*, THE *U.S. - NATO RELATIONSHIP*; *THE FUTURE OF NATO FROM THE U.S. PERSPECTIVE* LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL SPEAKERS: USNATO POLITICAL ADVISOR, TAMIR WASER; USNATO ACTING DEFENSE ADVISOR, COL. DIRK DRIGGERS; USNATO PUBLIC AFFAIRS ADVISOR, JACK HILLMEYER
2:15-3:15 PM	**BRIEFING WITH NATO ALLIED DELEGATIONS & PARTNER DELEGATIONS** FOCUS: *NATO'S PROJECTING STABILITY CONCEPT, INCLUDING PARTNERSHIPS* LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL SPEAKERS: NATO DASG PASP JAMES APPATHURAI; TURKEY DEPUTY PERMREP GULIN DINC; PORTUGAL DEPUTY PERMREP ANA PAULA MOREIRA; SWEDISH DHM ANDREAS TUVESSON
3:00- 5:00 PM	**BRIEFING WITH NATO ALLIED DELEGATIONS & PARTNER DELEGATIONS** FOCUS: *NATO'S DEFENSE AND DETERRENCE EFFORTS, INCLUDING NATO-EU COOPERATION* LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL SPEAKERS: POLAND DEPUTY PERMREP MICHAL POLAKOW; UK DEFENSE ADVISOR CHRIS KEAY
	TRAVEL BY BUS BACK TO BACK TO HOTEL (15 MIN, 3.5 MILES)
5:00- 7:15 PM	**FREE TIME**
7:15 – 9:45 PM	**OPTIONAL WORKING DINNER: TRIP REFLECTIONS WITH DIANA NEGROPONTE** FOCUS: *GROUP DISCUSSION ON THE FUTURE OF EUROPE; FOLLOW-UP ON ANY REMAINING QUESTIONS OR COMMENTS FROM ANY OF THE TRIP BRIEFINGS* LOCATION: LE MARMITON, GALERIE DE LA REINE 38 (RUE DES BOUCHERS 43A) 1000 BRUSSELS

0000000046 93

Wilson Center

SATURDAY, JULY 8TH

8:00 AM	***DEPART HOTEL*** ***TRAVEL VIA PASSENGER VAN TO AIRPORT (15 MIN, 7.8 MILES)***
11:00 AM	**DEPART BRUSSELS – DELTA FLIGHT DL 043**
1:18 PM	**ARRIVE JFK**
3:00 PM	**DEPART JFK- DELTA FLIGHT DL 4027**
4:29PM	**ARRIVE DCA**

0000000004634

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other expenses
Final Costs				
Berlin, Germany	$1,797.90 total per person: $1,608.17 for airfare in coach from Washington, DC to Berlin and from Brussels to Washington, DC; $77.36 per person one-way coach airfare from Berlin to Paris; $111.79 per person one-way coach trainfare from Paris to Brussels	$200 per person total for 1 night	$71.33 total (2 days)	$15.28 per person for round trip airport transfer
Paris, France		$652 per person total for 2 nights ($326 per night)	$171.36 total (1.5 days)	$84.93 per person for airport transfer to city center, full day of passenger van for travel to and from meeting sites, and transfer to train station from city center
Brussels, Belgium		$290 per person total for 2 nights ($145 per night)	$157.19 total (2 days)	$89.21 per person for train station transfer, airport transfer, and for 2 days of passenger van for travel to and from meeting sites

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in **SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Adam Farris

Employing Office/Committee: Sen. James Lankford

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): July 2- July 8, 2017

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Berlin, Germany; Paris, France; Brussels, Belgium

Explain how this trip is specifically connected to the traveler's official or representational duties:

As I oversee and conduct all policy work related to foreign policy and homeland security, it is necessary to engage with Congress' European counterparts to discuss relevant national security issues. This trip provides an opportunity to meet with relevant European staff and organizations which will enable our office to gain a better understanding of the trans-Atlantic relationship.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

May 24, 2017
(Date)

(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, James Lankford *(Print Senator's/Officer's Name)* hereby authorize Adam Farris *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. *(signify "yes" by checking box)* ☐

5-24-2017
(Date)

(Signature of Supervising Senator/Officer)

(Revised 10/19/15)

Form RE-1

0000000046996

List of Invitees Wilson Foreign Policy Fellowship Program Trip to Europe

July 2-8, 2017

Senate

Name: Adam Farris

Title: Communications Director and Senior Advisor, Office of Senator James Lankford

Name: Molly Carpenter

Title: Senior Legislative Correspondent, Office of Senator John McCain

Name: Sarah Arkin

Title: Legislative Director, Office of Senator Bob Menendez

0000000046597

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other expenses
Good faith estimates				
Berlin, Germany	$1,608.17 for airfare in coach from Washington, DC to Berlin and from Brussels to Washington, DC; $75 per person one-way coach airfare from Berlin to Paris; $75 per person one-way coach trainfare from Paris to Brussels	$200 per person total for 1 night	$97 or less per day ($194 total for 2 days) as stipulated by Department of State recommendations	$20 per person for round trip airport transfer
Paris, France		$652 per person total for 2 nights ($326 per night)	$138 or less per day ($138 total for 1 day) as stipulated by Department of State recommendations	$95 per person for airport transfer to city center, full day of passenger van for travel to and from meeting sites, and transfer to train station from city center
Brussels, Belgium		$290 per person total for 2 nights ($145 per night)	$127 or less per day ($254 total for two days) as stipulated by Department of State recommendations	$60 per person for train station transfer, airport transfer, and for 2 days of passenger van for travel to and from meeting sites

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

---

1. Sponsor(s) of the trip (please list all sponsors): Woodrow Wilson International Center for Scholars

2. Description of the trip: Trip for alumni of the Wilson Center Foreign Policy Fellowship Program, focusing on Europe: Challenges and Opportunities in Member States and Brussels

3. Dates of travel: July 2nd to July 8th, 2017

4. Place of travel: Berlin, Germany; Paris, France; Brussels, Belgium

5. Name and title of Senate invitees: See attached list.

6. I *certify* that the trip fits one of the following categories:

   ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal <u>and</u> do not retain or employ registered lobbyists or agents of a foreign principal <u>and</u> no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   – OR –

   ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   – AND –

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   – AND –

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The trip is wholly organized by the Wilson Center. The Carnegie Corporation of New York provides funding to the Foreign Policy Fellowship Program but played no role in selecting participants, choosing the destination or planning the itinerary.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See attached sheet.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

See attached sheet.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See attached sheet.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	See attached	See attached	See attached	See attached

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

See attached sheet.

19. Name and location of hotel or other lodging facility:

Berlin: Eurostars Berlin, Friedrichstraße 99, 10117 Berlin, Germany; Paris: Newhotel Roblin 6 Rue Chauveau Lagarde, 75008 Paris, France; Brussels: Boulevard Charlemagne 80,1000 Brussels, Belgium

20. Reason(s) for selecting hotel or other lodging facility:

All hotels were selected based on availability of rate at or under Department of State recommendations, as well having a central location that would allow us to avoid paying local transportation costs in some instances.

0000000049 01

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses are at or below maximum rates set for official Federal Government Travel by the Department of State.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will be traveling from Washington to Berlin by air in coach, from Berlin to Paris by air in coach, from Paris to Brussels by train in coach, from Brussels to Washington by air in coach.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: _____

Name and Title: Aaron Jones, Director of Congressional Relations

Name of Organization: Woodrow Wilson International Center for Scholars

Address: 1300 Pennsylvania Ave, NW, Washington DC 20004

Telephone Number: 202-691-4140

Fax Number: _____

E-mail Address: aaron.jones@wilsoncenter.org

0000000049002

Wilson Center

Woodrow Wilson International Center for Scholars
Foreign Policy Fellowship Program
Europe 2017

July 2nd- 8th, 2017

SUNDAY, JULY 2ND

PARTICIPANTS TRAVEL TO BERLIN, GERMANY

5:00 PM	**DEPART WASHINGTON REAGAN – DL 3694**
6:28PM	**ARRIVE NEW YORK JFK**
8:37 PM	**DEPART NEW YORK JFK -DL 422**

MONDAY, JULY 3RD

11:00 AM	**ARRIVE BERLIN TXL**
2:00 PM	**CHECK-IN EUROSTARS BERLIN HOTEL** LOCATION: FRIEDRICHSTRAßE 99, 10117 BERLIN, GERMANY
3:00-5:00PM	**BRIEFING AT THE BUNDESTAG WITH CHIEF OF STAFF TO NIELS ANNEN, MEMBER OF THE GERMAN BUNDESTAG. SPOKESMAN OF FOREIGN AFFAIRS FOR THE SPD** FOCUS: COMPARE AND CONTRAST OF U.S. AND GERMAN LEGISLATURES LOCATION: PLATZ DER REPUBLIK 1, 11011 BERLIN, GERMANY
6:00-8:00PM	**WORKING DINNER WITH, JAN TECHAU, DIRECTOR OF THE AMERICAN ACADEMY IN BERLIN** FOCUS: HISTORY OF U.S.-GERMAN RELATIONS LOCATION: TBD

TUESDAY, JULY 4TH

Focus: Germany

8:00 -9:00 AM	**BREAKFAST WITH AMBASSADOR WOLFGANG ISCHINGER** FOCUS: US- GERMAN RELATIONS AND SECURITY ISSUES LOCATION: EUROSTARS HOTEL, FRIEDRICHSTRAßE 99, 10117 BERLIN, GERMANY
10:30 AM – 3:30 PM	**ATLANTIC BREUCKE, BERLIN THINK TANK** LOCATION: MAGNUS-HAUS, AM KUPFERGRABEN 7, 10117 BERLIN-MITTE

0000000004903

- 10:30AM -12:00PM: DOMESTIC POLITICAL LANDSCAPE; UPCOMING ELECTIONS WOTJ
- 12:00- 2:00PM MIGRATION ISSUES- GERMANY AND THE EU
- 2:00- 3:30PM: THE GERMAN ECONOMIC MODEL INCLUDING LABOR PRACTICES WITH REPRESENTATIVES FROM SIEMENS, BMW, AND THE FEDERATION OF GERMAN INDUSTRIES (BDI)

4:00PM **COLLECT LUGGAGE FROM HOTEL AND DEPART FOR AIRPORT**

6:00 PM **EASYJET FLIGHT 4266 FROM BERLIN SXF TO PARIS ORY**

7:55 PM **ARRIVE IN PARIS**

9:00 PM **CHECK INTO NEW HOTEL ROBLIN**
LOCATION: 6 RUE CHAUVEAU LAGARDE, 75008 PARIS, FRANCE

WEDNESDAY, JULY 5TH

Focus: France

09:00-11:00 AM **U.S. EMBASSY PARIS**
FOCUS: FRANCO – U.S. RELATIONS, OVERVIEW OF THE NEW ADMINISTRATION
LOCATION: 2 AVENUE GABRIEL, 75008

11:30-1:00PM **BRIEFING AT FRENCH FOREIGN MINISTRY**
FOCUS: SETTING FOREIGN POLICY STRATEGY AND OBJECTIVES AROUND THE WORLD; FRANCE- U.S. & FRANCE- EU RELATIONS
LOCATION: QUAY D'ORSAY, 75007

1:30-3:30 PM **WORKING LUNCH WITH SECRETARY GENERAL OF THE INTERNATIONAL CHAMBER OF COMMERCE, JOHN DANILOVICH**
FOCUS: BUSINESS OPPORTUNITIES IN FRANCE UNDER THE NEW ADMINISTRATION
LOCATION: TBD

4:00-6:00 PM **BRIEFING AT INTER-MINISTERIAL COMMITTEE FOR THE PREVENTION OF CRIME AND RADICALIZATION**
FOCUS: THE NEW AGE OF SECURITY THREATS, COUNTERING RADICALIZATION; INFORMATION-SHARING, BEST PRACTICES
LOCATION: PLACE BEAUVAU, 9 RUE DE MIROMESNIL,75008

6:00-7:00PM **AT LIBERTY**

7:30-9:30PM **WORKING DINNER WITH COUNTERTERRORISM EXPERT**
LOCATION: TBD

0000000004964

THURSDAY, JULY 6TH

Focus: European Union

7:55 AM	**DEPART PARIS NORD ON THALYS TRAIN** TRAVEL TIME 1H22
9:17 AM	**ARRIVE BRUSSELS MIDI**
10:00-12:00 PM	**BRIEFING AT THE U.S. MISSION TO THE EUROPEAN UNION** FOCUS: THE TRANSATLANTIC RELATIONSHIP FROM THE U.S. PERSPECTIVE, OVERVIEW OF THE EU INCLUDING TRADE, TTIP, AND PRIVACY LOCATION: ZINNERSTRAAT - 13 - RUE ZINNER, B-1000 BRUSSELS
12:00-12:30PM	**LUNCH BREAK**
1:00 -2:30PM	**BRIEFING: THE FUTURE OF THE EUROPEAN INSTITUTIONS** FOCUS: BREXIT, MULTISPEED EUROPE, EU ENLARGEMENT POLICY, REFORM OF EUROPEAN INSTITUTIONS LOCATION: TBD
2:30-3:30PM	**DROP OFF LUGGAGE AT HOTEL MARTINS EU** LOCATION: BOULEVARD CHARLEMAGNE 80, 1000 BRUXELLES
3:30-5:00PM	**EXTERNAL ACTION SERVICE, U.S. DIVISION** FOCUS: THE TRANSATLANTIC RELATIONSHIP FROM THE EU PERSPECTIVE; EU TRADE PRIORITIES AND PROCESSES LOCATION: RUE DE LA LOI, 1000 BRUXELLES, BELGIUM
5:30-6:00 PM	**AT LIBERTY**
6:30 – 8:00 PM	**RECEPTION AND BRIEFING WITH CROWELL AND MORING** FOCUS: ANTITRUST, INTERNATIONAL TRADE, REGULATORY PRACTICES LOCATION: RUE JOSEPH STEVENS 7, 1000 BRUXELLES

FRIDAY, JULY 7TH

Focus: European Legislation and NATO

9:00- 11:00AM	**THE SAUSAGE MACHINE OF EUROPEAN LEGISLATION** FOCUS: TOUR OF THE EUROPEAN PARLIAMENT, EUROPEAN LEGISLATIVE PROCESS; REGULATIONS, DIRECTIVES, AND OTHER ACTS, APPLICATION OF EU LAW LOCATION: RUE WIERTZ 60, 1047 BRUXELLES

0000000000049005

11:30-12:30 PM	**TOUR OF NATO HQ WITH NATO INTERNATIONAL STAFF** FOCUS: OVERVIEW OF NATO OPERATIONS LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
12:30-2:00PM	**WORKING LUNCH WITH U.S. MISSION TO NATO** FOCUS: PERSPECTIVES ON THE TRANSATLANTIC RELATIONSHIP LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
2:00- 4:00 PM	**BRIEFING WITH NATO ALLIED DELEGATIONS & PARTNER DELEGATIONS** PANEL 1: GEORGIA, AUSTRALIA, JORDAN FOCUS: NATO COOPERATION OUTSIDE EUROPE PANEL 2: SWEDEN, FINLAND, AUSTRIA FOCUS: NATO- EU SECURITY MATTERS AND COOPERATION LOCATION: NATO HQ, LÉOPOLD III LAAN 1110, 1130 BRUSSEL
4:00- 6:00 PM	**AT LIBERTY**
6:00 – 8:00 PM	**WORKING DINNER: TRIP REFLECTIONS WITH DIANA NEGROPONTE, JD, PHD** FOCUS: THE FUTURE OF EUROPE LOCATION: TBD

SATURDAY, JULY 8TH

11:00 AM	**DEPART BRUSSELS – DELTA FLIGHT DL 043**
1:18 PM	**ARRIVE JFK**
3:00 PM	**DEPART JFK- DELTA FLIGHT DL 4027**
4:29PM	**ARRIVE DCA**

0000000000450000

Woodrow Wilson International Center for Scholars
Foreign Policy Fellowship Program
Private Sponsor Travel Certification Form – Pre Trip -Additional Responses

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
The Wilson Foreign Policy Fellowship Program aims to educate Congressional staffers on foreign policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's six-week seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the policy challenges and opportunities discussed in the seminars. The focus for this trip is Europe: Challenges and Opportunities. Field visits will include meetings in Berlin on U.S. – German Relations, the German domestic political landscape, the German economic model, the German legislature, and migration issues; in Paris on Franco- U.S. relations, French foreign policy strategy, business opportunities in France under the new administration, and the fight against radicalization in the new age of terrorist threats; in Brussels on the transatlantic relationship, the future of the European institutions, EU-US trade issues, the European legislative process, and NATO: the United States, NATO allies, and partner delegations.

The Carnegie Corporation supports the Wilson Foreign Policy Fellowship Program with a grant, one of several Corporation grants aimed at educating Congressional staffers. The Carnegie Corporation shares the Wilson Center's interest in fostering bipartisanship in Congress, as well as in educating lawmakers on critical foreign policy issues.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:
The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; two staff trips to New York City focusing on homeland security, a staff trip to Colombia to focus on the FARC negotiations, and a staff trip to Ireland focusing on international cybersecurity policies. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):
The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential

0000000049507

Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at www.wilsoncenter.org.

18. Reason for selecting the location of the event or trip.

Europe was selected as the general location for the trip given the renewed interest in Europe and the many challenges EU member states are facing as well as the European Union as a whole, which could impact US relations with individual allies as well as the EU. Germany was chosen to highlight the economic might of Europe, to help participants understand the domestic political landscape in the midst of upcoming elections, and to better understand how Germany and Europe are dealing with migration issues. France was selected as a contrast to Germany, to allow participants the chance to see a different perspective on Europe. In addition, France is leading the fight against counterterrorism in Europe and has had to adapt to be able to face new emerging threats. Finally, Brussels is the home to both the EU and NATO, both important organizations with worldwide impact. Here we will visit and learn about both institutions, highlighting transatlantic relations and challenges they face in the future.