Date/Time Stamp

17 JUN 23 PM 1:02

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE **OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Anna Dietderich

Employing Office/Committee: Murkowski

Private Sponsor(s) (List all): United Nations Foundation

Travel Date(s): May 11-12, 2017

Description/Title of Attached Forms: RE-1 Form; PSTCF (final version)

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission is incomplete and must be amended with the Office of Public Records in SH-232.

06/23/2017
(Date)

(Signature of Traveler)

(Revised 1/3/2011)

0000000000042234

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Anna Dietderich

Employing Office/Committee: Senator Lisa Murkowski

Private Sponsor(s) (list all): United Nations Foundation

Travel date(s): May 11 - 12, extending trip until the 14th

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): New York City

Explain how this trip is specifically connected to the traveler's official or representational duties:

As a staff assistant I assist our legislative assistant who handles foreign affairs. I attend meetings, breifings, and events related to this portfolio; providing a summary of information to the staffer who will include this information in a memo to Senator Murkowski. During this trip I be taking note of all relevent information consistent with the Senator's agenda and be providing staff with this information in memo form.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

04/27/2017
(Date)

(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Lisa Murkowski *(Print Senator's/Officer's Name)* hereby authorize Anna Dietderich *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. *(signify "yes" by checking box)* ☐

04/27/2017
(Date)

(Signature of Supervising Senator/Officer)

(Revised 10/19/15)

Form RE-1

0000000004235

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

---

1. Sponsor(s) of the trip (please list all sponsors): United Nations Foundation (UNF)

2. Description of the trip: UN Headquarters Congressional Trip

3. Dates of travel: Thursday, May 11, 2017 - Friday, May 12, 2017

4. Place of travel: New York City, New York

5. Name and title of Senate invitees: Please see attached

6. I *certify* that the trip fits one of the following categories:

   ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   -OR-

   ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   -AND-

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   -AND-

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

0000000042 36

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

-OR-

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

-OR-

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

N/A

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

UNF is the sole sponsor of this trip, organizing and conducting all aspects of the program and logistics. UNF handles all outreach to congressional offices and is the contact for planning purposes.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

UNF works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. This learning trip provides an opportunity for congressional staff to visit the UN and take part in meetings with UN and U.S. officials on a variety of critical global health issues.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The UN regularly sponsors a mix of domestic and international congressional trips focused on UN issues. Between 2011-2016, for example, UNF organized staff and Member trips to Atlanta, New York, Tanzania, Cameroon, Liberia, Rwanda, Honduras, Haiti, South Sudan, and DR Congo.

0000000042 37

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

UNF regularly hosts/sponsors Capitol Hill briefings, congressional learning trips, forums, and related events and provides publicans and other educational materials to educate policymakers, businesses, NGOs, and the general public on the UN's role in advancing American interests abroad.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$226	$267	$103.50	UN Tour $20

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip is arranged with regard to congressional participation.

18. Reason for selecting the location of the event or trip

This trip will bring participatns to UN Headquarters and the US Mission to the UN, both located in New York City.

19. Name and location of hotel or other lodging facility:

Westin Grand Central Hotel - New York City, New York

20. Reason(s) for selecting hotel or other lodging facility:

The hotel was chosen because of favorable cost and location. All attendees will be staying in this hotel.

0000000042 38

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses for lodging, meals, and any other expenses will be within per diem rates for New York City.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

The class of transportation will be Amtrak Acela (bussiness class) and shuttles or cabs to/from Pennsylvania Station.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: Peter Yeo

Name and Title: Peter Yeo, Vice President, Public Policy

Name of Organization: United Nations Foundation

Address: 1750 Pennyslvania Avenue NW, Suite 300, Washington, DC 20006

Telephone Number: 212-697-3315 (ask for Troy Wolfe)

Fax Number: 212-697-3316

E-mail Address: twolfe@unfoundation.org

0000000004239

Senate Invitee List for the UN Foundation Congressional Learning Trip to the UN
Thursday, May 11, 2017 – Friday, May 12, 2017

The following Senate staff have been invited to participate in this learning trip to the United Nations Headquarters in New York because they are responsible for issues related to foreign policy, global health, and/or women's issues.

- Nathan Paxton, Legislative Assistant
  Sen. Angus King (I-ME), Senate Committee on Budget

- Christy Gleason, Senior Strategist
  Sen. Christopher Coons (D-DE), Senate Appropriations Committee

- Michelle Greenhalgh, Legislative Assistant
  Sen. Jeanne Shaheen (D-NH), Senate Appropriations Committee

- Sophia Lalani, Senior Policy Advisor
  Sen. Cory Booker (D-NJ), Senate Foreign Relations Committee

- Ryan Evans, Legislative Assistant
  Sen. Johnny Isakson (R-GA), Senate Foreign Relations Committee

- Charlotte Oldham-Moore, Senior Professional Staff Member
  Senate Foreign Relations Committee

- Mikhaila Fogel, Legislative Correspondent
  Sen. Susan Collins (R-ME), Senate Appropriations Committee

- Chris Lynch, Chief of Staff
  Sen. Benjamin Cardin (D-MD), Senate Foreign Relations Committee

- Sarah Schenning, Legislative Director
  Sen. Chris Van Hollen (D-MD), Senate Appropriations Committee

- Louie Reckford, Legislative Correspondent
  Sen. Jeff Merkley (D-OR), Senate Foreign Relations Committee

- Bethany Poulos, Legislative Aide,
  Sen. Marco Rubio (R-FL), Senate Foreign Relations Committee

- Elizabeth O'Bagy, Legislative Assistant

0000000042 40

Sen. John McCain (R-AZ), Senate Armed Services Committee

- Chris Farrar, Legislative Aide
  Sen. John Boozman (R-AR), Senate Appropriations Committee

- Stuart Varvel, Legislative Assistant
  Sen. Jon Tester (D-MT), Senate Appropriations Committee

- Adam Yezerski, Professional Staff Member
  Sen. Lindsey Graham (R-SC), Senate Appropriations Committee

- Halie Soifer, National Security Advisor
  Sen. Kamala Harris (D-CA), Senate Committee on Budget

- Sarah Arkin, Legislative Assistant
  Sen. Robert Menendez (D-NJ), Senate Foreign Relations Committee

- Laurel Sakai, Legislative Assistant
  Sen. Richard Blumenthal (D-CT), House Armed Services Committee

- Anna Dietderich, Staff Assistant
  Sen. Lisa Murkowski (R-AK), Senate Appropriations Committee

- Silver-Joy Prout, Legislative Correspondent
  Sen. Lisa Murkowski (R-AK), Senate Appropriations Committee

0000000004241