

Employee Post-Travel Disclosure of Travel Expenses

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PUBLIC RECORDS

2018 JUN -4 PM 4:21

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): 29 May 2018 to 01 June 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$215 per person round trip in coach on Amtrak train	\$657 per person	\$133.45	N/A
<input checked="" type="checkbox"/> Actual Amount	\$222 per person for passenger van transport to and from meeting sites			

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

See attached itinerary.

06/04/18
(Date)

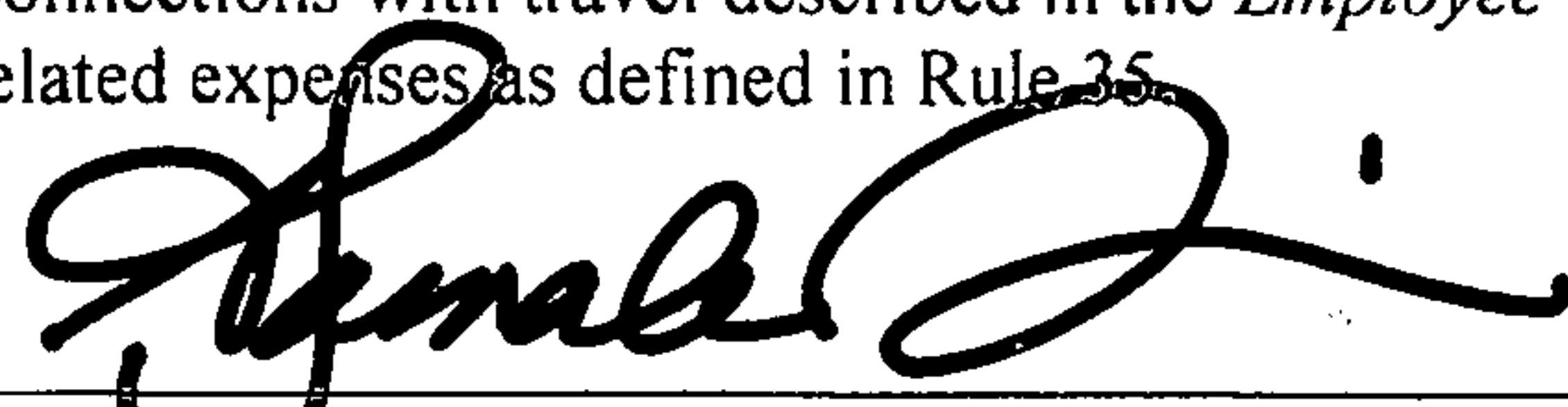
Brittany Carmon
(Printed name of traveler)


(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

06/04/18
(Date)


(Signature of Supervising Senator/Officer)

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Brittany N. Carmon

Employing Office/Committee: Office of Senator Kamala D. Harris

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): May 29th, 2018 to June 1st, 2018

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): New York, NY

Explain how this trip is specifically connected to the traveler's official or representational duties:

This will be a professional enrichment trip that will allow me to better understand how structural changes made to critical infrastructure can improve U.S. national security. As a member of the HSGAC committee, securing critical infrastructure has been a priority for our office. It is important for me to have a better understanding of this, since in my role as a Special Assistant, I view briefings before the Senator, attend internal briefings with the Senator and staff the Senator at all hearings and these topics have been a focus in recent hearings and internal briefings. I am a better resource for her when I am well versed in these topics.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

05/09/2018
(Date)


(Signature of Employee)

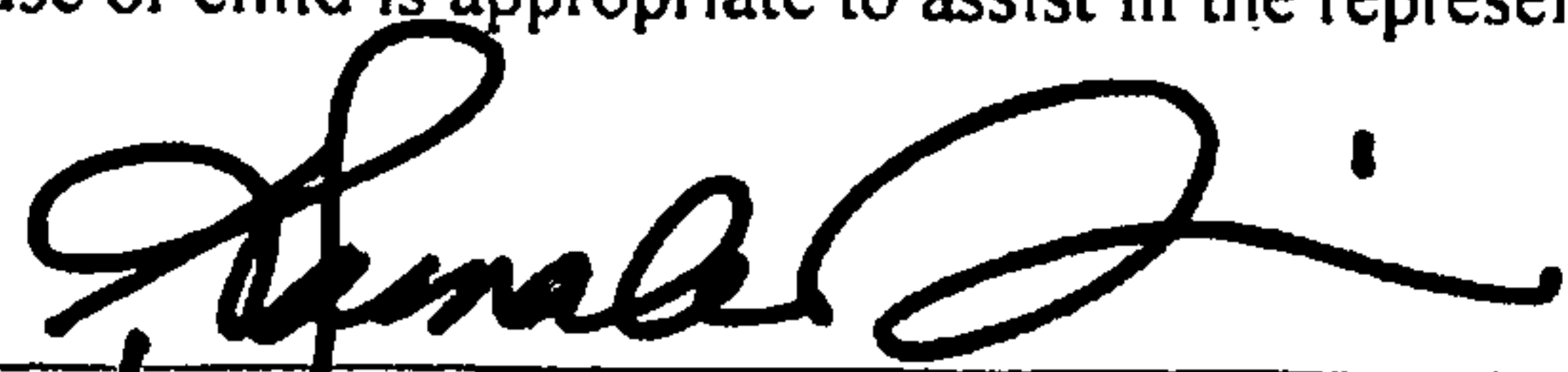
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Kamala D. Harris hereby authorize Brittany N. Carmon
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

05/09/2018
(Date)


(Signature of Supervising Senator/Officer)

**Wilson Foreign Policy Fellowship Program
2018 Alumni Staff Delegation to NYC**

May 29st - June 1nd, 2018

TUESDAY, MAY 29TH

PARTICIPANTS TRAVEL TO NEW YORK, NY

8:30AM	PARTICIPANTS MEET AT UNION STATION IN THE WEST HALL (NEAR CHIPOTLE, POTBELLY, ETC.)
9:10AM	DEPART DC VIA AMTRAK FROM UNION STATION
12:40PM	ARRIVE NEW YORK PENN STATION AND WALK TO HOTEL
12:40 – 1:15PM	TRAVEL TO HOTEL
1:15-2:15PM	HOTEL CHECK-IN <ul style="list-style-type: none">• HOTEL: STEWART HOTEL <i>ADDRESS: 371 7TH AVENUE, NEW YORK, NY 10001</i> <i>PHONE: 212-629-0210</i>
2:15PM	DEPART HOTEL
2:15-3:00PM	TRAVEL TO 9/11 MEMORIAL
3:00-5:00PM	VISIT TO GROUND ZERO AND 9/11 MEMORIAL WITH JAY WEINKAM, EXECUTIVE VICE PRESIDENT FOCUS: FRAMING THE STAKES OF AMERICAN COUNTERTERRORISM, FROM 9/11 UNTIL 2018, AN OVERVIEW OF HOMELAND SECURITY, THE BIRTH OF A DEPARTMENT, AND INFORMATION SHARING WITH STATE AND LOCAL GOVERNMENT
5:00-6:00PM	RETURN TO HOTEL RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCELLA, ASSISTANT DIRECTOR, OFFICE OF LEGISLATIVE AFFAIRS, DHS
6:00-7:00PM	NO PROGRAMMING
7:00-9:00PM	WORKING DINNER WITH JENNIFER PALMIERI, REGIONAL DIRECTOR, OFFICE OF INTELLIGENCE & ANALYSIS, NY/NJ, DHS FOCUS: ARE WE SAFER? DISCUSSION ON THE CURRENT STATE OF SECURITY IN NEW YORK CITY BY DHS REGIONAL DIRECTOR; ARE WE SAFER THAN WE WERE BEFORE 9/11? OVERVIEW OF THE CURRENT THREAT LANDSCAPE LOCALLY AND NATIONALLY LOCATION: BIRICCHINO, 260 W 29 ST, NEW YORK CITY

WEDNESDAY, MAY 30ST

Focus: 9/11 and Protecting Our Homeland
Business Casual Attire

8:30AM	DEPART HOTEL – MEET IN LOBBY
8:30 -9:00AM	TRAVEL TO THE NEW YORK STOCK EXCHANGE
9:00-10:00AM	VISIT TO THE NEW YORK STOCK EXCHANGE TO INCLUDE MORNING BELL AND TOUR OF OPERATIONS WITH KEVIN FITZGIBBONS, CHIEF SECURITY OFFICER FOCUS: PUBLIC-PRIVATE PARTNERSHIPS IN PROTECTING CRITICAL INFRASTRUCTURE; FINANCIAL SECTOR AS A VITAL COMPONENT OF OUR NATION’S CRITICAL INFRASTRUCTURE; NEW POTENTIAL RISKS TO THAT SECTOR LOCATION: 2 BROAD STREET, NEW YORK, NEW YORK, 10005
10:00-10:30AM	TRAVEL TO THE LOWER MANHATTAN SECURITY INITIATIVE
10:30AM - 12:00 PM	BRIEFING WITH NYPD INTELLIGENCE UNIT, LOWER MANHATTAN SECURITY INITIATIVE, TO INCLUDE DHS REPRESENTATIVES <i>55 BROADWAY, 28TH FLOOR, NEW YORK, NEW YORK 10006</i> FOCUS: IN THE AFTERMATH OF 9/11, EVERY MAJOR SECURITY, LAW ENFORCEMENT, AND INTELLIGENCE ORGANIZATION INITIATED CHANGES TO ADDRESS THE LOOMING TERRORIST THREAT. NONE MADE MORE PROFOUND CHANGES TO ITS INTELLIGENCE STRUCTURE, OPERATIONS, AND CULTURE THAN THE NEW YORK CITY POLICE DEPARTMENT (NYPD). BRIEFING ON INTELLIGENCE COOPERATION; LAW ENFORCEMENT’S ROLE IN COUNTERTERRORISM: IDEAS, INNOVATION, INTEGRATION, CYBER INTELLIGENCE, DEMOGRAPHICS AND INTELLIGENCE, INVESTIGATIONS <ul style="list-style-type: none">• OVERVIEW BRIEFINGS ON NYPD DOMAIN AWARENESS SYSTEM AND NYPD INTELLIGENCE BUREAU• TOUR OF NYPD JOINT OPERATIONS CENTER
12:00-12:30PM	TRAVEL TO LUNCH LOCATION
12:30 -2:00 PM	WORKING LUNCH WITH LT MIKE THOMPSON, DEPUTY HOUSE LIAISON, UNITED STATES COAST GUARD (USCG) FOCUS: THE COAST GUARD PROTECTS AND DEFENDS MORE THAN 100,000 MILES OF U.S. COASTLINE AND INLAND WATERWAYS, AND SAFEGUARDS AN EXCLUSIVE ECONOMIC ZONE (EEZ) ENCOMPASSING 4.5 MILLION SQUARE MILES STRETCHING FROM NORTH OF THE ARCTIC CIRCLE TO SOUTH OF THE EQUATOR, FROM PUERTO RICO TO GUAM, ENCOMPASSING NINE TIME ZONES – THE LARGEST EEZ IN THE WORLD. OUR DISCUSSION WILL PROVIDE AN OVERVIEW OF THE COAST GUARD OPERATIONS REGIONALLY AND NATIONALLY. LOCATION: <i>HARRY’S ITALIAN, 2 GOLD STREET, NEW YORK, NY 10038</i>
2:00-2:30PM	TRAVEL TO USCG SECTOR NEW YORK
2:30-5:30PM	PORT SECURITY BRIEFING AND TOUR WITH SECTOR NEW YORK LEADERSHIP TEAM, USCG SECTOR NEW YORK

FOR OFFICIAL USE ONLY

FOCUS: PORT SECURITY, USCG MISSIONS, MARITIME LAW ENFORCEMENT, MARITIME
TERRORISM PREVENTION AND SECURITY ENHANCEMENT, SECURING AND MANAGING OUR
BORDERS, ENFORCING AND ADMINISTERING IMMIGRATION LAWS, NATIONAL PREPAREDNESS
AND RESILIENCE

LOCATION: 212 COAST GUARD DRIVE, STATEN ISLAND, NEW YORK, 10305

- ARRIVE USCG SECTOR NEW YORK (STATEN ISLAND)
 - AREA OF RESPONSIBILITY OVERVIEW AND OPERATIONS BRIEFING
 - SECTOR NEW YORK TOUR
 - COMMAND CENTER TOUR
 - HARBOR FAMILIARIZATION
 - UNDERSTANDING OFFSHORE CHALLENGES OF LOWER MANHATTAN BY BOAT

5:30-6:30PM **RETURN TO HOTEL**
RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCELLA, OFFICE OF LEGISLATIVE
AFFAIRS, DHS

END OF PROGRAMMING - PARTICIPANTS TO ACQUIRE DINNER BY THEIR OWN MEANS

THURSDAY, MAY 31ST

Focus: Aviation, Port Security, and Law Enforcement
Business Casual Attire

NOTE: We were supposed to meet with Customs Border Protection at Newark Port on
Thursday morning, but the port had an incident the day prior and cancelled all visits. Instead,
we were briefed by the Secret Service on Thursday morning.

8:00AM **DEPART HOTEL – MEET IN LOBBY**

8:00 - 9:00AM **TRAVEL TO UNITED STATES SECRET SERVICE FIELD OFFICE**

9:00 – 11:00AM **DISCUSSION WITH SECRET SERVICE**
FOCUS: SECURING NEW YORK CITY DURING NATIONAL SECURITY SPECIAL EVENTS,
PRESIDENTIAL ARRIVALS AND UNITED NATIONS GENERAL ASSEMBLY
LOCATION: 335 ADAMS ST, BROOKLYN NY 11201

11:00 - 12:30PM **BRIEFING WITH REPRESENTATIVE MICHAEL MCCARTHY, DEPUTY SPECIAL AGENT,
HOMELAND SECURITY INVESTIGATIONS (HSI)**
FOCUS: ICE AND HOMELAND SECURITY INVESTIGATIONS
LOCATION: 335 ADAMS ST, BROOKLYN NY 11201

12:30 -1:15PM LUNCH
LOCATION: PARK PLAZA DINER; 220 CADMAN PLAZA W BROOKLYN, NY 11201

1:15 – 2:15PM **TRAVEL TO JFK**
RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCELLA, ASSOCIATE DIRECTOR,
LEGISLATIVE AFFAIRS, DHS
JFK INTERNATIONAL AIRPORT

ANDREW RENNA, CHIEF OF STAFF, M (347) 242-4434

2:15PM – 3:30PM

INTERNATIONAL MAIL FACILITY (IMF)

- OBSERVATION OF CBP ENFORCEMENT AND INTERDICTION PROCESSES TO INCLUDE EFFORTS TO COMBAT THE SMUGGLING OF OPIOIDS AND OTHER SYNTHETIC NARCOTICS THROUGH INTERNATIONAL MAIL.
- NARCOTICS AND AGRICULTURE K9 DETECTION DEMONSTRATIONS.
- TOUR OF CBP DETENTION ROOM AND DISCUSSION OF OVERALL THREATS CONFRONTED IN MAIL ENVIRONMENT.

3:30PM – 3:45PM

TRAVEL TO TERMINAL FOUR

3:45PM – 4:30PM

TERMINAL FOUR / PASSENGER OPERATIONS

- WALK-THROUGH BRIEFING TO INCLUDE:
 - PASSPORT CONTROL PRIMARY
 - PASSPORT CONTROL SECONDARY
 - GLOBAL ENTRY
 - MODIFIED EGRESS
 - AUTOMATED PASSPORT CONTROL
 - MOBILE PASSPORT CONTROL
 - 1:1 FACIAL COMPARISON
 - AGRICULTURE OPERATIONS.

4:30PM – 5:00PM

TERMINAL FOUR / TACTICAL OPERATIONS

- WALKING TOUR/BRIEFING OF THE PASSENGER ANALYTICAL UNIT TO INCLUDE:
 - IMMIGRATION AND TERRORISM TARGETING GROUPS
 - REGIONAL CARRIER LIAISON GROUP.

5:00PM

CONCLUDE CBP PORTION

5:00 - 6:15PM

**TRANSPORTATION SECURITY ADMINISTRATION OPERATIONS AT JFK INTERNATIONAL AIRPORT -BRIEFING WITH BEHAVIORAL DETECTION OFFICERS, K-9 INSPECTION TEAMS, TRANSPORTATION SECURITY OFFICERS
QUEENS, NY 11430**

FOCUS: AIR PASSENGER AND LUGGAGE SECURITY

- OVERVIEW BRIEFING AND Q&A
- CHECKPOINT OPERATIONS
- BAGGAGE SCREENING
- CANINE DEMONSTRATION
- LIQUID/X-RAY SCREENING
- TSA Pre✓®
- KNOWN CREW MEMBER
- BEHAVIORAL DETECTION OFFICERS

6:15 – 7:30PM

RETURN TO HOTEL

RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCCELLA, ASSOCIATE DIRECTOR, LEGISLATIVE AFFAIRS, DHS

**END OF PROGRAMMING - PARTICIPANTS TO ACQUIRE DINNER BY THEIR OWN MEANS
FOR OFFICIAL USE ONLY**

FRIDAY, JUNE 1ST

Focus: Transportation Security and Counterterrorism
Business Casual Attire

- 8:00AM **MEET IN HOTEL LOBBY WITH LUGGAGE AND WALK TO PENN STATION**
- 8:30-11:30AM **CRITICAL INFRASTRUCTURE VISIT AT PENN STATION**
LOCATION: 234 WEST 33RD STREET, NEW YORK, NEW YORK 10001
- (8:30-10:00AM) TOUR OPERATIONS AND DISCUSS CHALLENGES OF RAIL SECURITY
 - AMTRAK LEADERSHIP AND POLICE
 - NEW YORK METRO TRANSIT AUTHORITY
 - DHS LAW ENFORCEMENT
 - (10:15-11:30AM) BRIEFING AND OUTDOOR DEMONSTRATION OF DHS COUNTERING WEAPONS OF MASS DESTRUCTION/DOMESTIC NUCLEAR DETECTION OFFICE AND SECURING THE CITIES (STC) PROGRAM
 - INTRODUCE THE OBSERVER TO AN ACTUAL NYPD OPERATIONAL RADIATION DETECTION CHOKE POINT. NYPD DEPLOYS IN THIS CAPACITY TO RANDOM LOCATIONS ON A DAILY BASIS.
 - NYPD WILL POSITION MOBILE DETECTION SYSTEMS AND OTHER EQUIPMENT ON A STREET IN MANHATTAN TO SCREEN VEHICULAR AND PEDESTRIAN TRAFFIC.
 - NYPD WILL DEMONSTRATE THE USE OF THIS EQUIPMENT, EXPLAIN THEIR TACTICS, AND ANSWER QUESTIONS.
- 11:30AM-12:30PM **NO PROGRAMMING- PARTICIPANTS TO ACQUIRE LUNCH BY THEIR OWN MEANS**
- 12:35PM **DEPART NYC VIA AMTRAK FROM NEW YORK PENN STATION**
- 4:20PM **ARRIVE UNION STATION**

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
Woodrow Wilson International Center for Scholars
2. Description of the trip: Trip for the alumni of the Wilson Center Foreign Policy Fellowship Program, focusing on homeland security since 9/11, critical infrastructure, law enforcement, TSA, CBP, USCG etc
3. Dates of travel: Tuesday, May 29th to Friday, June 1st, 2018
4. Place of travel: New York City, New York
5. Name and title of Senate invitees: See attached list.
6. I certify that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
-OR-
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
-AND-
☐ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
-AND-
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

he trip wholly organized by the Wilson Center. The Carnegie Corporation of New York provides
funding to the Foreign Policy Fellowship Program but played no role in selecting participants, choosing the
destination or planning the itinerary. The Legislative Affairs team of DHS assisted with the itinerary.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
See attached sheet.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:
See attached sheet.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See attached sheet.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$186 per person round-trip in coach on Amtrak Train.	\$219 per night (\$657 total for 3 nights)	\$74 per day (\$259 total for 3 1/2 days)	
<input type="checkbox"/> Actual Amounts	\$262 per person for passenger van for 3 days transportation to and from site visits.			

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

See attached sheet.

19. Name and location of hotel or other lodging facility:

Stewart Hotel, 371 7th Ave, New York, NY 10001

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was selected because of its proximity to Penn Station and many of our other site visits.

Further, we had previously used this hotel and thus had existing relations and were given below the government rate.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses are in line with the maximum rates set for official Federal Government Travel by the GSA.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will be traveling to NYC in coach by rail. Once in NYC, participants will travel to and from site locations in a passenger van on 5/29, 5/30 & 5/31. The site visits on June 1st are within walking distance.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Aaron Jones, Director of Congressional Relations

Name of Organization: Woodrow Wilson International Center for Scholars

Address: 1300 Pennsylvania Ave, NW, Washington, DC 20004

Telephone Number: 202-691-4140

Fax Number:

E-mail Address: aaron.jones@wilsoncenter.org

Carmon, Brittany (Harris)

From: Carmon, Brittany (Harris)
Sent: Tuesday, March 13, 2018 1:03 PM
To: 'Paige Rotunda'
Cc: 'congressionalrelations@wilsoncenter.org'
Subject: RE: Staff Delegation to New York City

Hello Paige,

I would like to attend this trip.

Name: Brittany Carmon
Office: Senator Kamala D. Harris
Title: Executive Assistant/Special Assistant

Best,

Brittany Carmon
Executive Assistant
U.S. Senator Kamala D. Harris
112 Senate Hart Office Building
Washington DC, 20510
202-224-2258 (Office)
202-224-2200 (Fax)
www.harris.senate.gov

From: Paige Rotunda [mailto:Paige.Rotunda@wilsoncenter.org]
Sent: Tuesday, March 13, 2018 12:31 PM
Subject: Staff Delegation to New York City

Dear FPFP Alumni,

For the fourth year in a row we are partnering with the Department of Homeland Security for a Staff Delegation to New York City. The trip will be focused on the state of homeland security, seventeen years after 9/11. Field visits will include visits to critical infrastructure locations, and meetings with those tasked with protecting those resources – the New York Police Department, Transportation Security Administration, US Coast Guard and Customs Border Protection. In previous years we have visited the 9/11 Memorial Museum, New York Stock Exchange, Penn Station, Port of Newark, NYC Harbor and JFK Airport. We are putting together an itinerary that matches these past trips.

The trip will be held from May 29, 2018 to June 1, 2018. If you are interested in attending, please email congressionalrelations@wilsoncenter.org with the name of your office and your position title by Friday March 16. This is usually a very popular trip, so we will alert final attendees next week. We plan to have the itinerary finalized in a few weeks. This trip is funded by the Carnegie Corporation of New York and organized by the Wilson Center. We will have your ethics forms ready to be submitted prior to the 30 day deadline for the Ethics Committees.

Thank you,
Paige

Paige C. Rotunda
Congressional Relations Assistant
The Wilson Center
Office | 202.691.4213



Woodrow Wilson
International
Center
for Scholars

Wilson Foreign Policy Fellowship Program 2018 Alumni Staff Delegation to NYC

May 29th - June 1st, 2018

Wilson Center Contacts:

Aaron Jones: 202-765-4464 (cell)

DHS Office of Legislative Affairs:

Anthony Acocella: 202-595-4434 (cell)

TUESDAY, MAY 29TH

PARTICIPANTS TRAVEL TO NEW YORK, NY

8:20AM	PARTICIPANTS MEET AT UNION STATION IN THE WEST HALL (NEAR CHIPOTLE, POTBELLY, ETC.)
9:10AM	DEPART DC VIA AMTRAK FROM UNION STATION
12:42PM	ARRIVE NEW YORK PENN STATION
12:42-1:15PM	WALK TO HOTEL
1:15-2:15PM	HOTEL CHECK-IN <ul style="list-style-type: none">HOTEL: STEWART HOTELADDRESS: 371 7TH AVENUE, NEW YORK, NY 10001PHONE: 212-629-0210
2:15PM	DEPART HOTEL
2:15-3:00PM	TRAVEL TO 9/11 MEMORIAL
3:00-5:00PM	VISIT TO GROUND ZERO AND 9/11 MEMORIAL WITH JAY WEINKAM, EXECUTIVE VICE PRESIDENT FOCUS: FRAMING THE STAKES OF AMERICAN COUNTERTERRORISM, FROM 9/11 UNTIL 2018, AN OVERVIEW OF HOMELAND SECURITY, THE BIRTH OF A DEPARTMENT, AND INFORMATION SHARING WITH STATE AND LOCAL GOVERNMENT
5:00-6:00PM	RETURN TO HOTEL RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCELLA, ASSOCIATE DIRECTOR, LEGISLATIVE AFFAIRS, DHS
6:00-7:00PM	NO PROGRAMMING
7:00-9:00PM	WORKING DINNER WITH ANTHONY ACOCELLA FOCUS: ARE WE SAFER? DISCUSSION ON THE CURRENT STATE OF SECURITY IN NEW YORK; ARE WE SAFER THAN WE WERE BEFORE 9/11? LOCATION: BIRICCHINO, 260 W 29 ST, NEW YORK CITY

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20180529

WEDNESDAY, MAY 30TH

Focus: 9/11 and Protecting Our Homeland
Business Casual Attire

8:30AM DEPART HOTEL – MEET IN LOBBY

8:30 -9:00AM TRAVEL TO THE NEW YORK STOCK EXCHANGE

9:00-10:00AM VISIT TO THE NEW YORK STOCK EXCHANGE TO INCLUDE MORNING BELL AND TOUR OF OPERATIONS WITH KEVIN FITZGIBBONS, CHIEF SECURITY OFFICER
FOCUS: PUBLIC-PRIVATE PARTNERSHIPS IN PROTECTING CRITICAL INFRASTRUCTURE;
FINANCIAL SECTOR AS A VITAL COMPONENT OF OUR NATION'S CRITICAL INFRASTRUCTURE;
NEW POTENTIAL RISKS TO THAT SECTOR
LOCATION: 2 BROAD STREET, NEW YORK, NEW YORK, 10005

10:00-10:30AM TRAVEL TO THE LOWER MANHATTAN SECURITY INITIATIVE

10:30AM - 12:30 PM BRIEFING WITH INTELLIGENCE UNIT, LOWER MANHATTAN SECURITY INITIATIVE, NYPD
55 BROADWAY, 28TH FLOOR, NEW YORK, NEW YORK 10006
FOCUS: IN THE AFTERMATH OF 9/11, EVERY MAJOR SECURITY, LAW ENFORCEMENT, AND INTELLIGENCE ORGANIZATION INITIATED CHANGES TO ADDRESS THE LOOMING TERRORIST THREAT. NONE MADE MORE PROFOUND CHANGES TO ITS INTELLIGENCE STRUCTURE, OPERATIONS, AND CULTURE THAN THE NEW YORK CITY POLICE DEPARTMENT (NYPD). BRIEFING ON INTELLIGENCE COOPERATION; LAW ENFORCEMENT'S ROLE IN COUNTERTERRORISM: IDEAS, INNOVATION, INTEGRATION, CYBER INTELLIGENCE, DEMOGRAPHICS AND INTELLIGENCE, INVESTIGATIONS

- OVERVIEW BRIEFINGS ON NYPD DOMAIN AWARENESS SYSTEM AND NYPD INTELLIGENCE BUREAU
- TOUR OF NYPD JOINT OPERATIONS CENTER

12:30-1:00PM TRAVEL TO LUNCH LOCATION

1:00 -2:30 PM WORKING LUNCH WITH LT MIKE JOHNSON, USCG
FOCUS: THE COAST GUARD PROTECTS AND DEFENDS MORE THAN 100,000 MILES OF U.S. COASTLINE AND INLAND WATERWAYS, AND SAFEGUARDS AN EXCLUSIVE ECONOMIC ZONE (EEZ) ENCOMPASSING 4.5 MILLION SQUARE MILES STRETCHING FROM NORTH OF THE ARCTIC CIRCLE TO SOUTH OF THE EQUATOR, FROM PUERTO RICO TO GUAM, ENCOMPASSING NINE TIME ZONES – THE LARGEST EEZ IN THE WORLD. OUR DISCUSSION WILL PROVIDE AN OVERVIEW OF THE COAST GUARD OPERATIONS REGIONALLY AND NATIONALLY.
LOCATION: HARRY'S ITALIAN, 2 GOLD STREET, NEW YORK, NY 10038

2:30-3:00PM TRAVEL TO PORT IN STATEN ISLAND

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3:00PM-6:00PM

PORT SECURITY BRIEFING AND TOUR WITH SECTOR NEW YORK LEADERSHIP TEAM, UNITED STATES COAST GUARD (USCG)
FOCUS: PORT SECURITY, USCG MISSIONS, MARITIME LAW ENFORCEMENT, MARITIME TERRORISM PREVENTION AND SECURITY ENHANCEMENT, SECURING AND MANAGING OUR BORDERS, ENFORCING AND ADMINISTERING IMMIGRATION LAWS, NATIONAL PREPAREDNESS AND RESILIENCE

LOCATION: 212 COAST GUARD DRIVE, STATEN ISLAND, NEW YORK, 10305

- ARRIVE USCG SECTOR NEW YORK (STATEN ISLAND)
 - AREA OF RESPONSIBILITY OVERVIEW AND OPERATIONS BRIEFING
 - SECTOR NEW YORK TOUR
 - COMMAND CENTER TOUR
 - HARBOR FAMILIARIZATION
 - TOUR OF LOWER MANHATTAN BY USCG BOAT

6:00PM-7:00PM

RETURN TO HOTEL

RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCCELLA, ASSOCIATE DIRECTOR, LEGISLATIVE AFFAIRS, DHS

END OF PROGRAMMING - PARTICIPANTS TO ACQUIRE DINNER BY THEIR OWN MEANS

THURSDAY, MAY 31ST

Focus: Aviation, Port Security, and Law Enforcement
Business Casual Attire

8:00AM

DEPART HOTEL - MEET IN LOBBY

8:00-9:00AM

TRAVEL TO JFK AIRPORT

9:00 - 10:30AM

CUSTOMS AND BORDER PROTECTION (CBP) OPERATIONS AT JFK AIRPORT
BRIEFING WITH CBP CUSTOMS OFFICERS, AGRICULTURAL INSPECTORS
FOCUS: INTERNATIONAL PASSENGER SCREENING

- OVERVIEW OF PORT OF NEW YORK/NEWARK
- TOUR PRIMARY AND SECONDARY PROCESSING TO INCLUDE:
 - AUTOMATED PASSPORT CONTROL
 - GLOBAL ENTRY (TRUSTED TRAVELER PROGRAM)
 - ENHANCED SECONDARY PROCESSING
 - BAGGAGE SECONDARY PROCESSING
 - AGRICULTURE SCREENING
 - CTR ROVERS
 - PASSENGER ANALYTICAL UNIT TARGETING
 - OVERVIEW OF BIOWATCH PROGRAM
 - SHARE PLANS AND PROGRESS FOR FUTURE CAPABILITY ENHANCEMENTS, INCLUDING BIOWATCH NEW YORK CITY OPERATIONS
 - DEMONSTRATION OF A PORTABLE SAMPLING UNIT (PSU) THAT IS DEPLOYED IN THE NYC AREA.

FOR OFFICIAL USE ONLY

10:30-12:00PM

TRANSPORTATION SECURITY ADMINISTRATION OPERATIONS AT JFK INTERNATIONAL AIRPORT -BRIEFING WITH BEHAVIORAL DETECTION OFFICERS, K-9 INSPECTION TEAMS, TRANSPORTATION SECURITY OFFICERS
QUEENS, NY 11430

FOCUS: AIR PASSENGER AND LUGGAGE SECURITY

- OVERVIEW BRIEFING AND Q&A
- CHECKPOINT OPERATIONS
- BAGGAGE SCREENING
- CANINE DEMONSTRATION
- LIQUID/X-RAY SCREENING
- TSA PRE✓®
- KNOWN CREW MEMBER
- BEHAVIORAL DETECTION OFFICERS

12:00-1:00PM

TRAVEL TO NEWARK PORT

RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCCELLA, ASSOCIATE DIRECTOR, LEGISLATIVE AFFAIRS, DHS

1:00 - 2:30PM

WORKING LUNCH WITH REPRESENTATIVE FROM MICHAEL MCCARTHY, DEPUTY SPECIAL AGENT, HOMELAND SECURITY INVESTIGATIONS (HSI)

FOCUS: ICE AND HOMELAND SECURITY INVESTIGATIONS

LOCATION: 1210 CORBIN STREET, ELIZABETH, NEW JERSEY, 07201

2:30 - 5:00 PM

VISIT OF PORT OF NEWARK TO TOUR OPERATIONS WITH CUSTOMS OFFICERS AND INSPECTION TEAMS

LOCATION: 1210 CORBIN STREET, ELIZABETH, NEW JERSEY, 07201

- OVERVIEW OF PORT OF NEW YORK/NEWARK TACTICAL OPERATIONS DIVISION TO INCLUDE:
 - ADVANCED TARGETING UNIT PROCESSES
 - NON-INTRUSIVE INSPECTIONS (NII) OPERATIONS
 - CARGO PROCESSING OPERATIONS
 - PHYSICAL SECURITY AND OPERATIONS REGULATIONS PRESENTATION FOR OIL AND CONTAINER FACILITIES
- VISIT EAST COAST WAREHOUSE FOR DISCUSSION/DEMONSTRATION OF THE FOLLOWING:
 - RADIATION PORTAL MONITOR OVERVIEW AND DEMONSTRATION UTILIZING RADIATION IDENTIFICATION EQUIPMENT
 - NII OPERATIONS USING MOBILE VACIS/HCV EQUIPMENT
 - CONTAINER EXAMINATIONS
 - CONTRABAND SMUGGLING METHODOLOGIES
 - TARGETING, IDENTIFYING, AND DETENTION OF INTELLECTUAL PROPERTY RIGHTS VIOLATIONS
 - AGRICULTURE ENTRY PROCESS, TARGETING SELECTION AND EXAMINATION

5:00-6:30PM

RETURN TO HOTEL

RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCCELLA, ASSOCIATE DIRECTOR, LEGISLATIVE AFFAIRS, DHS

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END OF PROGRAMMING - PARTICIPANTS TO ACQUIRE DINNER BY THEIR OWN MEANS

FRIDAY, JUNE 1ST

Focus: Transportation Security and Counterterrorism
Business Casual Attire

7:45AM MEET IN HOTEL LOBBY AND WALK TO PENN STATION

8:00-11:30AM CRITICAL INFRASTRUCTURE VISIT AT PENN STATION
LOCATION: 234 WEST 33RD STREET, NEW YORK, NEW YORK 10001

- (8-9:30AM) TOUR OPERATIONS AND DISCUSS CHALLENGES OF RAIL SECURITY
 - AMTRAK LEADERSHIP AND POLICE
 - NEW YORK METRO TRANSIT AUTHORITY
- (9:30-10:30AM) BRIEFING AND DEMONSTRATION OF DHS OFFICE OF HEALTH AFFAIRS BIOWATCH PROGRAM
 - OVERVIEW OF BIOWATCH PROGRAM
 - SHARE PLANS AND PROGRESS FOR FUTURE CAPABILITY ENHANCEMENTS, INCLUDING BIOWATCH NEW YORK CITY OPERATIONS
 - DEMONSTRATION OF A PORTABLE SAMPLING UNIT (PSU) THAT IS DEPLOYED IN THE NYC AREA.
- (10:30-11:30AM) BRIEFING AND OUTDOOR DEMONSTRATION OF DHS DOMESTIC NUCLEAR DETECTION OFFICE AND SECURING THE CITIES (STC) PROGRAM
 - INTRODUCE THE OBSERVER TO AN ACTUAL NYPD OPERATIONAL RADIATION DETECTION CHOKe POINT. NYPD DEPLOYS IN THIS CAPACITY TO RANDOM LOCATIONS ON A DAILY BASIS.
 - NYPD WILL POSITION MOBILE DETECTION SYSTEMS AND OTHER EQUIPMENT ON A STREET IN MANHATTAN TO SCREEN VEHICULAR AND PEDESTRIAN TRAFFIC.
 - NYPD WILL DEMONSTRATE THE USE OF THIS EQUIPMENT, EXPLAIN THEIR TACTICS, AND ANSWER QUESTIONS.

11:30AM-12:30PM NO PROGRAMMING- PARTICIPANTS TO ACQUIRE LUNCH BY THEIR OWN MEANS

12:35PM DEPART NYC VIA AMTRAK FROM NEW YORK PENN STATION

4:20PM ARRIVE UNION STATION

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List of Invitees Wilson Foreign Policy Fellowship Program Trip to NYC, May/June 2018

Senate

Name: Emily Manning

Title: Policy Analyst, Senate Foreign Relations Committee

Name: Dianne Browning

Title: Professional Staff Member, Office of Senator Orrin Hatch

Name: Elizabeth McWhorter

Title: Senior Professional Staff Member, Homeland Security and Government Affairs Committee

Name: Brittany Carmon

Title: Executive Assistant/ Special Assistant, Office of Senator Kamala Harris

Name: Daniel Stapelkamp

Title: Legislative Correspondent, Office of Senator Bob Menendez

20180601140000



**Woodrow Wilson International Center for Scholars
Foreign Policy Fellowship Program
Private Sponsor Travel Certification Form – Pre Trip -Additional Responses**

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Wilson Foreign Policy Fellowship Program aims to educate Congressional staffers on foreign policy issues critical to U.S. national security, as well as to foster bipartisan working relationships. The trip supplements the work of the program's six-week seminar series, providing fellows with an opportunity to gain first-hand understanding of some of the policy challenges and opportunities discussed in the seminars. The focus for this trip is the state of homeland security, sixteen years after 9/11. Field visits will include meetings with critical infrastructure teams, NYPD, TSA, CBP, USCG, inter alia.

The Carnegie Corporation supports the Wilson Foreign Policy Fellowship Program with a grant, one of several Corporation grants aimed at educating Congressional staffers. The Carnegie Corporation shares the Wilson Center's interest in fostering bipartisanship in Congress, as well as in educating lawmakers on critical foreign policy issues.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:
The Woodrow Wilson Center has sponsored congressional trips to the United States for members of the U.S. House of Representatives and the U.S. Senate. The Center has also sponsored congressional trips to the United States for members of the U.S. House of Representatives and the U.S. Senate. The Center has also sponsored congressional trips to the United States for members of the U.S. House of Representatives and the U.S. Senate.

The Woodrow Wilson Center has organized multiple prior congressional trips: a staff delegation for fellowship alumni to Mexico, focusing on border security and the U.S.-Mexico bilateral relationship; a staff trip to Canada focusing on US-Canadian relations, security, trade and natural resources; three staff trips to New York City focusing on homeland security, a staff trip to Colombia to focus on the FARC negotiations, a staff trip to Ireland focusing on international cybersecurity policies; and a staff trip to Europe (Paris, Brussels and Berlin) to focus on the European legislative process, NATO and partner delegations. The Wilson Center also sponsored multiple congressional trips through its Wilson Center on the Hill (WCOH) Program, which ended in December 2011. WCOH was a nonpartisan forum that focused on current issues related to international trade and security, sustainable development, and globalization. In its three years of existence, WCOH led two Member trips and two staff trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Wilson Center is the official memorial to President Woodrow Wilson. In addition to carrying out public meetings and events, the Center hosts preeminent scholars and experts from around the globe who are researching topics of national and international relevance. The Center also welcomes school groups (both high school and college students) from all over the United States and the world to explore the Wilson Center and its Presidential Memorial Exhibition and Learning Center. A list of recent programs can be found on the Center's website at www.wilsoncenter.org.

18. Reason for selecting the location of the event or trip.

New York City is home to significant sites and facilities illustrating key challenges in securing the homeland (Ground Zero, airports and ports, and others), and sits at the nexus of major federal, state, and local law enforcement efforts. No other destination has the same density of relevant expertise and homeland security infrastructure.