

Employee Post-Travel Disclosure of Travel Expenses

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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Japan Center for International Exchange

Travel date(s): May 26 to June 3, 2018

Name of accompanying family member (if any): n/a

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input checked="" type="checkbox"/> Actual Amount	\$3,174.67	\$1,146.76	\$537.52	None

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount	None	None	None	None

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Attended various meeting with leading policy experts on US-Asia relations and high-level

government, civil society and private sector leaders

6/12/18
(Date)

Nathan J. Robinson
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/19/2018
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

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Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Nathan J. Robinson

Employing Office/Committee: Senate Committee on Appropriations

Private Sponsor(s) (list all): Japan Center for International Exchange

Travel date(s): May 26-June 2, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Japan: Tokyo & Kyoto

Explain how this trip is specifically connected to the traveler's official or representational duties:

As Professional Staff on the Senate Committee on Appropriations, I manage accounts for agencies that focus on transportation safety, service, and efficiency. Japan has some of the safest, most advanced, and efficient transportation systems in the world. There are rail systems in development in the United States that are proposing to use Shinkansen and Maglev technology that I have never seen in person, but are widely accepted and utilized in Japan. The Appropriations Committee would benefit from understanding the ways other governments fund and oversee their programs.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

4/25/2018
(Date)

NJR
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Patrick Leahy hereby authorize Nathan Robinson
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

4/25/2018
(Date)

Patrick Leahy
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): Japan Center for International Exchange
 2. Description of the trip: U.S. Congressional Staff Exchange to Japan: Fact-finding trip on U.S.-Japan security, economics and political relations
 3. Dates of travel: May 26 to June 2, 2018
 4. Place of travel: Japan: Tokyo and Kyoto
 5. Name and title of Senate invitees: Please see attached
 6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

-OR-

☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

-AND-

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

-AND-

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

JCIE is the sole sponsor of this trip, which is part of its U.S.-Japan Political Exchange Program.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

JCIE promotes U.S.-Japan dialogue on foreign policy and in areas of common concern, and this program

is designed to provide senior staffers with a deeper understanding of the U.S.-Japan relationship and the dynamics of Japanese policymaking.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

JCIE has sponsored over 20 Congressional Staff Exchange trips to Japan and its U.S.-Japan

Parliamentary Exchange has brought more than 280 Congressional and Diet members to each others'

countries over the last 40 years.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

JCIE is involved in various policy dialogues and research activities to promote analysis and discussion of critical issues facing Japan and the U.S.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$3,095	\$1,210	\$564	N/A
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This program is arranged specifically with regard to Congressional participation.

18. Reason for selecting the location of the event or trip

Tokyo offers the best access to leaders from the Japanese government and from various sectors of society.
Kyoto has played a key role in global sustainability efforts & provides an outside the beltway perspective.

19. Name and location of hotel or other lodging facility:

Tokyo: Hotel New Otani
Kyoto: Kyoto Nikko Princess Hotel

20. Reason(s) for selecting hotel or other lodging facility:

Tokyo: affordable price, best suited for meetings with Japanese Diet Members & staff
Kyoto: affordable price and accessible to site visits

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2018 Delegation to Japan

May 26–June 2, 2018

SCHEDULE

Saturday, May 26

12:35 Depart Washington Dulles International Airport [UA803]

Sunday, May 27

15:25 Arrive at Narita Airport

16:15-17:45 Travel to Tokyo by bus, check in to Hotel New Otani

18:15- 20:30 Orientation dinner [Restaurant Satsuki, The Main Building, Hotel New Otani]

Hideko Katsumata, Executive Director & COO, Japan Center for International Exchange (JCIE/Japan)

Hifumi Tajima, Chief Program Officer, JCIE/Japan

James Gannon, Executive Director, JCIE/USA

Briefing on the program, key trends in the Japanese policy debate and US-Japan relations, and expectations for participants

Monday, May 28

8:40 Meet in the lobby (“Garden Tower Lobby”)

8:45-8:55 Bus from hotel to JCIE office

9:00-9:30	Program Overview	[JCIE]
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Akio Okawara, President, Japan Center for International Exchange

Welcome and brief background on the week's meetings, resource people, and key issues in US-Japan relations likely to be raised.

9:30–10:30 The Japanese Way of Politics [JCIE]

Gerald Curtis, Burgess Professor Emeritus, Columbia University; Senior Fellow, JCIE

Background on the Japanese political system, top issues in the domestic political debate, and the implications for US-Japan relations by the most prominent American expert on Japanese politics

Tuesday, May 29

7:55 Meet for breakfast

8:00–9:15

Breakfast Roundtable with Up-and-Coming Leaders in the Diet

[Room Yamabuki, Garden Tower Banquet Floor, Hotel New Otani]

Hon. Yukihiisa Fujita, Member, House of Councillors (Democratic Party
for the People - DPFP)

Hon. Shinichi Isa, Member, House of Representatives (Komeito)

Hon. Hitoshi Kikawada, Member, House of Representatives (Liberal Democratic Party - LDP)

Hon. Takao Ochi, State Minister of the Cabinet Office; Member, House of Representatives (LDP)

Hon. Keisuke Suzuki, Member, House of Representatives (LDP)

Hon. Yuichiro Tamaki, Member, House of Representatives; Co-leader,
Democratic Party for the People (DPFP)

Hon. Kiyohiko Toyama, Member House of Representatives (Komeito)

Hon. Miki Yamada, Member, House of Representatives (LDP)

Roundtable discussion with Diet members, many of whom are in their 40s and 50s, on how Japanese legislators view US-Japan relations and what they feel the key priorities need to be. One of the members, Takao Ochi, is currently serving in the Cabinet as state minister (deputy minister), and another, Yuichiro Tamaki, is head of one of the two major opposition parties.

9:20-10:00

Travel by bus to Meguro Air Base

10:00-11:30

Site Visit to Air Staff College & Briefing on Japan's Security Policy and the Self Defense Forces

[Air Staff College-Meguro Airbase]

Lt. Gen. Jun Nagashima, Commandant, Air Staff College/Meguro Air Base; Commander, Meguro Air Base, Japan Air Self Defense Force

Lt Col. Seiji Manabe, Air Staff College
+ Other SDF officers

The Air Staff College educates senior officers in the Air Self Defense Forces and carries out research activities in support of the SDF. The commandant of the college will give an overview of Japanese security policy, including issues such as the capabilities relevant for a contingency on the Korean Peninsula and US-Japan defense relations

11:30-12:00

Travel by bus to JCIE Office

12:00-14:00

Roundtable on US-Asia Relations with Foreign Policy Experts [JCIE]

Nobumasa Akiyama, Professor, Graduate School of Law and School of International Public Policy, Hitotsubashi University

Shoichi Itoh, Manager, Senior Analyst, Global Energy Group 2, Strategy and Industry Research Unit, Institute of Energy Economics, Japan

Mie Oba, Professor, Faculty of Engineering, Liberal Arts, Tokyo University of Science

Ryo Sahashi, Professor of International Politics & Director, Center for Asian Studies, Kanagawa University

Tsuneo Watanabe, Senior Fellow, Sasakawa Peace Foundation

Roundtable discussion on regional relations in East Asia with mid-career experts on US-Japan relations, as well as relations with Korea, China, and Taiwan.

14:30-15:30

Healthcare Systems & Financing – Japan’s Experience [JCIE]

Hideki Hashimoto, Professor of Mental Health, School of Public Health, University of Tokyo

Briefing on Japan’s healthcare system and ways in which policymakers address various issues such as containing medical costs, dealing with an aging population, and maintaining quality of service

15:30-15:50

Travel by bus to US Embassy; proceed through security

16:00-17:15

US Embassy Briefing on US-Japan Relations

[US Embassy]

Rob Rapson, Political Minister-Counselor

Clay Adler, Deputy Consul General

Brittany Banta, Commercial Officer

Jim Town, Economic Officer

Briefing on issues in US-Japan relations including military bases in Japan, the role of the US-Japan alliance in terms of policy towards North Korea and China, trade relations, etc.

17:15-17:30

Return to hotel by bus

18:15

Depart by bus for dinner in Shibuya

18:30-21:00

Dinner in Shibuya

21:00

Return to hotel

Wednesday, May 30

7:55 Meet for breakfast

8:00-9:00 Opposition Party Views on the Japanese Policy Agenda

[Room Kiku, Banquet Floor, Garden Tower, Hotel New Otani]

Hon. Tetsuro Fukuyama, Secretary –General, Constitutional Democratic Party; Member of the House of Councillors (CDP)

The Japanese opposition has split into two main parties, the Constitutional Democratic Party (CDP) and the Democratic Party for the People (DPFP). One of the CDP's top leaders, Sen. Tetsuro Fukuyama will discuss the direction of the Constitutional Democratic Party's policy initiatives and the influence of minority parties in Japanese policymaking.

9:35-9:45 Travel by bus to the Cabinet Office

9:45-11:00 Japan's Trade Policy and Prospects for TPP Expansion

[Cabinet Office]

Atsuyuki Oike, Deputy Chief Negotiator of Governmental Headquarters
for the TPP

Briefing on Japan's trade policy, the contents and strategic implications of the TPP-11 trade deal, and the prospects for expanding it to include the United States, Korea, and other countries.

11:00-11:30	Travel by bus to Japan Business Federation Headquarters
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11:30-13:30 Japanese Business Perspectives on US-Japan Economic Relations

[Room 404, Keidanren Kaikan 4F]

Junichiro Hashimoto, Manager, Government & External Relations
Division, Mitsubishi Electric Corporation

Tomohisa Kanaida, General Manager, Government & External Relations
Dept., Tokio Marine & Nichido Fire Insurance Co.

Ippei Matsumura, International Affairs Bureau, Japan Business Federation (Keidanren)

Katsuro Nemoto, Managing Director, Japan Business Federation

Hirofumi Noda, Acting Director General, Japan-US Business Council

Takashi Okura, Senior Manager, International Policy Division,
Government & External Relations Group, Hitachi

Saki Sakuma, International Affairs Bureau, Japan Business Federation

Akihiko Sato, Corporate Planning Division, Economic Research Office,
MUFG Bank, Ltd.

Meguru Shinoda, General Manager, Corporate Planning Dept, Sumitomo
Mitsui Banking Corporation

Briefing on Japanese transportation infrastructure, particularly high-speed rail and new technological developments as well as how issues such as financing are navigated

16:40-18:40

Free time

18:40-18:55

Travel by bus to dinner

19:00-21:45

Breakout Dinner Discussion on US-Japan Relations

[Chinese Restaurant Iwaen]

Takaaki Asano, Senior Analyst, International Analysis Dept.,
Sumitomo Corporation Global Research Co. Ltd.

Toshihito Fujita, Department Director, Planning & Research Dept.,
Japan Overseas Enterprises Association

Masashi Hamade, Director, Strategic Planning, Asia Pacific, ANA
Holdings Inc.

Emiko Ikeda, Assistant Manager, Government & External Relations
Division, Hitachi, Ltd.

Ryohei Kasahara, Lead Research Associate, ITOCHU Economic
Research Institute

Toshihiro Menju, Chief Program Officer, JCIE

Keiko Namba, Principal Deputy Director, Second Middle East
Division, Middle Eastern and African Affairs Bureau, Ministry of
Foreign Affairs of Japan

Tomohiko Sugiura, Americas Group, Overseas Dept. No.1, Overseas
External Affairs Div., Toyota Motor Corporation

We will split up for group discussions with English-speaking business leaders, foreign policy practitioners, and experts for dinner discussions on key issues in US-Japan relations. The participants are drawn from the alumni of the "Tanaka Juku" study group on foreign policy issues.

21:00-21:15

Return to hotel by taxi

Thursday, May 31

8:00

Check out of hotel & meet in lobby

8:05-8:30

Travel by taxi to Tokyo Station

9:00-11:17

Bullet Train from Tokyo Station to Kyoto Station / Onboard briefing

Onboard briefing on Kyoto meetings, the city's national influence, and its efforts to play a leading global role in terms of sustainability.

- 11:20-11:40 Travel by van to Hotel Nikko Princess Kyoto to drop off luggage
- 11:40-12:00 Travel by van to Kamishichiken area
- 12:00-13:45 **Briefing and Site Visit on Urban Sustainability and Local Economic Revitalization** [Kamishichiken Kurosuke Restaurant]
 Fusae Kojima, President, Kyo-Machiya Council
Luncheon briefing by the head of a citizen's group that has let a city-wide initiative to save Kyoto's traditional 'machiya' style buildings and help businesses and residents renovate them for modern use in order to preserve the city's historic legacy and spur community revitalization. This will take place inside of a restaurant that has been opened in one of the buildings rescued and restored under the Kyoto Machiya Revitalization Project.
- 13:45-14:00 Travel by van to Urasenke headquarters
- 14:00-16:00 **Briefing on Japanese Cultural Diplomacy by Urasenke Tankokai Federation** [Urasenke Headquarters]
 Hiroaki Ueda, Section Chief, International Affairs Department, Urasenke Tankokai Federation
 Soichi Yamamoto, Deputy Tea-master, Urasenke Konnichian
 Hideharu Sekine, Director General, Urasenke Foundatino
The Urasenke school of tea is one of the two major schools of tea ceremony in Japan, and it has an active public diplomacy program designed to utilize the practice of tea to bridge national, ethnic, and cultural divides to promote international understanding. Officials from the school's International Affairs Department and tea-masters will speak with the delegation about what can be learned about Japanese society and thinking from the "way of tea" and about the Urasenke school's work with the United Nations and other international organizations to promote international understanding. This meeting is made thanks to a special request by former Foreign Minister Seiji Maehara to the Urasenke grandmaster.
- 16:00-17:00 ~~**Meeting with former Foreign Minister Seiji Maehara & site visit to District Diet Office (CXL-ed at last minute due to the Representative's need to return to Tokyo for a surprise Diet vote on labor reform)**~~
 Hon. Seiji Maehara, Member, House of Representatives; former Minister for Foreign Affairs; former President, Democratic Party of Japan
Rep. Seiji Maehara has been a key figure in the opposition camp for the last two decades, have served as foreign minister and, before that, as the leader of the Democratic Party of Japan. He will speak about the key issues that

- 11:45-12:10 Travel by van to Sakuranocho area
- 12:10-12:45 Ramen lunch in Sakuranocho area
- 12:45-13:00 Travel by van to Kyoto Prefectural Office
- 13:00-13:30 **Meeting with Kyoto Governor Takatoshi Nishiwaki**
[Kyoto Prefectural Office]
Hon. Takatoshi Nishiwaki, Governor, Kyoto Prefecture
Kyoto Prefecture encompasses the city of Kyoto, which makes up roughly half of its population, as well as another 1500 square miles of largely rural land stretching west to the Sea of Japan. With 2.6 million residents, it is the 13th largest prefecture in Japan. Governor Nishiwaki will speak about local government relations with the central government as well as how international affairs, especially US-Japan relations, affect citizens and their businesses in the prefecture.
- 13:30-14:15 **Briefing by Kyoto Prefectural Government Senior Officials on Japan's Local Government Operations & Visit to Floor of the Kyoto Prefectural Assembly**
[Kyoto Prefectural Assembly]
Toshihara Ota, Executive Director, Secretariat for the Kyoto Prefectural Assembly
Mr. Tanaka, Deputy Director, Secretariat for the Kyoto Prefectural Assembly
Mr. Takamiya, Director of Parliamentary Affairs, Kyoto Prefectural Assembly
Mr. Shikata, Director for Committee Affairs, Kyoto Prefectural Assembly
Mr. Eguro, Director, International Affairs Office, Kyoto Prefectural Assembly
Mr. Kakiuchi, Director, Director, Legislative Library, Kyoto Prefectural Assembly
Senior officials will brief the delegation on the key issues facing the prefectural government as well as the operations of the prefectural assembly (analogous to a state legislature in the United States).
- 14:15-14:30 Travel by van to Kinkakuji
- 14:30-15:30 **Religion and its Influence on Japanese Governance and Society**
Kinkakuji Temple officials
Reiko Kikuchi, Staff Member, Office of Representative Seiji Maehara

