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COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE **OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Chris Socha

Employing Office/Committee: Senator James Risch

Travel Expenses Paid by (List all sources): International Republican Institute

Travel Date(s): 24 July - 1 August 2018

Description/Title of Attached Forms: Updated PSTCF and Agenda

Purpose of Amendment (describe the reason for amending original submission): to update the PSTCF and Agenda

17 Dec 18
(Date)

(Signature of Traveler)

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(Revised 4/19/2010)

International Republican Institute
1225 Eye St. NW, Suite 800
Washington, DC 20005
(202) 408-9450
(202) 408-9462 *fax*
www.iri.org | @IRIGlobal

June 21, 2018

Christopher Socha
Legislative Director
Office of Senator James Risch
438 Russell Senate Office Building
Washington, D.C. 20510

Dear Chris:

On behalf of the International Republican Institute (IRI), I am pleased to invite you to observe the 2018 Zimbabwe harmonized elections as a delegate in IRI's official election observation mission. The election is scheduled to be held on July 30, 2018.

IRI plans to field a team of international election observers from July 24 – August 1, 2018. The delegation will arrive in Harare, Zimbabwe for briefings prior to deploying across the country for observation on Election Day. IRI will cover all expenses connected to the trip for actual costs incurred, including travel and lodging, in accordance with U.S. federal government regulations.

To confirm participation or if you have any questions, please contact John Tomaszewski, IRI Regional Director for Africa, or Elizabeth Lewis, IRI Deputy Directory for Africa. John can be reached at (202) 285-0014 or via email at jtomaszewski@iri.org; Elizabeth can be reached at (202) 674-5814 or via email at elewis@iri.org.

We hope you can join us in this important effort to support the democratic process in Zimbabwe.

Sincerely,

Daniel Twining
President
International Republican Institute

Zimbabwe International Electoral Observation Mission

Short Term Observation for the 2018 harmonized elections

Final Agenda

TUESDAY, 24 JULY– DELEGATE ARRIVAL

All Day
Delegate Arrival and Hotel Check-in at the Meikles Hotel
Sam Nujoma Street, Jason Moyo Avenue, Harare

9:00 AM
LTA Briefing and Expectations
ZIEOM Office
Jess Keegan, Larry Garber, Pat Merloe, John Tomaszewski, Liz Lewis
Jess Findley/Amanda Domingues as note takers.

10:30 AM
Meeting with the National Justice Transition Working Group
ZIEOM Office
Amb. Carson
Jess Keegan, Larry Garber, Pat Merloe, John Tomaszewski, Liz Lewis
Jess Findley/Amanda Domingues as note takers.

12:30 AM
Lunch with EU Ambassador
EU Ambassador's Residence
Amb. Carson
Jess Keegan, Larry Garber, Pat Merloe, John Tomaszewski, Richard Klein, Liz Lewis

6:00 PM
Amb. Carson Meeting with Stephanie Funk, USAID
Location: TBD
Amb. Carson

7:00 PM
Amb. Carson Dinner with Dr. Ibbo Mandaza
Location: TBD
Amb. Carson

WEDNESDAY, 25 JULY—DAY ONE BRIEFING

6:30-8:30 AM
Breakfast
The Pavilion Restaurant, 1st Floor

8:30 AM	**Welcome Remarks & Introductions** **ZIEOM Delegate Leadership Opening Remarks Ambassador Carson, Welcome on behalf of leadership team** *The Mirabelle Room, Lobby Level* Pat Merloe, IRI-NDI Approach to International Election Observations *Jessica Keegan, ZIEOM Co-Director*
9:30 AM	**Panel One: Political and Historic Overview** *The Mirabelle Room, Lobby Level* Eldred Masanungure, Mass Public Opinion Institute John Tomaszewski, Africa Director, IRI Richard Klein, Senior Advisor, Elections, NDI *Moderator: Jessica Keegan, ZIEOM Co-Director*
10:45 AM	**Coffee Break**
11:00 AM	**Panel Two: Current Political Landscape** *The Mirabelle Room, Lobby Level* Roselyn Hanzi, Zimbabwe Lawyers for Human Rights Taona Mwanyisa, NDI Zimbabwe Abel Chikomo, Trace Project *Moderator: Elizabeth Lewis, Africa Deputy Director, IRI*
12:30 PM	**Lunch** *The Pavilion Restaurant, 1st Floor*
1:00 PM	**Teleconference with EJS** *Executive Lounge Meeting Room* Amb. Carson Jess Keegan, Larry Garber, Pat Merloe, John Tomaszewski, Richard Klein, Liz Lewis
1:30 PM	**Panel Three: Key Issues Affecting the 2018 Harmonized Elections** *The Mirabelle Room, Lobby Level* Val Ingham Thorpe, Director, Veritas Frances Lovemore, Director, Counseling Services Unit Rindai Chipfunde Vava, National Director, ZESN *Moderator: Larry Garber, ZIEOM Co-Director*
2:45 PM	**Coffee Break**
3:15 PM	**Panel Four: Inclusion** *The Mirabelle Room, Lobby Level* Sally Dura, Zimbabwe Women's Coalition Jestina Mukoko, Zimbabwe Peace Project Mishek Gondo, National Association of Youth Organizations *Moderator: Elizabeth Lewis, Africa Deputy Director, IRI*
6:30 PM	***The Commonwealth Reception, Select Leadership*** *The Bronte Hotel, 132 Baines Avenue, Harare*

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Amb. Johnnie Carson, Pat Merloe, John Tomaszewski, Larry Garber

6:30 PM **Depart Meikles for Dinner**
Buses will depart promptly at 6:30 PM

7:00 PM **Group Dinner with Welcome Remarks by Amb. Johnnie Carson**
Victoria 22

8:30 PM **Bus 1 Departs Victoria 22**

9:00 PM **Bus 2 Departs Victoria 22**

10:30 PM **Scott Mastic Briefing Meeting**
The Explorers Club, Meikles Hotel
Pat Merloe, John Tomaszewski

THURSDAY, JULY 26 – DAY TWO BRIEFING

6:30-8:15 AM **Breakfast**
The Pavilion Restaurant, 1st Floor

7:30 AM **Depart for Observer Accreditation (Group A)**
Belvedere Teachers College
Please ensure you have your passport.

8:45 AM **Welcome and Introduction of New Delegates**
The Mirabelle Room, Lobby Level
Scott Mastic, IRI
Jessica Keegan & Larry Garber, ZIEOM Co-Directors

9:15 AM **Election Assistance to the Zimbabwe Election Commission (ZEC)**
The Mirabelle Room, Lobby Level
Stephen Snook, International Federation of Electoral Systems (IFES)
Bishow Parajuli, UN Resident Coordinator, UNDP
Azhar Malik, Program Manager, UNDP
Moderator: Kseniya Dashutina, Local Analyst, ZIEOM (Alt. Ahmed Farag)

10:30 AM **Coffee Break**

10:45 AM **Observation Approach**
The Mirabelle Room, Lobby Level
Pat Merloe, Senior Advisor and Director for Elections and Political Processes

11:45 AM **Political Party Briefing: People's Rainbow Coalition (PRC) and MDC-T (Khupe)**
The Mirabelle Room, Lobby Level
Joice Mujuru, President of PRC
Obert Gutu, Vice President of MDC-T (Khupe)

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Moderator: Natasha Rothchild

1:00 PM **Lunch – Presentation on NDI's Focus Group Discussions**
The Drawing Room
Traci Cook, NDI

2:00 PM **Political Party Briefing: Zimbabwe African National Union – Patriotic Front**
The Mirabelle Room, Lobby Level
Paul Mangwana, Party Spokesman and Legal Secretary
Moderator: Richard Klein, Senior Advisor, Elections, NDI

3:15 PM **Coffee Break**

3:30 PM **Pre-elections Assessment Mission Benchmarks**
The Mirabelle Room, Lobby Level
Jessica Keegan, ZIEOM Co-Director
Larry Garber, ZIEOM Co-Director

4:30 PM **Her Excellency Catherine Samba-Panza Receiving Line**
Meikles Lobby

5:00 PM **Political Party Briefing: Movement for Democratic Change**
The Mirabelle Room, Lobby Level
Welshman Ncube, Spokesman, MDC-A
Moderator: John Tomaszewski, Africa Director, IRI

6:00 PM **Her Excellency Catherine Samba-Panza Leadership Briefing Meeting**
*Meikles Hotel, The Boardroom**
Amb. Johnnie Carson, Scott Mastic, Pat Merloe, John Tomaszewski

6:30 PM **ZIEOM Reception**
The Drawing Room
Her Excellency Catherine Samba-Panza, Amb. Johnnie Carson
Scott Mastic, Vice President for Programs, IRI
Pat Merloe, Senior Associate and Director of Electoral Programs, NDI

FRIDAY, JULY 27 – DAY THREE BRIEFING

6:30-9:30 AM **Breakfast**
The Pavilion Restaurant, 1st Floor

7:30 AM **Depart for Observer Accreditation (Group B)**
Belvedere Teachers College
Please ensure you have your passport.

9:00 AM **Recap Day Two and Introduction of New Delegates**
The Mirabelle Room, 1st Floor
Her Excellency Catherine Samba-Panza

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Ms. Constance Newman
Jessica Keegan & Larry Garber, ZIEOM Co-Directors

9:15 AM **Communications Policy**
The Mirabelle Room, 1st Floor
Morgan Martinez, IRI
Jerry Hartz, Director of Government Relations and Communications, NDI

9:45 AM **Long-term Observers' Perspectives and Pre-elections Assessment Mission Benchmarks**
The Mirabelle Room, Lobby Level
Natasha Rothchild, Long-term Observer Coordinator

10:30 AM **Coffee Break**

10:45 AM **Observer Methodology/Sample Based Observation**
The Mirabelle Room, 1st Floor
Richard Klein, Senior Advisor, Elections, NDI

11:30 AM **Election Procedures, Reporting and Forms**
The Mirabelle Room, 1st Floor
Kseniya Dashutina, ZIEOM
Kathleen Schmermund, IRI
Amanda Domingues, NDI

12:45 PM **Lunch - Small Working Groups with Analysts**
The Pavilion Restaurant, 1st Floor
Legal Framework/Election Cases
Political Campaign
Inclusion
Voter Education
Security Sector

1:45 PM **Elections Procedures, Reporting and Forms, Continued**
The Mirabelle Room, 1st Floor
Kseniya Dashutina, ZIEOM
Kathleen Schmermund, IRI
Amanda Domingues, NDI

2:00 PM **NPR Interview with Johnnie Carson**
The Boardroom, 2nd Floor
Morgan Martinez

2:45 PM **Security Briefing**
The Mirabelle Room, 1st Floor
Zac Sideras, Security, Operations and Logistics Coordinator, ZIEOM

3:45 PM **Coffee Break**

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4:00 PM	**Group Photo** *The Mirabelle Room, 1st Floor*
4:15 PM	**Deployment Logistics and Material Distribution** Leo Siebert, Short Term Observation Coordinator, ZIEOM
5:00 PM	**General Question and Answer** *ZIEOM staff are available to field any additional questions you may have on an individual basis.*
5:30 PM	**Meeting with EU EOM, Elmar Brok and Mark Stevens** *The Boardroom* *Johnnie, Connie and CSP* Scott Mastic, John Tomaszewski, Jessica Keegan, Larry Garber
6:30 PM	**Dinner at Leisure**
6:30 PM	**Leadership Dinner** *Executive Suite, Meikles Hotel*
10:00 PM	**Madam President Ellen Johnson Sirleaf Receiving Line** *Meikles Lobby*

SATURDAY, JULY 28 - DEPLOYMENT

7:00-8:30 AM	**Breakfast** *The Pavilion Restaurant, 1st Floor*
9:30 AM	**Departure to deployment location (Kadoma)**
12: 30 AM	**Briefing Meeting with LTO Team 6, Chinhoyi** *Secret Garden Lodge*
2:00 PM	**Departure to deployment location (Kadoma)**
3:30 PM	**Arrival in Sky Lodge, Kadoma; check-in**
4:00-4:30 PM	**Lunch** *Eat 'n' Lick*
4:30-5:30 PM	**Meeting, Gift Masaiti (Zimbabwe Election Support Network/ZESN)**
5:30-6:15 PM	**Polling Station Location Assessment, Kadoma city**
6:15-6:45 PM	**Meeting, Edeline Kusikwenyu, Director, Zimbabwe Electoral Commission, Kadoma District**
6:50 PM	**Arrival, Sky Lodge**

SUNDAY, JULY 29 – DEPLOYMENT: KADOMA

7:30-8:15 AM	**Breakfast** *Sky Lodge, Kadoma*
8:30 AM	**Departure from Sky Lodge**
8:35-9:00	**Meeting, Kadoma Province Police Commissioner**
9:00 AM – 4:30 PM	**Polling Station Assessment: Kadoma Central: Jameson. Chakari: Glasgow, Alabama, East Medina, Radnor, Patchway A & B, Kuwiririna**
4:30-5:00 PM	**Lunch** *Kadoma Hotel & Conference Center*
5:00-6:30 PM	**Meeting, Edson Matombo (independent candidate)**
6:35-7:00 PM	**Visit, Zimbabwe Electoral Commission, Kadoma Province**
7:05 PM	**Arrival, Sky Lodge**

MONDAY, JULY 30 2018 – ELECTION DAY

6:30 AM	**Depart Hotel for Polling Stations**
6:35 AM – 2:00 PM	**Election Observation**
2:00-2:45 PM	**Lunch** *Eat 'n' Lick*
2:45 PM – 12:30 AM	**Election Observation**
	(Elections observed in the following polling stations: Alabama Primary School, Dalny 1 Primary School A, Dalny 1 Primary School C, Dalny 2 Primary School A, Dalny 2 Primary School B, East Medina Farm Shed, Jameson High School, Kanyemba Primary School, Kuwirirana Business Centre Tent, Mupaose Primary School B, Patchway Primary School A, Rimuka Hall A, Rimuka Hall B, Rondor Primary School, Salvation Army A Secondary School, Salvation Army B Secondary School, Sir John Kennedy Primary School A, Sir John Kennedy Primary School B)
12:35 AM	**Arrival, Sky Lodge**

TUESDAY, JULY 31 2018 – RETURN TO HARARE

7:00 AM	**Departure to Harare**

9:00 AM	**Arrival in Harare (Meikles Hotel)**
9:00-9:30 AM	**Debriefing**
1:00 PM	**Depart Airport to USA**

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): International Republican Institute (IRI)

2. Description of the trip: The IRI-sponsored Zimbabwe International Election Observation Mission (ZIEOM of Zimbabwe's July 30, 2018 national elections will contribute to a transparent electoral process.

3. Dates of travel: 07/24/2018 - 08/01/2018 (dates in country: 7/25/18 - 7/31/2018)

4. Place of travel: Harare, Zimbabwe

5. Name and title of Senate invitees: Christopher Socha, Legislative Director for Sen. Jim Risch

6. I *certify* that the trip fits one of the following categories:

   ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   OR

   ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   AND

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   AND

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

-OR-

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

-OR-

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

IRI is the sole sponsor of this trip funded entirely with USAID provided funds. IRI has conducted EOMs since 1984. In response to President Mnangagwa's public statements welcoming international observers to monitor the 2018 Zimbabwe elections, IRI will deploy an EOM to observe the elections.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

IRI is a nonpartisan, non-governmental international democracy development organization. IRI works with organizations and individuals across the globe to help citizens build democratic societies that are open, responsible, and accountable. This ZIEOM will contribute to a transparent electoral process.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

IRI has sponsored travel for congressional staff and members of Congress to provide their legislative expertise during various international election observation missions, workshops and trainings.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

IRI works with governments, organizations, individuals, civil society, political parties, and marginalized groups to help citizens build democratic societies that are open, responsible, accountable and resilient. IRI also implements election observation missions.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$2771	$1152 ($192/night for 6 nights)	$952 ($112/day for 7 plus 75% for two travel days or 8.5 days)	$100 for materials such as visa or observer hat/vest

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged or orgnaized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

This ZIEOM is headquartered in Zimbabwe's capital city, Harare, in order to conduct meetings with government and non-governmental organizations.

19. Name and location of hotel or other lodging facility:

The York Lodge in Harare, Zimbabwe

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was chosen because it is a secure hotel in downtown Harare with proximity to the ZIEOM office

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

All lodging, meals and other expenses provided to trip participants will be at State Department established per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach transportation will be provided.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Kimberlee Shearer

Name and Title: Kimber Shearer, Counsel and Vice President for Strategy and Development

Name of Organization: International Republican Institute (IRI)

Address: 1225 Eye Street NW, Suite 800, Washington, DC 20005

Telephone Number: 202-408–9450

Fax Number: N/A

E-mail Address: kshearer@iri.org