# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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2019 NOV -4 PM 4:51

**Post-Travel Filing Instructions:** Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): World Vision Incorporated and Save the Children

Travel date(s): September 28, 2019 through October 5, 2019

Name of accompanying family member (if any): _____
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

**Expenses for Employee:**

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|---|---|---|---|
| ☐ Good Faith Estimate<br>☒ Actual Amount | $2827.77 | $731 | $336.27 | $166.10 (for business visa) |

**Expenses for Accompanying Spouse or Dependent Child** (if applicable):

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|---|---|---|---|
| ☐ Good Faith Estimate<br>☐ Actual Amount | | | | |

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary.

11/4/19 (Date) — Allison Feikes (*Printed name of traveler*) — Allison Feikes (*Signature of traveler*)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/4/19 (Date) — Mike Braun (*Signature of Supervising Senator/Officer*)

(Revised 1/3/11) **Form RE-2**

Date/Time Stamp:

# EMPLOYEE PRE-TRAVEL AUTHORIZATION

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in **SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Allison Feikes

Employing Office/Committee: Mike Braun

Private Sponsor(s) (list all): World Vision Inc, Save the Children

Travel date(s): September 28, 2019 - October 5, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Malawi

Explain how this trip is specifically connected to the traveler's official or representational duties:

I am responsible for foreign affairs, which will be discussed on the trip. Specifically, I am interested in the U.S. funding of the Global Fund and the success of these programs. This trip will include multiple site visits to Global Fund projects. We'll also meet with State Department officials in-country to discuss U.S. foreign relations with Malawi and sub-Saharan Africa.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/29/19
*(Date)*

Allison Feikes
*(Signature of Employee)*

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Mike Braun *(Print Senator's/Officer's Name)* hereby authorize Allison Feikes *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. *(signify "yes" by checking box)* ☐

8/29/19
*(Date)*

Mike Braun
*(Signature of Supervising Senator/Officer)*

(Revised 10/19/15)

Form RE-1

Addendum C:

Additional explanation of charter flight

World Vision plans to charter in-country flights (inquiries in progress) for travel from Lilongwe to Machinga on October 1st and from Blantyre to Lilongwe on October 3rd. Class of travel is coach.

We have chartered due to security and logistics concerns.

**Addendum A**

Jess Pavel, Legislative Assistant
Megan Reiss, Nat'l Security Policy Adviser
Daisy Beldsoe-Herring, Legislative Aide
Katie Wright, Health Policy Adviser
Matt Williams, National Security Advisor
Katie Peake, Legislative Correspondent
Devin O'Brien, Legislative Correspondent
Allison Feikes, Legislative Assistant
Kate Hunter, Legislative Assistant
Judd Gardner, Legislative Assistant
Igor Khrestin, National Security Advisor
Kyle Green, Legislative Correspondent
Dylan Clement, Legislative Correspondent
Katherine Jackson, Professional Staff
Mike Callesen, Policy Analyst
Cassie Leonard, Legislative Assistant
Nick Rawls, Policy Adviser
Wayne Jones, Policy Adviser
Kendall Garraway, Legislative Assistant
Sam Fellman, Policy Adviser
Ani Toumajan, Legislative Assistant
Liz Lewis, Senate Foreign Relations
Katie Perry, Legislative Correspondent
Robert Waisanen, Legislative Assistant
Katherine Close, Legislative Aide
Erum Ali, Policy Adviser
Maggie Angel, Legislative Correspondent
Bethany Carter, Legislative Assistant
Nic Adams, Nat'l Security Adviser
Dan Gerig, Legislative Assistant
Emily Crow, Legislative Correspondent
Brett Fetterly, Nat'l Security Adviser
Paris Cervantes, Legislative Correspondent
Sophia Lalani, Policy Adviser
Kevin Lawson, Sr Policy Adviser
Brandt Anderson, Nat'l Security Adviser
Megan Zavertnik, Nat'l Security Adviser
Don Archer, Legislative Assistant
Amber Bland, Legislative Counsel
Bill Bode, Legislative Assistant
Elana Broitman, Senior Adviser
Josh Carter, Nat'l Security Adviser
Grace Cason, Legislative Aide
Dan Dunham, Legislative Assistant
Sally Farrington, Legislative Correspondent
Cole Lyle, Legislative Assistant
Zach Lewis, Legislative Correspondent
Edward Linczer, Legislative Assistant
Nathan Paxton, Legislative Assistant
Annie Humphrey, Legislative Correspondent
Susan Occhipinti, Legislative Assistant
Liz Banicki, Legislative Assistant
Scott Graber, Legislative Assistant
Baxter Carr, Legislative Assistant

**Addendum B**

Comparison of U.S. Department of State per diem rates for Malawi and the daily expenses for this trip:

- U.S. Department of State daily maximum per diem rates for Malawi (including lodging and M&IE):
  - Lilongwe – $236 (lodging $150, M&IE $86)
  - Blantyre – $230 (lodging $146, M&IE $84)
  - Zomba (Mangochi) - $198 (lodging $117, M&IE $81)
- Daily expenses for this trip:
  - September 29 – City: Lilongwe
    Lodging - $147, meals - $30 (good faith estimate), total = **$177**
  - September 30 – City: Lilongwe
    Lodging - $147, meals - $75 (good faith estimate), total = **$222**
  - October 1 – City: Zomba/Mangochi

Lodging - $130 (option is over per diem but was chosen due to proximity to site visits and appropriate security), meals - $50 (good faith estimate), total = **$180**

- October 2 – City: Blantyre
  Lodging - $140, meals - $50 (good faith estimate), total = **$190**
- October 3 – City: Lilongwe
  Lodging - $147, meals - $60 (good faith estimate), total = **$207**
- October 4 – City: Lilongwe
  Lodging - $0 (overnight flight), meals - $50 (good faith estimate), total = **$50**

- Transportation expenses:
  - In country transportation (rented buses and Toyota Prado SUVs) = $300 per person
  - In country roundtrip charter flights - $1500 per person
  - Roundtrip international coach flights - $2200 per person
- Other estimated expenses:
  - Visa expenses - $120 per person

# SECTION 05-05-00

# AIRWORTHINESS LIMITATIONS

# AUTHORITY APPROVAL SHEET

| Effectivity: DORNIER 228-100/-200/-101/-201/-202 for Normal Category<br>228-212 for Commuter Category | | | | | | | |
|---|---|---|---|---|---|---|---|
| Edition | Date | No of Pages | Revision | Date | No of Pages revised | Authority approved | Date |
| 1 | Mar 09/2005 | 16 | | | | X | |
| 1 | Mar 09/2005 | 16 | 1 | Nov 20/2008 | 2 | X | Dec 12/2008 |

| Effectivity: DORNIER 228-100/-200/-101/-201/-202 for Normal Category<br>228-212 for Commuter Category | | | | | | | |
|---|---|---|---|---|---|---|---|
| Edition | Date | No. of Pages | Revision | Date | No. of Pages revised | Authority Approval No. | Date |
| 1 | Mar 09/2005 | 16 | 5 | Mar 20/2011 | 18 | 10034383<br>RUAG Aerospace Services GmbH<br>EASA Approved Design<br>EASA.21J.038 | 01.04.2011 |
| | | | | | | | |

# Malawi Congressional Staff Learning Trip

September 28 – October 5, 2019

**Transit Day – Saturday, September 28**

| | |
|---|---|
| 11:00am | Depart Washington, D.C. from Dulles to Lilongwe on Ethiopian Airlines |

**Day 1 – Sunday, September 29**

| | |
|---|---|
| 3:30pm | Arrival in Malawi – Staff will be at the airport to greet the group. |
| 4:00pm–5:15pm | Transit to President Walmont hotel and check in. |
| 6:30pm-8:00pm | Welcome working dinner with World Vision and Save the Children Malawi staff. Overview of the two organizations and programs in Malawi. |

Overnight: President Walmont, Lilongwe

**Day 2 – Monday, September 30**
Location: Lilongwe
Attire: Business Casual

| | |
|---|---|
| 8:30am-9:30am | Working breakfast. Security and protocols briefing. |
| 9:300am–11:30am | USAID Mission Briefing with Mission Deputy Director Catie Lott and representatives from Maternal and Child Health, Nutrition, Education and Food Security teams. Discussion will focus on U.S. government investments, strategies, and priorities in Malawi, with the goal of giving trip participants an improved understanding of the U.S. government's role in these sectors. In particular, we will focus on the health sector as the primary focus area for the trip. This discussion will help set the stage for field visits and give context to the work that will be seen over the course of the trip. |
| 11:45am | Transit to Latitudes Restaurant for lunch |
| 12:00pm–1:30pm | Working lunch with World Vision and Save the Children Malawi staff and other development partners. Debrief of meeting with USAID and discussion of challenges and opportunities for partnership with the US government from the perspectives of implementing partners. Invited partners include Management Sciences for Health, the World Food Program, and Baylor University |
| 1:30pm–2:00pm | Transit to Malawi Ministry of Health. |
| 2:00pm–3:30pm | Meeting with Malawi Ministry of Health officials, including Minister of Health and Population Hon. Jappie Mhango and other technical experts on maternal and child health, nutrition, HIV/AIDS, and malaria. Discussion of the current health challenges in Malawi and priorities for the government, including efforts to improve domestic funding for global health and strategies to address the leading causes of death for mothers and children. Meeting will help grow understanding of the role of the Ministry of Health and Population and how it works in collaboration with the U.S. government. |

| | |
|---|---|
| 4:00pm–4:30pm | Transit to hotel |
| 6:00pm-7:30pm | Working dinner – debrief of the day and review of next day's itinerary. |

Overnight: President Walmont, Lilongwe

**Day 3 – Tuesday, October 1**
Location: Mangochi
Attire: Casual

| | |
|---|---|
| 7:00am | Breakfast at President Walmont and check out |
| 8:00am–8:45am | Transit to Lilongwe airport for charter flight to Mangochi |
| 8:45am–9:30am | Check in for charter flight |
| 9:30am–10:30am | Flight to Mangochi – scene setter discussion in transit with pre-reads on the project visits. |
| 11:00am-12:30 pm | Visit to Mangochi – Adolescent Girls and Young Women (AGYW) and Global Fund Projects: highlight comprehensive approach to empower AGYW through encouraging young girls to stay in school, improving hygiene awareness, and facilitating village savings and loans for women doing handmade crafts. Hear testimonies of transformation from some program beneficiaries from out-of-school and in-school clubs |
| 12:30pm-1:30 pm | Working lunch in Mangochi. Discussion with World Vision staff on outcomes of the AGYW and Global Fund Projects; time for Q&A |
| 1:30pm- 4:00pm | Visit to a village clinic: demonstrate comprehensive approach to reducing malaria mortality and morbidity through expansion of vector control, testing and treatment at healthy facility and community level, and social and behavior change communication. |
| 4:00pm–5:15pm | Transit to Sunbird Ku Chawe Hotel |
| 6:30pm–8:00pm | Working dinner– debrief of the day and review of next day's itinerary |

Overnight: Sunbird Ku Chawe Hotel, Zomba

**Day 4 – Wednesday, October 2**
Location: Machinga/Zomba
Attire: Casual

| | |
|---|---|
| 7:30am | Breakfast and hotel check out |
| 8:30am–10:00am | Visit to Machinga District Hospital. Brief meeting with District Health Management Team to discuss US government support of the hospital, followed by a tour of several Wards, including maternity and pediatric. |

| | |
|---|---|
| 10:30am–12:00pm | Visit to Mlomba Health Centre and meet with the Health Action Committee, which is supported by the Machinga Demand Creation and Social Accountability Project, funded by USAID. Hear from the Committee, comprised of community volunteers, about the role they play in facilitating care and liaising with both Health Centre beneficiaries and providers to improve health services. |
| 12:30pm–1:30pm | Working buffet lunch. Discussion with World Vision staff on outcomes of the Machinga Demand Creation Project and time for Q&A |
| 1:30pm–2:30pm | Transit to Save the Children program. |
| 2:30pm–4:00pm | Visit to Gologota Primary School to observe implementation of a Learner Treatment Kit clinic, which aims to improve school attendance by training teachers to diagnose and provide treatments for malaria. Tour the school—including new gender-specific hygiene facilities that promote water, sanitation and hygiene (WASH)—observe Inclusive Literacy Boost lessons and meet with teachers and school authorities. |
| 4:00pm–5:00pm | Transit to Blantyre and hotel check in |
| 6:30pm–8:00pm | Working dinner – review of next day's itinerary |

Overnight: Sunbird Ku Mount Soche, Blantyre

**Day 5 – Thursday, October 3**
Location: Blantyre
Attire: Casual

| | |
|---|---|
| 7:00am | Breakfast and check out of hotel |
| 7:45am–8:30am | Transit to Libuda Village Health Outreach Clinic |
| 8:30am–10:00am | Visit Libuda Village Health Outreach Clinic—connected by the Mdeka Health Centre—operated by Save the Children and funded through the Pfizer Foundation. This clinic focuses on Family Planning (FP) and Immunization (EPI). The project promotes access to services by integrating FP and EPI to allow the community members access services closer to them and reducing the number of visits in accessing services. Discussion with 2-3 beneficiaries of the program on how it has benefited them and their family. |
| 10:00am–10:45am | Transit to ENACT project. |
| 10:45am–12:30pm | Meet with staff, community leaders, and beneficiaries of the ENACT (Engendered Nutritional and Climate Resilience Actions in Vulnerable Communities Together) project, operated by Save the Children, which focuses on improving nutrition, food security and building resilience for vulnerable communities and households. View demonstrations and discuss how the project has supported households with nutrition, cooking, village savings and loan, kitchen gardens, livestock, WASH, and disaster risk reduction activities. |
| 1:00pm–2:00pm | Working lunch. Discussion with Save the Children staff on ENACT project and outcomes, including time for Q&A. |

| | |
|---|---|
| 2:00pm–2:45pm | Transit to Blantyre airport. |
| 3:30pm–4:30pm | Charter flight to Lilongwe. |
| 5:00pm–5:45pm | Transit to President Walmont Hotel and check in |
| 6:30pm–8:00pm | Working dinner – debrief of the day and review of next day's itinerary |

Overnight: President Walmont Hotel, Lilongwe

**Day 6 – Friday, October 4**
Location: Lilongwe
Attire: Casual

| | |
|---|---|
| 9:00am–11:00am | Debriefing breakfast with World Vision and Save the Children Malawi national teams and representatives from USAID. Review of visits and impressions/questions. The U.S. Ambassador to Malawi, Robert Scott, will stop by around 10:00 a.m. to participate in the discussion. |
| 1:00pm | Check out of hotel |
| 1:30pm–2:15pm | Transit to Lilongwe airport |
| 4:00pm | Depart for Dulles on Ethiopian Airlines |

**Transit Day – Saturday, October 5**

| | |
|---|---|
| 8:40am | Arrive at Dulles |

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# MALAWI AIR FORCE

## CERTIFICATE OF RELEASE TO SERVICE

**1. AIRCRAFT DATA**

TYPE DORNIER 228 SERIAL No 8148 REG No MDFAW T03

AIRFRAME HOURS 3099:45 LANDINGS 5735

**2. SCHEDULED MAINTENANCE CARRIED OUT**

12 MONTH INSPECTION ON AIRFRAME
12 MONTH INSPECTION ON ENGINES
12 MONTH INSPECTION ON AVIONICS
400 HOURS INSPECTION ON ENGINES
100 HOURS INSPECTION ON PROPELLERS

**3. NEXT SCHEDULED MAINTENANCE IS DUE ~~ON~~/AT**

3150 AIRFRAME HOURS

**4. AIRWORTHINESS**

It is hereby certified that the work recorded above has been carried out in accordance with Malawi Air Force regulations and the requirements of the aircraft manufacturer, Ruag Aerospace Services,in that respect, the aircraft is considered airworthy and fit for release to service.

**5. DETAILS OF CERTIFYING AUTHORITY**

NAME MAJOR JULIUS MDOKWE

NOMINATION INSPECTOR

SIGNATURE

DATE AND PLACE OF ISSUE 16 JULY, 2019, ZOMBA

STAMP TECHNICAL DEPARTMENT 2019 -07- 16 ZOMBA AIR BASE P/ BAG 76 ZOMBA

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# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members. officers. or employees (Senate Rule 35. clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer. or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): World Vision Incorporated and Save the Children

2. Description of the trip: Educational trip to view international development programs on maternal and child health, nutrition and livelihoods in Malawi, with a focus on US government supported programs

3. Dates of travel: September 28, 2019 - October 5, 2019

4. Place of travel: Malawi - Lilongwe, Mangochi, Blantyre

5. Name and title of Senate invitees: See Addendum A

6. I *certify* that the trip fits one of the following categories:

   ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   – OR –

   ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9).*

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   – AND –

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   – AND –

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

World Vision is coordinating international and domestic travel arrangements and site visits. Save the Children is coordinating in-country meetings with US and Malawi governments and site visits. Both organizations are jointly coordinating all other planning and conducting of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

World Vision is a child-focused development organization operating in Malawi since 1982. Save the Children has been working in Malawi since 1983 and works to ensure children are protected and healthy. The trip relates to the sponsor missions by highlighting how health issues in Malawi impact poverty.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Over the past 6 years, World Vision has sponsored 10 Congressional trips. Save the Children has not previously sponsored Congressional trips in recent years.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Each sponsor hosts congressional briefings, educational meetings, and provide educational materials for congressional offices to assist with understanding of foreign affairs issues, particularly as they relate to children and their families.

16. Total Expenses for Each Participant:

| | **Transportation Expenses** | **Lodging Expenses** | **Meal Expenses** | **Other Expenses** |
|---|---|---|---|---|
| ☒ Good Faith estimate<br>☐ Actual Amounts | $4,000 (See addendum B) | $711 (See addendum B) | $315 (See addendum B) | $120 (See addendum B) |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

B, the trip is organized specifically with regard to congressional participation

18. Reason for selecting the location of the event or trip

Malawi is a priority country for several U.S. government health programs, which is the focus area for the trip, and both World Vision and Save the Children have strong capacity in the country.

19. Name and location of hotel or other lodging facility:

President Walmont Hotel (Lilongwe, Malawi), Sunbird Ku Chawe Hotel (Zomba, Malawi), Sunbird Mount Soche Hotel (Blantyre, Malawi)

20. Reason(s) for selecting hotel or other lodging facility:

All three hotels were chosen due to adequate security and proximity to meetings and site visits.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging and meals will generally be less than the maximum per diem rate, with the exception of one night of lodging (Sunbird Ku, Chawe, Zomba) . See attached addendum B for the comparison of per diem rates and estimated trip daily expenses.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Round trip international flights and round trip in-country charter flights will be coach class (see addendum) C). In-country bus transportation will be coach class buses.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A - No entertainment will be provided as part of the trip

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Lisa Bos

Name and Title: Lisa Bos, Director of Government Relations

Name of Organization: World Vision Inc

Address: 300 I Street NE, Washington, DC 20003

Telephone Number: 202-572-6545

Fax Number:

E-mail Address: lbos@worldvision.org

# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

*(to be completed by each additional sponsor)*

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the September 28-October 5, 2019 trip
*Dates of Travel (Month Day, Year)*
to Malawi is true, complete, and correct.
*Place of Travel*

Signature of Travel Sponsor: Jill Carney

Name and Title: Jill Carney, Associate Director of Global Health and Development Policy

Name of Organization: Save the Children

Address: 899 N. Capitol St. NE, Suite 900

Telephone Number: 202-794-1869

Fax Number:

E-mail Address: jcarney@savechildren.org