Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): South Florida Agricultural Foundation, Inc.

Travel date(s): October 9 - October 11, 2019

Name of accompanying family member (if any): None
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	Airfare, air boat and bus: $394.81	Clewiston & West Palm Beach: $212.93 (incl tax)	$130.14	Reimb. to/from airport: $37.28

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

12/2/19 — Thomas Boodey — (signature)
(Date) — (Printed name of traveler) — (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12/2/19 — (signature)
(Date) — (Signature of Supervising Senator/Officer)

(Revised 1/3/11) **Form RE-2**

South Florida Agricultural Foundation (SFAF)
ITINERARY
2019 Congressional Staff Tour
October 9-11, 2019

Wednesday, October 9, 2019

8:43 – 11:21 AM	Depart Washington-Reagan National Airport on American Airlines Flight #4662
11:21 – 11:40 AM	Arrive Palm Beach International Airport.
11:40 – 12:00 PM	SFAF group leaders will meet guests at the West Palm Beach airport, locate luggage, board bus. Guests will be transported by bus for the rest of the trip.
12:00 - 1:00 PM	Travel to Belle Glade, FL to Tellus, a packaging company that recycles leftover sugarcane fiber from the sugar milling process and converts it to packaging and foodservice products such as plates, bowls and take-out containers. Tellus runs partially on renewable biomass power provided from the sugar mill and solar energy, making it an extremely efficient and environmentally sustainable manufacturing facility.
1:00 - 1:45 PM	Working lunch, with overview video of Tellus including Q&A with Ryan Gray, Molding Operation Manager.
1:45 - 2:30 PM	Tour Tellus Facility in small groups.
2:30 - 3:15 PM	Depart Tellus to travel to Roland Martin Marina in Clewiston.
3:15 – 4:15 PM	Check into Roland Martin Marina hotel, prepare for citrus tour and dinner presentation.
4:15 PM	Depart hotel, drive to Southern Gardens Citrus in Clewiston.
4:30 – 6:00 PM	Southern Gardens Citrus – presentation by Southern Gardens Citrus Team: Denise Roth, Plant Manager, will discuss the citrus processing industry, utilization of every part of an orange and address related food safety issues. During grove stops, Jim Snively, Vice President of Citrus Groves, will discuss citrus greening, hurricanes and other issues destructive to citrus crops, and how they work with the USDA's APHIS (Animal and Plant Health Inspection Service) to develop new citrus varieties and combat citrus diseases.
6:00 – 6:45 PM	Arrive at Dunwody Lodge in Clewiston for welcome reception and opportunity to speak one-on-one with local farmers who grow sugarcane, corn, green beans, kale and broccoli.
6:45 – 9:00 PM	Working dinner where Judy Sanchez, Senior Director of Corporate Communications, U.S. Sugar Corp., will give a presentation on American Farm Policy & Trade, discussing the farm bill, NAFTA and other trade issues. Tony Barnes, Director of IT Operations, U.S. Sugar Corp., will illustrate how technology is used in farming. SFAF Board President Ardis Hammock will introduce the farmers present, seated throughout the room, and each will speak 5-10 minutes on the history of their farm and the produce they grow, showcasing the diversity of crops produced in the area. Local elected officials such as mayors, city commission and county commission will also attend, relating how local government coordinates with state and federal officials on agricultural issues. SFAF will purchase steaks cooked by Hendry County Cattlemen's Association.
9:00 PM	Return to Roland Martin Marina hotel.

South Florida Agricultural Foundation
Itinerary – Page 2
2019 Congressional Staff Tour
October 9-11, 2019

Thursday, October 10, 2019

8:00 – 8:30 AM	Breakfast at hotel provided by SFAF and board bus.
8:30 AM	Bus departs Roland Martin Marina hotel.
8:30 – 9:00 AM	Bus drives to U.S. Sugar Corp. Mill & Refinery.
9:00 – 10:30 AM	Arrive at U. S. Sugar Corp. Mill and Refinery for tour of sugarcane processing procedures led by Judy Sanchez, Sr. Dir. of Corporate Communications. Discussion at the mill will include compliance with OSHA and federal air quality standards, while the refinery will focus on FDA food safety and labeling issues.
10:30 AM – 12:00 PM	Tour Sugarcane Field operations and harvesting discussing compliance of worker protection standards, burning regulations, pesticide and herbicide issues and other Federal regulations that have an impact on the cost and procedures of farming sugarcane.
12:00 – 12:30 PM	Pick up. Box lunch at Clewiston Chamber of Commerce & Clewiston Museum. Bathroom Break.
12:30 – 1:00 PM	Travel to Slim's Fish Camp in Belle Glade for airboat tour of Lake Okeechobee.
12:30 – 2:30 PM	Depart from dock on airboat for tour of Lake Okeechobee; Boats will stop out on the lake where Terrie Bates a water resource specialist that assists the agriculture industry in the Lake Okeechobee and Everglades watershed in matters related to Flood Protection, Water Supply and Stormwater Management, will explain the relationship between the lake and agriculture, discuss water quality and quantity issues and how EAA farmers must comply with federal water regulations. He will address questions from staffers. Airboats will return back to the dock.
2:30 – 3:00 PM	Depart Slim's Fish Camp to travel to A. Duda & Sons (vegetable operation farm).
3:00 – 4:00 PM	Tour of A. Duda & Sons led by Sam Jones, Assistant General Manger, showcasing the farming operations where celery, radishes, lettuce and other produce is grown. The group will go out into the field and observe the planting of celery, possible harvest of radishes, while discussing food safety and workforce issues.
4:00 – 5:00 PM	Depart Duda to travel to West Palm Beach.
5:00 – 5:15 PM	Check in at Marriott Hotel, West Palm Beach, prepare for dinner and evening program.
6:45 PM	Meet in hotel lobby.
6:45 – 7:00 PM	Board bus and depart for dinner.
7:00 – 9:00 PM	Working dinner at Batch New Southern Kitchen, West Palm Beach, farm-to-table restaurant featuring local produce. Palm Beach County Commissioner Melissa McKinlay, who represents the area where the western county farms and some of the eastern farms are located, will discuss the importance of agriculture to Palm Beach County. A representative of Florida Department of Agriculture and Consumer Services will speak about the importance of the Everglades Agricultural Area to the State of Florida and the challenges the state has coordinating with federal agricultural regulations.
9:00 PM	Return to Marriott Hotel.

South Florida Agricultural Foundation
Itinerary – Page 3
2019 Congressional Staff Tour
October 9-11, 2019

Friday, October 11, 2019

9:00 – 10:00 AM	Breakfast at hotel, overview discussion of ag operations tour from the previous day.
10:00 – 10:10 AM	Check out of Hotel and load bus for tour.
10:10 AM	Bus departs - Drive to Mounts Botanical Gardens in West Palm Beach
10:30 – 10:50 AM	Arrive at Mounts Botanical Gardens. Art Kirstein of The Palm Beach County Cooperative Extension Service and a staff member of Mounts Botanical Gardens will give a short presentation about the Gardens, where the Palm Beach Cooperative Extension Service is housed. The presentation will focus on the 25 different gardens on site, including how water and resources affect soil types, a discussion of the variety of plants grown at the gardens, how cooperative extensions are the feet on the ground for education and training of Federal Regulation programs pertaining to agriculture.
11:00 – 1:00 PM	One-on-one roundtable discussion with farmer members of Florida Farm Bureau's eastern Palm Beach County region moderated by Eva Webb, Assistant Director Field Services, Florida Farm Bureau Federation. Farmers representing sweet corn, green beans, peppers, tomatoes and other vegetables, nursery operations and agricultural research will discuss issues with federal pest management regulations, H2A worker programs, wage and labor compliance, NAFTA and how farming is impacted by state and federal issues.
1:00 – 2:00 PM	SFAF will provide lunch purchased from local farms, while Ardis Hammock, SFAF Board President, gives a wrap-up overview of the previous days' presentations and explains how a broad understanding of agricultural issues plays a vital role in the lives of the farmers in Florida.
2:00 – 3:00 PM	Tour led by Ardis Hammock and Art Kirstein, who will explain the different exhibits in Mounts Botanical Gardens, a 14-acre living plant museum with 25 unique garden areas including wetlands, extremely dry soil plants, native vegetation, edible landscapes and other diverse ecosystems.
3:00 PM	Bus departs
3:00 – 3:15 PM	Travel to Palm Beach International Airport.
5:07 – 7:32 PM	Depart for Washington-Reagan National Airport on American Airlines Flight #1080
7:32 PM	Arrive Washington-Reagan National Airport.

*Note: All food/catering/transportation/lodging is paid for by the South Florida Agricultural Foundation

SOUTH FLORIDA AGRICULTURAL FOUNDATION
OCTOBER 2019 SENATE STAFFERS INVITATION LIST

First	Last	Title	Body	Memb. first	Memb. last	State
Meghan	Cline	Communications Director	Senate	Ag	Comm	
Haley	Donahue	Nutrition & Ag Research	Senate	Ag	Comm	
Wayne	Stoskopf	Prof. staffer for commodities	Senate	Ag	Comm	
Jacqlyn	Schneider	Dep. Staff Director	Senate	Ag	Committee	
Janae	Brady	Sr. Prof. Staff Member	Senate	Ag	Committee	
Trey	McKenzie	Legislative Assistant, Ag	Sen.	Roy	Blunt	MO
Meris	Petek	Legislative Assistant, Ag	Sen	Joni	Ernst	IA
Daniel	Ulmer	Dep. Chief of Staff	Sen.	Cindy	Hyde Smith	MS
Jack	Overstreet	Legislative Assistant, Ag	Sen.	Johnny	Isakson	GA
Justin	Roth	Legislative Assistant	Sen.	Martha	McSally	AZ
Ben	Ayres	Legislative Assistant, Ag	Sen.	David	Perdue	GA
Logan	Penfield	Legislative Assistant, Ag	Sen.	Mike	Rounds	SD
Thomas	Boodry	Legislative Correspondent-Immigration/Labor	Sen.	Marco	Rubio	FL
Wes	Brooks	Legislative Assistant	Sen.	Marco	Rubio	FL
Collin	Lomagistro	Legislative Assistant, Ag	Sen.	Rick	Scott	FL
Quinton	Carroll	Legislative Assistant, Ag	Sen.	Dan	Sullivan	AK
Corey	Brown	Legislative Assistant, Ag	Sen.	Thom	Tillis	NC

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): South Florida Agricultural Foundation

2. Description of the trip: Fact-finding, informational tour of the South Florida agricultural industry including observation of harvesting operations and one on one discussions with local farmers.

3. Dates of travel: Wednesday, October 9 through Friday, October 11, 2019

4. Place of travel: West Palm Beach, FL; Clewiston, FL (with site visits in Belle Glade, FL)

5. Name and title of Senate invitees: See attached - SFAF October 2019 Senate Staff Tour Invitation List

6. I *certify* that the trip fits one of the following categories:

   ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   - OR -

   ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   - AND -

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   - AND -

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

OR

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10)*.

OR

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The South Florida Agricultural Foundation is the sole sponsor and organizer of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The mission of the South Florida Agricultural Foundation is to provide educational and stewardship opportunities within the South Florida agricultural industry, including sugarcane, citrus, sweet corn, celery, rice & other local crops, in an area which ranks in the top 10 in the nation for agricultural revenue.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This will be the sixth congressional trip since January 2017 sponsored by the South Florida Agricultural Foundation and the fourth trip where Senate staff are participating.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Foundation provides agricultural information to local school and civic groups and has plans to award scholarships to students pursuing agricultural studies at local colleges.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	Total: $376.65 Airfare: $301.65 Ground Trans: $75.00	Total: $199.00 Martin Marina-Clewiston: $78.00 Mariott WPB: $121.00	$141.50	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged or organized specifically with regard to House and Senate staffer participation.

18. Reason for selecting the location of the event or trip

To provide first hand knowledge and experience of the inner workings of the South Florida agricultural industry.

19. Name and location of hotel or other lodging facility:

1. Roland Martin Marina, 920 E. Del Monte Ave., Clewiston, FL 33440

2. West Palm Beach Marriott, 1001 Okeechobee Blvd., West Palm Beach, FL 33401

20. Reason(s) for selecting hotel or other lodging facility:

1. Located in the heart of the Glades area farms in the western part of the Everglades Agricultural Area

2. Located near the farms and the airport at the eastern end of the tour route

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses for lodging and meals are below the maximum per diem rates for official Federal Government Travel.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Travel provided is coach-class airfare from Washington DC to West Palm Beach on American Airlines, by standard coach 38-passenger bus local travel, taxi or ride-share from pers residence in DC to/from airport

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Ardis Hammock

Name and Title: Ardis Hammock, President

Name of Organization: South Florida Agricultural Foundation, Inc.

Address: P. O. Box 1952, West Palm Beach, FL 33402

Telephone Number: 561-315-0481

Fax Number:

E-mail Address: cheryl@soflagfoundation.org