Date/Time Stamp:
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EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Hart Clements

Employing Office/Committee: Senator Patty Murray

Private Sponsor(s) (list all): Louisiana Sugar Cane Foundation, Inc.

Travel date(s): November 7-9, 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Houma, LA; Napoleonville, LA; Belle Rose, LA; Gramercy, LA; New Orleans, LA

Explain how this trip is specifically connected to the traveler's official or representational duties:

As Senator Murray's Legislative Assistant handling agriculture issues, this trip will be an opportunity to see sugarcane research, production, and processing operations firsthand.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

10/2/19
(Date)

(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Patty Murray *(Print Senator's/Officer's Name)* hereby authorize Hart Clements *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. *(signify "yes" by checking box)* ☐

10/2/19
(Date)

(Signature of Supervising Senator/Officer)

(Revised 10/19/15)

Form RE-1

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Louisiana Sugar Cane Foundation, Inc

Travel date(s): November 7-9, 2019

Name of accompanying family member (if any): _____
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	$489.40	$253.00	$115.00	none

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Attended the Lousiana Sugar Cane Foundation Congressional Staff Tour where we visited sugarcane farms and agribusinesses in Louisiana. Itinerary with fulll detailed agenda attached.

12/2/19 — *(Date)*

HART CLEMENTS — *(Printed name of traveler)*

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12/2/19 — *(Date)*

Patty Murray — *(Signature of Supervising Senator/Officer)*

(Revised 1/3/11)

Form RE-2

LOUISIANA
SUGAR CANE
FOUNDATION

LOUISIANA SUGAR CANE FOUNDATION, INC.

P. O. Box 874
Thibodaux, LA 70302
e-mail: lscf@bellsouth.net

Kenneth Gravois, President
Daniel Viator, Secretary
Mike Sternfels, Treasurer

September 6, 2019

To Prospective Participants –

The Louisiana Sugar Cane Foundation, Inc., a non-profit organization founded to increase public awareness of the Louisiana sugar industry through education and stewardship opportunities, is sponsoring a congressional staff trip to Louisiana on November 7-9, 2019. The purpose of the trip is to give staffers an opportunity to visit the Louisiana sugar industry to gain firsthand knowledge of sugarcane research, harvesting and processing operations, and to discuss the impact of the sugar industry on Louisiana.

The Foundation would like to extend an invitation to you to participate in this trip. As a participant, you will depart from Ronald Reagan National Airport on American airlines flight # 4588 on Thursday, November 7, 2019 at 8:30 a.m., arriving in New Orleans International Airport at 10:35 a.m. From New Orleans, you will ride by chartered bus approximately one hour to the USDA-ARS Sugarcane Research Laboratory in Houma for a luncheon presentation outlining the history of the Louisiana sugar industry. After lunch, participants will visit the facility. This site visit will focus on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. You will depart Houma for Thibodaux for a site visit of the John Deere Thibodaux plant, which manufacturers cane harvesting machinery. Hotel accommodations for Thursday evening will be at the Hampton Inn in Thibodaux and a dinner is scheduled at 6:00 p.m. at the Tractor Barn. You will return to the Hampton at 8:45 p.m.

On Friday, participants will visit a farm harvesting operation in Napoleonville, followed by a site visit of Lula Raw Sugar Factory in Belle Rose to observe the steps required to make raw sugar from sugarcane. Lunch will be served at St. Jules Catholic Church Hall. Here Dr. Michael Deliberto, an agricultural economist with the Louisiana State University Agricultural Center, will discuss the impact of the sugar industry on the Louisiana economy. Following lunch, you will travel to Louisiana Sugar Refinery in Gramercy. Here you will see the process of producing refined sugar from raw sugar. After departing the refinery, you will arrive at the Astor Crowne Plaza in New Orleans where you will be staying for the night. That evening, dinner will be provided at a nearby restaurant. On Saturday morning, breakfast will be provided at 7:30 a.m. in a designated room of the Astor Crowne Plaza. At 8:30 a.m., a shuttle will transport you back to the New Orleans airport for your American airlines flight #4588 departing New Orleans at 11:05 a.m. arriving Washington Reagan at 2:32 p.m. The Foundation will assume all travel, lodging and meal expenses associated with the trip. Vouchers will be distributed to cover the costs of local transportation to and from National Airport.

Participating Senate employees must submit the attached completed form to the House Committee at least thirty (30) days before the date of the proposed trip. If you have any questions regarding the Senate rules, please contact the Ethics Committee at 202-224-2981.

We hope you will be able to join the Foundation on this fact-finding trip. We believe it will be a worthwhile experience and that you will gain a better understanding of the Louisiana sugarcane industry. **Space is limited, so please advise us as soon as possible if you will be able to participate or if you have any questions.** The best way to contact us is via e-mail at lscf@bellsouth.net. Someone will return your call as soon as possible.

Sincerely,

Kenneth Gravois

Kenneth Gravois
President

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): Louisiana Sugar Cane Foundation, Inc.

2. Description of the trip: Fact-finding, information visit of the Louisiana sugarcane industry

3. Dates of travel: Thursday, November 7, 2019 - Saturday, November 9, 2019

4. Place of travel: Houma, Thibodaux, Napoleonville, Belle Rose, Gramercy, and New Orleans, LA

5. Name and title of Senate invitees: Hart Clements (Legislative Aide for Senator Patty Murray)

6. I *certify* that the trip fits one of the following categories:

   ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   OR

   ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   AND

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   AND

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

OR

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

OR

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Louisiana Sugar Cane Foundation is the sole sponsor and will organize and conduct the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The mission of the Foundation is to increase public awareness of the LA sugar industry. The purpose of the trip is to give staffers an opportunity to visit the sugar industry and to gain first-hand knowledge of sugarcane research, production and processing operations, and the impact on the local economy.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the tenth trip that the Louisiana Sugar Cane Foundation has sponsored. The first trip was held in November, 2009.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Foundation supports Ag in the Classroom (a program sponsored by the Louisiana Farm Bureau), the Ag Leadership program sponsored by the LSU AgCenter, and other scholarships to Louisiana state universities.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☐ Good Faith estimate ☒ Actual Amounts	$489.80	$253.00	$115	none

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged and organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

To provide first-hand knowledge and experience of the inner working of the Louisiana sugar industry.

19. Name and location of hotel or other lodging facility:

Hampton Inn, Thibodaux, LA

Astor Crowne Plaza, New Orleans, LA

20. Reason(s) for selecting hotel or other lodging facility:

1. Located on route and in the Bayou Lafourche sugar region.

2. On route and close proximity to the site where sugarcane was first grown by the Jesuit priests on Baronne St.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses for lodging will be at the Federal government per diem rate.

The daily expenses for meals will be at the Federal government per diem rate.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach class airfare on American airlines and a 25-passenger mini-coach for local travel.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Kenneth Gravois

Name and Title: Kenneth Gravois, President

Name of Organization: Louisiana Sugar Cane Foundation, Inc.

Address: P O Box 874, Thibodaux, LA 70302-0874

Telephone Number: 225-281-9472

Fax Number:

E-mail Address: lscf@bellsouth.net

ITINERARY FOR
CONGRESSIONAL STAFF SITE VISIT
LOUISIANA SUGAR INDUSTRY
(November 7-9, 2019)

Thursday, November 7, 2019

8:30 a.m. 10:35 a.m.	Group travels to New Orleans, LA on American Airlines flight # 4588 from Washington-Reagan National Airport.
10:35 a.m.	Group arrives at the New Orleans International Airport.
10:50 a.m. – 12:00 p.m.	Group Leaders will pick up the group at the New Orleans Airport and transport the group for the duration of the trip. Travel to Houma, LA.
12:00 p.m. – 1:00 p.m.	Lunch and itinerary briefing at the USDA-ARS, Sugarcane Research Laboratory in Houma. During this lunch, Dr. Kenneth Gravois, President of the LSCF, will present a brief history of the Louisiana sugarcane industry and a description of the process of creating sugar from sugarcane will be provided.
1:00 p.m. – 2:30 p.m.	Site visit of the USDA-ARS, Sugarcane Research Laboratory. Dr. Michael Grisham, Research Leader, will present the importance of the research laboratory to the sugar industry. The focus will be on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. Drs. Rich Johnson and Anna Hale will present an explanation on the sugarcane crossing greenhouse complex and field plots.
2:30 p.m. – 3:00 p.m.	Travel to the John Deere Thibodaux Factory, Thibodaux, LA.
3:00 p.m. – 4:30 p.m.	Site visit of the John Deere Thibodaux Factory. The group will learn of the local, national, and international economic impact of the largest producer of sugarcane harvesting equipment. The group will tour the factory to observe equipment being built. This visit will be lead by Mike Duplantis, Plant Manager.
4:30 p.m. – 4:45 p.m.	Travel to the Hampton Inn in Thibodaux.
4:45 p.m.	Arrive at the Hampton Inn in Thibodaux.
6:00 p.m. – 6:15 p.m.	Travel to the Tractor Barn in Thibodaux, LA for dinner.
6:15 p.m. – 8:30 p.m.	Dinner at the Tractor Barn in Thibodaux, LA. Mr. Ken Rodrigue, owner of the Tractor Barn will welcome the group. Here the group will interact with growers and processors to discuss important sugar industry issues. Dinner will be served consisting of Louisiana delicacies.
8:30 p.m. – 8:45 p.m.	Depart from the Tractor Barn for the Hampton Inn in Thibodaux.
8:45 p.m.	Arrive at Hampton Inn for the night.

Friday, November 8, 2019

Please check out before leaving for tours. You will not return to this hotel. Continental breakfast will be in lobby of hotel prior to our departing.

8:30 a.m. 9:00 a.m.	Travel from the Hampton Inn to Trinity Farms (Mr. Gary Gravois) sugarcane farm in Napoleonville, LA.
9:00 a.m. – 10:45 a.m.	Field site visit to observe the various steps for growing and harvesting sugarcane. Mr. Gary Gravois, sugarcane grower will speak to the participants, who will observe sugarcane harvesting and talk with the producer to learn of the challenges and rewards of growing sugarcane in south Louisiana.
10:45 a.m. – 11:00 a.m.	Travel to Lula-Westfield, LLC (Lula Factory), in Belle Rose, LA.
11:00 a.m. – 12:45 p.m.	Mr. Chris Mattingly, General Manager will lead a site visit of the Lula Raw Sugar Factory to observe the various steps for processing sugarcane into raw sugar that include preparation, clarification, evaporation, and crystallization.
12:45 p.m. – 1:45 p.m.	Lunch will be served at St. Jules Catholic Church, Belle Rose, LA. During lunch, Dr. Michael Deliberto, Agricultural Economist with the LSU AgCenter, will discuss the impact of the sugar industry on the Louisiana economy.
1:45 p.m. – 2:30 p.m.	Travel to Louisiana Sugar Refinery in Gramercy, LA
2:30 p.m. - 4:45 p.m.	Site visit of Louisiana Sugar Refinery. Participants will observe the process of converting raw sugar into refined sugar. Participants will learn of the recent business venture regarding vertical integration within the Louisiana sugar industry which will be presented by Mr. Larry Faucheaux, General Manager of LSR. A tour of the refinery will be given after the overview.
4:45 p.m. - 6:00 p.m.	Travel to the Astor Crowne Plaza in New Orleans, LA
6:00 p.m.	Arrive at the Astor Crowne Plaza.
7:15 p.m. – 9:30 p.m.	Dinner at Bourbon House. Staffers will continue interactions with local sugarcane growers and processors. Dr. Ken Gravois will make this presentation. Participants will debrief from the events of the day. They will learn of the day's sugar production from the field to the table.

__Saturday, November 9, 2019__

Check out prior to breakfast.

7:30 a.m. – 8:30 a.m. Breakfast Briefing – Dr. Ken Gravois will present a recap of the visit during a meeting at the Astor Crowne Plaza meeting room.

8:30 a.m. – 9:00 a.m. Van shuttle will transport you back to the New Orleans airport for your American Airlines flight # 4588 departing New Orleans at 11:09 a.m. arriving Washington Reagan at 2:37 p.m.

2019 Congressional Staff Visit Participants

1.	Caroline Buyak	Congresswoman Marth Roby (R-AL)
2.	Hart Clements	Senator Patty Murray (D-WA)
3.	Evan Dorner	Congressman Pete Aguilar (D-CA)
4.	Luke Dube	Congressman Marc Veasey (D-TX)
5.	Jeffrey Kratz	Congressman Don Bacon (R-NE)
6.	Mike Maloof	Congressman Tim Burchett (R-TN)
7.	Prescott Martin	House Ag Committee
8.	Rachel Pearce	Congressman Don Bacon (R-NE)
9.	Wayne Stoskopf	Senate Ag Committee
10.	Katherine Thomas	Senator Pat Roberts (R-KS)
11.	John Weber	Congressman Dusty Johnson (R-SD)

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