Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Partnership for a Secure America

Travel date(s): June 8 & 9, 2019

Name of accompanying family member (if any): _____
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☒ Good Faith Estimate ☐ Actual Amount	$35	$90	$77	$191 for Conference Services

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary

5 Jul 2019 — Nathan Paxton — [signature]
(Date) — *(Printed name of traveler)* — *(Signature of traveler)*

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

8 Jul 2019 — [signature]
(Date) — *(Signature of Supervising Senator/Officer)*

(Revised 1/3/11) **Form RE-2**

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in **SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Nathan A. Paxton

Employing Office/Committee: Angus S. King, Jr

Private Sponsor(s) (list all): Partnership for a Secure America

Travel date(s): 8-9 June 2019

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Warrenton VA

Explain how this trip is specifically connected to the traveler's official or representational duties:

Traveler is a legislative assistant in Senator King's office, with responsibility for international assistance and foreign policy issues. This trip provides a series of foreign policy and national security lectures by experts from the Partnership for a Secure America. PSA is a non-profit organization whose mission is to promote bipartisanship on foreign affairs topics. Attending this trip will enhance traveler's understanding of these issues related to his portfolio.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

30 May 2019
(Date)

(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Angus S. King, Jr. hereby authorize Nathan Paxton
(Print Senator's/Officer's Name) *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. *(signify "yes" by checking box)* ☐

30 May 2019
(Date)

(Signature of Supervising Senator/Officer)

(Revised 10/19/15)

Form RE-1

PARTNERSHIP FOR
A SECURE AMERICA

Dear Nathan,

Thank you for participating in this session of the Congressional Partnership Program. We look forward to working with you in the coming months and welcoming you into the network of CPP alumni.

As you should be aware, every session the Congressional Partnership Program involves a weekend conference. This session will be held on the weekend of June 8th-9th at the Airlie Conference Center in Warrenton, Virginia. I would like to take this opportunity to offer you a formal invitation to attend the conference. Please be certain to submit this email and the attached documents to the Senate Ethics Committee **by COB May 9th** in order to participate.

If you have any additional questions or concerns, please do not hesitate to reach out.

Best regards,
John

John Sullivan
Congressional Relations Associate
Partnership for a Secure America
1129 20th St NW #500
Washington, DC 20036
202.293.8580
sullivan@psaonline.org

http://facebook.com/psaonline

PSA is a nonprofit founded by former U.S. Representative Lee Hamilton (D-IN) and the late former U.S. Senator Warren Rudman (R-NH) to advance bipartisanship on today's critical national security and foreign policy challenges. Leveraging the leadership of its distinguished Advisory Board, PSA has unique credibility and access to forge common ground and fashion thoughtful, fact-based policy that promotes America's national interests. More information on PSA can be found at www.psaonline.org.

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): Partnership for a Secure America (PSA)

2. Description of the trip: Congressional staff weekend of foreign policy and national security lectures.

3. Dates of travel: June 8-9, 2019

4. Place of travel: Airlie Conference Center, Warrenton, VA

5. Name and title of Senate invitees: See attached list

6. I *certify* that the trip fits one of the following categories:

   ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

   = OR =

   ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

   = AND =

   ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

   ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

   = AND =

   ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

PSA is solely responsible for planning and conducting this trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

PSA's mission is to promote bipartisanship in national security and foreign policy. This trip will bring together staff from both parties to build cross-party relationships and discuss diverse perspectives on pressing issues in the national security and foreign policy arena.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This will be the twentieth such trip of this nature.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

In addition to this Congressional staff program, PSA releases high-level bipartisan policy statements on a range of foreign policy topics. These statements are generally available to the public.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$35 (Coach Bus) - Round-trip	$90 (For one night)	$77 (For two days)	$191 conference services (for two days). This includes cost of breakout room, A/V equipment, and incidental snacks/refreshments.

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip was organized specifically with regard to Congressional participation.

18. Reason for selecting the location of the event or trip

It is close to Washington, DC, but also provides a remote setting that will encourage participants to step outside their daily roles as Congressional staff.

19. Name and location of hotel or other lodging facility:

Airlie Conference Center, 6809 Airlie Road, Warrenton, VA 20187

20. Reason(s) for selecting hotel or other lodging facility:

It provides all necessary accommodations in one location that is close to Washington, DC for a one night round trip. The lodging and conference location are the same.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Meals and lodging are below the per diem rate.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will be transported by a coach class bus, round-trip.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: _____

Name and Title: Nathan Sermonis, Executive Director

Name of Organization: Partnership for a Secure America

Address: 1129 20th St. NW, Suite 500, Washington DC, 20036

Telephone Number: 202-293-8580

Fax Number: N/A

E-mail Address: sermonis@psaonline.org | sullivan@psaonline.org

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PARTNERSHIP FOR
A SECURE AMERICA

Congressional Partnership Program
Summer 2019
Senate

All invited congressional staff members handle foreign policy and national security topics in their professional office capacity.

Rosanna Hernandez
Legislative Correspondent
Sen. Robert Menendez
(D-NJ)

Addalaide Hernly
Legislative Correspondent
Sen. Shelley Moore Capito
(R-WV)

Hannah Hudson
Legislative Correspondent
Sen. Susan Collins
(R-ME)

Rachel Littleton
Professional Staff Member
Senate Committee on Appropriations
(Majority)

John Lucio
Professional Staff Member
Senate Committee on Appropriations
(Minority)

Mary Eileen Manning
Department of State Fellow
Sen. Dan Sullivan
(R-AK)

Robert Nelson
Legislative Correspondent
Sen. Chris Murphy
(D-CT)

Lila Nieves-Lee
Legislative Assistant
Sen. Tim Scott
(R-SC)

Sherri Pan
Legislative Aide
Sen. Joni Ernst
(R-IA)

Nathan Paxton
Legislative Assistant
Sen. Angus King
(I-ME)

Nicholas Starr
Department of Defense Fellow
Sen. Ron Johnson
(R-WI)

Dustin Vesey
Legislative Correspondent
Sen. Kyrsten Sinema
(D-AZ)

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PARTNERSHIP FOR
A SECURE AMERICA

Congressional Partnership Program Retreat Spring 2019

Saturday, June 8th

1:30 pm	Depart from Union Station, Washington, DC
3:00 – 4:00 pm	Arrive at Airlie Conference Center & Check-in
4:00 – 5:00 pm	Material Review and Preparation
5:00 – 5:30 pm	Opening Remarks and Review of Agenda: Andy Semmel, PSA Chairman Andy Semmel will outline retreat agenda, provide logistical information for the weekend (i.e. location of restrooms, where to store luggage, etc.), and all attendees will introduce themselves.
5:30 – 7:00 pm	Airlie House – Meadow Room **Guest Speakers:** Ed Levine, former Professional Staff Member on Senate Committee on Foreign Relations; Tom Moore, former Professional Staff Member on Senate Committee on Foreign Relations ***Topic:*** Bipartisan Panel on the ratification of the New START Treaty Discussion will cover the specifics of how a bipartisan Congressional staff group negotiated Senate consent of the 2010 ratification of the New START Treaty.

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7:00 – 7:30 pm	Federal Room Pre-Dinner Reception Informal conversations with guest speakers Attendees will have an opportunity to informally speak with Ed Levine, Tom Moore, VADM Michael Franken, and Carol Giacomo.
7:30 – 9:00 pm	Federal Room Keynote Dinner **Guest Speaker:** Carol Giacomo, Member of the New York Times Editorial Board; Former Diplomatic Correspondent for Reuters **Topic:** Reporting on US Foreign Policy Carol Giacomo will speak on her experience as a foreign policy and diplomatic reporter and may discuss current U.S. foreign policy posture
9:00 – 10:00 pm	Federal Room After-Dinner Reception Informal conversations with guest speakers Attendees will have an opportunity to informally speak with Ed Levine, Tom Moore, VADM Michael Franken, and Carol Giacomo.

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Sunday, June 9th

Between 8:00 – 9:00 am	Airlie House – Dining Room Breakfast
9:00 – 12:00 pm	*Group A* Airlie House – Meadow Room National Security Council Simulation **National Security Advisor:** Mr. Robert Sheldon, Head of Technology Strategy for Public Sector at CrowdStrike Participants will engage in a simulation where they are asked to negotiate a solution to a hypothetical foreign policy crisis.
9:00 – 10:30 am	*Group B* Airlie House – Jefferson Room **Guest Speaker:** VADM Michael Franken, Deputy Commander of AFRICOM (2015-2017) **Topic:** U.S. Security Priorities in Africa VADM Franken will discuss issues relevant to U.S. national security interests in Africa
10:30 – 12:00 pm	*Group B* Airlie House – Jefferson Room **Guest Speaker:** Ambassador Bob King, U.S. Special Envoy for North Korea Human Rights Issues 2009-2017 ***Topic:*** North Korea Negotiations

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	Amb. King will discuss ongoing negotiations with North Korea and related issues to U.S. national security
12:00 – 1:00 pm	Airlie House – Dining Room Lunch
1:00 – 2:00 pm	Informal conversations with guest speakers Attendees will have an opportunity to informally speak with Robert Sheldon, Amb. Robert King, and VAMD Michael Franken
2:00 – 5:00 pm	*Group B* Airlie House – Meadow Room National Security Council Simulation **National Security Advisor:** Mr. Robert Sheldon, Head of Technology Strategy for Public Sector at CrowdStrike Participants will engage in a simulation where they are asked to negotiate a solution to a hypothetical foreign policy crisis.
2:00 – 3:30 pm	*Group A* Airlie House – Jefferson Room **Guest Speaker:** VADM Michael Franken, Deputy Commander of AFRICOM (2015-2017) **Topic:** U.S. Security Priorities in Africa VADM Franken will discuss issues relevant to U.S. national security interests in Africa

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3:30 – 5:00 pm	*Group A* Airlie House – Jefferson Room **Guest Speaker:** Ambassador Bob King, U.S. Special Envoy for North Korea Human Rights Issues 2009-2017 ***Topic:*** North Korea Negotiations Amb. King will discuss ongoing negotiations with North Korea and related issues to U.S. national security
5:00 – 5:30 pm	Airlie House – Meadow Room Wrap-up and Departure from Airlie

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