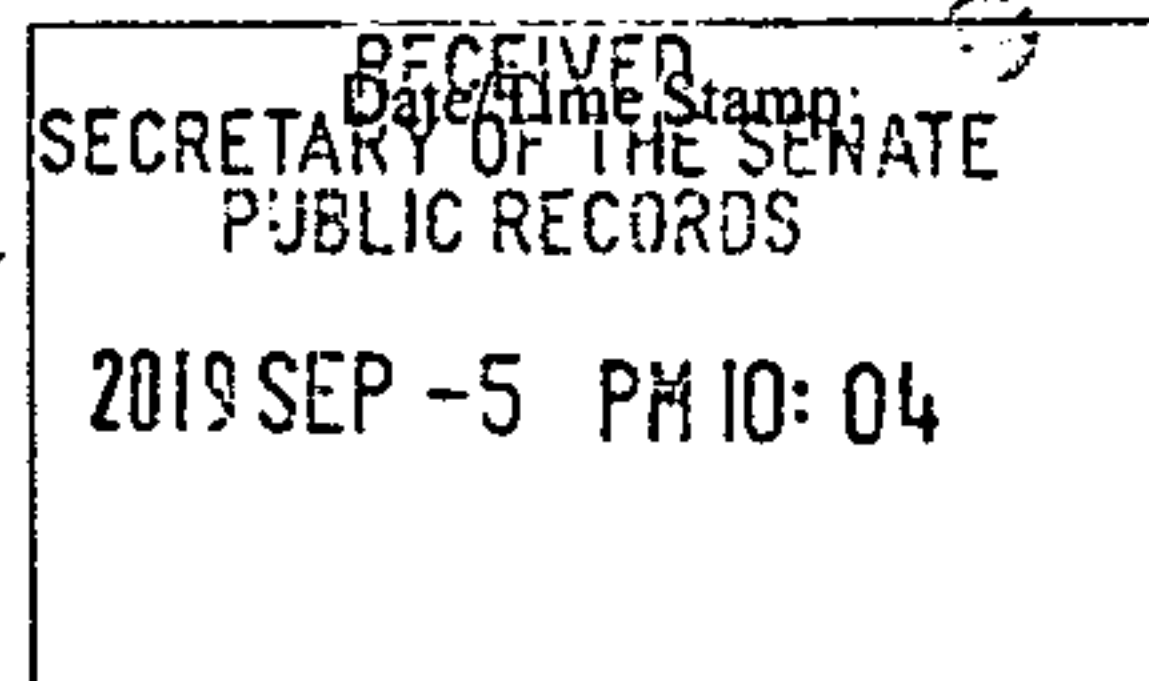


# Employee Post-Travel Disclosure of Travel Expenses



**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The original *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☐ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Stanford University's Hoover Institution

Travel date(s): August 21-23, 2019

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input checked="" type="checkbox"/> Actual Amount	\$617.00	\$400 ( \$200/night)	\$168.49	none

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

☐ Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

☒ The agenda included talks, meals, and discussions with  
☒ California-based senior fellows at the Hoover Institution.

☒ 9/4/19 Loulyana Soney [Signature]  
(Date) (Printed name of traveler) (Signature of traveler)

☒ TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/4/19  
(Date)

[Signature]  
(Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Stanford University's Hoover Institution
2. Description of the trip: An intensive program for Congressional staff which consists of three days of seminars, simulations, and keynote presentations.
3. Dates of travel: August 21-23, 2019
4. Place of travel: Stanford University, Stanford, CA
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:
  - ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR –
  - ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND –
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND –
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

---

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Stanford University's Hoover Institution solely planned all aspects of the trip including topics discussed, travel/accommodation logistics, and required paperwork. Hoover staff will also be responsible for traveling with Congressional staff and managing logistics for the duration of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Hoover Institution is a research institution that seeks to improve the human condition by advancing ideas that promote economic opportunity and prosperity while securing and safeguarding peace through its world renowned scholars, library and archives, as well as by engaging Congress and its staff.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the seventh sponsored trip for Congressional staff organized by the Hoover Institution. The latest of which was in April 2019 and had a similar format to this trip.



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Stanford University's Hoover Institution regularly sponsors policy panels and roundtables for think tank scholars, journalists, Congressional staff, executive branch officials, academics and members of the public.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input type="checkbox"/> Good Faith estimate	\$617.00	\$400 (\$200/night)	\$168.49	None
<input checked="" type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged/organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

In order to have a significant number of California-based Senior Fellows participate in the event, we are hosting on the Hoover Institution's headquarters on Stanford University campus.

19. Name and location of hotel or other lodging facility:

Schwab Residential Center, 680 Serra Street, Stanford, CA 94305

20. Reason(s) for selecting hotel or other lodging facility:

Schwab Residential Center is owned and operated by Stanford University. It is in close proximity to the events that comprise the program.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging expenses are less than the federal per diem for Palo Alto, CA. Meal expenses are less than the federal per diem for Palo Alto, CA.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

**Stanford University's Hoover Institution will provide coach-class, round trip airfare between Washington, DC and San Francisco, CA, and round trip ground transportation between Stanford University and SFO.**

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Michael B. Frazee

**Name and Title:** Michael Franc, Director of DC Programs

Name of Organization: Hoover Institution

**Address:** 1399 New York Avenue, NW, Suite 500, Washington, DC 20005

Telephone Number: 202.760,3200

Fax Number: 202,760.3191

E-mail Address: [mfranc@stanford.edu](mailto:mfranc@stanford.edu)

August 2019 Senate Staffers Attendance List:

Halie	Craig	Legislative Assistant	Sen. Pat Toomey (PA)
Ryan	Dattilo	Chief Counsel for Antitrust and Bankruptcy	Senate Judiciary Committee
Meghan	Dorn	Legislative Aide	Sen. Lindsey Graham (SC)
Alexander	Hanson	Legislative Assistant	Sen. Tom Cotton (AR)
Erich	Hartman	Professional Staff Member	Senate Budget Committee
Taylor	Hewes	Legislative Aide	Sen. Pat Toomey (PA)
Douglas	Levinson	Legislative and Research Assistant	Senator Rob Menendez (NJ)
Sanjana	Puskoor	Legislative Aide	Sen. Michael Bennet (CO)
Scott	Reber	Legislative Assistant	Sen. Risch (ID)
Louilly	Saney	Deputy Press Secretary	Sen. Tim Kaine (VA)

**EMPLOYEE PRE-TRAVEL AUTHORIZATION**

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC JUL12\*19PM 4:27

Name of Traveler: Loulyana SaneyEmploying Office/Committee: Office of Senator Tim KainePrivate Sponsor(s) (list all): Hoover InstitutionTravel date(s): August 21-23, 2019*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*Destination(s): Stanford University, Stanford, CA

Explain how this trip is specifically connected to the traveler's official or representational duties:

I work on Senator Kaine's communications team where my responsibilities include writing statements and press releases on a range of issues. I have found the Hoover Institution's fellowship valuable to me in learning more about economic policy issues including with respect to tax and trade. Through further sessions focused on socioeconomic gap, monetary policy, immigration and economic performance, as well as on health insurance markets at Stanford, I hope to deepen my understanding of these policy issues which I engage with on a daily basis in my work.

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/12/19

(Date)

  
(Signature of Employee)

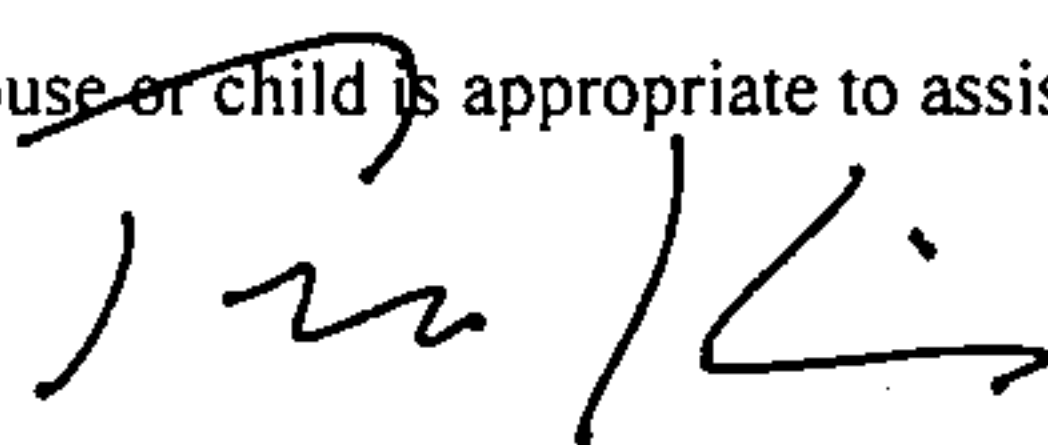
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Tim Kaine hereby authorize Loulyana Saney  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7/12/19  
(Date)

  
(Signature of Supervising Senator/Officer)

Dear Ms. Saney,

We are pleased to inform you that you have been selected to participate in the Hoover Institution's Economic Fellowship Program. **To proceed, please confirm your agreement to attend by completing this form by the close of business on Friday, April 5<sup>th</sup>.**

Over the next few months you and your fellow program participants will participate in seminars featuring some of the Hoover Institution's premier economic scholars. These sessions will challenge you and help you wrestle with the important ideas that drive economic policy. The program will culminate in a two and a half day policy seminar on Stanford University's campus, the home of Hoover Institution's headquarters.

The first Fellowship seminar will take on May 2<sup>nd</sup> at 6:00pm on Capitol Hill (room forthcoming). The dates and times of confirmed Washington, D.C. seminars and the Stanford University staff delegation can be found in the program itinerary below. It is expected that you attend all Washington, D.C. events in order to attend the program on Stanford University's campus. Should you need to miss a session, please coordinate with Hoover Institution staff to find a suitable make up assignment.

If you have any questions, do not hesitate to contact Paige Mathes ([spmathes@stanford.edu](mailto:spmathes@stanford.edu)) or Trevor Carlsen ([tcarlsen@stanford.edu](mailto:tcarlsen@stanford.edu)). Again, thank you for your participation. We look forward to and expect an excellent program.

Sincerely,



Michael G. Franc  
Director, Washington D.C. Programs  
Hoover Institution, Stanford University





THE HOOVER INSTITUTION IN WASHINGTON

## ECONOMIC FELLOWSHIP PROGRAM

**AUGUST 21-23, 2019**

### **HOOVER INSTITUTION, STANFORD UNIVERSITY**

*Note: There will be 10-minute breaks between sessions.*

WEDNESDAY, AUGUST 21, 2019

- 8:50 AM:** Depart IAD on UA Flight 1763
- 11:24 AM:** Arrive SFO and pick up shuttle bus in baggage claim
- 12:15 – 1:00 PM:** Lunch and Welcome by Hoover DC staff  
*Location: 580 Serra Mall, Stanford, CA 94305*
- 1:00 – 2:20 PM:** The Great Degeneration  
Niall Ferguson will discuss his 2014 book “The Great Degeneration: How Institutions Decay and Economies Die”.
- 2:30 – 3:40 PM:** Have We Closed the Socioeconomic Gap?  
Eric Hanushek will discuss 50 years of student performance data in math, reading, and science to examine whether socioeconomic achievement gaps have widened, narrowed or persisted.
- 3:50 – 5:00 PM:** Why America is Going Broke  
John Cogan will discuss his research on the US budget, fiscal policy, and entitlement programs.
- 5:00 – 6:00 PM:** Check into Schwab Residential Center  
*Location: 680 Serra Mall, Stanford, CA 94305*
- 6:00 – 6:30 PM:** Shuttle to dinner location
- 6:30 – 8:30 PM:** Informal Dinner  
*Location: TBD*
- 8:30 PM:** Transport to Schwab Residential Center  
*Location: 680 Serra Mall, Stanford, CA 94305*

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THURSDAY, AUGUST 22, 2019

*All meetings will be held in: Lou Henry Hoover Building, Room 101, 580 Serra Mall,  
Stanford, CA 94305*

**8:30 – 9:00 AM: Continental Breakfast**

**9:00 – 10:10 AM: Free Market Environmentalism**  
**Terry Anderson** will discuss his concept of “free market environmentalism”, the idea of using markets and property rights to solve environmental problems.

**10:20 AM – 11:30 AM: History of Monetary Policy**  
**Jennifer Burns** will give a historical look at monetary policy and how she uses Hoover’s archives for her research.

**11:40 – 12:45 PM: Immigration and Economic Performance**  
**Tim Kane** will discuss how immigration policies affect our nation’s economic performance.

**12:45 PM – 1:15 PM: Lunch**

**1:15 – 2:20 PM: Discussion on Health Insurance Markets**  
**Kate Bundorf** will focus on the future of health insurance and health-care-provider markets.

**2:30– 3:00 PM: Hoover Tower Tour**

**3:10 – 4:10 PM: Archives presentation (economics focused items)**  
**Jean Cannon** will present archival materials from the Hoover collections and discuss how learning from history can help drive current policy.

**4:30 – 6:00 PM: Campus tour or attend Hoover Centennial Program: A Century of Ideas: Changing the Education Debate with Eric Hanushek, Terry Moe, Margaret Raymond and moderated by Robert Pondiscio**

**6:00 – 6:30 PM: Centennial Reception**  
**Location: TBD**

**6:30 – 8:30 PM: Dinner Keynote: Trade & Investment**  
**John Cochrane** will discuss how trade and investment affect economic strength.  
**Location: TBD**

9:00 AM – 5:00 PM

**8:30 PM:**                    **Return to Schwab Residential Center**  
***Location: 680 Serra Mall, Stanford, CA 94305***

**FRIDAY, AUGUST 23, 2019**

***All meetings will be held in Lou Henry Hoover Building, Room 101, 580 Serra Mall, Stanford, CA 94305***

**8:00 – 8:30 AM:**        **Continental Breakfast**

**8:30 – 9:30 AM:**        **First Principles**  
**John Taylor** will discuss an economic plan to restore America's economic prosperity.

**9:40 – 10:40 AM:**    **Healthcare Reform**  
**Scott Atlas** will discuss the impact of government and the private sector on access, quality, pricing, and innovation in health care.

**10:40 AM:**                **Pick up boxed lunch and depart for SFO**

**1:00 PM:**                 **Depart SFO on UA Flight 1400**

**8:54 PM:**                **Arrive IAD**

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## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Stanford University's Hoover Institution
2. Description of the trip: An intensive program for Congressional staff which consists of three days of seminars, simulations, and keynote presentations.
3. Dates of travel: August 21-23, 2019
4. Place of travel: Stanford University, Stanford, CA
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:
  - ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR –
  - ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND –
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND –
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Stanford University's Hoover Institution solely planned all aspects of the trip including topics discussed, travel/accommodation logistics, and required paperwork. Hoover staff will also be responsible for traveling with Congressional staff and managing logistics for the duration of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Hoover Institution is a research institution that seeks to improve the human condition by advancing ideas that promote economic opportunity and prosperity while securing and safeguarding peace through its world renowned scholars, library and archives, as well as by engaging Congress and its staff.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the eighth sponsored trip for Congressional staff organized by the Hoover Institution. The latest of which was in April 2019 and had a similar format to this trip.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Stanford University's Hoover Institution regularly sponsors policy panels and roundtables for think tank scholars, journalists, Congressional staff, executive branch officials, academics and members of the public.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$534.95 airfare \$60 ground transportation	\$400 (\$200/night)	\$160 total	
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged/organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

In order to have a significant number of California-based Senior Fellows participate in the event, we are hosting on the Hoover Institution's headquarters on the Stanford University campus.

19. Name and location of hotel or other lodging facility:

Schwab Residential Center, 680 Serra Street, Stanford, CA 94305

20. Reason(s) for selecting hotel or other lodging facility:

Schwab Residential Center is owned and operated by Stanford University. It is in close proximity to the events that comprise the program.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging expenses are less than the federal per diem for Palo Alto, CA. Meal expenses are less than the federal per diem for Palo Alto, CA.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Stanford University's Hoover Institution will provide coach-class, round trip airfare between Washington, DC and San Francisco, CA, and round trip ground transportation between Stanford University and SFO.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Paige Mathes, Senior Manager, Washington, DC Programs

Name of Organization: Hoover Institution

Address: 1399 New York Avenue, NW, Suite 500, Washington DC 20005

Telephone Number: 202.760.3200

Fax Number: 202.760.3191

E-mail Address: spmathes@stanford.edu

00000000004101



**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
**SIGNATURE PAGE FOR ADDITIONAL SPONSOR**  
*(to be completed by each additional sponsor)*

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the August 21-23, 2019 trip  
to Stanford University, Stanford, CA is true, complete, and correct.  
*Dates of Travel (Month Day, Year)*  
*Place of Travel*

Signature of Travel Sponsor: 

Name and Title: Paige Mathes, Senior Manager, Washington, DC Programs

Name of Organization: Hoover Institution

Address: 1399 New York Avenue, NW, Suite 500, Washington, DC 20005

Telephone Number: 202.760.3200

Fax Number: 202.760.3191

E-mail Address: spmathes@stanford.edu

00000000004102

Economic Fellowship Program – August 21-23, 2019

Senate staffers list

Halie	Craig	Legislative Assistant	Sen. Pat Toomey (PA)
Ryan	Dattilo	Chief Counsel for Antitrust and Bankruptcy	Senate Judiciary Committee
Meghan	Dorn	Legislative Aide	Sen. Lindsey Graham (SC)
Katherine	Duveneck	Legislative Aide	Sen. Ben Sasse (OK)
Alexander	Hanson	Legislative Assistant	Sen. Tom Cotton (AR)
Erich	Hartman	Professional Staff Member	Senate Budget Committee
Taylor	Hewes	Legislative Aide	Sen. Pat Toomey (PA)
Douglas	Levinson	Legislative and Research Assistant	Senator Rob Menendez (NJ)
Sanjana	Puskor	Legislative Aide	Sen. Michael Bennet (CO)
Scott	Reber	Legislative Assistant	Sen. Risch (ID)
Louilly	Saney	Deputy Press Secretary	Sen. Tim Kane (VA)
Erica	Suarez	Policy Advisor	Senate Majority Leader Mitch McConnell

# United States Senate

## SELECT COMMITTEE ON ETHICS

August 15, 2019

Loulyana Saney  
Office of Senator Tim Kaine  
United States Senate  
Washington, DC 20510

Dear Ms. Saney:

This responds to your recent correspondence concerning an invitation you received to travel to the *Economic Fellowship Program* in Stanford, California, on August 21–23, 2019, sponsored by Stanford University's Hoover Institution (Hoover). Hoover certified to the Select Committee on Ethics (the Committee) that it will pay the *necessary expenses*<sup>1</sup> related to the travel and that it is neither a lobbyist, nor lobbying firm, nor agent of a foreign principal, and it is not otherwise acting as a representative or agent of a foreign government. However, Hoover has certified that it is an organization designated under § 501(c)(3) of the Internal Revenue Code<sup>2</sup> that retains or employs a registered lobbyist and that no registered lobbyist or agent of a foreign principal will accompany you at *any point throughout your trip*.<sup>3</sup>

Based on information and materials available to the Committee, and assuming the **actual** travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip **may be accepted** under relevant Senate Rules and the Committee's *Regulations and Guidelines for Privately-Sponsored Travel*, so long as at the time of the payment or reimbursement, Hoover is neither a registered lobbyist nor lobbying firm under the Lobbying Disclosure Act of 1995, nor an agent of a foreign principal under the Foreign Agents Registration Act (and is not otherwise acting as a representative or agent of a foreign government), and provided the travel and all required documents are disclosed to the Secretary of the Senate in accordance with the provisions of Senate Rules 34 and 35.

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel*

<sup>1</sup> The term "necessary expenses" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

<sup>2</sup> 26 U.S.C. § 501(c)(3).

<sup>3</sup> The term "any point throughout your trip" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2.

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*Certification Form*, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel.**

Finally, Senate Rule 34 requires a reporting individual,<sup>4</sup> on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$390 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,



Deborah Sue Mayer  
Chief Counsel and Staff Director

Enclosure: Travel Checklist

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<sup>4</sup> A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$127,914 for CY 2019) or is a political fund designee and is required to file Financial Disclosure Reports.