


Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp: 
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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Stanford University's Hoover Institution

Travel date(s): 19-21 August 2019

Name of accompanying family member (if any): n/a

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount | 643.13 | \$400.00 | \$150.49 | None |

Expenses for Accompanying Spouse or Dependent Child (if applicable):

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|--|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount | | | | |

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

All meetings and events attended are contained in the attached itinerary.

19 SEPTEMBER 2019

(Date)

FRANK TEDESCHI

(Printed name of traveler)

Frank Tedeschi

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/19/19

(Date)

M. Michael Bond

(Signature of Supervising Senator/Officer)

Form RE-1

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Stanford University's Hoover Institution
2. Description of the trip: An intensive program for Congressional staff which consists of three days of seminars, simulations, and keynote presentations.
3. Dates of travel: August 19-21, 2019
4. Place of travel: Stanford University, Stanford, CA
5. Name and title of Senate invitees: See attached list.
6. I *certify* that the trip fits one of the following categories:
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

OR

☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

AND

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

AND

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

-OR-

- ☒ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

Stanford University's Hoover Institution solely planned all aspects of the trip including topics discussed,

travel/accommodation logistics, and required paperwork. Hoover staff will also be responsible for

traveling with Congressional staff and managing logistics for the duration of the trip.

- 13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

The Hoover Institution is a research institution that seeks to improve the human condition by advancing

Ideas that promote economic opportunity and prosperity while securing and safeguarding peace

through its world renowned scholars, library and archives, as well as by engaging Congress and its staff.

- 14. Briefly describe each sponsor's prior history of sponsoring congressional trips:**

This is the seventh sponsored trip for Congressional staff organized by the Hoover Institution. The

latest of which was in April 2019 and had a similar format to this trip.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Stanford University's Hoover Institution regularly sponsors policy panels and roundtables for think tank scholars, journalists, Congressional staff, executive branch officials, academics and members of the public.

16. Total Expenses for Each Participant:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses |
|---|-------------------------|---------------------|---------------|----------------|
| <input checked="" type="checkbox"/> Good Faith estimate | \$594.95 | \$400 (\$200/night) | \$160 total | None |
| <input type="checkbox"/> Actual Amounts | | | | |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged/organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

In order to have a significant number of California-based Senior Fellows participate in the event, we are hosting on the Hoover Institution's headquarters on Stanford University campus.

19. Name and location of hotel or other lodging facility:

Schwab Residential Center, 680 Serra Street, Stanford, CA 94305

20. Reason(s) for selecting hotel or other lodging facility:

Schwab Residential Center is owned and operated by Stanford University. It is in close proximity to the events that comprise the program.

August 2019 Senate Staffers invited to attend:

Attending:

| First Name | Last Name | Title | Office |
|------------|-----------|---|------------------------------------|
| Mike | Andrews | Majority Staff Director and Chief Counsel | Senate Committee on Indian Affairs |
| Allison | Feikes | Legislative Assistant | Senator Mike Braun (R-IN) |
| Robert | Murray | Legislative Director | Senator Roger Wicker (R-MS) |
| Laura | Odato | Special Advisor for Military Policy | Senator Martha McSally |
| Frank | Tedeschi | Legislative Aide | Senator Mike Rounds (R-SD) |
| Nicholas | Wyatt | Tax, Infrastructure, and Nominations Policy Advisor | Senate Committee on Finance |

Declined to attend:

| | | | |
|---------------------------------|--------------------------------|---|--|
| Stephen Jackie | Smith Maffucci | Senior Policy Advisor Policy Advisor | Senator Angus King (I-ME) Senate Committee on Homeland Security and Governmental Affairs |
| Gregory Courtney Andrew John | Proseus Young Fuentes Lucio | Labor and Pensions Counsel Professional Staff Member Legislative Assistant Professional Staff Member | Senate Committee on Health, Education, Labor and Pensions Senate Committee on Appropriations Senator Dianne Feinstein (D-CA) Senate Committee on Appropriations |

THE HOOVER INSTITUTION IN WASHINGTON

STUART FAMILY CONGRESSIONAL FELLOWSHIP PROGRAM

AMERICA IN THE NEXT DECADE: A LOOK FORWARD

AUGUST 19-21, 2019

HOOVER INSTITUTION, STANFORD UNIVERSITY

Note: There will be 10-minute breaks between sessions.

MONDAY, AUGUST 19

- 8:50 AM:** Depart IAD on UA Flight 1763
- 11:24 AM:** Arrive SFO, Shuttle to Lou Henry Hoover Building at Stanford University
Location: 580 Serra Mall, Stanford, CA 94305
- 12:15 – 12:30 PM:** Welcome Lunch with Hoover's Deputy Director and Director of Archives
Eric Wakin
- 12:30 – 1:40 PM:** Putinism
Michael McFaul will discuss his research into Russia and its role in the world, particularly vis a vis the United States.
- 1:50 – 3:00 PM:** Entitlement Reform: Reason for Hope
John Cogan will discuss his research on the US budget and reform of entitlement programs.
- 3:10 – 4:20 PM:** US Global Leadership of Democratic Ideals
Larry Diamond will discuss his research on democratic trends and conditions around the world and policies to defend and advance democracy.
- 4:30 – 5:40 PM:** The China Story
Frank Dikotter takes a look back at the China during the 20th century and what that means for the present and future.
- 5:40 – 6:00 PM:** Transport to Dinner
- 6:00 – 7:30 PM:** Informal Dinner
Location: Tacolicious, 632 Emmerson Street, Palo Alto, CA



- 6:15 – 7:00 PM:** **Reception**
 Location: Hatfield Court, HHMB
- 7:00 – 8:30 PM:** **Dinner and Remarks: Future National Security Threats**
 James Mattis will discuss national security threats facing the United States in the coming decade.
 Location: Hatfield Court, HHMB
- 8:30 PM:** **Walk to Schwab Residential Center**
 Location: 680 Serra Mall, Stanford, CA 94605

WEDNESDAY, AUGUST 21

All meetings will be held in: Annenberg Conference Room, 580 Serra Mall, Stanford, CA 94305

- 9:00 – 9:30 AM:** **Continental Breakfast**
- 9:30 – 10:40 AM:** **America's Exceptional Labor Force**
 Eddie Lazear will discuss the United States changing labor force and how that affects the economy.
- 10:45 AM:** **Pick up boxed lunch and Shuttle Departs Campus for SFO**
- 1:00 PM:** **Depart SFO on UA Flight 1400**
- 8:54 PM:** **Arrive IAD**

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