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SENATORS AND OFFICERS POST-TRAVEL DISCLOSURE OF TRAVEL EXPENSES

This disclosure, along with a copy of the Private Sponsor Travel Certification Form and all attachments, MUST be provided to the **Office of Public Records, Room 232 of the Hart Building**, within **30 days** after the travel is completed.

In compliance with Rule 35.2(a) and (c), I Susan Collins, make the following
(Name of Senator/Officer)
disclosures with respect to travel expenses that have been or will be reimbursed/paid for me.

Private Sponsor(s) (list all): United Nations Foundation

Travel date(s): Thursday, March 31-Friday, April 1, 2022

Destination(s): New York, NY

Name of accompanying family member (if any): _____

Relationship to Member/Officer: ☐ Spouse ☐ Child

FILL IN THE APPROPRIATE LINES. IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Senator/Officer:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	$924.35	$219	$38	None

Expenses for Accompanying Spouse or Dependent Child (if applicable)

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): This trip to UN Headquarters in New York City provided policymakers the opportunity to learn about the UN's response to the economic and humanitarian crisis developing in Afghanistan, with a particular focus on the plight of women and girls in the country. The delegation met with UN and U.S. leaders, such as the Secretary-General of the United Nations, the Executive Director of the UN Population Fund, the Executive Director of UN Women, the Under-Secretary-General for Humanitarian Affairs, and the U.S. Ambassador to the UN.

I HAVE MADE A DETERMINATION THAT THE TRAVEL DESCRIBED ABOVE WAS IN CONNECTION WITH MY DUTIES AS AN OFFICEHOLDER, AND DID NOT CREATE THE APPEARANCE THAT I WAS USING PUBLIC OFFICE FOR PRIVATE GAIN.

4/25/2022
(Date)

Susan M. Collins
(Signature of Senator/Officer)

(Revised 1/3/11) **Form RE-3**

0000000000990 RECEIVED BY: SECRETARY OF THE SENATE Date: April 26, 2022

UN Foundation Congressional Learning Trip to UN Headquarters
March 31-April 1, 2022
Answers to PSTCF Questions 2 and 5

2. Description of the trip:

This trip to UN Headquarters in New York City will provide policymakers the opportunity to learn about the UN's response to the economic and humanitarian crisis developing in Afghanistan, with a particular focus on the plight of women and girls in the country. The delegation will meet with UN and U.S. leaders, such as the Secretary-General of the United Nations, the Executive Director of the UN Population Fund, the Executive Director of UN Women, the Under-Secretary-General for Humanitarian Affairs, and the U.S. Ambassador to the UN, as well as civil society leaders and recent Afghan evacuees who can speak about current conditions inside Afghanistan.

5. Name and title of Senate invitees:

- Sen. Jeanne Shaheen
- Sen. Susan Collins
- Sen. Lisa Murkowski
- Sen. Joni Ernst
- Sen. Kirsten Gillibrand
- Sen. Mazie Hirono
- Daisy Bledsoe-Herring, Legislative Assistant for Foreign Policy, Sen. Jeanne Shaheen

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UNITED NATIONS FOUNDATION

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IN MEMORIAM

Kofi Annan
GHANA

February 25, 2022

The Honorable Susan Collins
413 Dirksen Senate Office Building
Washington, DC 20510

Dear Sen. Collins,

On behalf of the United Nations Foundation and the United Nations Association of the United States of America, I would like to extend an invitation to you to participate in a learning trip to United Nations Headquarters in New York on Thursday, March 31 – Friday, April 1, 2022.

If you are unfamiliar, the UN Foundation is a public charity that links the UN's work with others around the world, mobilizing the energy and expertise of policymakers, businesses, and NGOs to help the UN tackle global challenges. As part of our mission, we organize several trips per year to UN Headquarters for Members of Congress, offering an opportunity to learn about the UN firsthand and ask questions about a wide range of policy initiatives.

This upcoming trip will focus specifically on the plight of women and girls in Afghanistan. The delegation will meet with UN leaders, the U.S. Mission to the UN, and civil society leaders who have seen first-hand how women have been treated by the Taliban. Possible meetings would include (pending schedule confirmation): the UN Secretary-General, Executive Director of UNICEF, Executive Director of UNFPA, Executive Director of UN Women, and the U.S. Ambassador to the UN.

The basic format of the trip is as follows: the delegation will take Amtrak to New York on Thursday afternoon for a working dinner hosted by the U.S. Ambassador to the UN, Amb. Linda Thomas Greenfield. On Friday, we will participate in a series of meetings at UN Headquarters, where we will be briefed by senior officials from an assortment of UN agencies working in Afghanistan. We will then close the day with a working lunch, after which you will depart for DC on an afternoon train.

The UN Foundation will arrange all transportation and accommodations, including one night's hotel stay, and ensure they comply with all Senate ethics guidelines. **If you are interested in participating, please let us know as soon as possible.**

We hope you will take this opportunity to learn more about the UN's work and look forward to your reply.

Sincerely yours,

Peter Yeo
Senior Vice President

1750 Pennsylvania Ave, NW, Suite 300, Washington, DC 20006 Phone: 202.887.9040 Fax: 202.887.9021 www.unfoundation.org
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Connecting you to the UN, collaborating for impact.

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UNITED NATIONS FOUNDATION

UNF Congressional Learning Trip to United Nations Headquarters
March 31 – April 1, 2022

Thursday, March 31

3:55pm – 6:48pm	Amtrak Acela #2172 to Moynihan Train Hall at Penn Station (NYP) *Location: Washington Union Station* *Senators and staff have access to Amtrak ClubAcela (Behind the information booth, between gates D and E).*
6:48pm	Arrive Moynihan Train Hall at Penn Station (NYP) *Meet police escort between "Ticketing & Baggage Customer Service and Magnolia bakery"*
6:48pm – 7:10pm	Transit via hired shuttle to Westin New York Grand Central *Pick up: 31st Street*
7:10pm – 7:15pm	Check-in at hotel
7:15pm – 7:35pm	Executive Time
7:35pm – 7:40pm	Transfer to Residence of the U.S. Ambassador to the United Nations
7:40pm – 9:30pm	Working Dinner with **U.S. Ambassador to the UN, Amb. Linda Thomas-Greenfield** The delegation will have a working dinner with Amb. Linda Thomas-Greenfield to discuss the humanitarian situation in Afghanistan, particularly as it relates to women and girls, and learn about U.S.-UN efforts to stabilize the country's failing economy. *Location: Residence of the U.S. Ambassador to the United Nations, 50 UN Plaza New York, NY 10017 (driveway off 46th Street between First Avenue and Second Avenue)*
9:30pm – 9:35pm	Transfer to hotel
Overnight	Westin New York Grand Central 212 E 42nd St, New York, NY 10017

Friday, April 1

7:45am – 8:00am	Leave your bags with the porter and transfer to United Nations Foundation NY Office, 320 East 43rd Street

8:00am – 8:45am	Working Breakfast with **Deputy Director-General of the Food and Agricultural Organization of the UN (FAO), Beth Bechdol** The delegation will meet with FAO to learn about work being done to protect critical agricultural livelihoods in Afghanistan and provide effective, timely humanitarian assistance. *Location: United Nations Foundation NY Office, Thomas Board Room #1117S*
8:45am – 9:30am	Meeting with **Assistant Secretary-General and UN Population Fund (UNFPA) Deputy Executive Director for Management, Ib Petersen** The delegation will meet with UNFPA to learn about how the organization is providing life-saving reproductive health services to Afghan women and working to prevent, mitigate, and respond to gender-based violence cases. *Location: United Nations Foundation NY Office, Thomas Board Room #1117S*
9:30am – 9:45am	Break
9:45am – 10:30am	Meeting with **Assistant Secretary-General for Human Rights, Ilze Brands Kehris** The delegation will meet with the Office of the High Commissioner for Human Rights (OHCHR) to learn about how OHCHR is monitoring the human rights situation in Afghanistan and developments following the recent decision to deny girls access to secondary education. *Location: United Nations Foundation NY Office, Thomas Board Room #1117S*
10:30am – 11:15am	Meeting with **Deputy Director of UNICEF Emergency Operations, Grant Leaity** The delegation will meet with UNICEF to learn about work being done to treat children with severe acute malnutrition, vaccinate children against measles, provide safe drinking water; and expand the use of humanitarian cash transfers to meet the basic needs of the most vulnerable families and children. *Location: United Nations Foundation NY Office, Thomas Board Room #1117S*
11:15am – 11:30am	Break
11:30am – 12:30pm	Working Lunch with **Associate Administrator, UN Development**

Programme (UNDP), Usha Rao-Monari

The delegation will meet with UNDP to learn about its flagship crisis response programme, which was launched in 2021 as part of the ongoing UN-led response to prevent a humanitarian catastrophe and the breakdown of the country's economy.

Location: United Nations Foundation NY Office

12:30pm – 12:45pm Transfer to United Nations Headquarters

12:45pm – 1:10pm Tour and Lecture of UN General Assembly Hall; Brief Meeting with **President of the General Assembly, H.E. Abdulla Shahid**

The delegation will receive an expert-led tour of the UN General Assembly Hall and briefly meet with the Abdulla Shahid, President of the 76th Session of the UN General Assembly.

Location: United Nations Headquarters

1:10pm – 1:15pm *Transfer to United Nations Secretariat Building, 35th Floor*

1:15pm – 2:00pm Meeting with **Under-Secretary-General for Political and Peacebuilding Affairs, Rosemary DiCarlo**

The delegation will meet with USG DiCarlo learn about the UN's peacebuilding work in Afghanistan and discuss the future of the UN political mission in the country.

Location: United Nations Secretariat Building, Room S-35MM2

2:10pm – 2:15pm Break/Transfer to United Nations Secretariat Building, 38th Floor

2:15pm – 3:00pm Meeting with the **Secretary-General of the United Nations, H.E. António Guterres**

The delegation will meet with the Secretary-General to discuss the UN's emergency response work in Afghanistan, including ongoing efforts to deliver lifesaving assistance to people in need and an update on UN-led resource mobilization initiatives.

Location: United Nations Secretariat Building, 38th Floor

3:00pm – 4:00pm Transit via hired shuttle to Moynihan Train Hall at Penn Station (NYP)

4:00pm Arrive Moynihan Train Hall at Penn Station (NYP)

4:00pm – 5:00pm Executive Time/Prepare for Departure

5:00pm – 8:00pm	Amtrak Acela #2167 to Washington Union Station
8:00pm	Arrive Washington Union Station

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): United Nations Foundation (UNF)

2. Description of the trip: Please see attached.

3. Dates of travel: Thursday, March 31 - Friday, April 1, 2022

4. Place of travel: New York, NY

5. Name and title of Senate invitees: Please see attached.

6. I *certify* that the trip fits one of the following categories:

☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

– OR –

☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

– AND –

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

– AND –

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10)*.

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

UNF is the sole sponsor of this trip, organizing and conducting all aspects of the program and logistics. UNF handles all outreach to congressional staff and is the contact for planning purposes.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

UNF works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. This trip provides policymakers an opportunity to meet with UN officials to learn about the UN's response to the crisis in Afghanistan and explore opportunities for expanded U.S.-UN cooperation.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

UNF regularly sponsors a mix of domestic and international congressional trips focused on UN issues. In 2021, UNF organized a congressional learning trip to the UN Peacekeeping Force in Cyprus.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

UNF regulalry hosts/sponsors Captiol Hill briefings, forums, and related events to educate policymakers, businesses, NGOs, and the general public on the UN's role in advancing American interests abroad.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$315 (roundtrip Acela Amtrak from DC to NY) $75 (roundtrip shuttle from Penn Station to hotel)	$258	$38	$20 (fee for UN guided tour and lecture)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

This trip will bring participants to the UN Headquarters, which is located in New York, NY.

19. Name and location of hotel or other lodging facility:

Westin Grand Central New York

212 East 44th Street, New York, NY 10017

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was chosen because of favorable cost and location. All attendees will be staying at this hotel.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses for lodging will be equal to GSA's maximum March 2022 per diem rates for New York. Daily expenses for meals will be less than GSA's maximum March/April 2022 per diem rates for New York.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Acela Amtrak (refundable) roundtrip from DC to NYC; rented shuttle roundtrip transport from NY Penn Station to hotel.

23. [X] I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None.

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: [signature]

Name and Title: Peter Yeo, Senior Vice President

Name of Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW Washington, DC 20006

Telephone Number: 202-887-9040

Fax Number: 202-887-9021

E-mail Address: pyeo@unfoundation.org