Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Healthcare Information and Management Systems Society (HIMSS)

Travel date(s): 3/13/22-3/16/22

Name of accompanying family member (if any): _____
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	$538.30	$459		$73.58

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

_____

_____

04/04/2022 (*Date*) Aliza Silver (*Printed name of traveler*) Aliza Silver (*Signature of traveler*)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

04/13/2022 (*Date*) (*Signature of Supervising Senator/Officer*)

(Revised 1/3/11) **Form RE-2**

0000000000720 RECEIVED BY: SECRETARY OF THE SENATE Date: April 18, 2022

Print This Form... Clear Form

Date/Time Stamp:

ETHIC APR 8'22PM 3:49

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in **SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Aliza Silver

Employing Office/Committee: Senate HELP Committee

Private Sponsor(s) (list all): HIMSS

Travel date(s): March 13, 2022 - March 16, 2022

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Orlando, FL

Explain how this trip is specifically connected to the traveler's official or representational duties:

Health information technology, the subject of the conference, is within the jurisdiction my committee and I am the lead staffer on committee responsible for this portfolio. HIMSS is one of the preeminent conferences organized on this subject matter. There will be a lot to learn at the conference that will directly benefit my Senate work.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

March 8, 2022
(Date)

Aliza Silver
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, U.S. Senator Richard Burr hereby authorize Aliza Silver

(Print Senator's/Officer's Name) *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (*signify "yes" by checking box*) ☐

March 8, 2022
(Date)

(Signature of Supervising Senator/Officer)

0000000000721 RECEIVED BY: SECRETARY OF THE SENATE Date: April 18, 2022

Aliza Sliver
Senior Counsel, Health and Oversight for Senate Health, Education, Labor and Pensions Committee
428 Dirksen Senate Office Building
Washington, DC 20510-6300

January 14th, 2022

Dear Ms. Sliver,

I am pleased to extend this invitation for you to attend the **2022 HIMSS Global Health Conference and Exhibition** in Orlando Florida, taking place **March 14-18th, 2022**. This unique educational opportunity will allow you to learn about the potential and the challenges for healthcare information and technology to help transform the global health ecosystem and reimagine health and wellness for everyone, everywhere. Consistent with Senate and House of Representatives ethics rules, HIMSS is extending to you an invitation to attend HIMSS22 for up to three nights during the conference, as your schedule and the congressional schedule permit.

HIMSS, is a global advisor and thought leader supporting the transformation of the health ecosystem through information and technology. As a mission-driven non-profit, HIMSS offers a unique depth and breadth of expertise in health innovation, public policy, workforce development, research and analytics to advise global leaders, stakeholders and influencers on best practices in health information and technology. Our members include more than 100,000 individuals, 480 provider organizations, 470 non-profit partners and 650 health services organizations. HIMSS also supports more than 55 chapters globally, bringing health information and technology professionals together in local forums to share ideas and experiences.

The HIMSS Global Health Conference and Exhibition is one of the healthcare sector's leading conferences. HIMSS22 will include hundreds of highly vetted sessions from industry leaders, renowned keynote programs to meet distinct needs, and hands-on preconference forums. Attendees include hospital executives, physicians, practice

33 West Monroe St.
Suite 1700
Chicago, IL 60603

himss.org

pharmacists, and other healthcare providers, federal, state, and local government representatives, public health professionals, and technology vendors and market suppliers. To learn more about HIMSS22 please visit https://www.himss.org/global-conference. During the conference, you may be especially interested in participating in a range of policy exhibits and discussions, including the HIMSS Interoperability Showcase, Cybersecurity Command Center, Federal Health Pavilion, , Consumerism/Patient Engagement Pavilion, Innovation Live, and other educational opportunities.

For over ten years, HIMSS has offered paid educational opportunities for select policymakers to attend the HIMSS Global Health Conference to learn about the policy issues and challenges of the system-wide adoption of health information and technology. Consistent with Senate and House ethics rules, HIMSS is extending an invitation to attend HIMSS22 for up to three days (72 hours, excluding travel time). HIMSS does not employ or engage a registered lobbyist or lobbying firm, nor do we serve as a foreign agent.

In response to the ongoing COVID-19 pandemic, to ensure the health and safety of all attendees, HIMSS has maintained the "Vaccination Required" approach from HIMSS21 for all attendees, exhibitors and HIMSS staff at HIMSS22. In practice, this means all HIMSS22 attendees, exhibitors and HIMSS staff will have to provide proof of their COVID-19 "full vaccination" in order to gain access to the HIMSS22 campus. More information can be found on the HIMSS22 Health and Safety Hub at https://www.himss.org/global-conference/health-and-safety-hub.

Upon acceptance of this invitation, we will provide the necessary documents to submit with your request for approval of privately sponsored travel to the Senate Select Committee on Ethics or the House Committee on Ethics, as applicable. Requests must be submitted at least 30 days prior to travel . HIMSS will also provide instructions to book your travel in compliance with applicable ethics travel rules.

Opportunities to attend this unique educational event are limited, so if you will be able to attend we kindly ask that you R.S.V.P no later than January 28, 2022 to allow enough time to submit your request to the Ethics Committee. Those responding will be accommodated on a first-come, first-serve basis.

If you have any questions, please feel free to contact Amanda Krzepick at akrzepicki@himss.org or 571.721.9277 or David Gray at dgray@himss.org or 703.562.8817.

0000000000723 RECEIVED BY: SECRETARY OF THE SENATE Date: April 18, 2022

Sincerely,

Thomas M. Leary, MA, CAE, FHIMSS
Senior Vice President, Government Relations

Phone: 571.331.2486
Email: tom.leary@himss.org

Congressional Staff Agenda
Location: Orange County Convention Center (OCCC)
March 14 – 18, 2022
Access Full Conference Information here: **HIMSS22**
All times are Eastern Time (EST).

****Note: All events and receptions listed on this agenda are open to all conference attendees****

Sunday, March 13th, 2022
Primary trip sponsor time begins at 6:00pm

Monday, March 14th, 2022

8:30am-4:30pm	**Healthcare Cybersecurity Forum** **Description:** The 2022 Healthcare Cybersecurity Forum agenda will highlight collaboration, communication and preparedness to evolve the fight against cyberattacks. Attendees will gain actionable insight on how leading organizations are proactively protecting healthcare's expanding digital footprint and securing data inside and outside their enterprise walls.
4:30-5:00pm	**Executive Time and/or Exhibit Hall Exploration** **Description:** Learn about cutting edge health information technology. Experience thousands of health IT products and services on the HIMSS22 exhibit floor. Features the HIMSS Interoperability Showcase, the Cybersecurity Command Center, Intelligent Health Pavilion, the Healthcare of the Future, and more. Staff are able to connect with constituents and companies in their home states.
5:00-7:00pm	**HIMSS22 Opening Keynote** **Description:** Remarks from Hal Wolf, CEO, HIMSS
	Dinner on your own

Tuesday, March 15th, 2022

7:15 – 8:15 AM	**Connected Health: Designing Scalable Remote Care Programs** **Description:** The recent pandemic crisis has accelerated the adoption of connected health as healthcare organizations try to implement novel and innovative ways to ensure continuity of care, expand hospital capacity and manage chronic conditions for their patient population. In this session, we will explore the key elements involved in designing successful remote care programs. This includes developing a long-term integrated care strategy, creating patient-centered journeys, unlocking the value of clinical and patient-generated data for care personalization, clinician alignment, and investing in the right technology infrastructure to support programs at scale. In addition to sharing the experiences from prior implementations, the panel will trace the future trajectory for connected care based on industry trends and signals, and how emerging digital levers like AI/ML, AR/VR, and advances in sensing technologies and novel biomarkers are set to disrupt this space.
9:30 AM – 6:00 PM (When not at	**HIMSS22 Exhibition Hall with live technology demonstrations, presentations, and education sessions** **Description:** Learn about cutting edge health information technology.

educational sessions or for non-scheduled time)	Experience thousands of health IT products and services on the HIMSS22 exhibit floor. Features the HIMSS Interoperability Showcase, the Cybersecurity Command Center, Intelligent Health Pavilion, the Healthcare of the Future, and more.
8:15-10:30 AM	**Breakfast on your own.**
10:00 AM – 6:00 PM (When not at concurrent educational sessions or for non-scheduled time)	**Interoperability Showcase** **Description:** Explore a health ecosystem where standards-based health IT enables individuals to securely access, contribute to and analyze their own health data. Learn how current health IT products in the market deliver standards-based interoperability and health information exchange with an interactive learning experience.
10:30 – 11:30 AM	**Congressional Forum** **Description:** The Congressional Forum session provides the opportunity to hear from key Senate and House of Representatives staffers about the health information and technology policy topics that have taken on increased significance during the past year.
11:30-12:00 PM	**Executive Time and/or Exhibit Hall Exploration** **Description:** Learn about cutting edge health information technology. Experience thousands of health IT products and services on the HIMSS22 exhibit floor. Features the HIMSS Interoperability Showcase, the Cybersecurity Command Center, Intelligent Health Pavilion, the Healthcare of the Future, and more. Staff are able to connect with constituents and companies in their home states.
12:00 – 1:00 PM 12:00 – 1:00 PM	**Concurrent Education Sessions: Staff may choose which to attend, but must attend one.** **Health Equity/SDOH: A Payer Perspective on Gravity and FHIR** **Description:** The session will highlight the most recent work related to HL7 FHIR®-based industry initiatives and how health insurers are using HL7 FHIR® to address social determinants of health (SDOH) and advance health equity. Panelists from Highmark Health and the Blue Cross Blue Shield Association (BCBSA) will provide an update on new capabilities and added terminologies of the Gravity Project, the multistakeholder initiative for the interoperable exchange and use of SDOH data. Panelists will also share successful examples of how insurers are leveraging that data. For example, they'll discuss how Highmark Health is using digital tools to connect members with community resources to improve health and access to care, including food, housing and transportation; how both companies are leveraging data to address health disparities as part of the Blue Cross Blue Shield National Health Equity Strategy; and how they're leading advancements regarding the transparent and ethical use of health equity data. OR **Hospitals of the Future: Design in a Digital World** **Description:** Rapidly advancing technology will require healthcare to undergo huge structural transformations as digitized health platforms change how communities interact with hospitals. But how does this look in practice? Technology will radically alter hospital design. In this session, we discuss a

	model of future hospitals existing as virtual space with physical outposts rather than a physical space struggling to integrate novel technologies. Minimizing uniquely clinical high-tech areas, with multifunctional modular areas distributed around the hospital campus and wider community, offers radical flexibility to meet evolving patient needs. Acute care is coordinated remotely, with the central hub providing in-person care to a small group of patients who have specific needs. Harnessing technology to ensure resource optimization allows increasingly complex geriatric needs to be catered for. This model was selected as a "highly commended" entry to the Wolfson Economics Prize 2021. .
1:00 – 2:00 PM	**Concurrent Education Sessions: Staff may choose which to attend, but must attend one.** **Distributed Blockchain Platform for Secure Health Information Exchange Forum Ballroom** **Description:** The Science Behind Funding Research: Using AI/ML to Enhance Reviews "The world's largest biomedical research agency, the National Institutes of Health (NIH), funds research performed across the country through thousands of competitive grants. Applications for grants undergo a rigorous review process. Leidos has successfully implemented AI/ML solutions to improve the efficiency and accuracy of every stage of the current review cycle—saving time and money for the NIH and accelerating research and discovery. OR **Healthcare Executives Panel on Ransomware Threats** **Description:** Health Systems continue to be exposed to ransomware attacks during the global pandemic with increased impact to patient care and exposure to large global integrated health delivery systems. Patients have recognized significant patient care impacts such as rescheduled surgeries, increased patient wait times, delayed COVID-19 test results, and challenges filling prescription medications. This presentation will provide healthcare executives a guide to understanding how their organization is positioned to protect against emerging ransomware threats. Learning Objectives • Provide thought leadership to current cyber security events • Share industry experience and how they have impacted health systems. • Educate leaders on what core security program elements should be foundationally in place. OR **ONC Town Hall** **Description:** Join the Leadership Team from the Office of the National Coordinator for Health Information Technology (ONC) in an interactive session to learn more about the Office's ongoing work to advance the national health information technology (IT) agenda. ONC will engage the audience in an open dialog about our efforts to improve interoperability and reduce clinician burden..
2:00- 3:00 PM	**Executive Time and/or Exhibit Hall Exploration** **Description:** Learn about cutting edge health information technology. Experience thousands of health IT products and services on the HIMSS22 exhibit floor. Features the HIMSS Interoperability Showcase, the

	Cybersecurity Command Center, Intelligent Health Pavilion, the Healthcare of the Future, and more. Staff are able to connect with constituents and companies in their home states.
3:00 – 4:00 PM	**Concurrent Education Sessions- Staff may choose which to attend, but must attend one.** **Using AI to Monitor Quality in Telemedicine Visits** **Description:** The COVID-19 pandemic accelerated the already exponential telemedicine adoption rate. However, healthcare institutions and telemedicine providers are struggling to monitor and assure high levels of care quality guidelines adherence, especially regarding antibiotics and controversial COVID-specific drug prescriptions. We present here prescription and diagnostic data from more than 300K telehealth visits, upon which a high level of antibiotic stewardship and COVID guidelines adherence was achieved. We demonstrate that easy-to-implement, AI-based algorithms—like simple decision trees applied on medical notes—can be of extreme importance to help to provide constructive individual feedback and real-time quality monitoring and improvement. OR **What's Next With the Public Health Data Modernization Initiative?** **Description:** The CDC Data Modernization Initiative has received $950 million to advance enterprise-level infrastructure modernization at CDC and with public health departments at the state, local, county, tribal, and territorial levels in the U.S. This session will bring together CDC, ONC, and state leaders to discuss how to build transformative modern digital health solutions that are scalable, replicable, and sustainable..
4:00-4:15 PM	**Executive Time**
4:15-5:15 PM	**The Trust Factor: Privacy Framework Adoption in Healthcare** **Description:** The voluntary NIST Privacy Framework promises to help organizations identify and manage privacy risk and optimize beneficial uses of data while protecting the privacy of individuals. Organizations have been putting this flexible tool into action to meet their unique needs and build trust. A report from the International Association of Privacy Professionals found that more than one-quarter of those surveyed have adopted the NIST Privacy Framework less than a year after its release. It also found that organizations with mature privacy programs, such as many in the healthcare industry, tend to be leveraging the NIST Privacy Framework and Cybersecurity Framework. In this session led by NIST, discover how and why healthcare organizations are implementing the NIST Privacy Framework, as well as the benefits they're seeing and the lessons learned along the way. Plus, consider whether the NIST Privacy Framework is the missing piece to maturing and scaling up your organization's privacy program.
5:30-6:30 PM	**An Update from the National Coordinator for Health IT and the CDC** **Description:** Micky Tripathi is the National Coordinator for Health Information Technology at the U.S. Department of Health and Human Services, where he leads the formulation of the federal health IT strategy and coordinates federal health IT policies, standards, programs, and investments. Dr. Tripathi has over 20 years of experience across the health IT landscape.
6:30-7:00 PM	Dinner on your own.
7:00-9:00 PM	**Global Public Policy Dinner** **Description:** Remarks from Tom Leary, Senior Vice President, Government Relations, HIMSS ***No alcohol will be served to staff, staff will still get dinner on their own as part of the per diem reimbursement allowance**

Wednesday, March 16th, 2022 Wednesday, March 16th, 2022

7:00 – 8:30 AM	**HIMSS Global Public Policy Breakfast** **Description:** This event brings together health information and technology thought leaders, policy advocates and members of the HIMSS leadership team for a networking breakfast. Hear remarks from Chairman Frank Mrvan followed by National Coordinator Micky Tripathi on data sharing across different parts of health ecosystem and addressing SDOH and health equity through big data solutions. ***staff will still get meals on their own as part of the per diem reimbursement allowance**
8:30-9:30 AM	**Keynote: Preparing for the 2022 and Beyond Workforce** **Description:** With resignation rates in the technology and healthcare industries leading the way, 2021 has been identified as the year of the "Great Resignation". We're also entering a time in which by 2025, Generation Y, or the millennials generation, is projected to make up 75% of the global workforce. The oldest in this generation celebrate their 40th birthday in 2021, many of them entering the prime of their careers. They have endured economic downturns, terrorist attacks, the rapid growth of the Internet and the rise of social media, climate change, war, the repercussions of having considerable student debt, and increasing social and political strife. It comes as no surprise that a significant portion of today's workforce is dealing with immense levels of stress. Addressing the ripple effects of the COVID-19 pandemic and the current makeup of today's workforce, award-winning 60 Minutes correspondent, author, and former CBS Evening News anchor and managing editor, Scott Pelley, will lead our panelists in a discussion focused on big issue topics such as: workforce sustainability, retaining talent and work life balance.
9:30-9:45 AM	**Breakfast on your own.**
9:45 – 10:00 AM	**Concurrent Education Sessions: Staff may choose which to attend, but must attend one.** **Healthcare Cybersecurity '22: New Threats & How to Stop Them** **Description:** Healthcare is subjected to more data breaches than ever. Structural data breaches are routine. How can IT proactively respond to security threats? What are the most prevalent forms of attacks, and what are the targets? Learn about the latest episodes, how they are started, and how they can be prevented. OR **Making Interoperability Easier and More Valuable** **Description:** Most individual health systems can't keep up with technology, but a group of systems working cooperatively can lower barriers to implementation. Graphite Health is bringing health systems together to make data interoperability easy and affordable. Graphite will develop a common data language to form the foundation of a platform structure that will be used to run a secure, open digital app marketplace. This will make accessing digital tools as easy and painless as downloading an app on a phone.
10:00 – 11:00 AM	**Concurrent Education Sessions: Staff may choose which to attend, but must attend one.** **Experiencing, Enhancing and Evolving the Federal EHR** **Description:** The single, common federal electronic health record (EHR) is reshaping how federal agencies deliver health care. There are tens of thousands

	of clinicians, nurses and administrators using the federal EHR today to enhance patient care. Hear from those experiencing the positive impact of the EHR firsthand, and learn how they are evolving the EHR to meet the health care needs of tomorrow. OR **The Future of State Health Innovation** **Description:** In this session, state and local officials will discuss their journey toward smarter health IT systems and solutions. Through leveraging information and technology, panelists will share best practices for others to navigate their own modernization efforts.
11:00-11:30	**Executive Time and/or Exhibit Hall Exploration** **Description:** Learn about cutting edge health information technology. Experience thousands of health IT products and services on the HIMSS22 exhibit floor. Features the HIMSS Interoperability Showcase, the Cybersecurity Command Center, Intelligent Health Pavilion, the Healthcare of the Future, and more. Staff are able to connect with constituents and companies in their home states.
11:30 AM – 12:30 PM	**Concurrent Education Sessions: Staff may choose which to attend, but must attend one.** **Digital Connectivity as a Social Determinant of Health** **Description:** The COVID-19 pandemic led to rapid expansion of telehealth and other digital health technologies. Health systems committed to healthcare innovation are using telehealth as a powerful tool to optimize access to pediatric experts and support digital transformation. This session will describe a free-standing pediatric teaching hospital's experience implementing sustainable pediatric hybrid models of traditional and virtual care. The session will highlight multidisciplinary program best practices and technological advances implemented to ensure successful virtual care encounters for culturally diverse communities. Speakers will describe critical digital health capabilities and support services tailored to meet individualized patient needs to overcome healthcare disparities and improve adoption to virtual-digital health platforms. Use cases and quality improvement projects will be presented, showing positive outcomes in promoting health equity for underserved populations. OR **Dispelling the Misconceptions Hindering HIE Evolution** **Description:** As the healthcare industry moves to a value-based system, health information exchanges (HIEs) have a vital role in supporting the growing data needs to improve health outcomes. This important and timely session presented by Wisconsin Statewide Health Information Network (WISHIN)'s CEO Joe Kachelski and KPI Ninja's Renee Towne will dispel misconceptions about the obstacles and work required to evolve our nation's HIEs to supporting value-based care more comprehensively.
12:30-1:15	**Executive Time and/or Exhibit Hall Exploration** **Description:** Learn about cutting edge health information technology. Experience thousands of health IT products and services on the HIMSS22 exhibit floor. Features the HIMSS Interoperability Showcase, the Cybersecurity Command Center, Intelligent Health Pavilion, the Healthcare of the Future, and more. Staff are able to connect with constituents and companies in their home states.
1:15 - 2:15 PM	**HIMSS Staff Led Tour of the Interoperability Showcase** on areas of interest to federal policymakers
2:30 – 3:30 PM	**Concurrent Education Sessions: Staff may choose which to attend, but must attend one.**

	Have Pandemic Response Tools Worked? Evidence From the Field **Description:** COVID-19 electronic platforms encompass tools that are meant to limit the spread of the disease and foster a safe return to work, school, and everyday activities. Many have become used to tools that check for symptoms, assign risk levels, monitor and provide notifications about exposure, provide event passports for entry into large events and community gatherings, report on vaccinations and other related information services. This session addresses how these tools are perceived by users, lessons learned on implementation strategies, and how effective they have been in achieving their purpose. OR **How eHealth Exchange Increased Data Quality and Usability** **Description:** The eHealth Exchange, one of the oldest and largest health information networks in the U.S., implemented the nation's leading content testing program to improve clinical interoperability over the last three years. Partnering with The Sequoia Project's Interoperability Testing Platform, the network began requiring testing not only of the ability to share data among network participants but testing of the content of the data shared. Because the eHealth Exchange is one of the largest health information networks in the country, including 75% of all hospitals and more than 60 regional and state health information networks using more than 30 different technology vendors, the program meant to improve the quality of data for its own members has had wide-reaching, national-level impact. This presentation will discuss the enhanced, rigorous testing program designed by The Sequoia Project for the eHealth Exchange, which has had ripple effects improving data usability beyond the network.
3:30-4:00 PM	**Executive Time and/or Exhibit Hall Exploration** **Description:** Learn about cutting edge health information technology. Experience thousands of health IT products and services on the HIMSS22 exhibit floor. Features the HIMSS Interoperability Showcase, the Cybersecurity Command Center, Intelligent Health Pavilion, the Healthcare of the Future, and more. Staff are able to connect with constituents and companies in their home states.

5:55 PM	**SLIVER Departs AA 2503**

0000000000731 RECEIVED BY: SECRETARY OF THE SENATE Date: April 18, 2022

CHRISTOPHER A. COONS, DELAWARE, CHAIRMAN
JAMES LANKFORD, OKLAHOMA, VICE CHAIRMAN

BRIAN SCHATZ, HAWAII
JEANNE SHAHEEN, NEW HAMPSHIRE
JAMES E. RISCH, IDAHO
DEB FISCHER, NEBRASKA

SHANNON HAMILTON KOPPLIN, CHIEF COUNSEL AND STAFF DIRECTOR
WILLIAM CABLE, CHIEF CLERK

HART SENATE OFFICE BUILDING, ROOM 220
SECOND AND CONSTITUTION AVENUE, NE
WASHINGTON, DC 20510–6425

TELEPHONE: (202) 224–2981
FACSIMILE: (202) 224–7416
TDD: (202) 228–3752

United States Senate

SELECT COMMITTEE ON ETHICS

March 10, 2022

Aliza Silver
Senate Committee on Health, Education, Labor and Pensions
United States Senate
Washington, DC 20510

Dear Ms. Silver:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you received to travel to the *2022 Healthcare Information and Management Systems Society* (HIMSS) *Global Health Conference and Exhibition*, in Orlando, Florida, on March 13–16, 2022, sponsored by HIMSS. Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from HIMSS in connection with this trip.

Background

Based on your communication with the Committee, the background in this matter is as follows.[1] You are employed as Senior Health and Oversight Counsel for Senate Committee on Health, Education, Labor and Pensions and Senator Richard Burr is your supervising Senator. HIMSS invited you to travel to the *2022 HIMSS Global Health Conference and Exhibition* in Orlando, Florida, on March 13–16, 2022. HIMSS certified to the Committee that it will pay the necessary expenses[2] related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. HIMSS has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.[3]

Additionally, you inform the Committee that you plan to extend your trip for a personal purpose. Based on the information you submitted, the Committee understands that, for a personal purpose, you intend to extend your trip in Orlando for less than two days before the beginning of officially related events. You must personally pay the cost of any additional expenses incurred as a result of extending your trip.

Discussion

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[1] If this letter does not correctly recite the facts, contact the Committee immediately.

[2] The term "necessary expenses" has a specific definition. *See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

[3] The term "any point throughout your trip" has a specific definition. *See id.* at 2.

Privately-sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's official Senate duties. Incorporating reforms from the Honest Leadership and Open Government Act of 2007 (HLOGA), Pub. L. 110–81 (2007), Senate Rule 35.2 permits Members, officers, and employees to accept privately-sponsored travel only with the prior written approval of the Committee.

The Committee's approval process is governed by the *Regulations and Guidelines for Privately-Sponsored Travel and Glossary of Terms* (collectively, *Travel Regulations*). The *Travel Regulations* contain detailed requirements regarding who may sponsor travel; time limits for trips; and the type and amount of expenses that can be reimbursed.

Entities that do not retain or employ a lobbyist or foreign agent and all non-profit organizations designated as tax-exempt organizations under § 501(c)(3) of the Internal Revenue Code of 1986, regardless of whether they retain or employ a lobbyist or foreign agent, may sponsor domestic trips for up to three days. The three-day limitation means three 24-hour periods, calculated from the time of arrival in the trip location to the time of departure from the trip location. For such trips, neither lobbyists nor foreign agents may accompany a Senate invitee at any point throughout the trip, other than in a *de minimis* way.[4] This means that neither lobbyists nor foreign agents may accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited.[5]

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form,* and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel.**[6]

Consistent with these standards and Committee precedent, and AEI's factual representations, and the guidance contained in this letter regarding extending your trip for a personal purpose, it appears that it is permissible for you to accept necessary expenses from AEI in connection with this trip, provided that the actual travel and travel-related expenses conform to the information and materials you provided, and the travel and all required documents are

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[4] The term "*de minimis*" has a specific definition. *See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 3.

[5] *See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel* at 5; *see also Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2-3.

[6] Trip extensions for any purpose do not extend this deadline.

disclosed to the Secretary of the Senate (Office of Public Records).

Finally, Senate Rule 34 requires a reporting individual,[7] on their Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed $415 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,



Shannon Hamilton Kopplin
Chief Counsel and Staff Director

Enclosure: Travel Checklist

[7] A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 ($135,468 for CY 2022) or is a political fund designee and is required to file Financial Disclosure Reports.

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

---

1. Sponsor(s) of the trip (please list all sponsors): Healthcare Information and Management Systems Society (HIMSS)

2. Description of the trip: This is an educational experience to attend the HIMSS22 Global Health Conference and Exhibition for education, innovation, and collaboration on health information and technol

3. Dates of travel: March 13th- 16th, 2022

4. Place of travel: Orlando, FL

5. Name and title of Senate invitees: Please see attached list of Senate invitees

6. I *certify* that the trip fits one of the following categories:

☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

– OR –

☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

– AND –

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

– AND –

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

HIMSS develops, organizes and conducts all aspects of the trip and conference. HIMSS22 is the leading healthcare conference, bringing together thought leaders from across the healthcare community, including healthcare providers, IT experts, vendors, and local, state, and federal government representatives.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

HIMSS is a global advisor and thought leader supporting the transformation of the health ecosystem through information and technology. As a mission driven non-profit, HIMSS brings expertise in health inn--ovation, policy, workforce development, research and analytics to bring forward the voice of our members.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

HIMSS holds a Global Conference annually, and invites congressional staff as well as federal, state, and local policy makers and officials for this unique learning experience.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

HIMSS hosts educational briefings and roundtables with federal and state officials, and health IT experts focused on relevant health policy issues. These events are both on and off Capitol Hill, as well as across the country. We also host numerous workshops and smaller conferences across the country.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$450 *see attached for breakdown	Federal government rate of $153/night (Sunday, Monday, and Tuesday nights) Total: $459	Federal per diem rate of $69/day for a total of $207 Note: No alcohol will be provided to Senate staffers	$895 (Government conference registration-waived)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

HIMSS conferences bring together upwards of 45,000 attendees and rotates among cities that accommoda a conference of our size. Orlando offers multiple sites in close proximity to allow for safety and distancing

19. Name and location of hotel or other lodging facility:

Rosen Plaza, 9700 International Dr, Orlando, FL 32819

20. Reason(s) for selecting hotel or other lodging facility:

HIMSS seeks bids from local hotels and negotiates with hotels adjacent to the convention center and conference center where HIMSS2 is held. Contracts are based on price, location, accessibility, and availability of rooms tat the federal per diem rate for congressional staff.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The lodging rate ($153) is equal to per diem rate. The daily meals rate will be the federal per diem. Staff will be responsible for their own meals and will be reimbursed up to the maximum per diem.

HIMSS22 is organized without regard to congressional participation.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

HIMSS is providing round trip coach commercial air fare to Orlando, and taxi/rideshare transportation to and from the airport.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None provided

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Thomas M. Leary

Name and Title: Tom Leary, Senior Vice President, Government Relations

Name of Organization: HIMSS

Address: 4300 Wilson Boulevard, Arlington, VA 22203

Telephone Number: 703-562-8814

Fax Number:

E-mail Address: tom.leary@himss.org

Additional Information

Question 2.

This is an educational experience to attend the HIMSS22 Global Health Conference and Exhibition for education, innovation, and collaboration on health information and technology.

Question 5. U.S. Senate Invitees:

- Aliza Sliver (HELP Committee) (Accepted)
- Audrey Smith (Sen. Manchin) (Pending)
- Garrett Devenney (Senate HELP Committee)
- Santiago Gonzalez (Sen. Bennett)
- Danielle Janowski (Sen. Thune)
- Charlotte Pineda (Sen Marshall)
- Stuart Portman (Finance Committee)
- Casey Badmington (Sen. Cortez Masto)
- Colin Goldfinch (Senate HELP Committee)
- Kristin Lunde (Senate Finance Committee)
- Mary Moody (Sen. Cassidy)
- Kripa Sreepada (Sen. Smith)
- Callie Shapiro (Sen. Lujan)
- Martha Cramer (Sen. Cardin)
- Rachel Faybel (Sen. Whitehouse)
-

Question 16.

Transportation Expense break down (Good Faith estimate) $400 for flight, $50 for rideshare to and from airport.

$895 (Government conference registration- waived)

Question 18.

HIMSS conferences bring together upwards of 45,000 attendees and rotates among cities that accommodate a conference of our size. Orlando offers multiple sites in close proximity to allow for safety and distancing.

Question 20.

HIMSS seeks bids from local hotels and negotiates with hotels adjacent to the convention center and conference center where HIMSS22 is held. Contracts are based on price, location, accessibility, and availability of rooms to accommodate congressional staff.

Question 21.

The lodging rate ($153) is equal to per diem rate. The daily meals rate will be the federal per diem. Staff will be responsible for their own meals and will be reimbursed up to the maximum per diem. HIMSS22 is organized without regard to congressional participation.

Question 23. **Note**: No alcohol will be provided or served to Senate staffers, as noted on the agenda.

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

---

1. Sponsor(s) of the trip (please list all sponsors): Healthcare Information and Management Systems Society (HIMSS)

2. Description of the trip: This is an educational experience to attend the HIMSS22 Global Health Conference and Exhibition for education, innovation, and collaboration on health information and technol

3. Dates of travel: March 11th- 16th

4. Place of travel: Orlando, FL

5. Name and title of Senate invitees: Please see attached list of Senate invitees

6. I *certify* that the trip fits one of the following categories:

☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

– OR –

☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

– AND –

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

– AND –

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

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14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

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16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$450 *see attached for breakdown	$459	$276 Note: No alcohol will be provided to Senate staffers	$895 (Government conference registration-waived) waived)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

HIMSS conferences bring together upwards of 45,000 attendees and rotates among cities that accommoda a conference of our size. Las Vegas offers multiple sites in close proximity to allow for safety and distancin

19. Name and location of hotel or other lodging facility:

Rosen Plaza, 9700 International Dr, Orlando, FL 32819

20. Reason(s) for selecting hotel or other lodging facility:

HIMSS seeks bids from local hotels and negotiates with hotels adjacent to the convention center and conference center where HIMSS2 is held. Contracts are based on price, location, accessibility, and availability of rooms to accommodate congressional staff.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The lodging rate ($153) is equal to per diem rate. The daily meals rate will be the federal per diem. Staff will be responsible for their own meals and will be reimbursed up to the maximum per diem.

HIMSS22 is organized without regard to congressional participation.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

HIMSS is providing round trip coach commercial air fare to Orlando, and taxi/rideshare transportation to and from the airport.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None provided

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Thomas M. Leary

Name and Title: Tom Leary, Senior Vice President, Government Relations

Name of Organization: HIMSS

Address: 4300 Wilson Boulevard, Arlington, VA 22203

Telephone Number: 703-562-8814

Fax Number:

E-mail Address: tom.leary@himss.org

0000000000744 RECEIVED BY: SECRETARY OF THE SENATE Date: April 18, 2022

Uber

March 11, 2022

Thanks for tipping, Aliza

We hope you enjoyed your ride this evening.

Total	**$26.66**
Trip fare	$18.78
Subtotal	**$18.78**
Pass Discount	-$2.61
Booking Fee	$2.35
DCA Airport Surcharge	$5.00
Tips	$2.00
DC Fee	$1.14

Payments

Uber Cash 3/11/22 4:04 PM	$20.00
Visa [redacted] 3/11/22 8:11 PM	$6.66

Receipt ID # 8139fdae-5c88-4a09-96a3-501696edd4b2

Trip ID: 8139fdae-5c88-4a09-96a3-501696edd4b2

Visit the trip page for more information, including invoices (where available)

You rode with Muluken

Issued on behalf of Muluken

UberX 6.57 miles | 28 min

3:36 PM | 516 15th St SE, Washington, DC 20003, US

4:04 PM | Terminal C, Ronald Reagan Washington National Airport (DCA), Arlington, VA 22202, US

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

0000000000745 RECEIVED BY: SECRETARY OF THE SENATE Date: April 18, 2022

Uber

March 16, 2022

Here's your receipt for your ride, Aliza

We hope you enjoyed your ride this evening.

Total	**$46.92**
Trip fare	$38.44
Subtotal	$38.44
Beachline West Toll Plaza	$1.93
Booking Fee	$6.00
Temporary Fuel Surcharge	$0.55

Payments

VISA Visa • [redacted] $46.92

3/17/22 5:48 AM

Visit the trip page for more information, including invoices (where available)

You rode with Marco

UberX 12.36 miles | 17 min

6:54 PM | 9801 International Dr, Orlando, FL 32819, US

7:11 PM | Gates 100 - 129 Airside 2 Terminal A, Orlando International Airport (MCO), Orlando, FL 32827, US

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.