Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

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Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Partnership for a Secure America

Travel date(s): May 14th and May 15th 2022

Name of accompanying family member (if any): _____
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☒ Good Faith Estimate ☐ Actual Amount	$35	$96	$59	$155 (Conference services: breakout rooms and AV needs)

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): This retreat brought together a bipartisan cohort of staffers together to discuss national security and foreign policy topics and issues relevant to their portfolios, members, and the work they do. Please see attached schedule for our event schedule.

5/23/22 (*Date*)

Micki Werner (*Printed name of traveler*)

Micki B. Werner (*Signature of traveler*)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/20/22 (*Date*)

Marsha Blackburn (*Signature of Supervising Senator/Officer*)

(Revised 1/3/11)

Form RE-2

0000000001804 RECEIVED BY: SECRETARY OF THE SENATE Date: May 23, 2022

PARTNERSHIP FOR A SECURE AMERICA

Congressional Partnership Program

Itinerary

Saturday, May 14th	
1:30 PM	**Departure from Union Station, Washington D.C.**
3:00 PM – 4:00 PM	**Arrive at Airlie Conference Center & Check-in**
4:00 PM – 4:30 PM	**Opening Remarks & Event Review** *(East Room)* Attendees will review their substantive materials for the retreat. Andy Semmel, Chairman of Partnership for a Secure America (PSA), will outline retreat agenda, provide logistical information for the day (i.e. location of restrooms, where to store any bags, etc.).
4:30 PM – 5:30 PM	**Trade Simulation** *(East Room)* Participants will take part in a mock trade simulation that will take place over the two days. The exercise is based on fictional countries negotiating a trade agreement. Participants will do part one of negotiation during this session and part two will take place the following day.
5:30 PM – 6:15 PM	**Pre-Dinner Reception** *(Federal Room)* Attendees will break for a reception in the Federal Room. Participants will have an opportunity to informally engage their colleagues, PSA staff, and speakers. Participants will converse with colleagues, PSA staff, and speakers on matters relevant to their duties and the scheduled event discussions.
6:15 PM - 8:30 PM	**Keynote Dinner** *(Federal Room)* Featuring: Bruce Jones, Director - Project on International Order and Strategy, The Brookings Institution (confirmed); Richard Weitz, Director of Political-Military Analysis, The Hudson Institute (confirmed) Speakers will discuss current U.S. foreign policy interests: how should the U.S. understand the current foreign affair environment and define its goals for the future. For approximately half the time, staff will have the opportunity to directly ask speakers question relevant to their duties.
8:30 PM – 9:00 PM	**After-Dinner Reception** Participants will have an opportunity to informally engage their colleagues, PSA staff, and speakers. Participants will converse with colleagues, PSA staff, and speakers on matters relevant to their duties and the scheduled event discussions.

Sunday, May 15th		
8:00 AM – 9:00 AM	**Breakfast** *(Airlie Dinning Room)* Participants will gather for breakfast.	
	Participants will be split up into groups	
9:00 AM – 10:30 AM	**Group A -*Trade Simulation*** *(Jefferson Room)* Participants will do part two of a mock trade simulation that will take place over the two days. The exercise is based on fictional countries negotiating a trade agreement.	**Group B – *Global Food Security*** *(East Room)* Featuring: Abiola Afolayan, Strategic Partnership & Communications Officer, United Nations *(confirmed)* Speakers will discuss the state of global food security. For approximately half the time, staff will have the opportunity to directly ask speakers question relevant to their duties.
10:30 AM – 12:00 PM	**Group A -*Trade Simulation*** *(Jefferson Room)* Participants will do part two of a mock trade simulation that will take place over the two days. The exercise is based on fictional countries negotiating a trade agreement.	**Group B – *Implications for Eastern Europe from the Russia Invasion into Ukraine*** *(East Room)* Featuring: Vasili Rukhadze, Visiting Lecturer of Political Science, University of Pittsburgh *(confirmed)* Speaker will discuss the implications of the Russian invasion into Ukraine from Eastern Europe's perspective. For approximately half the time, staff will have the opportunity to directly ask speakers question relevant to their duties.

12:00 PM – 2:00 PM	**Lunch** *(Airlie Dining Room)* Attendees will break for lunch in the Airlie Dining Room. Participants will have an opportunity to informally engage their colleagues, PSA staff, and speakers on matters relevant to their duties and the scheduled event discussions.	
2:00 PM - 3:30 PM	**Group A - *Global Food Security*** *(East Room)* Featuring: Abiola Afolayan, Strategic Partnership & Communications Officer, United Nations *(confirmed)* Speakers will discuss the state of global food security. For approximately half the time, staff will have the opportunity to directly ask speakers question relevant to their duties.	**Group B – *Trade Simulation*** *(Jefferson Room)* Participants will do part two of a mock trade simulation that will take place over the two days. The exercise is based on fictional countries negotiating a trade agreement.
3:30 PM – 5:00 PM	**Group A - *Implications for Eastern Europe from the Russia Invasion into Ukraine*** *(East Room)* Featuring: Vasili Rukhadze, Visiting Lecturer of Political Science, University of Pittsburgh *(confirmed)* Speaker will discuss the implications of the Russian invasion into Ukraine from Eastern Europe's perspective. For approximately half the time, staff will have the opportunity to directly ask speakers question relevant to their duties.	**Group B – *Trade Simulation*** *(Jefferson Room)* Participants will do part two of a mock trade simulation that will take place over the two days. The exercise is based on fictional countries negotiating a trade agreement.
5:00-5:30 PM	**Retreat Debrief & Event Ends** Participants will briefly meet with PSA to review the retreat's events before departure.	
5:30 PM	**Departure** Departure from Airlie. Buses will return back to Union Station, Washington DC, for drop off.	