Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
SECRETARY OF THE SENATE
PUBLIC RECORDS
2022 JUL 14 PM 12:48

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Clean Fuels Alliance Foundation, Clean Fuels Alliance America, Ag Processing Inc, HERO BX, Incobrasa Industries, Kolmar Americas Inc, Minnesota Soybean Processors, Renewable Biofuels, Renewable Energy Group, Western Dubuque Biodiesel, Western Iowa Energy

Travel date(s): June 16 and 17, 2022

Name of accompanying family member (if any): N/A
Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☒ Actual Amount	$380.79 (Amtrak rail $296 and charter bus $84.79)	$267.42	$86 plus $9.60 tip	$10.00 Tips (bus driver and hotel staff)

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Presentations on the environmental and economic impacts of biodiesel and Bioheat use and technologies. Stops included a NYC Fire Department Station and the American GreenFuels biodiesel plant in New Haven, CT.

7.12.22 (*Date*) FRANCIS PROSSER (*Printed name of traveler*) (*Signature of traveler*)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

7/12/2022 (*Date*) (*Signature of Supervising Senator/Officer*)

(Revised 1/3/11)

Form RE-2

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in **SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Joe Prosser

Employing Office/Committee: Senator Joni Ernst (R-IA)

Private Sponsor(s) (list all): Clean Fuels Alliance Foundation, Clean Fuels Alliance America, Ag Processing Inc, HERO BX, Incobrasa Industries, Kolmar Americas Inc, Minnesota Soybean Processors, Renewable Biofuels, Renewable Energy Group, Western Dubuque Biodiesel, Western Iowa Energy

Travel date(s): June 16, 2022 - June 17, 2022

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): New York City, New York and New Haven, Connecticut

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip provides education to congressional staffers on the environmental and economic impacts of the biofuels industry by providing tours of production facilities and briefings by industry experts. I handle the agriculture portfolio, which includes biofuels. This trip will expand my understanding of these topics.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

5.17.22
(Date)

(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, JONI ERNST *(Print Senator's/Officer's Name)* hereby authorize JOE PROSSER *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (*signify "yes" by checking box)* ☐

5/17/2022
(Date)

Joni K. Ernst
(Signature of Supervising Senator/Officer)

(Revised 10/19/15)

Form RE-1

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10).*

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

N/A

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

All sponsors have made either financial or inkind contributions to the trip and have been part of organizing and conducting the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See Attachment D

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

See Attachment E

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging expenses are within the GSA per diem rate. Meal expenses are the same as the GSA per diem rate.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Ground transportation and round-trip rail (coach class) will be provided.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Tom Verry Digitally signed by Tom Verry DN: cn=Tom Verry, o=Clean Fuels Foundation, ou=Executive Director, email=tom@cleanfuelsfoundation.org, c=US Date: 2022.05.06 18:29:35 -04'00'

Name and Title: Tom Verry, Executive Director

Name of Organization: Clean Fuels Alliance Foundation (FKA National Biodiesel Foundation)

Address: PO Box 104898, Jefferson City, MO 65110-4898

Telephone Number: 800-841-5849

Fax Number: 573-635-7913

E-mail Address: tom@cleanfuelsfoundation.org

ATTACHMENT B
Senate Ethics Committee

2. Description of the trip:

The tour will provide participants with a better understanding of the environmental and economic impacts of biodiesel and Bioheat® and highlight technologies that are improving the efficiency and carbon footprint of biodiesel in the U.S. and specifically the Northeast. Tour stops include a NYC Fire Department Station and the American GreenFuels biodiesel plant in New Haven, CT. Participants will learn why biodiesel blends are used in public fleets and see up-close how biodiesel is sustainably produced and the distribution process for fuel and heating oil. Briefings will be conducted by state and national experts, technology providers, fleet managers and sustainability officers.

Wright	Wesley	Legislative Assistant	Toomey	PA
Wyckoff	Pete	Senior Policy Adviser	Smith	MN
Zyriek	(Donald) Franklin	Legislative Correspondent	Sinema	AZ

Minnesota Soybean Processors Minnesota Soybean Processors is a 2,300 plus membership cooperative that owns and operates a soybean crush facility and 41 million gallon per year biodiesel operation in Brewster, Minnesota. Their goal is to provide a high-quality feed product for America's producers and a high-quality renewable fuel source.

Renewable Biofuels (RBF) owns and operates the BQ9000 certified, multi-feedstock RBF Port Neches Facility in Texas - the largest biodiesel production facility in North America - which became operational in December 2008. RBF has been serving wholesale biodiesel customers for over 10 years and has, in that time, developed a reputation for consistently and efficiently delivering the highest quality biodiesel.

Renewable Energy Group, Inc is a leading provider of cleaner, lower carbon intensity products and services. They are an international producer of biomass-based diesel, a developer of renewable chemicals and North America's largest producer of advanced biofuel. REG utilizes an integrated procurement, distribution, and logistics network to convert natural fats, oils, greases and sugars into lower carbon intensity products. With 14 active biorefineries, a feedstock processing facility, research and development capabilities and a diverse and growing intellectual property portfolio, REG is committed to being a long-term leader in bio-based fuel and chemicals.

Western Dubuque Biodiesel, LLC Western Dubuque Biodiesel, LLC owns and operates a 30-million gallon per year biodiesel plant located in Farley, Iowa. Formed in 2005 by a group of eastern Iowa farmers and businesspeople, the Company has produced biodiesel for 15 years. The Company offers clean burning fuel produced from renewable energy resources, as well as crude glycerin which is used as an ingredient processing aid in cosmetics, toiletries, and personal care products.

Western Iowa Energy, LLC manufactures, sells, and delivers up to forty-five million gallons of biodiesel annually. The company is committed to production that makes sense both economically and environmentally for the state of Iowa and the nation.

ATTACHMENT F

Senate Ethics – Sponsor Educational Activities

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips).

Clean Fuels Alliance Foundation (FKA National Biodiesel Foundation) supports biodiesel outreach, education, and research in collaboration with local, state and national partners. Activities supported by the Foundation include, among others, accredited biodiesel technician trainings, DOE Clean Cities projects and workshops, student scholarships, and science and sustainability tours.

Clean Fuels Alliance America (FKA National Biodiesel Board) develops, organizes, and supports educational and research projects consistent with the biodiesel industry's needs.

Ag Processing, Inc (AGP) offers supports outreach and educational initiatives through its membership with the Clean Fuels Alliance America (FKA National Biodiesel Board).

HERO BX educates businesses and consumers on biodiesel and its uses through speaking engagements such as national conferences and educates youth on biodiesel through a local program for high school students.

Incobrasa Industries, Ltd. has presented to the following organizations on the benefits of biodiesel: local high school groups, Illinois Soybean Association, biodiesel marketers in the immediate area, and various independent groups that visit the facility.

Kolmar Americas, Inc offers supports outreach and educational initiatives through its membership with the Clean Fuels Alliance America (FKA National Biodiesel Board).

Minnesota Soybean Processors supports outreach and educational initiatives through the Clean Fuels Alliance America and the Minnesota Biodiesel Board.

Renewable Biofuels (RBF) offers supports outreach and educational initiatives through its membership with the Clean Fuels Alliance America.

Renewable Energy Group, Inc. is dedicated to serving their customers, vendors, and shareholders. Through their products and services, they actively communicate to stakeholders about the industry. As a company with a national footprint, they are actively engaged in the communities in which they work and live.

Western Dubuque Biodiesel supports outreach and educational initiatives through its membership with the Clean Fuels Alliance America, the Iowa Biodiesel Board, and the Iowa Renewable Fuels Association. They communicate to stakeholders about the industry and are actively engaged in their community. They educate businesses and consumers on biodiesel and its uses through speaking engagements such as national conferences and educate youth on biodiesel through a local program for local colleges, high school , and middle school students; etc.

0000000002272 RECEIVED BY: SECRETARY OF THE SENATE Date: July 14, 2022

Clean Fuels Foundation

2022 NYC & CT Clean Fuels Congressional Tour

Sustainable Fuels: Improving the Environment and Economy

THURSDAY, June 16, 2022

5:35 pm	**Guests arrive at Union Station, DC to depart for New York City (NYC) on the Amtrak Northeast Regional departs at 5:55pm**
5:55 pm	**Train to NYC leaves Union Station, DC**
9:39 pm	**Train arrives at Penn Station, NYC**
10:00 pm	**Guests arrive at Fairfield Inn & Suites NY Manhattan/Times Square South** (338 West 36th Street, New York, NY 10001)

Thursday is a travel day. There are no official events scheduled.

FRIDAY, June 17, 2022

Starting at 6am	**Continental Breakfast available in hotel**
7:30 am to 10:15 am	**Tour starts at the hotel – Garment Meeting Room**

Welcome (5 minutes)- Tom Verry, Executive Director Clean Fuels Alliance Foundation

Biodiesel 101 & Industry Update (15 minutes)– Paul Winters, Director of Public Affairs and Federal Communication, Clean Fuels Alliance America. Paul will give participants an overview of the biodiesel industry and the federal and state policies that support its growth, such as the Renewable Fuels Standards (RFS) and tax credit.

New York City's Current and Future Use of Biodiesel (30 minutes)- Keith Kerman, Deputy Commissioner, Chief Fleet Officer, City of New York/Department of Citywide Administrative Services will help participants understand how biodiesel use benefits the largest and most high-profile municipal fleet program in the United States. Keith coordinates with major agencies, including Police, Fire, and Sanitation, to direct all aspects of fleet operations for the City including repair, acquisitions, sustainability, fuel, contracting, emergency, safety, and risk management.

NYC Parks Biomass Diesel Overview (10 minutes)–Paris Apollon, Chief of Operations, New York City Department of Parks will inform participants that with B20, a blend of 20% biodiesel made from soybeans and 80% ultra-low sulfur diesel, Parks' vehicles emit less greenhouse gas, reducing their carbon footprint. The Department takes being green very seriously, with 3,000 vehicles ranging from garbage trucks to lawn mowers to vans. NYC's Parks Department was the first agency to pilot CNG vehicles and use biodiesel (B20, B50 or B100) for all diesel vehicles.

Bioheat Update (10 minutes) - Rocco Lacertosa, CEO, New York Oil Heating Association
New York City is the largest home heating oil market in the United States. Each year the city uses over one billion gallons of heating oil. New York City currently has a standard that requires a 5% blend of Bioheat®® in all home heating oil. Rocco will talk about the city's next step in adopting a heating oil standard that will require 20% blends of Bioheat®® in the future.

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the June 16 - 17, 2022 trip (*Dates of Travel (Month Day, Year)*) to New York, NY & New Haven, CT (*Place of Travel*) is true, complete, and correct.

Signature of Travel Sponsor: Courtney E Lawrenson

Name and Title: Courtney Lawrenson, VP Oils and Energy

Name of Organization: Ag Processing, Inc

Address: 12700 West Dodge Road, Omaha, Nebraska, 68154

Telephone Number: (402) 496-7809

Fax Number: n/a

E-mail Address: clawrenson@agp.com

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the June 16 - 17, 2022 trip
Dates of Travel (Month Day, Year)
to NYC & New Haven is true, complete, and correct.
Place of Travel

Signature of Travel Sponsor: _____

Name and Title: Tim Keaveney,

Name of Organization: HERO BX

Address: 1540 East Lake Road, Suite 300, Erie, PA 16511

Telephone Number: 814-528-9200

Fax Number: n/a

E-mail Address: TKeaveney@herobx.com

_____

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the June 16 - 17, 2022 trip
Dates of Travel (Month Day, Year)
to NYC & New Haven is true, complete, and correct.
Place of Travel

Signature of Travel Sponsor: 

Name and Title: Paul Teta, Vice President & Executive General Counsel

Name of Organization: Kolmar Americas, Inc.

Address: 10 Middle St, Bridgeport, Connecticut, 06604

Telephone Number: (203) 873-2051

Fax Number: n/a

E-mail Address: p.teta@kolmar-americas.com

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the June 16 - 17, 2022 trip (*Dates of Travel (Month Day, Year)*) to New York, NY & New Haven, CT (*Place of Travel*) is true, complete, and correct.

Signature of Travel Sponsor: Tracy Doyle

Name and Title: Tracy Doyle, Administrative Manager

Name of Organization: Renewable Biofuels (RBF)

Address: 2229 San Felipe St, Houston, TX 77019

Telephone Number: (713) 386-2600

Fax Number: n/a

E-mail Address: tdoyle@rbfuels.com

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the June 16 - 17, 2022 trip (*Dates of Travel (Month Day, Year)*) to NYC & New Haven (*Place of Travel*) is true, complete, and correct.

Signature of Travel Sponsor: Thomas R. Brooks

Name and Title: Thomas Brooks, General Manager and C.O.O.

Name of Organization: Western Dubuque Biodiesel,

Address: 904 Jamesmeier Road, Farley IA 52046

Telephone Number: 563-744-3554

Fax Number: n/a

E-mail Address: tom.brooks@wdbiodiesel.net

0000000002278 RECEIVED BY: SECRETARY OF THE SENATE Date: July 14, 2022

Clean Fuels
Foundation

PO Box 104898
Jefferson City, MO 65110-4898

Dear Mr. Prosser,

On behalf of the Clean Fuels Alliance Foundation (the Foundation) and our sponsoring organizations, we'd like to invite you to participate in the **2022 New York City & Connecticut Congressional Tour.** The theme is "Sustainable Fuels: Improving the Environment and Economy."

The tour will take place **Friday, June 17, with June 16 as a travel day**. This privately sponsored tour will provide you a first-hand look at the public benefits and economic impact of biodiesel production and use in the Northeast.

Made from an increasingly diverse mix of resources such as recycled cooking oil, soybean oil, and animal fats, clean fuels are a proven, integral part of America's clean energy future.

With a stop at a New York City firehouse, participants will learn how the city uses biodiesel to meet state sustainability goals and participate in federal programs, such as the Renewable Fuel Standard. Attendees will also see how biodiesel is made at a plant and fuel terminal in New Haven, Connecticut. Speakers will highlight technological advancements that are improving the efficiency and carbon footprint of biodiesel in various applications in the Northeast and around the United States. You will gain a better understanding of the environmental and economic benefits of clean fuels.

Reserve your seat now!

Space is limited. **Reserve your place on the tour by COB Friday, April 29, 2022** by sending an email or calling:

- Paul Winters, pwinters@cleanfuels.org or (202) 737-8803.

Foundation staff will assist you with travel and lodging logistics and with ethic's paperwork.

We look forward to hosting you on the tour.

Sincerely,

Tom Verry, Executive Director

Mark Caspers, Chair