Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS
2022 JUN -9 PM 1:25

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Motion Picture Association, Inc (MPA)

Travel date(s): May 31, 2022 - June 2, 2022

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☒ Good Faith Estimate ☐ Actual Amount	1,400.00	$364	$185	

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate ☐ Actual Amount				

Provide a description of all meetings and events attended. *See* Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Full description attached.

6/8/2022 (Date)

Anthony Hanagan (Printed name of traveler)

Anthony Hanagan (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/9/2022 (Date)

Robert Duncan (Signature of Supervising Senator/Officer)

(Revised 1/3/11)

Form RE-2

MPA PROGRAMMING SCHEDULE

TUESDAY, MAY 31, 2022

Own transportation to Washington Reagan National.

5:24PM Depart Washington Reagan National on American Airlines Flight #1529

8:17PM Arrive at LAX.

A shuttle bus driver will meet you and other Hill staff at the American Airlines baggage claim with "MPA Delegation" sign. The shuttle van will then take staff and luggage to Sheraton Universal for drop-off.

9:30PM Arrive at Sheraton Universal. No MPA programming scheduled for this day. Travelers are permitted to expense a meal on this travel day, based on the government per diem rate for travel days.

WEDNESDAY, JUNE 1, 2022

7:30AM (2) 24 passenger shuttle busses arrive
Location: Sheraton Universal Hotel, 333 Universal Hollywood Dr, Universal City, CA 91608

7:45AM Depart hotel for Universal Studios
Location: 3900 Lankershim Blvd. Parking Lot 1220 Studio City
Enter through Gate 2 off of Lankershim Blvd.

7:50AM Staff Delegation arrives at Universal Studios

8:05AM-8:07AM **Welcome Remarks by Ivory Zorich, Event Consultant/Programmer, MPA** with light morning refreshments served.
Location: Event Space 1220

8:07AM-9:10AM **"Piracy Living Room" Presentation and Discussion with NBCUniversal Executives: Mei-lan Stark, EVP & Chief Counsel, Intellectual Property, and Braxton Perkins, SVP, IP Analytics, Operations, and Tech**
Description: NBCUniversal technology and policy experts will provide an in-depth presentation on the online piracy ecosystem. The presentation will include hands-on demonstrations of how consumers typically obtain unlawful content and how content-theft websites and apps profit through advertising, subscriptions, and malware distribution. The group will also discuss the legal and political efforts the industry is undertaking to reduce the theft of film and television content, and the importance to that effort of Congressional attention. The presentation will also discuss "illicit subscription streaming services": the pervasive phenomenon of devices that attach to the television to provide easy access to Internet content, but instead of accessing legitimate apps, are

programmed to tap into pirated sources for live channels and video on demand content.

9:10AM-10:50AM **Educational Tour of Universal Lot**
The tour will provide a first-hand look at the film and TV production process. The presentations will demonstrate how NBCUniversal has reimagined the film experience for consumers in new and inventive ways. The group will visit a sound stage and a physical set, the studio property department, and the Wizarding World of Harry Potter experience at Universal Studios. Throughout the visit, we will discuss the extensive resources that are invested in creating original content and park experiences, and the importance of protecting this valuable intellectual property, including through copyrights, trademarks, and the licensing marketplace.

10:50AM Proceed to shuttle bus

11:15AM Depart Universal Studios for Warner Bros.
Location: WB Gate 4, 3772 W. Olive Avenue, Burbank, CA

11:45AM-12:45PM **Lunch**

12:15PM-12:45PM **Remarks and Q&A with Jay Levine, Executive Vice President, TV Business Strategy & Digital Services, Warner Bros Entertainment**
Description: Remarks will focus on the way we now consume content, including the proliferation of streaming, direct-to-consumer viewing platforms both at home and on mobile devices. We will discuss how the way in which we watch movies and television has changed radically in the last five years and how we see that evolving further in the future.

12:45PM-2:40PM **Remarks and Educational Tour of Warner Bros. led by Michael Walbrecht, Vice President, Public Affairs, Warner Bros.**
Michael Walbrecht will meet with the group to review and discuss federal and state film and television tax policies that impact the film and television industry, along with the pressures of overseas incentives to lure domestic production offshore. Specifically, he will present information on the relationship between the Section 181 tax incentive and state film credits, and how decisions on filming location can impact the economic viability of productions. Walbrecht will also discuss the importance of trade policies to the film and television industry's efforts to protect intellectual property in a global digital economy. The group will continue on an educational tour of Warner Bros.' back-lot facilities. Potential stops, depending on production schedules, will include sound stages to showcase the jobs related to building and maintaining a set, and post-production

facilities (i.e. sound dubbing, editing) to highlight the major technology investments required to produce and distribute films and television shows.

2:40PM Proceed to shuttle bus

2:45PM Depart for The Walt Disney Studios
Location: Alameda Gate, 2300 W. Alameda Avenue, Burbank, CA

3:00PM Arrive at The Walt Disney Studios

3:00PM-4:20PM **Educational Tour of The Walt Disney Studios**
The tour will begin at Legends Plaza to learn the history of the Studio (including the history of the studio lot itself), the Team Disney Building, and Legends Plaza, with a focus on Walt Disney's legacy of innovation and the ways in which the studio has been a leader in creative innovation. The group will then visit StudioLAB to learn about Disney's role in partnership with others in the innovation industries, to drive innovation in support of creative and visually compelling storytelling. The discussion will be led by **Jamie Voris, Chief Technology Officer, Walt Disney Studios, and Alice Taylor, Vice President, StudioLAB.**

4:20PM-5:30PM **Educational Tour of The Infinity**
The visit will conclude with an educational tour of The Infinity, where the group will learn about the newest innovation in soundstage-based production that uses virtual technology to replace green screen technology with more life-like sets, and to film scenes that were previously not possible. The discussion will be led by **John Ziffren, Senior Vice President, Production, ABC Signature.**

5:30PM Proceed to shuttle bus

5:35PM Depart for dinner
Location: 2751 Hollyridge Drive, Los Angeles, CA 90068

6:00PM-8:00PM **Dinner**

8:00PM Proceed to hotel
Location: Sheraton Universal Hotel, 333 Universal Hollywood Dr, Universal City, CA 91608

END OF DAY

THURSDAY, JUNE 2, 2022

No MPA programming on this day. Travelers are permitted to expense a meal on this travel day, based on the government per diem rate for travel days.

5:20AM	A shuttle bus driver will meet you and other Hill staff in the Sheraton Universal lobby. The shuttle van will then take staff and luggage to LAX for drop-off.
6:30AM	Arrive at LAX.
7:53AM	Depart LAX on American Airlines Flight #1664
3:58PM	Arrive at Washington Reagan National.

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): Motion Picture Association, Inc. (MPA)

2. Description of the trip: The trip will highlight several production facilities, discussions with both our creative and executive teams, and deepen the participants'... (see attached for continued answer)

3. Dates of travel: May 31, 2022 - June 2, 2022

4. Place of travel: Los Angeles, CA; Universal City, CA; Burbank, CA

5. Name and title of Senate invitees: see attached

6. I *certify* that the trip fits one of the following categories:

☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

– OR –

☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) *(see question 9)*.

7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

– AND –

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I *certify* that:

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

– AND –

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

U.S. SENATE SELECT COMMITTEE ON ETHICS
PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

2. Description of the Trip (continued): ...understanding of the policy issues facing our industry, including fiscal, licensing & distribution, international trade, and intellectual property issues.

5. Names and titles of Senate invitees:

- Molly Carpenter, Legislative Director, Senator Mike Crapo
- Dan Cheever, Legislative Assistant, Senator Todd Young
- Josh Delaney, Legislative Director, Senator Rapheal Warnock
- Tony Hanagan, Senior Floor Assistant, Office of the Secretary for the Minority
- John Lin, Counsel, Senate Commerce Committee
- Ron Storhaug, Senior Advisor, Senator Ben Cardin

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**
I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☒ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10)*.

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**
If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

The duration of travel and programming are such that two nights are necessary for congressional invitees to attend a full day of programming.

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The MPA is the sole sponsor of the trip and is responsible for organizing and conducting all aspects of the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

MPA serves as the voice and advocate of the American Motion Picture and TV industry. The day of programming will highlight several movie/tv production facilities, discussions with both our creative & executive teams, and deepen the participants' understanding of the policy issues facing our industry.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

The MPA sponsored congressional trips to the 2015 South by Southwest festival in Austin, TX; to Georgia in October 2018; to New York in October 2019; and to Los Angeles (similar to this one) in October 2015, October 2016, February 2018, February 2019, and February 2020.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The MPA regularly hosts educational briefings, conferences such as the "Creativity Conference," and events such as "Beyond the Red Carpet" and "Script to Screen" that include congressional invitees, private sector representatives, and media.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
☒ Good Faith estimate ☐ Actual Amounts	$1,400 total ($1,000 = airfare; $400 = ground transportation including coach mini-bus shuttles, Uber/Lyft/cabs to/from DC airports)	$364 ($182 per night)	$185 ($55.50 first & last day of travel; $74 daily M&IE)	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation **or** b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip involves an event that is arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Many of our studios have productions located in Los Angeles and the purpose of the trip is for staff to tour production facilities and meet production teams.

19. Name and location of hotel or other lodging facility:

Sheraton Universal, 333 Universal Hollywood Drive, Los Angeles, CA 91608

20. Reason(s) for selecting hotel or other lodging facility:

Centrally located to all three studios we will be visiting and meets the government per diem rate.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily lodging expenses are equal to the Fed Govt Los Angeles travel per diem rate.

The meal expenses are equal to the Fed Govt Los Angeles travel per diem rate. Travelers are permitted to expense a meal on travel days, based on the govt per diem rate for those travel days.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Coach roundtrip airfare from DC to LA. Taxis/Uber/Lyft to/from personal home to DC airport.

Coach mini-bus shuttles to/from LA airport. Coach mini-bus shuttles on day-of programming.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Ben Sheffner

Name and Title: Ben Sheffner, Senior Vice President and Associate General Counsel

Name of Organization: Motion Picture Association, Inc.

Address: 15301 Ventura Blvd, Bldg E; Sherman Oaks, CA 91403

Telephone Number: 818.935.5784

Fax Number:

E-mail Address: ben_sheffner@motionpictures.org

0000000001943 RECEIVED BY: SECRETARY OF THE SENATE Date: June 09, 2022

CHRISTOPHER A. COONS, DELAWARE, CHAIRMAN
JAMES LANKFORD, OKLAHOMA, VICE CHAIRMAN

BRIAN SCHATZ, HAWAII
JEANNE SHAHEEN, NEW HAMPSHIRE
JAMES E. RISCH, IDAHO
DEB FISCHER, NEBRASKA

SHANNON HAMILTON KOPPLIN, CHIEF COUNSEL AND STAFF DIRECTOR
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United States Senate

SELECT COMMITTEE ON ETHICS

May 24, 2022

Tony Hanagan
Office of the Secretary for the Minority
United States Senate
Washington, DC 20510

Dear Mr. Hanagan:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you received to travel on a fact-finding trip to Los Angeles, California on May 31–June 2, 2022, sponsored by the Motion Picture Association (MPA). Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from MPA in connection with this trip.

Background

Based on your communication with the Committee, the background in this matter is as follows.[1] You are employed as a Senior Floor Assistant in the Office of the Secretary for the Minority and Robert Duncan is your supervisor. MPA invited you to travel on a fact-finding trip to Los Angeles, California on May 31–June 2, 2022. MPA certified to the Committee that it will pay the necessary expenses[2] related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. However, MPA has certified that is a private that retains or employs a registered lobbyist and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.[3]

Discussion

Privately-sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's official Senate duties. Incorporating reforms from the Honest Leadership and Open Government Act of 2007 (HLOGA), Pub. L. 110–81 (2007), Senate Rule 35.2 permits Members, officers, and employees to accept privately-sponsored travel only with the prior written approval of the

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[1] If this letter does not correctly recite the facts, contact the Committee immediately.

[2] The term "necessary expenses" has a specific definition. *See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

[3] The term "any point throughout your trip" has a specific definition. *See id.* at 2.

Committee.

The Committee's approval process is governed by the *Regulations and Guidelines for Privately-Sponsored Travel and Glossary of Terms* (collectively, *Travel Regulations*). The *Travel Regulations* contain detailed requirements regarding who may sponsor travel; time limits for trips; and the type and amount of expenses that can be reimbursed.

Entities that do not retain or employ a lobbyist or foreign agent and all non-profit organizations designated as tax-exempt organizations under § 501(c)(4) of the Internal Revenue Code of 1986, regardless of whether they retain or employ a lobbyist or foreign agent, may sponsor domestic trips for up to three days. The three-day limitation means three 24-hour periods, calculated from the time of arrival in the trip location to the time of departure from the trip location. For such trips, neither lobbyists nor foreign agents may accompany a Senate invitee at any point throughout the trip, other than in a *de minimis* way.[4] This means that neither lobbyists nor foreign agents may accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited.[5]

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form,* and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel**.

Consistent with these standards and Committee precedent, and MPA's factual representations, it appears that it is permissible for you to accept necessary expenses from MPA in connection with this trip, provided that the actual travel and travel-related expenses conform to the information and materials you provided, and the travel and all required documents are disclosed to the Secretary of the Senate (Office of Public Records).

Finally, Senate Rule 34 requires a reporting individual[6] on their Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed $415 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the

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[4] The term "*de minimis*" has a specific definition. *See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 3.

[5] *See Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel* at 5; *see also Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2-3.

[6] A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (135, 468 for CY 2022) or is a political fund designee and is required to file Financial Disclosure Reports.

Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

Shannon Hamilton Kopplin
Chief Counsel and Staff Director

Enclosure: Travel Checklist