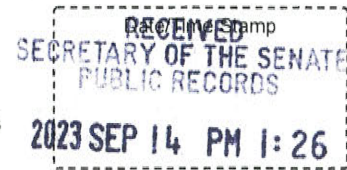


## RE-3 Senators and Officers Post Travel Disclosure of Travel Expenses



**Post Travel Filing Instructions:** Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

**Certification:** *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

**Private Sponsor(s):**

The Aspen Institute

**Travel Dates:**

08/23/23-08/31/23

**Name of accompanying family member (if any):**

Verne Martell Jr

**Relationship to Traveler:**

Spouse

### Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$12,072	\$860	\$300	\$1,384 AV/conference/room rental

*I also certify that attached to this form are all required documents for post travel disclosure, including:*

- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

*I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.*

*I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.*

9/12/23

Date

Senator Lisa Murkowski

Printed Name of Senator/Officer

Signature of Senator/Officer

## ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

**Note:** Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

Yes  No

Expense Change	Revised Amount	Explanation
unclear	unclear	canceled ANC-FAI

Were there any changes to the pre-approved itinerary?

Yes  No

**Explanation:**

Original approval was ANC-FRA-OSL-ANC-FAI. Canceled ANC-FAI and that portion was refunded back to Aspen.

Were there any additional changes to the pre-approved trip?

Yes  No

**Explanation:**

Original approval was ANC-FRA-OSL-ANC-FAI. Canceled ANC-FAI and that portion was refunded back to Aspen.



**CONGRESSIONAL  
PROGRAM**  
aspen institute

The Honorable Lisa Murkowski

U.S. Senate  
Washington, DC 20515-0306

Dear Senator Murkowski,

I would like to invite you and Verne to participate in a bipartisan, bicameral congressional conference on ***Energy Security & the New Energy Economy: Overcoming Challenges and Bottlenecks in Oslo, Norway, August 26-September 1, 2023***. Participants would depart the U.S. on Saturday, August 26 and return to the U.S. Friday, September 1. We have limited space, so this invite does not guarantee a seat at the conference table. If you would like to participate, please get back to us **by May 5, 2023**.

2022 thrust energy security to the fore of public consciousness, shining a spotlight on the vulnerability of our allies and raising important questions about how to balance a difficult set of competing demands to ensure uninterrupted and affordable energy for all. Meanwhile, Congress made historic appropriations aimed at ushering forward a new energy future for the United States and reinforcing American clean energy competitiveness while decreasing our energy reliance on foreign powers. In Oslo later this summer, we will confront these issues and explore the various interplays, tradeoffs, and opportunities that they implicate. A detailed agenda is forthcoming.

Attendance is by invitation only, no outside observers, no lobbyists, no congressional staff, and no media. All conference sessions are off-the-record. No foreign governments or special interest funds are accepted to fund the Aspen Institute Congressional Program. As required by the House and Senate ethics rules, we will provide congressional participants with ethics private sponsor forms completed and signed.

Travel expenses, including airfare, meals and lodging will be paid for by the Aspen Institute; no expenses for entertainment or recreation are paid for in compliance with ethics rules.

The Congressional Program is part of the Aspen Institute, Inc. a nonprofit organization founded in 1950. The Congressional Program is celebrating its 40th year this year and was created to promote leadership on public policy by bringing together legislators from both political parties with internationally renowned scholars for high level discussions and analysis. Since our program's inception, more than 497 members of Congress have participated in the 154 domestic and international conferences.

We hope you can join us for this important conference.

Sincerely,

Charlie Dent

Charles W. Dent  
Former Member, U.S. Congress (PA-15th, 2005-2018)  
Vice President and Executive Director  
Aspen Institute Congressional Program  
2300 N Street, NW, Suite 700, Washington, DC 20037  
Mobile: (484) 553-1837

# Energy Security & the New Energy Economy: Overcoming Challenges and Bottlenecks

Aspen Institute Congressional Program

Aug. 27, Aug. 28, Aug. 29 overnight in Oslo; Aug. 30, Aug. 31 overnight in Bergen

## Members of Congress who plan to participate:

1. Rep. Kelly Armstrong, R-North Dakota, and Kjersti Armstrong
2. Rep. Earl Blumenauer, D-Oregon, and daughter Anne Blumenauer
3. Rep. Julia Brownley, D-California
4. Rep. Sean Casten, D-Illinois
5. Rep. Kathy Castor, D-Florida, and Bill Lewis
6. Rep. Michael Guest, R-Mississippi, and Haley Guest
7. Rep. John Joyce, R-Pennsylvania, and sister, Maryann Bistline
8. Rep. Tom Kean, Jr., R-New Jersey, and Rhonda Kean
9. Rep. Rick Larsen, D-Washington, and Tiia Karlén
10. Rep. Debbie Lesko, R-Arizona, and Joseph Lesko
11. Sen. Lisa Murkowski, R-Alaska, and Verne Martell
12. Rep. Gary Palmer, R-Alabama, and Ann Palmer
13. Rep. Scott Peters, D-California, and Lynn Gorguze
14. Rep. Chellie Pingree, D-Maine
15. Rep. Deborah Ross, D-North Carolina, and Steve Wrinn
16. Rep. David Rouzer, R-North Carolina
17. Rep. John Sarbanes, D-Maryland, and Dina Sarbanes
18. Rep. Brad Schneider, D-Illinois, and Julie Schneider
19. Rep. Kim Schrier, D-Washington
20. Rep. Marc Veasey, D-Texas
21. Sen. Peter Welch, D-Vermont, and Margaret Cheney

## Scholars

Jason Bordoff, Founding Director, Center on Global Energy Policy  
Jim Connaughton, former chair, White House Council on Environmental Quality  
Frank Fannon, Managing Director, Fannon Global Advisors  
Julio Friedmann, Chief Scientist and Chief Carbon Wrangler, Carbon Direct  
Maureen Hinman, Chair and Co-founder, Silverado Policy Accelerator  
Katie McGinty, former chair, White House Council on Environmental Quality

## Foundations

Sonia Aggarwal, CEO, Energy Innovation  
Robin Millican, Senior Director, Breakthrough Energy  
Jonathan Pershing, Special Envoy for Climate Change, U.S. Department of State,  
Director, Environment Program, Hewlett Foundation  
Rich Powell, CEO, ClearPath  
Rip Rapson, President and CEO, The Kresge Foundation  
Daniel Schory, Chief of Staff, Infrastructure, Arnold Ventures

## Aspen Institute Staff

Charlie Dent: Vice President, Aspen Institute, Inc.; Executive Director, Congressional Program  
and Jack Dent  
Tyler Denton: Deputy Director, Congressional Program  
Carrie Rowell: Conference Director, Congressional Program  
Jennifer Harthan: Senior Associate, Congressional Engagement, Congressional Program  
Ketevan Chincharadze: Consultant, Congressional Program  
Tim Mason: Assistant Director for Energy & Mitigation Policy, Energy & Environment Program (consultant)



**CONGRESSIONAL  
PROGRAM**  
aspen institute

## **Energy Security & The New Energy Economy: Overcoming Challenges and Bottlenecks**

August 26 - September 1, 2023 | Oslo & Bergen, Norway

### **AGENDA**

#### **WEDNESDAY, AUGUST 23**

*Sen. Lisa Murkowski, and her husband, Verne Martell, depart Anchorage, Alaska at 10 am on Alaska Airlines 156*

#### **THURSDAY, AUGUST 24:**

*Sen. Murkowski and Mr. Martell arrive in Frankfurt at 12:05 pm on Condor 2035 and continue travel at personal expense*

#### **FRIDAY, AUGUST 25:**

*Sen. Murkowski and Mr. Martell continue travel at personal expense*

#### **SATURDAY, AUGUST 26:**

##### ***Participants depart the US***

*Sen. Murkowski and Mr. Martell continue travel at personal expense*

#### **SUNDAY, AUGUST 27:**

##### ***Participants arrive in Oslo***

*Sen. Murkowski and Mr. Martell continue travel at personal expense and join the conference for the first session.*

##### **7-9 PM: Working Dinner**

Seating is arranged to expose participants to a diverse range of views and provide the opportunity for a meaningful exchange of ideas. Scholars and lawmakers are rotated daily. Discussions will focus on a broad range of topics to be addressed over the course of the conference.

#### **MONDAY, AUGUST 28:**

##### **7-9 AM Breakfast**

##### **9-9:15 AM: Introduction and Framework of the Conference**

This conference is organized into roundtable conversations, working lunches, site visits, and pre-dinner remarks and working dinners. This introduction will highlight how the conference will be conducted, how those with questions will be recognized, and how responses will be timed to allow for as much engagement as possible.

##### **Speaker:**

**Charlie Dent**, *Vice President, Aspen Institute*  
*Executive Director, Aspen Institute Congressional Program*

##### **9:15-11 AM: Roundtable Discussion:**

##### ***Building Cleaner, Faster: Making the Permitting System Work for 21st Century Energy Needs***

Achieving net-zero emissions by 2050 is ecologically essential, technologically feasible, economically

achievable, but procedurally impossible. How can Congress reimagine the permitting system to reinforce security and environmental imperatives?

**Speakers:**

**Jim Connaughton**, *CEO, Nautilus Data Technologies; Former Chair of the White House Council on Environmental Quality*

**Katie McGinty**, *Vice President & Chief Sustainability, Government & Regulatory Affairs Officer, Johnson Controls; Former Chair of the White House Council on Environmental Quality*

**11-11:15 AM: Break**

**11:15 AM – 1:15 PM: Roundtable Discussion:  
*A Critical Minerals Policy for the United States***

Critical minerals like cobalt, lithium, nickel, and copper (among others) have emerged as key enabling resources for the clean energy transition, but the difficulty of securely accessing these raw materials will be a barrier in the decades to come. These minerals are essential building blocks of wind turbines, electric car batteries, and other clean energy infrastructure, and therefore a steady supply to the West is crucial in order to meet climate goals. Sustainably and ethically sourcing the minerals necessary to fight climate change raises a host of challenges related to geopolitical competition, domestic mining and processing, and technological innovation. This session will explore these roadblocks and highlight what actions Congress could take to secure the critical minerals supply necessary for the U.S. new energy economy to thrive.

**Speakers:**

**Frank Fannon**, *Managing Director, Fannon Global Advisors; former Assistant Secretary of State for Energy Resources*

**Jonathan Pershing**, *Program Director, Environment, Hewlett Foundation; Former U.S. State Department Special Envoy for Climate*

**1:15 – 2:15 PM: Working Lunch**

Discussion continues between members of Congress and scholars on U.S. critical minerals policy.

**2:15-4:15 PM: Individual Discussions**

Time is set aside for experts and members of Congress to reflect on the conference sessions and engage in one-to-one conversations. Scholars available include Jonathan Pershing, Frank Fannon, and Katie McGinty.

**7-9 PM: Working Dinner**

Seating is arranged to expose participants to a diverse range of views and provide the opportunity for a meaningful exchange of ideas. Scholars and lawmakers are rotated daily. Discussions will focus on permitting and a critical minerals policy for the U.S.

**TUESDAY, AUGUST 29:**

**7-8:30 AM: Breakfast**

**8:30 -10 AM: Roundtable Discussion:  
*Geopolitics of Energy: Reinforcing Allies' Energy Independence***

In many NATO member countries, the Russian invasion of Ukraine and the subsequent chaos in world energy markets thrust into the forefront of public consciousness the risks posed by energy supply chains that are vulnerable to disruptions in geopolitical equilibrium. This panel will address in what ways the United States might be positioned to reinforce allies' energy security and deprive adversaries of opportunities to use energy flows as an instrumentality of pressure.

**Speaker:**

**Jason Bordoff**, *Founding Director, Center on Global Energy Policy; Professor of Professional Practice, Columbia SIPA; Co-Founding Dean, Columbia Climate School*

**10-10:15 AM: Break**

**10:15 - 11:30 AM: Roundtable Discussion:*****Norwegian Energy Leadership: How Norway's Success Informs America's Energy Transition***

Norway is successfully transitioning into green energy, while continuing to generate traditional energy sources. The country is also far advanced in managing carbon. The Ministers of Petroleum & Energy and Trade & Industry have been invited to share their experience with Members.

**Speaker:**

**Terje Aasland**, *Ministers of Petroleum and Energy*

**Jan Christian Vestre**, *Minister of Trade and Industry*

**11:30-12:30 PM: Working Lunch**

Discussion continues between members of Congress and scholars on lessons learned from Norway on energy transition.

**12:30 - 5:30 PM: Educational Site Visit – Heidelberg Materials**

Cement production is a major contributor to global greenhouse gas emissions, both from the release of carbon dioxide contained in limestone (one of the key ingredients of cement) and also the energy needed to heat the limestone during the cement manufacturing process. We will visit an innovative cement manufacturing facility, the first industrial-scale carbon capture and storage (CCS) project at a cement production facility. The Northern Lights facility, which we will visit later in the week, is the ultimate destination for this captured carbon.

**7-9 PM: Working Dinner**

Seating is arranged to expose participants to a diverse range of views and provide the opportunity for a meaningful exchange of ideas. Scholars and lawmakers are rotated daily. Discussions will continue to focus on what the U.S. can learn from Norway's experiences with energy transition.

**WEDNESDAY, AUGUST 30: (Overnight in Bergen)****7-9 AM: Breakfast with Speaker (to be announced)****9 -11 AM: Roundtable Discussion*****U.S. Leadership in Clean Energy Innovation***

The United States has emerged as a leader in clean energy innovation, pioneering cutting edge technologies that will help define the energy system of the future. Adding to the momentum is recently enacted, robustly bipartisan legislation which has made unprecedented investments in clean energy demonstration and development, world class universities that train the next generation of scientists and engineers, and the United States National Laboratories which have embraced a clean energy innovation agenda. This session will try to address what it will take for the United States to maintain and expand on its status as a world leader in clean energy innovation.

**Speakers:**

**Robin Millican**, *Senior Director, Breakthrough Energy*

**Rich Powell**, *CEO, ClearPath*

**11 AM - Noon: Working Lunch**

Discussion continues between members of Congress and scholars on clean energy innovation.

**Noon – 5 PM: Travel from Oslo to Bergen**

Group departs the hotel immediately after lunch to board SAS flight 269 departing Oslo at 2:50 pm and arriving Bergen at 3:40 pm and then transported by bus to Bergen hotel

***Sen. Murkowski and Mr. Martell remain in Oslo overnight.***

**7-9 PM: Working Dinner**

Seating is arranged to expose participants to a diverse range of views and provide the opportunity for a meaningful exchange of ideas. Scholars and lawmakers are rotated daily. Discussions will focus on U.S. opportunities and clean energy.

**THURSDAY, AUGUST 31: (Overnight in Bergen)****7:30-9 AM: Breakfast**

***Sen. Murkowski and Mr. Martell depart Oslo at 9:50 am on Lufthansa 859 and arrive in Fairbanks, Alaska at 5:35 pm on Condor 2050.***

**9-11 AM: Roundtable Discussion*****A New Era of Global Competition: Trade, Climate Cooperation, and National Security***

One emerging Washington consensus is a desire for a revival of the U.S. manufacturing sector, especially around clean energy. Yet some American allies have complained that recent federal legislation unfairly disadvantages them in the global competition for clean energy resources and talent. Combatting the climate crisis and reinforcing national security imperatives is better achieved in the context of multinational cooperation. This panel will try to uncover how Congress might navigate power competition and cooperation in the near term and beyond.

**Speakers:**

**Sonia Aggarwal**, *CEO, Energy Innovation*

**Maureen Hinman**, *Co-Founder and Chairman of Silverado Policy Accelerator*

**11-11:15 AM: Break****11:15-Noon: Policy Reflections for Members of Congress**

This time is set aside for members of Congress to reflect on what they have learned during the conference and discuss their views on implications for U.S. policy.

**Noon-1 PM: Working Lunch**

Discussion continues between members of Congress and scholars about ideas discussed during the member's policy reflections session.

**1-4 PM: Educational Site Visit – Northern Lights carbon storage company**

We will visit the world's first open-source carbon dioxide transport and storage infrastructure, which delivers carbon storage as a service. The goal of this service is to help emitters stop emissions that cannot be avoided in other ways from reaching the atmosphere and to provide a safe and permanent storage option for CO<sub>2</sub> that is removed from the air. Carbon dioxide is received in liquid form transported by ship, offloaded into a terminal (which we will tour), and then eventually injected through undersea pipelines into permanent geologic undersea storage.

**7-9 PM: Working Dinner**

Seating is arranged to expose participants to a diverse range of views and provide the opportunity for a meaningful exchange of ideas. Scholars and lawmakers are rotated daily. Discussions will focus on carbon storage as well as national security issues related to energy innovation.

**FRIDAY, SEPTEMBER 1:**

***Participants depart Norway***



**Trip Name:** Energy Security and the New Energy Economy**Organization Information****Organization Name:**

The Aspen Institute, Inc. (Cong.Prog.)

**Is your organization classified as a §501(c)(3)?** Yes  No**If Yes, §501(c)(3) Organization Type:** Private Foundation  Public Charity**Address:**

2300 N Street, NW

**City, State, Zip:**

Washington, DC 20037

**Phone Number:**

202-736-5859

**Organization URL:**<https://www.aspeninstitute.org/>**History of Congressional Travel**

Describe your organization's history of sponsoring congressional travel.

Aspen Institute Congressional Program (AICP) has conducted international and domestic conferences for members of Congress for 40 years. On occasion, other policy programs of The Aspen Institute, Inc. sponsor conferences that involve members of Congress.

**Educational Activities**

Describe the educational activities performed by your organization other than sponsoring congressional travel.

The Aspen Institute, Inc. holds numerous educational activities including conferences, roundtable briefings, and other nonpartisan forums on critical issues facing the U.S. and the world. AICP, specifically, offers nonpartisan educational events for members of Congress and senior congressional staff members, with each event offering a leading scholar on a key domestic or international issue.

**Lobbyist and Foreign Agent Registration Information****Lobbyist Registration Status (Select one):** I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist. I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.**Foreign Agent Registration Status (Select one):** I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal. I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.**Foreign Government Involvement****Foreign Agent Registration Status (Must select all):** I certify that the sponsor is not a foreign government. I certify that the sponsor is not an entity that is owned or operated by a foreign government. I certify that the sponsor does not receive funding from a foreign government.

### Purpose and Details

Provide a brief description of the trip.

The conference will take an in depth look at U.S. national security and economic interests focusing on energy and the emerging new energy economy. Sessions and site visits will look at critical minerals which are key to enabling clean energy options. The conference will also look at the impact of the Russian invasion of Ukraine and the risks that imposes on energy supply chains and how the U.S. may be positioned to reinforce allies' energy security. Norway is successfully transitioning to clearer energy sources while also using traditional energy sources and the intent is to understand Norway's success in this area and what the U.S. can observe and learn.

Explain how the purpose of the trip relates to your organization's mission.

The Aspen Institute, Inc., is a non-profit organization, and its broad mission is conducting nonpartisan forums and the exchange of ideas on issues impacting the U.S. and the world. AICP is a program of the Aspen Institute, Inc. that provides nonpartisan educational conferences and educational forums for members of Congress and senior congressional staff members. The Norway conference will look at new and developing energy sources, the impact on the U.S. and globally in terms economic and national security and allow participating members of Congress to discuss and see successful Norwegian projects.

Is your organization the only sponsor for this trip?

Yes  No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

### Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

1. Breakthrough Energy
2. Climate Imperative
- 3.

## With or Without Regard to Congressional Participation (Select one):

- The trip is arranged or organized without regard to congressional participation.
- The trip is arranged or organized with regard to congressional participation.

## Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

## Lobbyist/Foreign Agent Financing (Must select all):

- The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

## Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

## Certification of No Recreational Activity and No Alcohol (Must select all):

- Travel expenses paid for will not include expenditures for recreational activities.
- Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Will members and staff from the House of Representatives receive invitations?

- Yes  No

## PRIVATELY SPONSORED TRAVEL

## SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Energy Security and the New Energy Economy  
Travel Date(s): August 26-September 1, 2023  
Travel Destination(s): Oslo and Bergen, Norway  
Sponsor: Aspen Institute, Inc. (Congressional Program)

Charles W. Dent

*(printed name of sponsor representative)*

VP-Aspen Institute, Inc.

*(title)*



*(signature of sponsor representative)*

July 28, 2023

*(date)*

## Grantmaking Organization Certification Form

**Instructions:** If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form*. The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Climate Imperative

Private Sponsor: The Aspen Institute, Inc. (Congressional Program)

Trip Name: Energy Security and the New Energy Economy

Travel Date(s): August 26-September 1, 2023

Destination(s): Oslo and Bergen, Norway

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- The grantmaking organization is a § 501(c)(3) organization.
- The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Sonia Aggarwal

*(Printed name of grantmaking organization representative)*

Vice President

*(Title)*

**Sonia Aggarwal** Digitally signed by Sonia Aggarwal  
Date: 2023.07.20 12:52:35 -07'00'

*(Signature of grantmaking organization representative)*

07/20/2023

*(Date)*

### Grantmaking Organization Certification Form

**Instructions:** If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form*. The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Breakthrough Energy Foundation

Private Sponsor: The Aspen Institute, Inc. (Congressional Program)

Trip Name: \_\_\_\_\_

Travel Date(s): August 26-September 1, 2023

Destination(s): Oslo and Bergen, Norway

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- The grantmaking organization is a § 501(c)(3) organization.
- The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Shawn Liu  
\_\_\_\_\_  
*(Printed name of grantmaking organization representative)*

Legal Director  
\_\_\_\_\_  
*(Title)*

DocuSigned by:  
  
\_\_\_\_\_  
*(Signature of grantmaking organization representative)*

7/19/2023  
\_\_\_\_\_  
*(Date)*

CHRISTOPHER A. COONS, DELAWARE, CHAIRMAN  
JAMES LANKFORD, OKLAHOMA, VICE CHAIRMAN

BRIAN SCHATZ, HAWAII  
JEANNE SHAHEEN, NEW HAMPSHIRE

JAMES E. RISCH, IDAHO  
DEB FISCHER, NEBRASKA

SHANNON HAMILTON KOPPLIN, CHIEF COUNSEL AND STAFF DIRECTOR  
WILLIAM B. CABLE, CHIEF CLERK

HART SENATE OFFICE BUILDING, ROOM 220  
SECOND AND CONSTITUTION AVENUE, NE  
WASHINGTON, DC 20510-6425

TELEPHONE (202) 224-2981  
FACSIMILE (202) 224-7416  
TDD: (202) 226-3752

## United States Senate

SELECT COMMITTEE ON ETHICS

August 16, 2023

The Honorable Lisa Murkowski  
United States Senate  
Washington, DC 20510

Dear Senator Murkowski:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you and your spouse received to travel to Energy Security & The New Energy Economy: Overcoming Challenges and Bottlenecks in Oslo, Norway, on August 27–31, 2023, sponsored by the Aspen Institute Congressional Program (Aspen Institute). Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from the Aspen Institute in connection with this trip.

### Background

Based on your communication with the Committee, the background in this matter is as follows.<sup>1</sup> The Aspen Institute invited you and your spouse to travel to Energy Security & The New Energy Economy: Overcoming Challenges and Bottlenecks in Oslo, Norway, on August 27–31, 2023. The Aspen Institute certified to the Committee that it will pay the necessary expenses<sup>2</sup> related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. The Aspen Institute has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.<sup>3</sup>

Additionally, you inform the Committee that you plan to extend your trip for a personal purpose. Based on the information you submitted, the Committee understands that, for a personal purpose, you intend to extend your trip for 2 days and 22 hours before the beginning of officially related events. You must personally pay the cost of any additional expenses incurred as a result of extending your trip.

---

<sup>1</sup> If this letter does not correctly recite the facts, contact the Committee immediately.

<sup>2</sup> The term “necessary expenses” has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 10-13.

<sup>3</sup> The term “any point throughout your trip” has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 15.

### Discussion

Privately sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's official Senate duties. Incorporating reforms from the Honest Leadership and Open Government Act of 2007 (HLOGA), Pub. L. 110-81 (2007), Senate Rule 35.2 permits Members, officers, and employees to accept privately sponsored travel only with the prior written approval of the Committee.

The Committee's approval process is governed by the *Regulations and Guidelines for Privately Sponsored Travel (Travel Regulations)*. The *Travel Regulations* contain detailed requirements regarding who may sponsor travel; time limits for trips; and the type and amount of expenses that can be reimbursed.

Entities that do not retain or employ a lobbyist or foreign agent and all non-profit organizations designated as tax-exempt organizations under § 501(c)(3) of the Internal Revenue Code of 1986, regardless of whether they retain or employ a lobbyist or foreign agent, may sponsor foreign trips for up to seven days. The seven-day limitation means seven 24-hour periods, calculated from the time of arrival in the trip location to the time of departure from the trip location. For such trips, neither lobbyists nor foreign agents may accompany a Senate invitee at any point throughout the trip, other than in a *de minimis* way.<sup>4</sup> This means that neither lobbyists nor foreign agents may accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited.<sup>5</sup>

The Committee has determined that § 501(c)(3) non-profit organizations that are classified as private foundations, as opposed to public charities, may not pay for transportation from the United States to a foreign country.<sup>6</sup> However, the Aspen Institute represented to the Committee that it is a § 501(c)(3) public charity, as opposed to a private foundation, pursuant to the Internal Revenue Code.<sup>7</sup>

Under Senate Rule 35, a Senator or officer who receives payment or reimbursement for necessary expenses related to fact-finding travel must disclose those expenses to the Secretary of the Senate by filing the completed *Senators and Officers Post-Travel Disclosure of Travel Expenses* (Form RE-3), along with a copy of the *Private Sponsor Travel Certification Form*, and

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<sup>4</sup> The term "*de minimis*" has a specific definition. See *Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 6-8.

<sup>5</sup> See *Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 6-10.

<sup>6</sup> See 26 U.S.C. § 4941 et seq. Section 501(c)(3) of the Internal Revenue Code broadly defines non-profit, charitable, tax-exempt organizations. These § 501(c)(3) organizations are then further defined or designated as "public charities" and "private foundations."

<sup>7</sup> 26 U.S.C. § 501(c)(3).



all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately Sponsored Travel.**<sup>8</sup>

Consistent with these standards, Committee precedent, the Aspen Institute's factual representations, and the guidance contained in this letter regarding extending your trip for a personal purpose, it appears that it is permissible for you to accept necessary expenses from the Aspen Institute in connection with this trip, provided that the actual travel and travel-related expenses conform to the information and materials you provided, and the travel and all required documents are disclosed to the Secretary of the Senate (Office of Public Records). Necessary expenses may include travel expenses for the spouse of a Member if the Member determines that the attendance of the spouse is appropriate to assist in the representation of the Senate.

Please be advised that the United States Constitution prohibits the acceptance of any gift, including a meal, from a foreign government without the consent of Congress. In the Foreign Gifts and Decorations Act (FGDA), Congress consented to the acceptance by federal government officials of: (1) gifts of minimal value and (2) travel or the expenses for travel taking place entirely outside the United States, from a foreign government (which includes those acting as a representative or agent of a foreign government).<sup>9</sup> The Senate has defined minimal value as \$100 or less. Further, pursuant to FGDA, there are certain reporting and procedural requirements that are imposed upon Members, officers, and employees who accept gifts from a foreign government. Please review the Committee's "Dear Colleague" letter of January 11, 2019, setting forth the items to be included in filing that report.

Finally, Senate Rule 34 requires a Member, on their financial disclosure report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$480 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their financial disclosure report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,



Shannon Hamilton Kopplin  
Chief Counsel and Staff Director

Enclosure: Member and Officer Privately Sponsored Travel Checklist

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<sup>8</sup> Trip extensions for any purpose do not extend this deadline.

<sup>9</sup> 5 U.S.C. § 7342.

ORIGINAL APPROVED TICKET

23 AUG 2023 ▶ 31 AUG 2023 TRIP TO FAIRBANKS INTL, AK

PREPARED FOR  
MURKOWSKI/LISA  
MARTELL/VERNE JEROME



Protravel International, LLC  
info@protravelinc.com

RESERVATION CODE VJFNVZ  
AIRLINE RESERVATION CODE JBMRCH (AS), 2HAA6Z (DE)(LH)

Travel Arranger Priority Comments

\*\*\*\*\*  
\*\*\* SOME AIRLINES/AIRPORTS/COUNTRIES MAY REQUIRE MASKS  
\*\*\* PLEASE BRING ONE WITH YOU WHILE TRAVELING  
\*\*\*\*\*

DEPARTURE: WEDNESDAY 23 AUG Please verify flight times prior to departure

ALASKA AIRLINES  
AS 0156

Duration:  
3hr(s) 25min(s)  
  
Cabin:  
Economy  
  
Status:  
Confirmed

ANC ANCHORAGE, AK	▶	SEA SEATTLE TACOMA, WA	Aircraft: BOEING 737-700 JET
Departing At: 10:00am		Arriving At: 2:25pm	Distance (in Miles): 1449
Terminal: SOUTH - DOMESTIC		Terminal: Not Available	

Checked Baggage: Adult, 2x32kg (70lbs)  
Cabin Baggage: Adult, 1 piece

Passenger Name:	Seats:	Frequent Flyer #:	eTicket Receipt(s):
» MURKOWSKI/LISA	08A	██████████ / ALASKA AIRLINES	8817983343309
» MARTELL/VERNE JEROME	08D	██████████ / ALASKA AIRLINES	8817983343312

DEPARTURE: WEDNESDAY 23 AUG ▶ ARRIVAL: THURSDAY 24 AUG Please verify flight times prior to departure

CONDOR  
DE 2035

Duration:  
10hr(s) 20min(s)  
  
Cabin:  
Business  
  
Status:  
Confirmed

SEA SEATTLE TACOMA, WA	▶	FRA FRANKFURT, GERMANY	Aircraft: Air
Departing At: 4:45pm (Wed, Aug 23)		Arriving At: 12:05pm (Thu, Aug 24)	Distance (in Miles): 5109
Terminal: Not Available		Terminal: TERMINAL 1	

Checked Baggage: Adult, 2x32kg (70lbs)  
Cabin Baggage: Adult, 2x16kg (35lbs)

Passenger Name:	Seats:	Frequent Flyer #:	eTicket Receipt(s):
» MURKOWSKI/LISA	06K	██████████ / ALASKA AIRLINES	8817983343309
» MARTELL/VERNE JEROME	07H	██████████ / ALASKA AIRLINES	8817983343312



**DEPARTURE: THURSDAY 24 AUG** Please verify flight times prior to  
departure

**LUFTHANSA**  
**LH 0862**

Duration:  
2hr(s) 0min(s)

Cabin:  
Business

Status:  
Confirmed

<b>FRA</b> FRANKFURT, GERMANY	► <b>OSL</b> OSLO, NORWAY	Aircraft: AIRBUS INDUSTRIE A320 JET
Departing At: <b>1:25pm</b>	Arriving At: <b>3:25pm</b>	Distance (in Miles): 686 Meals: Refreshment, Meals
Terminal: TERMINAL 1	Terminal: Not Available	

Checked Baggage: Adult, 2x32kg (70lbs)  
Cabin Baggage: Adult, 2x8kg (18lbs)

Passenger Name:

» MURKOWSKI/LISA

» MARTELL/VERNE JEROME

Seats:

04F

03D

eTicket Receipt(s):

2207988189700

2207988189699



**DEPARTURE: THURSDAY 31 AUG** Please verify flight times prior to  
departure

**LUFTHANSA**  
**LH 0859**

Duration:  
2hr(s) 5min(s)

Cabin:  
Business

Status:  
Confirmed

<b>OSL</b> OSLO, NORWAY	► <b>FRA</b> FRANKFURT, GERMANY	Aircraft: Air
Departing At: <b>9:50am</b>	Arriving At: <b>11:55am</b>	Distance (in Miles): 686 Meals: Refreshment, Meals
Terminal: Not Available	Terminal: TERMINAL 1	

Checked Baggage: Adult, 2x32kg (70lbs)  
Cabin Baggage: Adult, 2x8kg (18lbs)

Passenger Name:

» MURKOWSKI/LISA

» MARTELL/VERNE JEROME

Seats:

04A

04C

eTicket Receipt(s):

8817983343309

8817983343312



**DEPARTURE: THURSDAY 31 AUG** Please verify flight times prior to  
departure

**CONDOR**  
**DE 2050**

Duration:  
9hr(s) 45min(s)

Cabin:  
Business

Status:  
Confirmed

<b>FRA</b> FRANKFURT, GERMANY	► <b>ANC</b> ANCHORAGE, AK	Aircraft: BOEING 767-300 WINGLETS
Departing At: <b>2:55pm</b>	Arriving At: <b>2:40pm</b>	Distance (in Miles): 4677 Stop(s): Intermediate at ANCHORAGE, AK Change of equipment may be required
Terminal: TERMINAL 1	Terminal: NORTH - INTERNATIONAL	

Passenger Name:

» MURKOWSKI/LISA

» MARTELL/VERNE JEROME

Seats:

03D

03G

Frequent Flyer #:

██████ / ALASKA AIRLINES

██████ / ALASKA AIRLINES

eTicket Receipt(s):

8817983343309

8817983343312



REVISED FINAL TICKET

23 AUG 2023 ▶ 31 AUG 2023 TRIP TO FRANKFURT, GERMANY

PREPARED FOR  
MURKOWSKI/LISA  
MARTELL/VERNE JEROME



Protravel International, LLC  
info@protravelinc.com

RESERVATION CODE VJFNVZ  
AIRLINE RESERVATION CODE JBMRCH (AS), 2HAA6Z (DE)(LH)

Travel Arranger Priority Comments

\*\*\*\*\*  
\*\*\* SOME AIRLINES/AIRPORTS/COUNTRIES MAY REQUIRE MASKS  
\*\*\* PLEASE BRING ONE WITH YOU WHILE TRAVELING  
\*\*\*\*\*



DEPARTURE: WEDNESDAY 23 AUG Please verify flight times prior to departure

ALASKA AIRLINES  
AS 0156

Duration:  
3hr(s) 25min(s)  
Cabin:  
Economy  
Status:  
Confirmed

ANC ANCHORAGE, AK	▶ SEA SEATTLE TACOMA, WA	Aircraft: BOEING 737-700 JET
Departing At: 10:00am	Arriving At: 2:25pm	Distance (in Miles): 1449
Terminal: SOUTH - DOMESTIC	Terminal: Not Available	

Checked Baggage: Adult, Information not available  
Cabin Baggage: Adult, Information not available

Passenger Name:	Seats:	Frequent Flyer #:
» MURKOWSKI/LISA	27C	05212970 / ALASKA AIRLINES
» MARTELL/VERNE JEROME	27F	00321134 / ALASKA AIRLINES



DEPARTURE: WEDNESDAY 23 AUG ▶ ARRIVAL: THURSDAY 24 AUG  
Please verify flight times prior to departure

CONDOR  
DE 2035

Duration:  
10hr(s) 20min(s)  
Cabin:  
Business  
Status:  
Confirmed

SEA SEATTLE TACOMA, WA	▶ FRA FRANKFURT, GERMANY	Aircraft: Air
Departing At: 4:45pm <b>(Wed, Aug 23)</b>	Arriving At: 12:05pm <b>(Thu, Aug 24)</b>	Distance (in Miles): 5109
Terminal: Not Available	Terminal: TERMINAL 1	

Checked Baggage: Adult, Information not available  
Cabin Baggage: Adult, Information not available

Passenger Name:	Seats:	Frequent Flyer #:
» MURKOWSKI/LISA	06K	██████████ / ALASKA AIRLINES
» MARTELL/VERNE JEROME	07H	██████████ / ALASKA AIRLINES



**DEPARTURE: THURSDAY 31 AUG** Please verify flight times prior to  
departure

**LUFTHANSA**  
**LH 0859**

Duration:  
2hr(s) 5min(s)

Cabin:  
Business

Status:  
Confirmed

**OSL**      **FRA**  
OSLO, NORWAY      FRANKFURT, GERMANY

Departing At:  
9:50am

Terminal:  
Not Available

Arriving At:  
11:55am

Terminal:  
TERMINAL 1

Aircraft:  
Air

Distance (in Miles): 686  
Meals:  
Refreshment, Meals

Checked Baggage: Adult, 2x32kg (70lbs)  
Cabin Baggage: Adult, 2x8kg (18lbs)

Passenger Name:  
» MURKOWSKI/LISA  
» MARTELL/VERNE JEROME

Seats:      eTicket Receipt(s):  
04A      8817989901429  
04C      8817989901430



**DEPARTURE: THURSDAY 31 AUG** Please verify flight times prior to  
departure

**CONDOR**  
**DE 2050**

Duration:  
9hr(s) 45min(s)

Cabin:  
Business

Status:  
Confirmed

**FRA**      **ANC**  
FRANKFURT, GERMANY      ANCHORAGE, AK

Departing At:  
2:55pm

Terminal:  
TERMINAL 1

Arriving At:  
2:40pm

Terminal:  
NORTH -  
INTERNATIONAL

Aircraft:  
BOEING 767-300  
WINGLETS

Distance (in Miles): 4677

Checked Baggage: Adult, 2x32kg (70lbs)  
Cabin Baggage: Adult, 2x16kg (35lbs)

Passenger Name:  
» MURKOWSKI/LISA  
» MARTELL/VERNE JEROME

Seats:      Flyer #:  
02A      [REDACTED] / ALASKA AIRLINES  
02D      [REDACTED] / ALASKA AIRLINES

eTicket Receipt(s):  
8817989901429  
8817989901430

#### Notes

\*\*\*\*\*

\* EMERGENCY-TRAVEL SERVICE EVESWEEKENDS CALL  
\* 800-928-2562 ID VIT CODE S6G0 SIERRA SIX GOLF ZERO  
\* OR DIRECT DIAL 682-990-2528  
\* THERE MAY BE A FEE FOR USING THIS SERVICE  
DOCUMENTATION  
AIRPORT SECURITY \*REQUIRES\* GOVERNMENT ISSUED PHOTO ID  
--- PHOTO ID MUST BE CURRENT AND VALID ---  
VISA/PASSPORT MUST BE VALID FOR AT LEAST 6 MONTHS AFTER  
YOUR RETURN.

-----  
FLIGHT CHECK-IN  
DOMESTIC - 2 HOURS PRIOR TO DEPARTURE  
INTERNATIONAL - 3 HOURS PRIOR TO DEPARTURE  
-----

BAGGAGE ALLOWANCE  
WE STRONGLY ADVISE PASSENGERS TO CHECK WITH  
INDIVIDUAL CARRIERS REGARDING CARRY-ON BAGGAGE  
POLICIES AND ALLOWANCES. CHECKED BAGGAGE FEES  
MAY APPLY AT AIRPORT.  
-----

\* AIR FARES ARE NOT GUARANTEED UNTIL TICKETED \*



FRA-PRG

Daimler-Nothdurft, Kristen (Murkowski)

From: lufthansa.com <online@booking.lufthansa.com>
Sent: Wednesday, July 19, 2023 1:30 PM
To: Daimler-Nothdurft, Kristen (Murkowski)
Subject: Booking details | Departure: 24 August 2023 | FRA-PRG
Attachments: Add\_online\_check-in\_reminder\_flight\_leg\_no\_1\_to\_your\_calendar.ics; Add\_flight\_leg\_no\_1\_to\_your\_calendar.ics

Do not reply to this e-mail.
Additional support is available via the FAQs.



Lufthansa

Ticket details & travel information

Lufthansa booking code: WENZ2I



Display/edit booking

Passenger information

MURKOWSKI/LISA
Ticket number: 2202498126194

MARTELL/VERNE
Ticket number: 2202498126195

Receipt and Additional documents

Do you require receipts for your tax returns or your travel expenses? You will be able to access all the receipts at the end of this message.

Download your receipts now

Option for download is valid up to 90 days after end of travel.

Your itinerary

LAm paid



**Thu. 24 August 2023: Frankfurt – Prague** 

16:35 h Frankfurt Frankfurt (FRA)  
Terminal 1

 **LH 1400**

operated by:  
Lufthansa

17:35 h Prague Prag-Ruzyne (PRG)  
Terminal 2

**Status:** confirmed

**Seat:** 09A\*, 09C\*

**Class:** Economy Class (S)

Free baggage allowance: 1 piece of  
baggage and 1 piece of hand baggage

\*Seat reservations are not binding and may change due to an unscheduled change of aircraft.

## Lufthansa Online Services

You can view and amend your booking at any time online at [lufthansa.com](https://www.lufthansa.com). You don't need to register to do this; just log in with your booking code and surname.

Under Flight Status you can find out about details of your flight from as early as 5 days before departure and activate automatic notifications for updated departure information. This applies to all flights that are operated by Lufthansa, Lufthansa Regional, Austrian Airlines, SWISS, Eurowings or Eurowings Discover.

Show booking

Rebook flight

Cancel flight

Help

## Flight information

- Emergency contact: before you set off on your journey, please leave us details of the person you wish us to contact in the event of an emergency.
- Please take note of the current free baggage allowance included in your ticket price and the applicable hand baggage regulations prior to your departure. If you are planning to take excess or special baggage with you, different conditions may apply.
- As the airfare you have chosen may be a special fare, please note that restrictions may apply regarding rebooking and cancellation. If the fare conditions allow for a rebooking or refund, please be advised that charges may apply. In the case of a rebooking, please be aware that, for the new travel dates, you may also need to comply with possible advance booking deadlines, minimum and maximum stays and restrictions on the departure times. For enquiries regarding the fare conditions applying to your chosen airfare, please contact your local Lufthansa representative.
- Please check the applicable health and entry requirements.  
Because of decree of individual national authorities, passport controls within the Schengen area may occur. Lufthansa recommends its passengers to have a valid identity document (passport or identity card) whilst traveling.
- An electronic ticket has been issued for you. Your boarding pass for your Lufthansa flight will be available conveniently at [lufthansa.com](https://www.lufthansa.com) or in your Lufthansa App from 23 hours prior to departure. For identification purposes, please have your booking reference, your ticket number or your Frequent Flyer card number ready. In case you should travel with an airline other than Lufthansa please check here or contact the respective carrier for the applicable check-in conditions directly.

PRG-OSL

Daimler-Nothdurft, Kristen (Murkowski)

From: Norwegian.com <noreply@norwegian.com>  
 Sent: Wednesday, July 19, 2023 4:40 PM  
 To: Daimler-Nothdurft, Kristen (Murkowski)  
 Subject: Travel documents Ref. WTFJXE  
 Attachments: Travel document for MARTELLJR - VERNE - WTFJXE.pdf; Travel document for MURKOWSKI - LISA - WTFJXE.pdf; Travel Receipt - WTFJXE.pdf

Booking Confirmation

Thank you for booking with Norwegian.

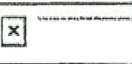

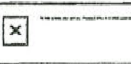

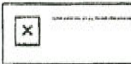

You will need to bring valid photo ID to check in. You must make sure you have all the necessary travel documents, including passport and visas, for your journey. It is your responsibility to check the entry and transit requirements set by the authorities in your destination well before you travel. In some cases, you may be required to complete mandatory documentation before departure. Read more: [www.norwegian.com/uk/flight-status/updates/entry-requirements/](http://www.norwegian.com/uk/flight-status/updates/entry-requirements/)

YOUR BOOKING REFERENCE IS: WTFJXE

Flight info	From/To	Category/Seating	Links
DY1503-27 Aug 2023	10:40Prague 12:40Oslo-Gardermoen	LowFare Seats reserved	<a href="#">Change flight</a> <a href="#">Change seats</a>
Passengers	MARTELLJR/VERNE MURKOWSKI/LISA		

Additional products ordered	Links
Please follow the link on the right, to view your purchased products	<a href="#">View/Add products</a>

Avoid hand baggage charges at the airport

LowFare	LowFare+	Flex
 Max 10kg  Underseat bag (30x20x38cm)	 Max 10kg combined 	 Max 15kg combined 

lan paul

Underseat bag (30x20x38cm)

Underseat bag (30x20x38cm)

Overhead cabin bag (55x40x23cm)

Overhead cabin bag (55x40x23cm)



Subject to available space in the cabin



One overhead cabin bag is included in your baggage allowance. If the overhead locker is full, your overhead cabin bag may be checked in at the gate at no additional charge.



By adding Priority Boarding, you will be amongst the first to board the aircraft (Boarding group A), and will be able to secure a space for your bag in the overhead locker. Remember to be at the gate when boarding starts.

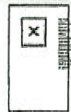
We have limited space for hand baggage onboard, and we ask you to make sure your hand baggage meets our requirements to avoid charges at the airport. It's up to 50% cheaper to purchase extra checked baggage online (up to 4 hours before departure) instead of at the airport.

Add more baggage

Car rental and hotels in Oslo-Gardermoen



Compact



Volkswagen Golf Electric or similar

From \$205 /pr. day

**\$205**

Compact



Volkswagen Golf Electric or similar

From \$205 /pr. day

**\$205**

Economy

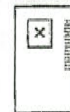


Volkswagen Polo or similar

From \$201 /pr. day

**\$201**

Compact



Volkswagen ID.3 or similar

From \$211 /pr. day

**\$211**



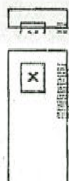
Earn 10% CashPoints and get free cancellation & make changes up to 48 hours before car pick-up



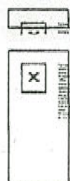
Get discounted rates and earn 5% CashPoints with your hotel booking



Radisson Blu Plaza Hotel, Oslo - \$144 for 1 room for 1 night



Thon Hotel Opera - \$190 for 1 room for 1 night



Karl Johan Hotel - \$236 for 1 room for 1 night



Thon Hotel Terminus - \$157 for 1 room for 1 night

MARTELLJR/VERNE  
Prague - Oslo-Gardermoen  
DY1503 - 27 Aug 2023 - 10:40 - LowFare



norwegian

You need to check-in before proceeding to gate

## Travel Document

Booking reference	WTFJXE
Passenger	MARTELLJR/VERNE
Flight	DY1503 - 27 Aug 2023
Departure	10:40 Prague (PRG) Terminal 2
Arrival	12:40 Oslo-Gardermoen (OSL)
Seat	04C (Front of cabin)
Hand baggage (max 10 kg)	Underseat bag 30 x 38 x 20 cm
Checked baggage	No prepaid luggage
Price category	LowFare
Document number	328-7381861947
Comment	Printed - 19 Jul 2023

### Important Information

All passengers must bring a valid form of identification and travel documents for all flights. For specific information regarding these requirements, contact the relevant authorities (e.g. embassy/consulate).

All baggage must be labelled with the passenger's name, address and phone number.

Check-in opens at least 2 hours before departure for all flights and closes 1 hour before departure for international flights to/from U.S., Canada, Thailand, Israel, Jordan, Dubai, Brazil and Argentina; 30 minutes before departure for domestic flights within the Nordics (45 minutes at Arlanda); and 45 minutes for all other flights. NOTE: Passengers with special needs, special baggage and unaccompanied minors must check in at least 1 hour before scheduled departure time. For more information visit: <https://www.norwegian.no/uk/travel-info/check-in-and-boarding/check-in-deadlines/>

Boarding closes 20 minutes before departure for all flights.

### How to change a reservation

Changes must be made at least 30 mins before scheduled departure time. The applicable charges will apply. Changes can be made online via My Reservations. A service charge will apply to changes via our Contact Center or at the airport.

Different conditions may apply to tickets booked as part of a hotel/flight package and/or through a travel agency. Other terms and conditions also apply to group bookings, please see <https://www.norwegian.com/en/booking/booking-information/group-bookings/>

### Internet services

[www.norwegian.no](http://www.norwegian.no) / [www.norwegian.se](http://www.norwegian.se) / [www.norwegian.dk](http://www.norwegian.dk) / [www.norwegian.com](http://www.norwegian.com)

Opening hours and phone numbers for our contact centre can be found on our website: <https://www.norwegian.com/uk>

Unless stated otherwise, this flight will be operated by Norwegian Air Shuttle AOC AS, Norwegian Air Sweden AOC AB or Norwegian Air Norway on behalf of Norwegian Air Shuttle AOC AS. For terms and conditions, please visit [www.norwegian.com](http://www.norwegian.com)

Thank you for flying Norwegian


 norwegian

Not valid for travel

## Travel Receipt

Booking reference: WTFJXE

## Purchase summary

Last generated 19 Jul. 2023

Product description	VAT (USD)	Total (USD)
Prague - Oslo-Gardermoen LowFare DY1503 Prague - Oslo-Gardermoen - 27 Aug. 2023 10:40	0.00 (0%)	388.80
Future departure MARTELLJR/VERNE (328-7381861947), MURKOWSKI/LISA (328-7381861948)		
2 x Front of cabin	0.00 (0%)	35.80
2 x Embarkation tax (CZ)	0.00 (0%)	53.60
<b>Total Amount</b>	<b>0.00</b>	<b>478.20</b>

VAT	Total VAT (USD)
Total VAT 0%	0.00

## Terms and Conditions

Form of Payment

VISA \*\*\*\*\*

LowFare

Charged upon reservation. Tickets cannot be refunded.

*law paid*

Thank you for flying Norwegian

Not valid for travel


 norwegian

## Travel Receipt - Passenger specification

Booking reference WTFJXE, MARTELLJR/VERNE

Last generated 19 Jul. 2023

Passenger specification	VAT (USD)	Total (USD)
Prague - Oslo-Gardermoen LowFare DY1503 27 Aug. 2023 10:40 328-7381861947 Future departure	(0%)	0.00 194.40
1 x Front of cabin	(0%)	0.00 17.90
1 x Embarkation tax (CZ)	(0%)	0.00 26.80
<b>Total Amount</b>		<b>0.00 239.10</b>

*Note: Charge details like credit card fees and CashPoints usage are not included in the passenger specification.  
Please see purchase summary on first page.*

VAT	Total VAT (USD)	Total (USD)
Total VAT 0%	0.00	0.00

### Terms and Conditions

Form of Payment

VISA \*\*\*\*\*

LowFare

Charged upon reservation. Tickets cannot be refunded.

Not valid for travel


 norwegian

## Travel Receipt - Passenger specification

Booking reference WTFJXE, MURKOWSKI/LISA

Last generated 19 Jul. 2023

Passenger specification	VAT (USD)	Total (USD)
Prague - Oslo-Gardermoen LowFare DY1503 27 Aug. 2023 10:40 328-7381861948 Future departure	(0%)	0.00 194.40
1 x Front of cabin	(0%)	0.00 17.90
1 x Embarkation tax (CZ)	(0%)	0.00 26.80
<b>Total Amount</b>	<b>0.00</b>	<b>239.10</b>

*Note: Charge details like credit card fees and CashPoints usage are not included in the passenger specification.  
Please see purchase summary on first page.*

VAT	Total VAT (USD)	Total (USD)
Total VAT 0%	0.00	0.00

### Terms and Conditions

Form of Payment

VISA \*\*\*\*\*

LowFare

Charged upon reservation. Tickets cannot be refunded.

MURKOWSKI/LISA  
Prague - Oslo-Gardermoen  
DY1503 - 27 Aug 2023 - 10:40 - LowFare



You need to check-in before proceeding to gate

## Travel Document

Booking reference	WTFJXE
Passenger	MURKOWSKI/LISA
Flight	DY1503 - 27 Aug 2023
Departure	10:40 Prague (PRG) Terminal 2
Arrival	12:40 Oslo-Gardermoen (OSL)
Seat	04A (Front of cabin)
Hand baggage (max 10 kg)	Underseat bag 30 x 38 x 20 cm
Checked baggage	No prepaid luggage
Price category	LowFare
Document number	328-7381861948
Comment	Printed - 19 Jul 2023

### Important information

All passengers must bring a valid form of identification and travel documents for all flights. For specific information regarding these requirements, contact the relevant authorities (e.g. embassy/consulate).

All baggage must be labelled with the passenger's name, address and phone number.

Check-in opens at least 2 hours before departure for all flights and closes 1 hour before departure for international flights to/from U.S., Canada, Thailand, Israel, Jordan, Dubai, Brazil and Argentina; 30 minutes before departure for domestic flights within the Nordics (45 minutes at Arlanda); and 45 minutes for all other flights. NOTE: Passengers with special needs, special baggage and unaccompanied minors must check in at least 1 hour before scheduled departure time. For more information visit: <https://www.norwegian.no/uk/travel-info/check-in-and-boarding/check-in-deadlines/>

Boarding closes 20 minutes before departure for all flights.

### How to change a reservation

Changes must be made at least 30 mins before scheduled departure time. The applicable charges will apply. Changes can be made online via My Reservations. A service charge will apply to changes via our Contact Center or at the airport.

Different conditions may apply to tickets booked as part of a hotel/flight package and/or through a travel agency. Other terms and conditions also apply to group bookings, please see <https://www.norwegian.com/en/booking/booking-information/group-bookings/>

### Internet services

[www.norwegian.no](http://www.norwegian.no) / [www.norwegian.se](http://www.norwegian.se) / [www.norwegian.dk](http://www.norwegian.dk) / [www.norwegian.com](http://www.norwegian.com)

Opening hours and phone numbers for our contact centre can be found on our website: <https://www.norwegian.com/uk>

Unless stated otherwise, this flight will be operated by Norwegian Air Shuttle AOC AS, Norwegian Air Sweden AOC AB or Norwegian Air Norway on behalf of Norwegian Air Shuttle AOC AS. For terms and conditions, please visit [www.norwegian.com](http://www.norwegian.com)

Thank you for flying Norwegian