RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.**This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification:*In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
United Nations Foundation

Travel Dates:
08/05/2023 to 08/12/2023

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$3,000.48	$745.04	$408.88	$100.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

9/11/23
Date

Mary Moody
Printed Name of Traveler

Mary Moody
Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/11/2023
Date

Bernard Sanders
Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

● Yes ○ No

Expense Change	Revised Amount	Explanation
Transportation	$3,000.48	At time of issuance, final flight cost was $2,397.97. At time of booking, costs for ground transportation were lower per final expenses.
Lodging	$745.04	Costs were lower per the final expenses.
Meals	$408.88	Costs were lower per the final expenses.
Misc. Expenses	$52.00	Visa costs were lower per the final expenses.

Were there any changes to the pre-approved itinerary?

● Yes ○ No

Explanation: The final itinerary includes changes to meeting logistics and duration of site visits to reflect actual time spent at each site visit. See final agenda with addendum.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Mary Moody

Employing Office/Committee:
HEALTH, EDUC, LAB, AND PENSIONS - REP

Private Sponsor(s):
United Nations Foundation

Destination(s):
Lilongwe, Malawi Chijere, Chintheche, Nkhata Bay District, Malawi
Lilongwe, Malawi

Travel Dates:
08/05/2023 to 08/12/2023
NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

I am the Health Policy Director for the Senate HELP Committee (minority). Our committee has jurisdiction over matters related to global health.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/6/2023
Date

Mary Moody Johnson
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

Senator Bernard Sanders
(Print Senator's/Officer's Name)

hereby authorize

Mary Moody Johnson
(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

7/6/2023
Date

Bernard Sanders
Signature of Supervising Senator/Officer

United Nations Foundation; Friends of the Global Fight Against AIDS, Tuberculosis and Malaria: Congressional Staff Delegation -- Malawi

Mary Moody

Title:
None

Employing Office/Committee:
HEALTH, EDUC, LAB, AND PENSIONS - REP

Duty Station:
WASHINGTON,DC

Destination(s):
Lilongwe, Malawi
Chijere, Chintheche, Nkhata Bay District, Malawi
Lilongwe, Malawi

Explain how this trip is specifically connected to the traveler's official or representational duties:

I am the Health Policy Director for the Senate HELP Committee (minority). Our committee has jurisdiction over matters related to global health.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
United Nations Foundation; Friends of the Global Fight Against AIDS, Tuberculosis and Malaria

Is your organization classified as a §501(c)(3)?
● Yes ○ No

§501(c)(3) Organization Type
Public Charity

Address
1750 Pennsylvania Ave NW; 1634 I St NW

Address 2 (Optional)
Public Charity

City, State Zip
Washington, District Of Columbia 20006 United States

Phone Number
2028879040; (202) 912-3819

Organization URL
https://unfoundation.org/

History of Congressional Travel

UNF sponsors domestic and international Congressional trips to bring staff and Members to key locations and countries to showcase the complementary nature of US-UN programmatic work. Since 2011, past destinations have included Bangladesh, Thailand, Tanzania, Cameroon, Rwanda, Ethiopia, Uganda, Kenya, and CDC-Atlanta.

Educational Activities

UNF is an advocate for the UN, using partnerships, advocacy, constituency-building, and fundraising to raise awareness about the importance of the UN and UN-supported activities. UNF is a public charity focusing on global health issues, including immunization, maternal and child health, and malaria.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

● I certify that the sponsor is not a foreign government.

- ✔ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ✔ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

During the trip, the delegation will travel to Malawi to observe how the US, the Global Fund to Fight AIDS, Tuberculosis and Malaria, and the UN are working together to eradicate polio and increase child immunization rates, reduce the burden of malaria, and improve access to HIV and TB interventions. This learning trip provides an opportunity for the delegation to learn about impact of bilateral global health programs led by CDC, USAID, the President's Malaria Initiative, and PEPFAR, and multilateral partnerships through UNICEF, WHO, Gavi, the Vaccine Alliance, the Global Polio Eradication Initiative, and the Global Fund in Lilongwe and Nkhata Bay District, Malawi. The delegation will conduct site visits to rural and urban health facilities, national vaccine cold storage, polio campaign monitoring, malaria indoor spraying campaigns, and HIV clinics. Staff will also meet with community health workers, technical experts, public health NGOs, and families benefitting from US investments.

Explain how the purpose of the trip relates to your organization's mission.

The UN Foundation works to educate all Americans, including Members and Staff of the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular focus on bilateral and multilateral global health issues such as global immunization, malaria, and child health. Participants will learn how bilateral USAID, CDC, the President's Malaria Initiative, and PEPFAR global health interventions work in complement with, and are amplified by, multilateral UN and Global Fund to Fight AIDS, Tuberculosis, and Malaria global health activities.

Is your organization the only sponsor for this trip?

✔ Yes ○ No

Grantmaking Organizations (Optional)

1. Bill and Melinda Gates Foundation

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ✔ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ✔ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ✔ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ✔ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

✔ Travel expenses paid for will not include expenditures for recreational activities.

✔ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

ⓘ Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/05/2023 @ 10:45 AM

⇄

Trip End Date/Time:
08/12/2023 @ 08:35 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ✔ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $2,974.00 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$2,074.00
Note Roundtrip		
Ground Transportation	N/A	$900.00
Note Car rental for the week		

Lodging (Per Member/Officer/Employee: $841.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/06/2023	08/08/2023	Latitude 13	Lilongwe	None	Malawi	2	$176.00	No

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/08/2023	08/09/2023	Sunbird Chintheche Inn	Chijere, Chintheche, Nkhata Bay District	None	Malawi	1	$137.00	No
08/09/2023	08/11/2023	Latitude 13	Lilongwe	None	Malawi	2	$176.00	No

Meals (Per Member/Officer/Employee: $480.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/06/2023	$0.00	$30.00	$30.00	$0.00	**$60.00**	Lilongwe	None	Malawi	No
08/07/2023	$30.00	$30.00	$30.00	$0.00	**$90.00**	Lilongwe	None	Malawi	No
08/08/2023	$30.00	$30.00	$30.00	$0.00	**$90.00**	Nkhata Bay District	None	Malawi	No
08/09/2023	$30.00	$30.00	$30.00	$0.00	**$90.00**	Nkhata Bay District	None	Malawi	No
08/10/2023	$30.00	$30.00	$30.00	$0.00	**$90.00**	Lilongwe	None	Malawi	No
08/11/2023	$30.00	$30.00	$0.00	$0.00	**$60.00**	Lilongwe	None	Malawi	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $100.00)

Expense Type	Amount	Notes
Visa Fees	$100.00	

Additional Attachments All additional attachments are below.

Document Name
Joint Sponsor Form

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Congressional Staff Delegation to Malawi

Travel Date(s): August 5 - 12, 2023

Travel Destination(s): Lilongwe and Nkhata Bay District, Malawi

Sponsor: United Nations Foundation (UNF)

Peter Yeo	Senior Vice President
(printed name of sponsor representative)	*(title)*
Peter Yeo	7/16/23
(signature of sponsor representative)	*(date)*

Grantmaking Organization Certification Form

Instructions: If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form.* The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Bill & Melinda Gates Foundation

Private Sponsor: UN Foundation (received funds); Friends of the Global Fight (No funds)

Trip Name: Malawi August 5 - 12, 2023

Travel Date(s): August 5 - 12, 2023

Destination(s): Lilongwe and Nkhata Bay District, Malawi

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- ☑ The grantmaking organization is a § 501(c)(3) organization.
- ☑ The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- ☑ The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- ☑ The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- ☑ The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Dana DeRuiter	Deputy Director, U.S. Federal Government Relations Team
(Printed name of grantmaking organization representative)	*(Title)*
	June 23, 2023
(Signature of grantmaking organization representative)	*(Date)*

UN Foundation + Friends of the Global Fight Learning Trip to Malawi
Answers to PSTCF Question: List of All Senate Invitees

Sally Thompson, Health Legislative Assistant
Sen. Roger Wicker

Simon Stack, Policy Analyst
Senate Foreign Relations Committee

Mary Moody, Health Policy Director
Senate Health, Education, Labor, and Pensions Committee

Ryan Gallogly, Legislative Assistant
Sen. Jack Reed

Jane Bigham, Senior Health Policy Advisor,
Senate HELP Committee

Robert Spivey, Health Legislative Assistant
Sen. Dick Durbin

UNITED NATIONS FOUNDATION

FRIENDS OF THE GLOBAL FIGHT | AGAINST AIDS, TUBERCULOSIS AND MALARIA

June 30, 2023

Dear Mary,

On behalf of the United Nations Foundation and Friends of the Global Fight Against AIDS, Tuberculosis and Malaria, I am writing to invite you to participate in an educational trip to Malawi.

The goal of this trip is to learn about and observe how the U.S., United Nations, the Global Fund to Fight AIDS, Tuberculosis and Malaria (Global Fund) are working together to eradicate polio and increase child immunization rates, reduce the prevalence and impact of malaria, and improve access to interventions against HIV/AIDS and tuberculosis. You will have the opportunity to learn about the impact of bilateral health programs led by USAID, the President's Malaria Initiative, PEPFAR, CDC, and multilateral partnerships through UNICEF, WHO, Gavi, the Vaccine Alliance, and the Global Fund, in the field in Lilongwe and Nkhata Bay District, Malawi.

The trip itinerary will examine four areas of global health threats – vaccine-preventable diseases, malaria, HIV/AIDS, and tuberculosis – during five days of high-level meetings with government officials from the Government of Malawi, U.S., and multilateral partners.

Throughout the trip, you will visit multiple site visits to rural and urban health facilities, national cold storage for vaccines, polio campaign monitoring, malaria interventions and treatments, and clinics supporting HIV/AIDS interventions. You will have the opportunity to meet with community health workers, technical experts, public health NGOs, and families who have benefitted from U.S. investments. Trip participants will depart from Washington Dulles International Airport (IAD) on the morning of Saturday, August 5, 2023, and return to IAD on the morning of Saturday, August 12, 2023.

I ask that you RSVP to this invitation as soon as possible, and no later than June 23. I hope you will be able to join this opportunity, as I am confident that learning more about U.S. bilateral and multilateral engagement in strengthening global health will be particularly beneficial to your work in Congress.

Best regards,
Jess Pavel

Director, Global Health Advocacy
United Nations Foundation

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FRIENDS OF THE GLOBAL FIGHT AGAINST AIDS, TUBERCULOSIS AND MALARIA

Agenda for UNF/Friends of Global Fight Congressional Learning Trip to Malawi
August 5 - 12, 2023

All Times Local
+6 hours from Washington, DC

Saturday, August 5 --- Travel

Attire: Casual.

10:45am	Depart Dulles International Airport (IAD) on Ethiopian #501 *Flight time 13h 15m*

Sunday, August 6 --- Travel/Lilongwe

Attire: Casual/Business Casual.

7:00am	Arrive Addis Ababa Bole International Airport (ADD) *Layover 2h 50m*
9:50am	Depart ADD on Ethiopian #877 *Flight time 4h*
12:50pm	Arrive Kamuzu International Airport (LLW) in Lilongwe, Malawi
12:50pm – 1:50pm	**Arrival and customs protocol** The group will be met by a U.S. Embassy expediter at baggage claim. Gigi and U.S. Embassy hosts will greet you at the airport and assist the group in connecting with motorpool.
1:50pm – 2:30pm	Travel via hired car to Latitude 13
2:30pm – 2:45pm	**Check into Hotel, Latitude 13** The delegation will have an expedited check-in process and be able to go up to their rooms within minutes of arrival. Group members should change into business casual attire for dinner. *Location: Latitude 13* *Mphonongo Street, Area 43, Lilongwe, Malawi* *+265 999 975 959*

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2:45pm – 5:15pm **Executive Time**
Location: Latitude 13

5:15pm – 6:00pm **United Nations Department for Safety and Security (UNDSS) Briefing**
Delegation will participate in a safety and security briefing by UNDSS on an overview of the security situation in Malawi and an overview of what to expect while on-the-ground.

Location: Hotel Conference Room, Latitude 13

Anticipated Speakers in Attendance: UNDSS Representatives; Gerrit Maritz, Deputy Representative for Programs in Country Office, UNICEF; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specialist, UNCIEF

6:00pm – 7:30pm **Welcome Dinner**
Working dinner with USG , UN, and Global Fund/GF implementing partner points of contact who will be interacting with the group throughout the week. Scene-setting of site visits, overviews of field programs around polio eradication, child immunization, malaria control and elimination,. HIV and TB interventions.

Location: Hotel Restaurant, Latitude 13

Anticipated Attendees in Attendance: USAID Health Office Director Christina Lau; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; UNICEF Representative in Malawi Dr. Shadrack Omal; WHO Country Representative Dr. Neema Rusibamayila Kimambo; UNAIDS Country Director Mr. Nuha Ceesay; World Vision Malawi Representatives

Overnight **Latitude 13**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Monday, August 7 --- Lilongwe
Attire: Business.

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8:00am – 9:00am	Breakfast at the hotel (at your leisure)
9:00am – 9:30am	Transit via hired car to the Embassy of the United States of America
9:30am – 11:00am	**Overview Session with U.S. Embassy Malawi Country Team** Meeting with key U.S. Embassy leaders and staff for a situational overview of global health, child immunization, and polio eradication, as well as the broader economic and political situation in the country. *Location: U.S. Embassy in Malawi* *16 Jomo Kenyatta Road* *Lilongwe 3, Malawi* *+265 (0) 177 3166* *Anticipated Speakers in Attendance: U.S. Ambassador to Malawi David Young; Representatives from PEPFAR; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child Health Specialist, USAID*
11:00am – 11:30am	Transit via hired car to UN House
11:30am – 1:30pm	**Working lunch with WHO, UNICEF, and UNAIDS Country Leads** Engagement with the WHO Country Representative Dr. Neema Rusibamayila Kimambo, UNICEF Country Representative Mr. Rudolf Schwenk, and UNAIDS Country Director Mr. Nuha Ceesay for an overview of WHO- UNICEF- and UNAIDS-supported portfolios to Malawi's polio eradication, immunization, malaria, HIV, and TB efforts. *Location: UNICEF Offices, UN House* *Anticipated Speakers in Attendance: WHO Country Representative Dr. Neema Rusibamayila Kimambo, UNICEF Country Representative Dr. Shadrack Omal; UNAIDS Country Director Mr. Nuha Ceesay; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specialist; UNICEF*

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1:30pm – 2:00pm Transit via car to Urban Health Facility Site Visit

2:00pm – 3:00pm **Site Visit: Area 25 District Health Center with Baylor Foundation Malawi**

Visit to Area 25 District Health Center, supported by Baylor Foundation Malawi and Global Fund, which has expanded since 2016 to accommodate a high delivery volume and highly-skilled obstetric surgical services, as well as maternity and Midwife training services that have contributed to a significant reduction in maternal and infant mortality.

Location: Area 25, Lilongwe

Anticipated Speakers in Attendance: World Vision Malawi Representatives, Baylor Foundation Malawi Representatives; ; Saumya Anand, Chief of Health, UNICEF; USAID Representatives

3:00pm – 3:40pm Transit via car to Emergency Operations Center & National Strategic Cold Store at the Public Health Institute of Malawi

3:40pm – 5:30pm **Site Visit: Walk-through of the Emergency Operations Center and National Strategic Cold Store (NSCS)**
Discussion of the polio emergency operations during the previous outbreak; briefing on the situation in-country; integration of polio infrastructure/personnel/ knowledge/relationships into the national public health system; and the process of transitioning polio assets to provide long-term strengthening of the national immunization system.

Walk-through of the NSCS. Explanation of the supply chain distribution for polio, COVID-19, and routine immunization vaccines from the time they arrive in-country to receipt at service delivery points.

Location: Public Health Institute of Malawi
2Q44+7WR, Lilongwe, Malawi
+265887371288

Anticipated Speakers in Attendance: Public Health Institute of Malawi Emergency Operations Center Representatives; Lumbani Makwakwa,

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Supply Chain Specialist, USAID; Saumya Anand, Chief of Health, UNICEF

5:30pm – 6:00pm Transit via car to Latitude 13

6:00pm – 6:30pm **Executive Time**

6:30pm – 7:00pm Transit via car to CSO partners dinner

7:00pm – 9:00pm **Dinner with Global Fund Civil Society Organization Implementing Partners**

Working dinner with civil society organizations implementing Global Fund work on HIV, TB, and malaria interventions to understand challenges and opportunities on the ground, perspectives from partners in the work across Lilongwe and throughout Malawi.

Location: Lark Café
Area 43/2/90, Lilongwe, Malawi
+265 995 635592

Anticipated Speakers in Attendance: World Vision Malawi; Baylor Foundation Malawi; FHI 360

9:00pm – 9:30pm Transit via car to Latitude 13

Overnight **Latitude 13**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Tuesday, August 8 -– Lilongwe/Nkhata Bay District

Attire: Field Dress/Casual.

6:30am – 6:45am Check out of hotel

6:45am – 8:45am Transit via hired car to Kasungu

8:45am- 10:15am **Site Visit: MOMENTUM 2, Family Health Outreach Clinic**

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Visit an integrated family health outreach clinic (MOMENTUM 2) to observe how routine services including immunization, growth monitoring, antenatal care, family planning services, and HIV diagnostics among others are being extended into communities in order to increase access.

Location: Kasungu, Nkhata Bay District

Anticipated Speakers in Attendance: Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child Health Specialist, USAID; Marriam Mangochi, Chief of Party, MOMENTUM 2

10:15am – 1:15pm Transit to Mzuzu via hired car

1:15pm-2:30pm **Working lunch with USG and UN Partners**

The delegation will have a working lunch with USG and UN partners working in Nkhata Bay to better understand the impact of partnership between USG, UN agencies, and nonprofit/private sector partners.

This working lunch will help the delegation understand challenges and opportunities working in more rural settings, integrated service delivery and health system strengthening to reduce the burden of infectious disease.

Location: Mzuzu Sunbird Hotel

Anticipated Speakers in Attendance: Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Chifundo Kuyeli, Child Health Specialist, USAID; Marriam Mangochi, Chief of Party, MOMENTUM 2

2:15pm-3:15pm Transit to Nkhata Bay District Hospital

3:15pm-4:30pm **Courtesy call with Nkhata Bay District and Site Visit to Nkhata Bay District Hospital**

Courtesy visit with Nkhata Bay District Health leadership team before visiting the District-level hospital. Delegation will then visit a District-level hospital, where the most severe cases of malaria are referred to, and where the President's Malaria Initiative provides technical assistance to

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FRIENDS OF THE GLOBAL FIGHT AGAINST AIDS, TUBERCULOSIS AND MALARIA

the facility for malaria in pregnancy and malaria case management. including how severe cases of malaria are treated, how malaria surveillance has improved at the district level.

Location: Mkondezi, Box 4, Nkhata Bay
+265 9971 32925

Anticipated Speakers in Attendance: Representatives of Nkhata Bay District Hospital; Nkhata Bay District Health Leadership Team; Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria; Abdoulaye Bangoura, Chief of Party PMI Evolve; Saumya Anand, Chief of Health, UNICEF

4:15pm-5:00pm Transit to Sunbird Chintheche Inn via hired car

5:00pm – 5:15pm Check into Sunbird Chintheche Inn

5:15pm – 6:30pm **Executive Time**

6:30pm – 8:30pm **Working Dinner with USG and Community Partners**

The delegation will have a working dinner USG and civil society partners to learn about the impact of partnership between the USG, nonprofit and private sectors, the Global Fund, and the UN agencies.

This working dinner will help the delegation understand how public-private partnerships benefit immunization access and coverage, end malaria, and amplify the impact of investments in the Global Fund, fostering an impact-driven culture to tackle a public health challenge and accelerate interventions and innovation to strengthen health systems and reduce the burden of infectious disease.

Location: Sunbird Chintheche Inn
Malaza off M5 Road, Chijere, Chintheche, Nkhata Bay District
+265888891672

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Anticipated Speakers in Attendance: Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria; Abdoulaye Bangoura, Chief of Party PMI Evolve; Saumya Anand, Chief of Health, UNICEF

Overnight — **Sunbird Chintheche Inn**
Malaza off M5 Road, Chijere, Chintheche
+265888891672

Wednesday, August 9 – Nkhata Bay District/Lilongwe

Attire: Field Dress/Casual.

6:45am – 7:00am — Check out of hotel

7:00am – 7:30am — Transit via hired car to Kauta Village

7:30am – 9:00am — **Site Visit to Village Health Clinic in Kauta Village**

Visit village health clinic to observe integrated community case management for children under five and routine health services provided by community health workers based in hard to reach areas. Meet with community members whose houses are used for PMI supported entomological monitoring in support of the Global Fund supported indoor residual spraying program to learn about how the mosquitos are collected and their experiences and perceptions of indoor residual spraying.

Location: Kauta Village, Nkhata Bay District

Anticipated Speakers in Attendance: Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria; Abdoulaye Bangoura, Chief of Party PMI Evolve

9:00am – 9:30am — Transit via hired car to Kande Health Center

9:30am – 10:30am — **Site Visit to Kande Health Center**

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Delegation will visit Kande Health Center to observe routine primary healthcare services provided at rural facilities with an emphasis on malaria prevention (including the malaria vaccine), diagnosis, treatment, and surveillance. Discuss with frontline healthcare workers and community members about how the malaria vaccine rollout is going and how it has been perceived/received by the community.

Location: Kande Health Centre, Mphoza, Malawi

Anticipated Speakers in Attendance: Rebecca Minneman, PMI Resident Advisor USAID; Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria

10:30am – 11:00am Transit via hired care to World Vision Malawi Site Visit, Nkhata Bay District

11:00am – 12:00pm **Site Visit: World Vision Malawi, the Global Fund's Principal Recipient for Implementing Malaria Indoor Residual Spraying Programs**

During the site visit the delegation will see communities benefiting from a multi-year campaign with World Vision, the Government of Malawi Ministry of Health, and funded by Global Fund to provide indoor residual spraying (IRS) coverage of homes in Nkhata Bay.

Malawi remains highly burdened with malaria, with over 24% of the people who visit hospitals suffering from the disease. In IRS process, walls of houses are sprayed with insecticides that kill mosquitoes. In a multi-district, multi-year campaign, World Vision worked with the Government of Malawi to cover nearly 3 million people from Mangochi, Balaka, and Nkhata Bay, with financial support from the Global Fund.

Location: Nkhata Bay District

Anticipated Speakers in Attendance: World Vision Malawi Representatives; Representatives on the Malawi Malaria Task Force, National Malaria Control Programme; UNAIDS Country Director Mr. Nuha Ceesay; Rebecca Minneman, PMI Resident Advisor USAID;

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Chifundo Kuyeli, Child Health Specialist, USAID; John Munthali, Chief of Party, Impact Malaria

12:00pm – 12:45pm **Working Lunch with Civil Society Partners**

The delegation will have a working lunch with Civil Society Partners working in Nkhata Bay District as implementing partners of Global Fund investments.

This working lunch will allow the delegation to better understand the multilateral and collaborative partnership work in Malawi to combat the big three diseases in HIV/AIDS, tuberculosis, and malaria. Delegation will also be able to discuss socio-behavioral challenges to seeking and receiving health services, and the work of CSOs in strengthening an integrated health workforce.

Location: Sunbird Chintheche Inn
Malaza off M5 Road, Chijere, Chintheche
+265888891672

Anticipated Speakers in Attendance: Representatives of FHI360; World Vision Malawi Representatives; Baylor Foundation Representatives; Rotary International Representatives

12:45pm – 5:15pm Transit via hired car to Lilongwe and Ambassador's Residence

5:15pm – 7:00pm **Reception with the U.S. Ambassador David Young**

The delegation will have a reception with the U.S. Ambassador David Young, and with USAID and CDC leadership, to discuss how U.S Government investments, through PEPFAR, PMI, and CDC are helping increase rates of child immunization, put an end to malaria-related deaths, curtail the HIV/AIDS epidemic, and prepare to respond to future health threats. The collaboration with UN agencies and the Global Fund will also be highlighted, as well as how USG investments complement those from other nonprofit and private sector sources.

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This meeting will help the delegation understand how the U.S., in close collaboration with other partners, is helping Malawi build a healthier, more secure, more democratic, and more prosperous country for all citizens. It will also help to understand some of the existing challenges and the gaps in funding.

Location: Ambassador's Residence, Lilongwe

Anticipated Speakers in Attendance: U.S. Ambassador Young; CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Mandate Secretary for Health and Human Services Secretariat

7:00pm – 7:30pm Transit via hired car to Farmer's Daughter

7:30pm – 9:00pm **Working Dinner with Rotary International**

Presentation from Malawi Rotarians on involvement with polio eradication efforts, outbreak response, community engagement, and awareness-raising.

Location: Farmer's Daughter
Farm, Plot 9 &10, Lilongwe, Malawi
+265 998 55 70 49

Anticipated Speakers in Attendance: Rotary Past District Governor Hutchson Mthinda; Rotary Club of Malawi Representatives; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specialist, UNICEF

9:00 – 9:30pm Transit via hired car to hotel

Overnight **Latitude 13**
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Thursday, August 10 --- Lilongwe

Attire: Business casual.

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7:45am – 8:30am	Breakfast at hotel
8:30am – 8:45am	Transit via car to the Federal Ministry of Health
9:00am – 10:00am	**Meeting with Ministry of Health, Honorable Khumbize Kandodo Chiponda, M.P**

The delegation will meet with the Minister of Health, and related Ministry of Health officials, to discuss how U.S.-Malawi investments are helping increase rates of child immunization, end malaria-related deaths, curtail the HIV/AIDs epidemic, and prepare to respond to future health threats.

This meeting will help the delegation understand how the U.S., in close collaboration with the Government of Malawi, is helping Malawi build a healthier, more secure, more democratic, and more prosperous country for all citizens.

Location: Conference room, Ministry of Health
Federal Capital Hill Area 20
3Q3Q+JG5, Lilongwe, Malawi

Anticipated Speakers in Attendance: U.S. Ambassador Young; CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Mandate Secretary for Health and Human Services Secretariat; MoH Technical Management Team, Rebecca Minneman, Resident Advisor, President's Malaria Initiative; WHO Country Representative Dr. Neema Rusibamayila Kimambo; UNICEF Representative in Malawi Dr. Shadrack Omal; UNAIDS Country Director Mr. Nuha Ceesay

10:00am – 11:00am	Transit via car to Poliovirus environmental sampling sites
11:00am – 12:00pm	**Site Visit: Poliovirus Environmental Sampling Site Visit** Observation and interaction with surveillance officers as they collect environmental samples to test for polio and other diseases. Learn about AFP surveillance and data monitoring, and demonstration of the polio

environmental surveillance platform as a catalyst for disease detection and national health security.

Location: Lilongwe

Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Rebecca Minneman, Resident Advisor, President's Malaria Initiative

12:00pm – 12:30pm Transit via car to lunch

12:30pm – 2:30pm **Micro-Planning Working Lunch**
Opportunity to engage in tabletop exercise before dinner, educating staff about what it takes to develop an immunization microplan (based around the polio outbreak response) and challenge them to create their own plan that leverages limited resources to reach the maximum number of children in a community.

Location: Latitude 13
Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; USAID Health Office Director Christina Lau; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; Venatius Fon, Partnerships Specalist; UNICEF; WHO Representatives; UN Resident Coordinator Ms. Rebecca Adda-Dontoh

2:30pm – 3:00pm Transit via hired car to polio campaign community sites

3:00pm – 4:00pm **Site Visit: Poliovirus Campaign Community Walk-Through**
Delegation will visit a community that recently engaged in a poliovirus vaccination campaign to view follow-up, speak with community health workers, and families about their experience. This will connect with our previous microplanning exercise to better understand how health workers formulate and execute immunization campaigns at the community level.

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Location: Area 25, Lilongwe

Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; USAID Health Office Director Christina Lau; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; WHO Representatives; Chifundo Kuyeli, Child Health Specialist, USAID

4:00pm – 4:30pm Transit via car to Latitude 13

4:30pm – 6:30pm Executive Time

6:30pm – 7:00pm Transit via car to Working Dinner

7:00pm – 8:30pm **Working Dinner with the UN Resident Coordinator**

The delegation will have a working dinner and high-level discussion with the UN Country Team, facilitated by UN Resident Coordinator Ms. Rebecca Adda-Dontoh, on the work of the 22 agencies, funds, and programmes operating in Malawi across all districts.

The meeting will provide the delegation with an overview on the UN's footprint and operational presence in Malawi and how the UN, U.S., and Malawi are partnering to improve rates of child immunization, beat malaria, and reduce the burden of HIV/AIDS and TB.

Location: UN in Malawi Office

Anticipated Speakers in Attendance: UN Resident Coordinator Ms. Adda-Dontoh; UNICEF Representative in Malawi Dr. Shadrack Omal; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; WHO Representatives; WHO Country Representative Dr. Neema Rusibamayila Kimambo; UNAIDS Country Director Mr. Nuha Ceesay

8:30pm – 9:00pm Transit via car to Latitude 13

Overnight **Latitude 13**

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Mphonongo Street, Area 43, Lilongwe, Malawi
+265 999 975 959

Friday, August 11 --- Travel

Attire: Business Casual/Casual.

8:30am – 10:00am	**Working Trip Debrief Breakfast with Partners** Discussion of observations, reflections, and learnings from meetings and facility visits, as well as feedback on trip logistics and preparation with staff and partners. *Location: Hotel restaurant, Latitude 13* *Anticipated Speakers in Attendance: CDC Country Director Dr. Kelsey Mirkovic; Teresa McGhie, USAID Acting Deputy Mission Director; USAID Health Office Director Christina Lau; Rebecca Minneman, Resident Advisor, President's Malaria Initiative; Gerrit Maritz, Deputy Representative for Programs, UNICEF; Saumya Anand, Chief of Health, UNICEF; WHO Representatives; UNAIDS Representatives*
10:00am – 11:30am	Executive Time & Check out of hotel
11:30am – 12:00pm	Transit via hired car to Kamuzu International Airport
12:00pm	**Arrive Kamuzu International Airport for check-in and security**
2:45pm	**Depart Kamuzu International Airport (LLW) on Ethiopian #876** *Flight time 4h*
7:45pm	**Arrive Addis Ababa Bole International Airport (ADD)** *Layover 2h 55m*
10:40pm	**Depart ADD on Ethiopian #500** *Flight time 16h (includes refueling stop in Dublin)*

Saturday, August 12 --- Travel

Attire: Casual.

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8:35am **Arrive IAD**

Trip Name: Congressional Staff Delegation – Malawi

Organization Information

Organization Name:
Friends of the Global Fight Against AIDS

Is your organization classified as a §501(c)(3)?
(●) Yes ( ) No

If Yes, §501(c)(3) Organization Type:
[ ] Private Foundation [✓] Public Charity

Address:
1634 I St. NW Suite 1100

City, State, Zip:
Washington

Phone Number:
8479424564

Organization URL:
theglobalfight.org

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Friends of the Global Fight sponsored a staff level learning trip to Mozambique in August of 2022. The trip showed malaria and other global health programs supported by the US governmen to key congressional staff.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

Friends of the Global Fight works to educate members of Congress and their staff on the work on multilateral and bilateral global health programs. We released reports and disseminate details on the work of the Global Fund and its partnerships with US government funded programs.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

(●) I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

( ) I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

(●) I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

( ) I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

[✓] I certify that the sponsor is not a foreign government.

[✓] I certify that the sponsor is not an entity that is owned or operated by a foreign government.

[✓] I certify that the sponsor does not receive funding from a foreign government.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Congressional Staff Delegation – Malawi

Travel Date(s): August 5-12 2023

Travel Destination(s): Malawi

Sponsor: United Nations Foundation; Friends of the Global Fight Agai

Chris Collins — *(printed name of sponsor representative)*

President and CEO — *(title)*

Chris Collins Digitally signed by Chris Collins Date: 2023.06.30 13:08:50 -04'00' — *(signature of sponsor representative)*

6/30/23 — *(date)*