RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.**This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification:*In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Hoover Institution, Stanford University

Travel Dates:
10/01/2024 to 10/04/2024

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$1,096.87	$735.00	$160.00	$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

11/20/24
Date

Jamie Susskind
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/20/24
Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

● Yes ○ No

Expense Change	Revised Amount	Explanation
Transportation	$1,096.87	Actual amount of airfare and ground transportation provided to replace good faith estimates.
Meals	$160.00	Final meal amounts for each meal provided to replace good faith estimates: 10/02/2024: $81 per person BREAKFAST $15 LUNCH $18 DINNER $48 10/03/2024: $79 per person BREAKFAST $15 LUNCH $18 DINNER $46

Were there any changes to the pre-approved itinerary?

● Yes ○ No

Explanation: Martin Peter Giles, Assistant Director of the Hoover Institution's Technology Policy Accelerator and Policy Fellow, added to agenda to moderate the final program session on 10/02/2024. No changes to program timing or content.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Jamie Susskind

Employing Office/Committee:
Office of Senator Blackburn

Private Sponsor(s):
Hoover Institution, Stanford University

Destination(s):
Palo Alto, California

Travel Dates:

October 1, 2024 - October 4, 2024

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

Part of my role in the office is handling tech policy issues, as well as national security issues. As the only member of our DC staff with certain clearances, I frequently attend security briefings and meetings with and for the Senator. Due to her role on the Senate Judiciary and Commerce Committees, I often focus on issues at the intersection of technology and national security. In this trip, I will get to learn from experts and discuss these issues in more detail with them.

Do you have an accompanying family member or spouse on this trip? **Name and Relationship to Traveler:**

☐ (signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

8/30/24
Date

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Senator Marsha Blackburn hereby authorize Jamie Susskind
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

Marsha Blackburn

8/30/24
Date

Signature of Supervising Senator/Officer

Hoover Institution, Stanford University: October 2024 Hoover Institution Bio-Strategies and Leadership Congressional Fellowship Program

Jamie Susskind

Title:
Legislative Director

Employing Office/Committee:
BLACKBURN, MARSHA

Duty Station:
WASHINGTON,DC

Destination(s):
Palo Alto, California

Explain how this trip is specifically connected to the traveler's official or representational duties:

Part of my role in the office is working on both tech policy and national security issues. As the only staff member with certain security clearances in our office, I frequently attend national security briefings for and with the Senator, and, given her committee assignments on the Judiciary and Commerce Committees, tech issues (AI, quantum, defense technologies, spectrum) are frequent focuses of conversations. I will have the chance to learn more about these issues and hear from experts during this trip.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Hoover Institution, Stanford University

§501(c)(3) Organization Type
Public Charity

Address 2 (Optional)
Suite 500

Phone Number
2027603200

Is your organization classified as a §501(c)(3)?
● Yes ○ No

Address
1399 New York Ave NW

City, State Zip
Washington, District Of Columbia 20005 United States

Organization URL
www.hoover.org

History of Congressional Travel

This will be the 15th Hoover Institution Congressional Fellowship Program trip for Congressional staff organized by the Hoover Institution, Stanford University. The most recent trip being the May 2024 Stanford Emerging Technology Review program which had a similar format and content.

Educational Activities

The Hoover Institution, Stanford University regularly sponsors educational policy panels and round tables for think tank scholars, journalists, Congressional staff, government officials, academics and the public, and hosts programs and events based on their research for Stanford students and the public to attend.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist but retain or employ one or more federally registered lobbyists.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ● I certify that the sponsor is not a foreign government.
- ● I certify that the sponsor is not an entity that is owned or operated by a foreign government.

✓ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

An intensive educational program for Congressional staff which consists of 2 full days of seminars, lab visits, and presentations at the Hoover Institution, Stanford University. The Hoover Institution, Stanford University solely planned all aspects of the trip including topics discussed, travel/accommodation logistics, and required paperwork. Hoover Institution staff will also accompany Congressional staff for all ground transportation and manage logistics for the duration of the trip.

Explain how the purpose of the trip relates to your organization's mission.

Stanford University is an institution of higher education which seeks to advance knowledge, stimulate creativity and solve real-world problems. As part of the University, The Hoover Institution seeks to improve the human condition by advancing ideas and prosperity while securing and safeguarding peace through world renowned scholars, library, and archives. This program relates to both missions by sharing Hoover Institution research with Congress and its staff to contribute to society.

Is your organization the only sponsor for this trip?

✓ Yes ○ No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

✓ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

✓ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

✓ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

✓ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

✓ Travel expenses paid for will not include expenditures for recreational activities.

✓ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

ⓘ Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
10/01/2024 @ 05:10 PM

⇄

Trip End Date/Time:
10/04/2024 @ 04:10 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ✓ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $1,000.00 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$800.00
Note Round trip airfare from DC to CA.		
Ground Transportation	N/A	$200.00
Note A chartered group shuttle will be provided for transportation to and from SFO and Dinah's Garden Hotel on travel days, and between the hotel and Stanford's campus during program days.		

Lodging (Per Member/Officer/Employee: $735.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
10/01/2024	10/04/2024	Dinah's Garden Hotel	Palo Alto	California	United States	3	$245.00	Yes

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem

Cost Exceeds Per Diem Reason
Hotel contract was finalized before the 2025 GSA per diem rates and was within the 2024 GSA per diem rate of $245/night.

Meals (Per Member/Officer/Employee: $168.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
10/02/2024	$17.00	$18.00	$44.00	$5.00	**$84.00**	Palo Alto	California	United States	No
10/03/2024	$17.00	$18.00	$44.00	$5.00	**$84.00**	Palo Alto	California	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $0.00)

Expense Type	Amount	Notes

There are no miscellaneous expenses.

Additional Attachments

Document Name

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Bio-Strategies and Leadership Congressional Fellowship

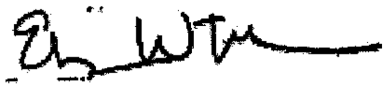
Travel Date(s): October 1 - October 4, 2024

Travel Destination(s): Palo Alto, California

Sponsor: Hoover Institution, Stanford University

Eryn Witcher Tillman — *(printed name of sponsor representative)*

Associate Director — *(title)*



(signature of sponsor representative)

09/20/2024 — *(date)*

HOOVER INSTITUTION, STANFORD UNIVERSITY OCTOBER 2024
BIO-STRATEGIES AND LEADERSHIP CONGRESSIONAL FELLOWSHIP PROGRAM
FULL LIST OF INVITEES

Nicolas Aguelakakis	**Economist** U.S. Joint Economic Committee
Olivia Babine	**Executive Director** House For Country Caucus
Anna Ferrara	**Professional Staff Member** Research and Technology Subcommittee of the House Committee on Science, Space, and Technology
Kevin Fox	**Deputy Chief of Staff/Legislative Director** Office of Representative Ro Khanna (CA, 17)
J.P. Freire	**Communications Director** House Committee on Ways and Means
Carmen Frias	**Chief of Staff** Office of Senator Mark E. Kelly (AZ)
Niels Graham	**Policy Analyst, Economics and Trade** U.S.–China Economic and Security Review Commission
Melodie Ha	**Senior Professional Staff Member** House Select Committee on the Strategic Competition Between the United States and the Chinese Communist Party
James Hart	**National Security Advisor** Office of Senator Eric Schmitt (MO)
Landon Heid	**Professional Staff Member** House Select Committee on the Strategic Competition Between the United States and the Chinese Communist Party
Elnigar Iltebir	**Professional Staff Member** Senate Select Committee on Intelligence
Sarah Istel	**Deputy General Counsel** Senate Select Committee on Intelligence
Max Katz	**Policy Advisor** Office of Senator Martin T. Heinrich (NM)
Todd Kuiken	**Policy Analyst, Science & Emerging Technology** Congressional Research Service
Ruth McDonald	**Senior Policy Advisor** Office of Senator Amy Klobuchar (MN)
Chad Michaels	**Chief of Staff** Office of Representative David Schweikert (AZ, 01)
Juan Negrete Bautista	**Professional Staff Member** House Committee on Energy and Commerce

HOOVER INSTITUTION, STANFORD UNIVERSITY OCTOBER 2024
BIO-STRATEGIES AND LEADERSHIP CONGRESSIONAL FELLOWSHIP PROGRAM
FULL LIST OF INVITEES

Beth Nelson	**Health Policy Director** Office of Senator Todd Young (IN)
Ariana Orne	**Communications Director** Office of Representative Raul Ruiz (CA, 25)
Jamie Susskind	**Legislative Director** Office of Senator Marsha W. Blackburn (TN)
Rebecca Voglewede	**Artificial Intelligence and Emerging Tech Fellow** Senate Committee on Foreign Relations
Sapana Vora	**Senior Professional Staff Member** Senate Committee on Homeland Security and Governmental Affairs
Caroline Wadhams	**Budget Director/Policy Director** Senate Select Committee on Intelligence
XiYue Wang	**Professional Staff Member** House Select Committee on the Strategic Competition Between the United States and the Chinese Communist Party

HOOVER INSTITUTION
Ideas Advancing Freedom

Sarah Moront
Senior Research Program Manager
Bio-Strategies and Leadership

August 7, 2024

Dear Jamie,

I'm pleased to inform you that you have been selected to participate in the October 2-3, 2024, Bio-Strategies and Leadership Congressional Fellowship Program. This program includes seminars, a lab visit, and keynote addresses on Stanford University's campus in Palo Alto.

As a participant you will receive round-trip airfare, ground transportation in California, lodging near Stanford's campus, and meals that are part of the program.

To proceed, please confirm your agreement to attend by completing this form by the close of business on Wednesday, August 14. Due to ethics regulations, to maintain your spot, it is imperative that you complete this form on time. Failure to do so will result in forfeiture of your spot.

On the registration form you will also find additional information regarding accommodations, airfare, agenda, attire, ground transportation, and trip extension. A full briefing packet will be sent closer to the program dates.

We will send you the details on how to book your flights after you complete the registration form. Once your flight is secured, we will provide the remainder of your ethics paperwork for submission **to your ethics committee for review by Monday, August 26, 2024**.

If you have any questions, do not hesitate to contact Sarah Moront (smoront@stanford.edu). We look forward to and expect an excellent program.

Sincerely,

Sarah Moront
Senior Research Program Manager, Bio-Strategies and Leadership
Hoover Institution, Stanford University

AGENDA WITH TRAVEL INFORMATION

OCTOBER 1-4, 2024 BIO-STRATEGIES AND LEADERSHIP CONGRESSIONAL FELLOWSHIP PROGRAM
HOOVER INSTITUTION, STANFORD UNIVERSITY

TUESDAY, OCTOBER 1

Travel day - All times listed in local time unless otherwise indicated

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5:10 PM
Depart DCA via Alaska Airlines flight 7

8:11 PM
Arrive at SFO

WEDNESDAY, OCTOBER 2

Program day - all times listed in Pacific Time - programs will be in Annenberg Auditorium unless otherwise noted

7:30 AM	**Group shuttle departs Dinah's Garden Hotel en route to Stanford University**
8:00 AM - 8:30 AM	**Breakfast**
8:30 AM - 9:15 AM	**Biology as a Strategic Domain** Drew Endy, Hoover Institution Science and Senior Fellow and Stanford Associate Professor of Bioengineering, will provide an introduction to biotechnology in the 21st century and the biotic future; review tools and primers; and discuss the critical role of biotechnology in democracy, competitiveness, flourishing, and security for the U.S. and its allies.
9:30 AM - 10:30 AM	**The Bioeconomy: Competing and Succeeding at Scale** Stephen Kotkin, Hoover Institution Senior Fellow, will moderate a conversation between Kevin Warsh, Hoover Institution Distinguished Visiting Fellow in Economics, and Rob Carlson, Managing Director of Planetary Technologies, who will discuss their work on the U.S. bioeconomy, how to enhance its trajectory, and how it plays into the larger U.S. economy.
11:00 AM - 12:00 PM	**Biosecurity, Really: Dangers, Deterrents, & Defense** Rear Admiral Ken Bernard, Hoover Institution Distinguished Visiting Fellow, and Steve Luby, Freeman Spogli Institute Senior Fellow, will discuss biothreats, bioterrorism, and U.S. strategies to better mitigate these threats in a discussion moderated by Philip Zelikow, Hoover Institution Senior Fellow.
12:00 PM - 12:45 PM	**Lunch**
12:45 PM - 2:15 PM	**Shriram Bioengineering Center Lab Visits** Drew Endy, Hoover Institution Science and Senior Fellow and Stanford Associate Professor of Bioengineering, will lead participants on a tour through five synthetic biology labs at Stanford University.
2:15 PM - 3:15 PM	**Researcher Reality Roundtable** Michael Fischbach, Stanford Bioengineering Professor, will discuss the current research in his lab, which uses synthetic biology to understand and reprogram the human microbiome (e.g., reprogramming skin microbes to inoculate individuals against skin cancer).

3:45 PM - 4:45 PM **Strategic Frameworks for Key Impact Areas**

Emily Tully, Hoover Institution Visiting Fellow, and Mike Kuiken, Hoover Institution Distinguished Visiting Fellow, will lead breakout group discussions on case studies to consider policy approaches to biotechnology.

4:45 PM - 5:45 PM **Pioneering Public Sector Success: Realities and Lessons Learned**

Michelle Rozo, Vice Chair of the National Security Commission on Emerging Biotechnology, will virtually discuss the government's responsibilities in biotechnology and policy challenges across the biotechnology domain.

6:00 PM - 7:45 PM **Keynote Dinner - Synthetic Biology in Action**

Emily Leproust, Twist CEO, Sophia Wang, MycoWorks co-founder, and Christina Smolke, Antheia CEO, will discuss current applications of emerging biotechnologies and challenges.

8:00 PM **Group shuttle departs campus en route to Dinah's Garden Inn**

THURSDAY, OCTOBER 3

Program day - all times listed in Pacific Time - programs will be in Annenberg Auditorium unless otherwise noted

7:30 AM — **Group shuttle departs Dinah's Garden Hotel en route to Stanford University**

8:00 AM - 8:30 AM — **Breakfast**

8:30 AM - 9:30 AM — **Investment Shortfalls: R&D and Infrastructure**

Doug Friedman, CEO of BioMADE, will offer a perspective on public-private sector partnerships and will think through opportunities for government action on R&D and infrastructure.

9:45 AM - 10:45 AM — **Biocomputing Convergence: Artificial Intelligence and Synthetic Biology**

Russ Altman, Stanford Professor, will moderate a discussion with Rapheal Townshend, Atomic AI CEO, and Brian Hie, Stanford Assistant Professor, on the possibilities and challenges at the intersection of artificial intelligence and synthetic biology.

11:15 AM - 12:15 PM — **What's Our China Strategy?: Emerging Biotechnologies on the Global Stage**

John Cumbers, CEO of SynBioBeta, and Niko McCarty, Asimov Press founder, will provide an analysis of America's strategy to compete with China and win on biotechnologies.

12:15 PM - 1:15 PM — **Lunch**

1:15 PM - 2:15 PM — **The Role of Technology in Democracy**

Drew Endy, Hoover Institution Senior and Science Fellow and Stanford Associate Professor of Bioengineering, and Condoleezza Rice, Tad and Dianne Taube Director of the Hoover Institution and Senior Fellow on Public Policy, will discuss the intersection of biotechnology and democracy, and will provide considerations for policymakers.

2:30 PM - 3:30 PM — **Strategic Frameworks for Key Impact Areas**

Mike Kuiken, Hoover Institution Distinguished Visiting Fellow, will discuss case studies that advance America's competitiveness in the biotechnology sector.

4:00 PM - 5:00 PM — **Alliances: Global Engagement Strategies for Flourishing & Democracy**

Richard Johnson, Hoover Institution Distinguished Visiting Fellow, will moderate a conversation with Tino Cuéllar, President of the Carnegie Endowment for International Peace, on building out an international strategy for biotechnology that engages key allies and partners.

5:15 PM - 6:00 PM **An Open Discussion on Realities, Coordination, and Policy Recommendations**

Mike Kuiken, Hoover Institution Distinguished Visiting Fellow, and Drew Endy, Hoover Institution Senior and Science Fellow and Stanford Associate Professor of Bioengineering, will conclude the program with a review of the sessions' key findings and discuss considerations for policy ideas across the biological science domain.

6:15 PM - 8:30 PM **Dinner - Biotechnology, Culture, & the Arts: Awestronomy**

Ahmed Best, Adjunct Professor at Stanford University's Hasso Plattner Institute of Design, will discuss the intersection of biotechnology, culture, and artistic disciplines.

8:45 PM **Group shuttle departs campus en route to Dinah's Garden Inn**

FRIDAY, OCTOBER 4

Travel day - All times listed in local time unless otherwise indicated

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8:00 AM
Depart SFO via Alaska Airlines flight 8

4:10 PM
Arrive at DCA