RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS
2024 MAY 14 PM 12:50

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.**This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification:*In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Senate Working Group

Travel Dates:
04/27/2023 to 04/29/2023

Name of accompanying family member (if any):
Rebecca Burton

Relationship to Traveler:
Spouse

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$330.12	$192.00	$186.00	$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

May 14 2024
Date

LARRY BURTON
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/14/2024
Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

○ Yes ● No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

○ Yes ● No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Larry Burton

Employing Office/Committee:
SULLIVAN, DAN

Private Sponsor(s):
Senate Working Group

Destination(s):
Greenbrier Resort 101 Main Street West White Sulphur Springs, West Virginia 24986

Travel Dates:
04/27/2023 to 04/29/2023
NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

This conference provides peer group and external group learning on policy topics and best practices beneficial for carrying out my official role.

Do you have an accompanying family member or spouse on this trip?
Yes

Name and Relationship to Traveler:
Rebecca Burton (Spouse)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

03/20/2023
Date

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I DAN SULLIVAN (Print Senator's/Officer's Name) hereby authorize Larry Burton (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☒ (signify "yes" by checking box)

03/20/2023
Date

Signature of Supervising Senator/Officer

Senate Working Group: Senate Republican Chiefs of Staff & Committee Staff Director's Summit

LARRY BURTON

Title:
None

Employing Office/Committee:
SULLIVAN, DAN

Duty Station:
WASHINGTON,DC

Destination(s):

Greenbrier Resort
101 Main Street West
White Sulphur Springs, West Virginia 24986

Explain how this trip is specifically connected to the traveler's official or representational duties:

This conference provides peer group and external group learning on policy topics and best practices beneficial for carrying out my official role.

Name of accompanying family member (if any):
Rebecca Burton

Name and Relationship to Traveler:
Spouse

Organization Information

Organization Name
Senate Working Group

Is your organization classified as a §501(c)(3)?
○ Yes ● No

§501(c)(3) Organization Type
None

Address
1100 New Jersey Ave SE

Address 2 (Optional)
None

City, State Zip
Washington, District Of Columbia 20003 United States

Phone Number
8583360293

Organization URL
https://www.senateworkinggroup.org

History of Congressional Travel

Senate Working Group is a newer organization, created on October 8, 2021. In addition to hosting events in Washington, D.C., Senate Working Group hosted the 2022 Senate Republican Chiefs of Staff and Committee Staff Director's Symposium at the Greenbrier Resort on March 24-26, 2022 along with the Senate Republican Banking Committee Staff Summit in New York, New York on September 29-30, 2022.

Educational Activities

Senate Working Group provides educational trainings, as well as hosts widely attended events throughout the calendar year. These trainings and events are offered to all Senate staff, from Chiefs of Staff or Senate Interns.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- I certify that the sponsor is not a foreign government.
- I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

This year's Senate Republican Chiefs of Staff & Committee Staff Director's Summit will be held April 27-29, 2023 at the Greenbrier Resort in White Sulphur Springs, WV. This year's Summit will focus on a 'brighter future: how Washington can better serve the American people.' Taking an educational deep dive examination into the issues affecting everyday Americans, the three day event will be filled with presentations and panel discussions with policy experts and thought leaders on topics such as the economy, inflation, national security, government accountability, and immigration.

Explain how the purpose of the trip relates to your organization's mission.

Senate Working Group is a 501(c)(4) nonprofit organization dedicated to providing educational resources to Senate staff. In addition to local trainings and receptions throughout the year, the 2023 Chief-of-Staff and Committee Staff Director's Summit provides us the ability to connect Senate staff with policy experts and thought leaders in an intimate, off-the-record setting.

Is your organization the only sponsor for this trip?

- [x] Yes
- [ ] No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- [x] The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- [x] The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- [x] No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- [ ] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ✓ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ✓ Travel expenses paid for will not include expenditures for recreational activities.
- ✓ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

ⓘ Members and staff from the House of Representatives **will not** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:	⇄	**Trip End Date/Time:**
04/27/2023 @ 07:00 PM		04/29/2023 @ 11:00 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ✓ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $330.12 | Accompanying Family Member: $0.00)

Traveler Type	Transportation Type	Class	Amount
Member/Officer/Employee	Ground Transportation	N/A	$330.12

Note
Mileage reimbursement calculated by the 2023 IRS standard mileage rate of $0.655 per mile. Distance calculated from United States Capitol building to the Greenbrier Resort (252 miles) and back, for a total of 504 miles traveled.

Lodging (Per Member/Officer/Employee: $192.00 | Accompanying Family Member: $0.00)

Traveler Type	Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
Member/Officer/Employee	04/27/2023	04/29/2023	The Greenbrier Resort	White Sulphur Springs	West Virginia	United States	2	$96.00	No

Meals (Per Member/Officer/Employee: $93.00 | Accompanying Family Member: $93.00)

Traveler Type	Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
Member/Officer/Employee	04/27/2023	$0.00	$0.00	$26.00	$0.00	**$26.00**	White Sulphur Springs	West Virginia	United States	No
Accompanying Family Member	04/27/2023	$0.00	$0.00	$26.00	$0.00	**$26.00**	White Sulphur Springs	West Virginia	United States	No
Member/Officer/Employee	04/28/2023	$13.00	$15.00	$26.00	$0.00	**$54.00**	White Sulphur Springs	West Virginia	United States	No
Accompanying Family Member	04/28/2023	$13.00	$15.00	$26.00	$0.00	**$54.00**	White Sulphur Springs	West Virginia	United States	No
Member/Officer/Employee	04/29/2023	$13.00	$0.00	$0.00	$0.00	**$13.00**	White Sulphur Springs	West Virginia	United States	No
Accompanying Family Member	04/29/2023	$13.00	$0.00	$0.00	$0.00	**$13.00**	White Sulphur Springs	West Virginia	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $0.00 | Accompanying Family Member: $0.00)

Traveler Type	Expense Type	Amount	Notes
There are no miscellaneous expenses.			

Additional Attachments All additional attachments are below.

Document Name
Sample Email Invitation

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Senate Republican Chiefs of Staff & Committee Staff Directc

Travel Date(s): April 27 - 29, 2023

Travel Destination(s): The Greenbrier Resort, 101 Main Street West, White Sulphu

Sponsor: Senate Working Group

James Kimmey — *(printed name of sponsor representative)*

Executive Director — *(title)*

JKimmey — *(signature of sponsor representative)*

3/1/2023 — *(date)*

2023 Senate Republican Chiefs of Staff & Committee Staff Director's Summit

Invitees

Steve Abbott	Chief of Staff	Senator Susan Collins (R-ME)
Michelle Altman,	Chief of Staff	Senator James Lankford (R-OK)
Geoff Antell	Chief of Staff	Senator John Thune (R-SD)
Clay Armentrout	Chief of Staff	Senator Katie Britt (R-AL)
Allyson Bell	Chief of Staff	Senator Mile Lee (R-UT)
Drew Brandewie	Chief of Staff	Senator John Cornyn (R-TX)
Joel Brubaker	Chief of Staff	Senator Shelley Moore-Capito (R-WV)
Larry Burton	Chief of Staff	Senator Dan Sullivan (R-AK)
Benjamin Cantrell	Chief of Staff	Senator Markwayne Mullin (R-OK)
Craig Carbone	Chief of Staff	Senator Rick Scott (R-FL)
Terry Carmack	Chief of Staff	Senator Mitch McConnell (R-KY)
Steve Chartan	Chief of Staff	Senator Ted Cruz (R-TX)
Kyle Chase	Chief of Staff	Senator Mike Rounds (R-SD)
John Connell	Chief of Staff	Senator Todd Young (R-IN)
Doug Coutts	Chief of Staff	Senator Tom Cotton (R-AR)
Aaron Cummings	Chief of Staff	Senator Chuck Grassley (R-IA)
Blandon David	Staff Director	Committee on Aging
Kolan Davis	Staff Director	Committee on Budget
Doug Davis	Chief of Staff	Senator Cindy Hyde-Smith (R-MS)
Tony Eberhard	Chief of Staff	Senator John Hoeven (R-ND)
Fitz Edler	Staff Director	Committee on Agriculture
Sean Farrell	Chief of Staff	Senator Marsha Blackburn (R-TN)
Kaleb Froehlich	Chief of Staff	Senator Lisa Murkowski (R-AK)
Lisa Goeas	Chief of Staff	Senator Joni Ernst (R-IA)
Brad Grantz	Staff Director	Committee on Commerce
Mark Gruman	Chief of Staff	Senator Kevin Cramer (R-ND)
Mary Blanche Hankey	Chief of Staff	Senator Tommy Tuberville (R-AL)
Jennifer Heins	Chief of Staff	Senator Chuck Grassley (R-IA)
William Henderson	Chief of Staff	Senator Rand Paul (R-KY)
Toni-Marie Higgins	Chief of Staff	Senator John Boozman (R-AR)
Shannon Hines	Staff Director	Committee on Appropriations
Liz Johnson	Chief of Staff	Senator Mitt Romney (R-UT)
Josh Kelley	Chief of Staff	Senator Mike Braun (R-IN)
James Kelly	Chief of Staff	Senator Jerry Moran (R-KS)
Tucker Knott	Chief of Staff	Senator Ted Budd (R-NC)

Dan Kunsman	Chief of Staff	Senator John Barrasso (R-WY)
Emily Leviner	Chief of Staff	Senator Deb Fischer (R-NE)
Amanda Lincoln	Staff Director	Committee on HELP
Neri Martinez	Chief of Staff	Senator Tim Scott (R-SC)
Jessica McBride	Chief of Staff	Senator John Thune (R-SD)
Matt Miltenberger	Chief of Staff	Senator Peter Ricketts (R-NE)
Arjun Mody	Staff Director	Senate Republican Conference Committee
Mike Needham	Chief of Staff	Senator Marco Rubio (R-FL)
Ryan Nelson	Chief of Staff	Senator John Thune (R-SD)
Lila Nieves-Lee	Staff Director	Committee on Banking
Shil Patel	Chief of Staff	Senator Thom Tillis (R-NC)
Jimmy Peacock	Chief of Staff	Senator Eric Schmitt (R-MO)
Richard Perry	Chief of Staff	Senator Lindsey Graham (R-SC)
James Quinn	Chief of Staff	Senator Bill Cassidy (R-LA)
Jacob Reses	Chief of Staff	Senator JD Vance (R-OH)
Gregg Richard	Staff Director	Committee on Finance
Michelle Richardson	Chief of Staff	Senator Roger Wicker (R-MS)
Sean Riley	Chief of Staff	Senator Ron Johnson (R-WI)
Brent Robertson	Chief of Staff	Senator Roger Marshall (R-KS)
Richard Russell	Staff Director	Committee on Energy
Rachelle Schroeder	Staff Director	Committee on Rules and Administration
Chris Socha	Staff Director	Committee on Foreign Relations
Sharon Soderstrom	Chief of Staff	Senator Mitch McConnell (R-KY)
Matt Sommer	Staff Director	Committee on Aging
David Stokes	Chief of Staff	Senator John Kennedy (R-LA)
Adam Telle	Chief of Staff	Senator Bill Hagerty (R-TN)
Darin Thacker	Chief of Staff	Senator Steve Daines (R-MT)
Adam Tomlinson	Staff Director	Committee on Environment
Jon Towers	Staff Director	Committee on Veterans Affairs
Kristin Walker	Chief of Staff	Senator Cynthia Lummis (R-WY)
Brian Walsh	Staff Director	Committee on Intelligence
John Wason	Staff Director	Committee on Armed Services
Chris Weihs	Chief of Staff	Senator Josh Hawley (R-MO)
Meredith West	Staff Director	Small Business & Entrepreneurship Comm.
Susan Wheeler	Chief of Staff	Senator Mike Crapo (R-ID)
Ryan White	Chief of Staff	Senator James Risch (R-ID)
Kristi Williams	Staff Director	Committee on Indian Affairs

2023 Senate Republican Chiefs of Staff & Committee Staff Director's Summit

Invitees

Hon. Katie Britt	Senator	Alabama
Hon. Shelley Moore Capito	Senator	West Virginia
Steve Abbott	Chief of Staff	Senator Susan Collins (R-ME)
Michelle Altman,	Chief of Staff	Senator James Lankford (R-OK)
Geoff Antell	Chief of Staff	Senator John Thune (R-SD)
Clay Armentrout	Chief of Staff	Senator Katie Britt (R-AL)
Allyson Bell	Chief of Staff	Senator Mile Lee (R-UT)
Drew Brandewie	Chief of Staff	Senator John Cornyn (R-TX)
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Aaron Cummings	Chief of Staff	Senator Chuck Grassley (R-IA)
Blandon David	Staff Director	Committee on Aging
Kolan Davis	Staff Director	Committee on Budget
Doug Davis	Chief of Staff	Senator Cindy Hyde-Smith (R-MS)
Tony Eberhard	Chief of Staff	Senator John Hoeven (R-ND)
Fitz Edler	Staff Director	Committee on Agriculture
Sean Farrell	Chief of Staff	Senator Marsha Blackburn (R-TN)
Kaleb Froehlich	Chief of Staff	Senator Lisa Murkowski (R-AK)
Lisa Goeas	Chief of Staff	Senator Joni Ernst (R-IA)
Brad Grantz	Staff Director	Committee on Commerce
Mark Gruman	Chief of Staff	Senator Kevin Cramer (R-ND)
Mary Blanche Hankey	Chief of Staff	Senator Tommy Tuberville (R-AL)
William Henderson	Chief of Staff	Senator Rand Paul (R-KY)
Toni-Marie Higgins	Chief of Staff	Senator John Boozman (R-AR)
Shannon Hines	Staff Director	Committee on Appropriations
Liz Johnson	Chief of Staff	Senator Mitt Romney (R-UT)
Josh Kelley	Chief of Staff	Senator Mike Braun (R-IN)
James Kelly	Chief of Staff	Senator Jerry Moran (R-KS)

Tucker Knott	Chief of Staff	Senator Ted Budd (R-NC)
Dan Kunsman	Chief of Staff	Senator John Barrasso (R-WY)
Emily Leviner	Chief of Staff	Senator Deb Fischer (R-NE)
Amanda Lincoln	Staff Director	Committee on HELP
Neri Martinez	Chief of Staff	Senator Tim Scott (R-SC)
Matt Miltenberger	Chief of Staff	Senator Peter Ricketts (R-NE)
Arjun Mody	Staff Director	Senate Republican Conference Committee
Mike Needham	Chief of Staff	Senator Marco Rubio (R-FL)
Ryan Nelson	Chief of Staff	Senator John Thune (R-SD)
Lila Nieves-Lee	Staff Director	Committee on Banking
Shil Patel	Chief of Staff	Senator Thom Tillis (R-NC)
Jimmy Peacock	Chief of Staff	Senator Eric Schmitt (R-MO)
Richard Perry	Chief of Staff	Senator Lindsey Graham (R-SC)
James Quinn	Chief of Staff	Senator Bill Cassidy (R-LA)
Jacob Reses	Chief of Staff	Senator JD Vance (R-OH)
Gregg Richard	Staff Director	Committee on Finance
Michelle Richardson	Chief of Staff	Senator Roger Wicker (R-MS)
Sean Riley	Chief of Staff	Senator Ron Johnson (R-WI)
Brent Robertson	Chief of Staff	Senator Roger Marshall (R-KS)
Richard Russell	Staff Director	Committee on Energy
Rachelle Schroeder	Staff Director	Committee on Rules and Administration
Chris Socha	Staff Director	Committee on Foreign Relations
Sharon Soderstrom	Chief of Staff	Senator Mitch McConnell (R-KY)
David Stokes	Chief of Staff	Senator John Kennedy (R-LA)
Adam Telle	Chief of Staff	Senator Bill Hagerty (R-TN)
Darin Thacker	Chief of Staff	Senator Steve Daines (R-MT)
Adam Tomlinson	Staff Director	Committee on Environment
Jon Towers	Staff Director	Committee on Veterans Affairs
Kristin Walker	Chief of Staff	Senator Cynthia Lummis (R-WY)
Brian Walsh	Staff Director	Committee on Intelligence
John Wason	Staff Director	Committee on Armed Services
Chris Weihs	Chief of Staff	Senator Josh Hawley (R-MO)
Susan Wheeler	Chief of Staff	Senator Mike Crapo (R-ID)
Ryan White	Chief of Staff	Senator James Risch (R-ID)
Kristi Williams	Staff Director	Committee on Indian Affairs

Senate Working Group
2023 Senate Republican Chiefs of Staff & Committee Staff Director's Summit
April 27-29, 2023

Thursday, April 27, 2023
Opening Dinner Plenary
7:00 PM - 9:00 PM
Cameo Ballroom

Whether it's the economy or inflation, foreign policy, immigration, or government accountability, the group will hear from Governor Jim Justice of West Virginia and former Speaker of the House Newt Gingrich as they kick off the start to the Summit and share their thoughts on the current state of affairs and ways we can achieve a brighter future for the American people.

The Honorable **Jim Justice**, Governor, West Virginia

The Honorable **Newt Gingrich**, 50th Speaker of the United States House of Representatives

—

Friday, April 28, 2023
Breakfast Plenary
9:00 AM - 11:30 AM
Crystal Ballroom

Broken into two separate panel discussions, the group will hear from policy experts from various prominent think-tanks discussing government accountability and foreign policy, specifically the U.S. – China relationship. The first panel will be 60 minutes (30-minute discussion + 30-minute Q&A). The second panel will be 90 minutes (45-minute discussion + 45-minute Q&A).

Government Accountability
Matt Weidinger, Senior Fellow and Rowe Scholar, American Enterprise Institute

Kurt Couchman, Senior Fellow, Fiscal Policy, Americans for Prosperity

Mike Howell, Director, Oversight Project, The Heritage Foundation

Moderator: **Jennifer Heins**, Chief of Staff, Senator Chuck Grassley (R-IA)

Foreign Policy & China
Klon Kitchen, Nonresident Senior Fellow, American Enterprise Institute

Dr. Miles Yu, Director, China Center at the Hudson Institute & former China Advisor to U.S. Secretary of State Mike Pompeo

Morgan Ortagus, Founder of Polaris National Security & former Spokesperson for the U.S. Department of State

Moderator: **Matt Miltenberger**, Chief of Staff, Senator Pete Ricketts (R-NE)

—

Lunch Plenary
12:30 PM - 2:00 PM
Chesapeake Ballroom

As newer Chiefs to the Senate with recently elected Senators, the purpose of this discussion is to share their experience transitioning into the role, sharing the differences between this role and their previous roles (i.e., House Chief of Staff, Legislative Director, or within the private sector), and the challenges or opportunities they see in the Senate, given their fresh perspective.

Clay Armentrout, Chief of Staff, Senator Katie Britt (R-AL)

Benjamin Cantrell, Chief of Staff, Senator MarkWayne Mullin (R-OK)

Tucker Knott, Chief of Staff, Senator Ted Budd (R-NC) (invited)

Jimmy Peacock, Chief of Staff, Senator Eric Schmitt (R-MO)

Moderator: **Brent Robertson,** Chief of Staff, Senator Roger Marshall (R-KS)

—

Afternoon Session
3:30 PM - 5:00 PM
Crystal Ballroom

A deep dive discussion into the issues and how they are being received at home. Featuring national pollsters, Ryan Munce of co/efficient and Travis Smith of Creative Direct, they will share their findings and showcase the trends amongst Americans. They will not discuss elections or campaign related content but will do a national deep dive into the issues that are important to Americans and how those issues may have changed or will continue to change.

Ryan Munce, co/efficient

Travis Smith, Creative Direct

—

Dinner Plenary
7:00 PM - 9:00 PM
Chesapeake Ballroom

The dinner will feature a keynote lecture and conversation with former Secretary of State Mike Pompeo, who will discuss America's role in the world along with the growing threat from China. This session will begin with a 30-minute networking reception, followed by a 90-minute discussion and Q&A with Secretary Pompeo.

The Honorable **Mike Pompeo**, 70th United States Secretary of State

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Saturday, April 29, 2023

Breakfast Plenary
9:00 AM - 11:00 AM
Crystal Ballroom

Broken into two separate panel discussions, the group will hear from policy experts from various prominent think-tanks discussing the economy and inflation and a second panel on immigration & border security. Each panel will be broken down into 60-minute segments, giving each panel 45 minutes to introduce and discuss the issue, then will leave 15 or more minutes to take questions from the audience.

Economy/ Inflation
Dr. Michael Strain, Director of Economic Policy Studies & Arthur F. Burns Scholar in Political Economy, American Enterprise Institute

Marc Marie, Regulatory Policy Fellow, Americans for Prosperity

EJ Antoni, Research Fellow, Regional Economics, Center for Data Analysis, The Heritage Foundation

The Honorable **Dr. Michael Faulkender**, Chief Economist, America First Policy Institute & former Assistant Secretary for Economic Policy at the U.S. Department of the Treasury

Moderator: **Allyson Bell**, Chief of Staff, Senator Mike Lee (R-UT)

Immigration & Border Security
Director **Thomas Homan**, former Acting Director of the U.S. Immigration and Customs Enforcement & Visiting Fellow, Border Security and Immigration Center, The Heritage Foundation

The Honorable **Chad Wolf**, former Acting U.S. Secretary of Homeland Security, Executive Director, America First Policy Institute & Chair, Center for Homeland Security & Immigration, America First Policy Institute

Moderator: **Sean Riley**, Chief of Staff, Senator Ron Johnson (R-WI)

—

Summit Concludes

From: **Senate Working Group** rsvp@senateworkinggroup.org
Subject: Invitation: 2023 Senate GOP Chiefs & Staff Director's Summit
Date: February 23, 2023 at 9:47 AM
To: **Senate Republican Chief of Staff or Staff Director**

View this email in your browser



2023 Senate Republican Chiefs of Staff & Committee Staff Director's Summit

Dear Chief of Staff or Staff Director,

On behalf of Senate Working Group, we would like to cordially invite you and your spouse (or guest) to the *Senate Republican Chiefs of Staff & Committee Staff Director' Summit.* The event will be held **April 27 - 29, 2023 at The Greenbrier Resort in White Sulphur Springs, West Virginia**.

The *Summit* is the largest concentration of Republican Senate Chiefs of Staff and Committee Staff Directors outside of Washington, D.C. Bringing together our country's leaders, policy experts, and thought leaders beyond the confines of our nation's capital, this *Summit* serves to provide an educational deep dive into the issues affecting our country. In addition to the Chiefs of Staff, Staff Directors, and their guests, Senate Working Group members will also attend portions of the event.

Senate Working Group is a registered 501(c)(4) nonprofit organization dedicated to providing educational resources to Senate Staff. Founded in 2021, Senate Working Group hosts numerous educational trainings, workshops, and networking events throughout the year, including its signature *Chief's Summit*. Senate Working Group does not employ or hire lobbyists and is funded solely by private and corporate donations.

Step 1: Register for the event!

Senate Working Group will coordinate all logistical arrangements for the *Summit,* including room reservations, meals, mileage reimbursement, meetings, and other activities during the event. Senate Working Group will happily cover the cost of participation for each invitee and their spouse (or guest). You are welcome to bring your children, though you will be responsible for the cost of their participation. All reservations must be made through Senate Working Group.

To register, please click the below link and add the corresponding access code when prompted. Once you answer each question within the registration process, you will be sent a confirmation email with additional details, including a calendar invite.

Registration link: https://www.senateworkinggroup.org/2023-swg-summit
Access Code: 2023summit

Step 2: Submit Ethics Packet by Friday, March 24, 2023!

To comply with Ethics' rules, you will need pre-authorization from the Select Committee on Ethics. By following "Step 1" and registering for the event, you will be sent Senate Working Group's **Private Sponsor Travel Certification Form**. Once you receive the form, please submit it along with your completed **Employee Pre-Travel Authorization** form **by Friday, Friday, March 24, 2023**.

Failure to submit your form 30 days prior to the event means we will be unable to cover the cost of your attendance and you would need to cover the cost personally.

Additionally, you must file your **Employee Post-Travel Disclosure of Travel Expenses** with the Office of Public Records within 30 days of your return – **submit by May 29, 2023**.

Finally, we understand your attendance is pending Ethics' approval. More information on the retreat will be sent to you in the weeks leading up to the event. If you have any questions, concerns, or need additional information, please contact me directly at (858) 336-0293 or **james@senateworkinggroup.org**.

Thank you for your consideration and I look forward to hearing from you!

Sincerely,

James

SENATE WORKING GROUP

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This is the Senate Working Group

Our mailing address is:
Senate Working Group
1100 New Jersey Ave SE
Ste 2275
Washington, DC 20003-3302

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