RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS
2024 MAR 14 PM 3:20

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
National Association of Counties

Travel Dates:
02/20/2024 to 02/23/2024

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$637.73	$677.63	$552.81	$393.18

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

3/14/24
Date

RILEY O'LEARY
Printed Name of Traveler

Riley O'Leary
Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

3/14/24
Date

Steve Daines
Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

● Yes ○ No

Expense Change	Revised Amount	Explanation
Transportation	$637.73	Departure flight price was less due to trip extension
Meals	$552.81	Consumption-based estimates were lower than actual final invoices
Misc. Expenses	$382.20	Several estimated expenses were not incurred

Were there any changes to the pre-approved itinerary?

○ Yes ● No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:

Riley O'Leary

Employing Office/Committee:

Office of Senator Daines

Private Sponsor(s):

National Association of Counties

Destination(s):

Los Angeles, California & Costa Mesa, California

Travel Dates:

February 20-23, 2024

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

During this trip, we will participate in a lot of housing-focused tours, and also discuss national security, workforce/labor, and economic issues. As a policy staffer for Senator Daines, the topics of discussion during the trip align well with my portfolio which includes the following policy areas: national security, foreign affairs, housing, labor, and financial services/public economics.

Do you have an accompanying family member or spouse on this trip? **Name and Relationship to Traveler:**

☐ (signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

2/5/24 Riley O'Leary

Date Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Senator Steve Daines hereby authorize Riley O'Leary

(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

2/5/24 Steve Daines

Date Signature of Supervising Senator/Officer

National Association of Counties: NACo Federal Fellowship Initiative Winter County Site Visit

RILEY O'LEARY

Title:
None

Employing Office/Committee:
DAINES, STEVE

Duty Station:
WASHINGTON,DC

Destination(s):
Los Angeles, California
Costa Mesa, California

Explain how this trip is specifically connected to the traveler's official or representational duties:

None

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
National Association of Counties

Is your organization classified as a §501(c)(3)?
○ Yes ● No

§501(c)(3) Organization Type
None

Address
660 N. Capitol Street NW

Address 2 (Optional)
None

City, State Zip
Washington, District Of Columbia 20001 United States

Phone Number
2029424224

Organization URL
www.naco.org

History of Congressional Travel

This is the third congressional trip that NACo will be sponsoring. NACo sponsored similar congressional travel through county site visit trips in October 2022 to Miami-Dade County, Fla. and in June 2023 to Maricopa, Yavapai and Coconino Counties, Ariz.

Educational Activities

NACo hosts two member-based events annually that provide congressional staff with an opportunity to engage with county leaders and strengthen the intergovernmental partnership. Congressional offices and staff are also invited to these events to speak and update county leaders on their work on Capitol Hill.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ● I certify that the sponsor is not a foreign government.
- ● I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ● I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

This trip fulfills NACo's mission of strengthening the intergovernmental partnership by educating congressional staff and federal officials on the roles and responsibilities of county governments.

Explain how the purpose of the trip relates to your organization's mission.

NACo is a 501(c)(4) nonprofit established to serve and strengthen America's counties. This trip will focus on the importance and structure of America's intergovernmental system and educate attendees on county roles, mandates, operations and policy priorities to help strengthen their communities.

Is your organization the only sponsor for this trip?

- ● Yes
- ○ No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ● The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ● The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ● No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ● The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ● Travel expenses paid for will not include expenditures for recreational activities.
- ● Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
02/20/2024 @ 11:32 AM

⇄

Trip End Date/Time:
02/23/2024 @ 11:17 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $672.48 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$488.45
Other	Coach	$184.03

Note
Group charter bus service for the entire duration of the trip

Lodging (Per Member/Officer/Employee: $677.63)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
02/20/2024	02/21/2024	Loews Hollywood Hotel	Los Angeles	California	United States	1	$212.83	Yes

Cost Exceeds Per Diem Reason
Lowest, best negotiated rate at lodging close to programming in Los Angeles County. Price inclusive of resort fees and taxes; pre-taxes/fees rate: $183

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
02/21/2024	02/23/2024	Avenue of the Arts Costa Mesa, a Tribute Portfolio Hotel	Costa Mesa	California	United States	2	$232.40	Yes

Cost Exceeds Per Diem Reason
Lowest, best negotiated rate at lodging close to programming in Orange County. Price inclusive of resort fees and taxes; pre-taxes/fees rate: $209

Meals (Per Member/Officer/Employee: $538.42)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
02/20/2024	$0.00	$33.00	$103.55	$0.00	**$136.55**	Los Angeles	California	United States	Yes

Cost Exceeds Per Diem Reason
Chose most reasonable option based off event needs; In case of dinner, food and beverage cost set by exclusive caterer at venues

02/21/2024	$63.51	$38.53	$97.00	$0.00	**$199.04**	Los Angeles/Costa Mesa	California	United States	Yes

Cost Exceeds Per Diem Reason
Chose most reasonable option based off event needs; In case of breakfast and dinner, food and beverage cost set by exclusive catering option at hotels

02/22/2024	$45.26	$8.00	$100.00	$0.00	**$153.26**	Costa Mesa	California	United States	Yes

Cost Exceeds Per Diem Reason
Chose most reasonable option based off event needs; In case of breakfast and dinner, food and beverage cost set by exclusive caterer at hotel and venue.

02/23/2024	$49.57	$0.00	$0.00	$0.00	**$49.57**	Costa Mesa	California	United States	Yes

Cost Exceeds Per Diem Reason
Food and beverage cost set by exclusive caterer at hotel

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $393.18)

Expense Type	Amount	Notes
Other (Room Rental Fees)	$119.62	The cost of renting spaces at hotels/event venues for meetings and meals.
Other (Catering Services Fees)	$112.53	The cost of service fees for meal set up and attendants.
Other (Audio/Video Costs)	$25.38	The cost of wi-fi and audio/visual components for breakfast briefings.
Other (Printing, Shipping, Daily Refreshments and Tips)	$84.65	Printing, Shipping, Daily Refreshments and Tips
Other (Tram Rental)	$51.00	Cost of Tram Rental for LA County Dept. of Public Works, LA County Dept. of Regional Planning and Universal Studios Backlot Tour

Additional Attachments

Document Name
There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: NACo Federal Fellowship Initiative Winter County Site Visit

Travel Date(s): Tuesday, February 20 - Friday, February 23

Travel Destination(s): Los Angeles and Orange Counties, Calif.

Sponsor: National Association of Counties (NACo)

Matthew D. Chase — *(printed name of sponsor representative)*

CEO — *(title)*

(signature of sponsor representative)

12/5/23 — *(date)*

LIST OF INVITEES

National Association of Counties (NACo)
2024 Federal Fellowship Program – Los Angeles and Orange Counties, Calif.
February 20-23, 2024

TITLE	OFFICE	FIRST NAME	LAST NAME
Legislative Correspondent	Office of Senator Steve Daines	Riley	O'Leary
Legislative Assistant	Office of Senator Mike Crapo	Erika	Ose
Professional Staff Member, Republican	Senate Finance Committee	Charlotte	Rock
Staff Director, Democratic	Senate Finance Committee	Joshua	Sheinkman
Legislative Aide	Office of Senator Chuck Schumer	Leeann	Sinpatanasakul
Legislative Aide	Office of Senator Eric Schmitt	Alex	Thiessen

NATIONAL ASSOCIATION of COUNTIES NACo

December 20, 2023

Dear Mr. O'Leary,

County governments play a critical role as public service providers for America's citizens. Since 1935, the National Association of Counties (NACo) has represented the interests of all of America's 3,069 counties and assisted them in the pursuit of excellence in public service. As the Executive Director and CEO of NACo, it is my pleasure to extend an invitation to you as a leader in federal policymaking to participate in NACo's 2024 Federal Fellowship Initiative.

NACo's Federal Fellowship Initiative focuses on the importance and structure of America's intergovernmental system, with a specific emphasis on the roles, responsibilities, operations and policy priorities of county governments across the country. As part of the initiative, NACo aims to educate members of Congress, Congressional staff, federal policy officials about the roles and responsibilities of counties across the country.

Members of the cohort are invited to participate in a **Site Visit of Los Angeles and Orange Counties, Calif.** from Tuesday, February 20 – Friday, February 23, 2024. During the Initiative's third in-person, field-based tour, participants will engage with federal, state and local leaders, and visit tour sites ncluding the Hollywood Bowl, Universal Studios, the Restorative Care Village at Olive View-UCLA Medical Center, the Orange County Intelligence Assessment and Fusion Center and John Wayne Airport.

Enclosed in this packet, please review the full agenda for the Los Angeles and Orange County, Calif. site visit and related Ethics Committee documents. NACo Director of Government Affairs Eryn Hurley is available to assist you in any way possible to coordinate your participation. Please contact Ms. Hurley at ehurley@naco.org or 571.262.9015 with any specific questions.

We hope you will be able to accept our invitation and look forward to your participation in our Federal Fellowship Initiative.

Sincerely,

Matthew Chase
Executive Director/CEO

National Association of Counties
2024 FEDERAL FELLOWSHIP INITIATIVE

LOS ANGELES AND ORANGE COUNTIES, CALIF. | FEBRUARY 20-23, 2024

TUESDAY, FEBRUARY 20 – ARRIVAL & LOS ANGELES COUNTY

8:00 AM ET – 11:32 AM PT — **FLIGHT FROM DCA TO LAX/LOS ANGELES INTERNATIONAL (AMERICAN AIRLINES, FLIGHT NO. 1986)**

11:32 AM — **ATTENDEES ARRIVE & ARE GREETED AT LAX**

1:00 PM – 1:15 PM — **WELCOME LUNCH & OVERVIEW OF OLIVE VIEW-UCLA MEDICAL CENTER**

Olive View–UCLA Medical Center, funded by Los Angeles County, is one of the primary healthcare delivery systems in the north San Fernando Valley, serving the area's large working-class population. Participants will hear about the history of Olive View and how this new facility works to transform the County's system and services to provide cost-effective care of the whole patient across the continuum, optimize clinical quality and patient experience, to have a high performing workforce and ensure financial viability.

- **Dr. Konita Wilks**, Chief Executive Officer, Olive View-UCLA Medical Center, Los Angeles County Department of Health Services
- **Dr. Breena Taira,** Administrative Director, Olive View Trauma Recovery Center

1:30 PM – 3:00 PM — **HOUSING FOR HEALTH – HOMELESSNESS PREVENTION**

Housing for Health (HFH) was founded in 2012 as a division of the L.A. County Department of Health Services. HFH administers street-based engagement, interim housing, permanent housing, enriched residential care, access to sources of income, homelessness prevention and several other critical services. In addition, HFH provides clinical services in each of these service areas as well as several clinical programs that enhance the wellbeing of HFH participants. HFH work focuses on people experiencing homelessness who have complex physical and behavioral health conditions, are high utilizers of public services, and/or other vulnerable populations. Initially, HFH focused on the Department of Health Services' patients, however, our focus has expanded to all unhoused/precariously housed throughout LA County. HFH will speak about its programs, including a pilot program that uses artificial intelligence to predict who's most at risk of becoming homeless, so the County can step in to offer appropriate services. They will also discuss the critical role that our federal partners in Congress and across federal agencies play in helping achieve this work, including the provision of federal Housing Choice Vouchers (HCVs) and Emergency Housing Vouchers (EHVs). Additionally, HFH will provide a tour of their Olive View Medical Center Recuperative Care Center, a 48-bed facility that provides medical oversight and case management services for highly vulnerable individuals who may be newly released from hospitals, other

clinical settings, or directly from the street. Recuperative care has become a highly effective tool in addressing homelessness in Los Angeles County.

- **Libby Boyce, L.C.S.W.**, Homeless Services Coordinator, Los Angeles County Chief Executive Office
- **Leepi Shimkhada,** Deputy Director, Los Angeles County Department of Health Services
- **Dana Vanderford**, Associate Director, Housing for Health, Los Angeles County Department of Health Services

3:00 PM – 4:30 PM

TOUR OF RESTORATIVE CARE VILLAGE TO DISCUSS MENTAL HEALTH AND IMD WAIVER CHALLENGES

The new 85,000-square-foot Restorative Care Village at Olive View-UCLA Medical Center is a prime example of Los Angeles County's investment in creating whole-person care solutions that support patients who may lack a place to live or need additional support after being discharged from a hospital setting. This campus includes various buildings housing programs demonstrative of the mental health continuum of care, including an 80-bed behavioral health residential treatment program, a mental health urgent care center, and an outpatient wellness center. During this briefing and tour, representatives from the Los Angeles County Department of Mental Health will showcase the county's work to establish a mental health continuum of care and discuss how reforms to existing federal regulations, such as the Medicaid Institution for Mental Diseases (IMD) Exclusion, would benefit these efforts.

- **Dr. Lisa Wong,** Director, Los Angeles County Department of Mental Health (LADMH)
- **Connie Draxler,** Acting Chief Deputy Director, LADMH
- **Dr. Amanda Ruiz,** Acting Senior Deputy Director, Intensive Care Division, LADMH
- **Dr. Lynetta Shonibare,** Director, Olive View Outpatient Program, LADMH
- **Jennifer Hallman,** Alternative Crisis Response Manager, LADMH

5:00 PM

ARRIVE & CHECK IN TO HOTEL

Loews Hollywood Hotel, 1775 Highland Ave, Los Angeles, CA 90028

6:30 PM – 8:30 PM

WELCOME DINNER AND TOUR OF THE HOLLYWOOD BOWL

Since its opening in 1922, the Hollywood Bowl has been the premier destination for live music in Southern California, hosting everyone from Billie Holiday to The Beatles to Yo-Yo Ma under the iconic silhouette of its concentric-arched band shell. As one of the 181 parks owned and operated by Los Angeles County, this iconic landmark highlights the role that counties across the country play in conserving nature while providing recreational access for our residents. To do so, counties rely on the support of our federal partners and funding through programs such as the Land and Water Conservation Fund. Participants will receive a tour of the Hollywood Bowl from

the Los Angeles County Parks and Recreation Department and then have a sit-down dinner to network with their peers.

- **Hon. Kathryn Barger,** Supervisor, District 5, Los Angeles County
- **Hon. Hilda Solis,** Supervisor, District 1, Los Angeles County
- **Norma Edith Garcia-Gonzalez,** Director, Los Angeles County Department of Parks and Recreation
- **Mark Ladd,** Director of Operations & Superintendent, The Hollywood Bowl

WEDNESDAY, FEBRUARY 21 – LOS ANGELES COUNTY

7:30AM – 8:30AM

BREAKFAST BRIEFING

During breakfast, attendees will hear about Los Angeles County's newest affordable housing project, Care First Village. Originally designated as a jail, the County's Board of Supervisors voted to change the use from a former jail sit to homelessness services. Designed as two 3-story buildings with a total of 132 units of interim housing for homelessness. Each unit is 160 square feet with a full bathroom, millwork and HVAC. This groundbreaking project was created to support the County's most vulnerable population during the COVID-19 pandemic and is part of a homelessness services campus.

- **Hon. Hilda Solis,** Supervisor, District 1, Los Angeles County, Calif.

9:00 AM – 11:00 AM

WORKFORCE DEVELOPMENT AND COUNTY PERMITTING IN THE ENTERTAINMENT INDUSTRY

The Department of Economic Opportunity (DEO) is Los Angeles County's central economic and workforce development hub helping residents connect to new career pathways, start and certify a business, and access life-changing opportunities. DEO will discuss its their workforce development efforts in various fields, including in the Artificial Intelligence and film industry fields. They will also discuss the importance of federal legislation for local workforce development agencies, namely the Workforce Innovation and Opportunity Act (WIOA). As a major employer and economic partner within the county, participants will visit the Universal Studios Lot, which is a television and film studio and is part of the entire Universal Studios complex, which includes the adjacent Universal Studios Hollywood theme park. Given its location within the unincorporated area of the county, Los Angeles County Department of Public Works and Regional Planning teams will discuss the role counties play to ensure that necessary services and zoning precautions are made available.

- **Kelly LoBianco,** Director, Los Angeles County Department of Economic Opportunity (DEO)
- **Jessica Kim,** Chief Deputy, Los Angeles County DEO
- **Gary Smith**, Head, LA County Film Office, Los Angeles County DEO
- **Stephanie Holloway,** Head, Intergovernmental Relations and Development, Los Angeles County DEO
- **Alex Garcia,** Assistant Deputy Director, Land Use Regulation Division, Los Angeles County Department of Regional Planning

- **Art Vander Vis,** Deputy Director, Municipal Services, Los Angeles County Department of Public Works

11:30 AM – 1:00 PM

LUNCH & VETERAN SERVICES AND MENTAL HEALTH RESOURCES

The Los Angeles County Department of Military & Veterans Affairs (MVA) counsels veterans, their dependents and survivors regarding federal and state benefits such as compensation, pension, education, medical treatment, home loans, burial benefits and license plate designation. Additionally, the first-ever community-driven support network serving veterans and their families in the U.S., the Veteran Peer Access Network (VPAN) - led by veterans – connects County departments, non-profits, the VA and L.A. City Programs. As the county veterans' service office, MVA relies on its partners in the U.S. Department of Veterans Affairs' and related federal funding to help veterans and military families in Los Angeles County access essential programs and services. During this lunch and briefing, participants will hear from Los Angeles County MVA officials about this work and its federal nexus. They will also tour the county's Bob Hope Patriotic Hall, a 10-story building that was dedicated as Patriotic Hall by the Los Angeles Board of Supervisors in 1925 and was built to serve veterans of Indian Wars, Spanish American War, World War I and to support the Grand Army of the Republic. The Patriotic Hall was rededicated in honor of Bob Hope on November 12, 2004. In the early 2010s, it was historically refurbished according to the Secretary of the Interiors Guidelines to Historical Renovations.

- **Jim Zenner, L.C.S.W.**, Director, Los Angeles County Department of Military and Veterans Affairs

2:30 PM – 4:00 PM

AFFORDABLE HOUSING AND HOMELESSNESS INITIATIVE

The Los Angeles County Development Authority (LACDA) provides housing, community, and economic development programs to the residents of Los Angeles County. LACDA will speak to their affordable housing programs, which assist in the development, construction, or renovation of general affordable and permanent supportive housing. The County of Los Angeles Homeless Initiative, within the Chief Executive Office (CEO-HI), is the County's central coordinating body guiding efforts to expand and strengthen services in partnership with County Departments, agencies, cities, and more than 100 non-profit service providers across a broad range of interventions, including prevention, outreach, interim housing, permanent housing and supportive services. CEO-HI will speak about its role, including those responsibilities performed in partnership with their LACDA partners. They will also provide an overview of how counties can improve our intergovernmental partnership with state and local officials to increase affordable housing and homelessness services efforts. As part of this visit, participants will tour Gateway at Willowbrook, which is comprised of 105 units providing housing for residents 62 and over, including 22 units set aside for unhoused residents. The project was developed on property formerly owned by the County. A true public-private partnership, the developer incorporated a county workforce

development center and the County's Willowbrook Library on the ground floor of the building. Also, directly across the street is Springhaven, which is comprised of 100 units providing housing for homeless and non-homeless households The Los Angeles County of Department Health Services provides Intensive Case Management Services to 50 formerly homeless households. The Drew Child Development Corporation serves as the onsite partner providing quality childcare for the community.

- **Emilio Salas,** Executive Director, Los Angeles County Development Authority (LACDA)
- **Cheri Todoroff,** Executive Director, Homelessness Initiative, Los Angeles County Chief Executive Office
- **Courtney DeBeikes,** Senior Program Manager, Gateway at Willowbrook – Thomas Safran & Associates
- **Cedric Morris,** Senior Project Manager, Thomas Safran & Associates
- **Suny Lay Chang,** President & COO, Springhaven Apartments – LINC Housing

4:00 PM **DEPART TO ORANGE COUNTY & HOTEL**

5:00 PM **ARRIVE & CHECK IN TO HOTEL**
Avenue of the Arts, 3550 Avenue of the Arts, Costa Mesa, CA 92626

6:30 PM **OPTIONAL DINNER/RECEPTION**
Participants may elect to stay for dinner at the Avenue of the Arts to meet and speak with county leaders we will see throughout Thursday's programming. Those that do not wish to stay are welcome to grab food and go back to their room.

THURSDAY, FEBRUARY 22 – ORANGE COUNTY

8:30 AM – 9:30 AM **BREAKFAST BRIEFING**
As we begin our time in Orange County, participants will hear an overview of the County's major responsibilities and initiatives to serve its residents and communities. This presentation will include a deep-dive into the most pressing issues facing the County including, but not limited to, natural disasters, mental health, youth rehabilitation and more.

- **Hon. Katrina Foley,** Supervisor, District 5, Orange County

10:00 AM – 1:00 PM **TOUR OF ORANGE COUNTY SANTA ANA RIVER MAINSTEM PROJECT & LUNCH BRIEFING**
Since authorized by Congress in 1988, the Santa Ana River Mainstem Project was designed to provide flood protection to the growing urban communities in Orange, Riverside and San Bernardino Counties. The proposed improvements to the system cover 75 miles, from the headwater of Santa Ana River east of the city of San Bernardino to the mouth of the river at the Pacific Ocean

between the cities of Newport Beach and Huntington Beach. The project will increase levels of flood protection to more than 3.35 million people within the three county areas. The project includes seven independent features: Seven Oaks Dam, Mill Creek Levee, San Timoteo Creek, Oak Street Drain, Prado Dam, Santiago Creek and Lower Santa Ana River. Participants will be provided a briefing and tour of these projects by representatives from Orange County Public Works and the U.S. Army Corps of Engineers, who will demonstrate how federal and county officials maintained a strong intergovernmental partnership to ensure its success over the past five decades.

- **Derek Walker,** Project Manager, Santa Ana River Mainstem Project, Los Angeles District, U.S. Army Corps of Engineers
- **Sean Hutchison,** Project Engineer, Los Angeles District, U.S. Army Corps of Engineers
- **James Tyler,** Public Works Manager, Orange County Public Works
- **Nardy Khan,** Orange County Public Works
- **Tim Nyugen,** Senior Civil Engineer, Flood Programs, Orange County Public Works

1:30 PM – 3:30 PM **TOUR OF THE YOUTH MULTIPURPOSE REHABILITATION CENTER**

Orange County has been on the forefront of developing a comprehensive, multi-agency juvenile justice plan to develop a continuum of responses for the prevention, intervention, supervision, treatment and incarceration of juvenile offenders. Opened in November 2022, the Multipurpose Rehabilitation Center (MRC) addresses the needs of the juvenile and transitional age youth (TAY) within the community corrections system of care. The MRC expands the programs and treatments provided by various County stakeholders and community partners and offers youth the opportunity to learn a variety of educational, vocational and life skills. Participants will tour this facility, which consists of several classrooms for programming space, an auto shop, a gymnasium, a fitness center, a multipurpose room that can also be used for youth to visit with their families, an interview room, a childcare room, and a food preparation station. During this tour, county officials and staff will showcase the current intergovernmental partnerships when it comes to support juveniles in the criminal justice system and how federal, state and local partners can continue developing its community corrections continuum of care.

- **Daniel Hernandez,** Chief Probation Officer, Orange County
- **Priscilla Suzuki,** Director, Orange County Juvenile Hall

3:30 PM – 5:00 PM **TOUR OF ORANGE COUNTY INTELLIGENCE ASSESSMENT CENTER**

A fusion center is a collaborative effort of two or more agencies that provide resources, expertise, and information to the center with the goal of maximizing their ability to detect, prevent, investigate, and respond to criminal and terrorist activity. The Orange County Intelligence Assessment Center (OCIAC) is located in Orange County, California. The OCIAC fusion center was formed in 2007 to meet the need for information sharing among federal, state and local law enforcement agencies and other public safety disciplines. OCIAC was built

on the foundation established by the Orange County Sheriff's Department Terrorism Early Warning Group, which operated from 2001 to 2007, and is an Operational Area asset. Direct responsibility for the overall policy and direction of OCIAC rests with the Orange County Sheriff-Coroner in close coordination with the Orange County Chiefs and Sheriff's Association. During this briefing and tour, participants will see one example of how federal, state and local officials partner together to keep our communities safe. Officials at OCIAC will also demonstrate how such collaboration would not be possible without the existence of federal programs such as the Urban Area Security Initiative (UASI) and the State Homeland Security Program (SHSP).

- **Hon. Don Barnes,** Sheriff, Orange County
- **Alberto Martinez,** Director, Orange County Intelligence Assessment Center

6:00 PM – 8:00 PM **CLOSING DINNER AT THE ORANGE COUNTY MUSEUM OF ART**

Participants will hear from county leaders about the history of the Orange County Museum of Art and its mission to revitalize the neighborhood, seamlessly intertwining art and community development.

- **Hon. Katrina Foley,** Supervisor, District 5, Orange County

FRIDAY, FEBRUARY 23 – ORANGE COUNTY & DEPARTURE

8:00 AM – 8:30 AM **BREAKFAST**

Avenue of the Arts, a Tribute Portfolio Hotel

9:00 AM – 10:30 AM **TOUR OF JOHN WAYNE INTERNATIONAL AIRPORT**

Owned and operated by Orange County, John Wayne International Airport (JWA) was first constructed in 1923. As of 2022, JWA handles more than 11.3 million annual passengers and approximately 130 commercial flights. During this tour, participants will see the role that counties play to operate and maintain some of our nation's busiest airports. In doing so, JWA officials will detail the importance of strong intergovernmental relationship between counties and federal aviation and security agencies. They will also highlight the need for federal programs and funding, both through infrastructure investments and the Federal Aviation Administration, for counties to provide this essential service to our residents.

- **Charlene Reynolds**, Director, John Wayne Airport

11:17 AM PT – 8:59 PM ET **PARTICIPANTS DEPART: FLIGHT FROM SNA TO DCA**

(AMERICAN AIRLINES, FLIGHT NO. 2114 – LAYOVER IN DFW)
(AMERICAN AIRLINES, FLIGHT NO. 0472 – ARRIVES TO DCA)

0000000001059 RECEIVED BY: SECRETARY OF THE SENATE Date: March 14, 2024

CHRISTOPHER A. COONS, DELAWARE, CHAIRMAN
JAMES LANKFORD, OKLAHOMA, VICE CHAIRMAN

BRIAN SCHATZ, HAWAII
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United States Senate

SELECT COMMITTEE ON ETHICS

February 9, 2024

Riley O'Leary
Office of Senator Steve Daines
United States Senate
Washington, DC 20510

Dear Mr. O'Leary:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you received to travel to the *2024 Federal Fellowship Initiative* in Los Angeles and Costa Mesa, California, on February 20–23, 2024, sponsored by the National Association of Counties (NACo). Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from NACo in connection with this trip.

Background

Based on your communication with the Committee, the background in this matter is as follows.[1] You are employed as a legislative correspondent for the Office of Senator Steve Daines. NACo invited you to travel to the *2024 Federal Fellowship Initiative* in Los Angeles and Costa Mesa, California, on February 20–23, 2024. NACo certified to the Committee that it will pay the necessary expenses[2] related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. NACo has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.[3]

Additionally, you inform the Committee that you plan to extend your trip for a personal purpose. Based on the information you submitted, the Committee understands that, for a personal purpose, you intend to extend your trip in Los Angeles, California for less than two days after the conclusion of officially related events. You must personally pay the cost of any additional expenses incurred as a result of extending your trip.

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[1] If this letter does not correctly recite the facts, contact the Committee immediately.

[2] The term "necessary expenses" has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 10-13.

[3] The term "any point throughout your trip" has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 15.

Discussion

Privately sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's official Senate duties. Incorporating reforms from the Honest Leadership and Open Government Act of 2007 (HLOGA), Pub. L. 110–81 (2007), Senate Rule 35.2 permits Members, officers, and employees to accept privately sponsored travel only with the prior written approval of the Committee.

The Committee's approval process is governed by the *Regulations and Guidelines for Privately Sponsored Travel* (*Travel Regulations*). The *Travel Regulations* contain detailed requirements regarding who may sponsor travel; time limits for trips; and the type and amount of expenses that can be reimbursed.

Entities that do not retain or employ a lobbyist or foreign agent and all non-profit organizations designated as tax-exempt organizations under § 501(c)(3) of the Internal Revenue Code of 1986, regardless of whether they retain or employ a lobbyist or foreign agent, may sponsor domestic trips for up to three days. The three-day limitation means three 24-hour periods, calculated from the time of arrival in the trip location to the time of departure from the trip location. For such trips, neither lobbyists nor foreign agents may accompany a Senate invitee at any point throughout the trip.[4] This means that neither lobbyists nor foreign agents may accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited.[5]

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form,* and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately Sponsored Travel.**[6]

Consistent with these standards and Committee precedent, and NACo's factual representations, and the guidance contained in this letter regarding extending your trip for a personal purpose, it appears that it is permissible for you to accept necessary expenses from NACo in connection with this trip, provided that the actual travel and travel-related expenses

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[4] The term "*de minimis*" has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 6-8.

[5] *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 6-10.

[6] Trip extensions for any purpose do not extend this deadline.

conform to the information and materials you provided, and the travel and all required documents are disclosed to the Secretary of the Senate (Office of Public Records).

Finally, Senate Rule 34 requires a reporting individual[7] on their financial disclosure report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed $480 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their financial disclosure report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

Shannon Hamilton Kopplin
Chief Counsel and Staff Director

Enclosure: Employee Privately Sponsored Travel Checklist

[7] A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 ($147,649 for CY 2024) or is a political fund designee and is required to file financial disclosure reports.