0000000010742 RECEIVED BY: SECRETARY OF THE SENATE Date: November 12, 2024

RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

Global Women's Innovation Network (GlobalWIN)

Travel Dates:

October 6-8, 2024

Name of accompanying family member (if any):

Relationship to Traveler:

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$1,514.88	$443.34	$162.35	

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

11/7/24 — Date

Kalina Thompson — Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/7/24 — Date

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

(●) Yes ( ) No

Expense Change	Revised Amount	Explanation
+$508.98	$1258.98	I had to take a later flight out of D.C. due to a conflict. My flight was AC4693, departing D.C. at 5: 12PM on Sun, Oct 6. My roundtrip airfare cost $1258.98.
+$45.32	$45.32	GlobalWin paid for my rideshare ride from the airport to the hotel.
-$171.40	$162.35	I missed the first lunch, dinner and one breakfast.

Were there any changes to the pre-approved itinerary?

(●) Yes ( ) No

Explanation:

I took a later flight out of Washington, DC, departing at 5:12pm on Sunday, October 6, 2024. Due to my late arrival I missed the walking tour of Montreal, pre-dinner gathering, and welcome dinner on Sunday, October 6.

Were there any additional changes to the pre-approved trip?

( ) Yes (●) No

Explanation:

0000000010744 RECEIVED BY: SECRETARY OF THE SENATE Date: November 12, 2024

CHRISTOPHER A. COONS, DELAWARE, CHAIRMAN
JAMES LANKFORD, OKLAHOMA, VICE CHAIRMAN

BRIAN SCHATZ, HAWAII
JEANNE SHAHEEN, NEW HAMPSHIRE
JAMES E. RISCH, IDAHO
DEB FISCHER, NEBRASKA

SHANNON HAMILTON KOPPLIN, CHIEF COUNSEL AND STAFF DIRECTOR
WILLIAM B. CABLE, CHIEF CLERK

HART SENATE OFFICE BUILDING, ROOM 220
SECOND AND CONSTITUTION AVENUE, NE
WASHINGTON, DC 20510-6425

TELEPHONE: (202) 224-2981
FACSIMILE: (202) 224-7416
TDD: (202) 228-3752

United States Senate

SELECT COMMITTEE ON ETHICS

October 4, 2024

Kalina Thompson
Office of Senator Tammy Duckworth
United States Senate
Washington, DC 20510

Dear Ms. Thompson:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you received to travel on a fact-finding trip to Ottawa and Montreal, Canada, on October 6—8, 2024, sponsored by Global Women's Innovation Network (GlobalWIN). Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from GlobalWIN in connection with this trip.

Background

Based on your communication with the Committee, the background in this matter is as follows.[1] You are employed as the Chief of Staff for the Office of Senator Tammy Duckworth. GlobalWIN invited you to travel to on a fact-finding trip to Ottawa and Montreal, Canada, on October 6—8, 2024. GlobalWIN certified to the Committee that it will pay the necessary expenses[2] related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. GlobalWIN has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.[3]

Discussion

Privately sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's official Senate duties. Incorporating reforms from the Honest Leadership and Open Government

---

[1] If this letter does not correctly recite the facts, contact the Committee immediately.

[2] The term "necessary expenses" has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 10-13.

[3] The term "any point throughout your trip" has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 15.

Act of 2007 (HLOGA), Pub. L. 110–81 (2007), Senate Rule 35.2 permits Members, officers, and employees to accept privately sponsored travel only with the prior written approval of the Committee.

The Committee's approval process is governed by the *Regulations and Guidelines for Privately Sponsored Travel* (*Travel Regulations*). The *Travel Regulations* contain detailed requirements regarding who may sponsor travel; time limits for trips; and the type and amount of expenses that can be reimbursed.

Entities that do not retain or employ a lobbyist or foreign agent and all non-profit organizations designated as tax-exempt organizations under § 501(c)(3) of the Internal Revenue Code of 1986, regardless of whether they retain or employ a lobbyist or foreign agent, may sponsor foreign trips for up to seven days. The seven-day limitation means seven 24-hour periods, calculated from the time of arrival in the trip location to the time of departure from the trip location. For such trips, neither lobbyists nor foreign agents may accompany a Senate invitee at any point throughout the trip.[4] This means that neither lobbyists nor foreign agents may accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited.[5]

The Committee has determined that § 501(c)(3) non-profit organizations that are classified as private foundations, as opposed to public charities, may not pay for transportation from the United States to a foreign country.[6] However, GlobalWIN represented to the Committee that it is a § 501(c)(3) public charity, as opposed to a private foundation, pursuant to the Internal Revenue Code.[7]

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form,* and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately Sponsored Travel.**

Consistent with these standards and Committee precedent, GlobalWIN's factual representations, it appears that it is permissible for you to accept necessary expenses from GlobalWIN in connection with this trip, provided that the actual travel and travel-related

---

[4] The term "*de minimis*" has a specific definition. *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 6-8.

[5] *See Select Committee on Ethics Regulations and Guidelines for Privately Sponsored Travel* at 6-10.

[6] *See* 26 U.S.C. § 4941 et seq. Section 501(c)(3) of the Internal Revenue Code broadly defines non-profit, charitable, tax-exempt organizations. These § 501(c)(3) organizations are then further defined or designated as "public charities" and "private foundations."

[7] 26 U.S.C. § 501(c)(3).

expenses conform to the information and materials you provided, and the travel and all required documents are disclosed to the Secretary of the Senate (Office of Public Records).

Please be advised that the United States Constitution prohibits the acceptance of any gift, including a meal, from a foreign government without the consent of Congress. In the Foreign Gifts and Decorations Act (FGDA), Congress consented to the acceptance by federal government officials of: (1) gifts of minimal value and (2) travel or the expenses for travel taking place entirely outside the United States, from a foreign government (which includes those acting as a representative or agent of a foreign government).[8] The Senate has defined minimal value as $100 or less. Further, pursuant to FGDA, there are certain reporting and procedural requirements that are imposed upon Members, officers, and employees who accept gifts from a foreign government. Please review the Committee's "Dear Colleague" letter of January 11, 2019, setting forth the items to be included in filing that report.

Finally, Senate Rule 34 requires a reporting individual[9] on their financial disclosure report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed $480 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their financial disclosure report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

Shannon Hamilton Kopplin
Chief Counsel and Staff Director

Enclosure: Employee Privately Sponsored Travel Checklist

[8] 5 U.S.C. § 7342.

[9] A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 ($147,649 for CY 2024) or is a political fund designee and is required to file financial disclosure reports.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:
Kalina Thompson

Employing Office/Committee:
Senator Tammy Duckworth

Private Sponsor(s):
Global Women's Innovation Network (GlobalWIN)

Destination(s):
Montreal and Ottowa, Canada

Travel Dates:
10/6/24-10/8/24

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

This trip will provide an opportunity for cultrual exchange which will strenghen bilateral ties with Canda- a key trade partner to the U.S. and Illinois specifically, and the opportunity to learn about workforce development, healthcare, AI, diplomacy, female leadership, and innovation in tech- all issues relevant to the Senator's Commerce and Foreign Relations Committee assignments.

Do you have an accompanying family member or spouse on this trip? ☐ (signify "yes" by checking box)

Name and Relationship to Traveler:

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

10/2/24
Date

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Tammy Duckworth (Print Senator's/Officer's Name) hereby authorize Kalina Thompson (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

10/3/24
Date

Signature of Supervising Senator/Officer

0000000010748 RECEIVED BY: SECRETARY OF THE SENATE Date: November 12, 2024

Ottawa & Montreal Bicameral Staff Delegation Attendees

Bicameral Staff Delegation

- Ashley Callen, General Counsel, Office of U.S. House Speaker Mike Johnson
- Kate Cassling, Deputy Chief of Staff, Office of U.S. Senator John Hickenlooper
- Amy English, Foreign Policy Advisor, Office of U.S. Senator Jeanne Shaheen
- Hope Goins, Staff Director, U.S. House Committee on Homeland Security
- Liz Johnson, Chief of Staff, Office of U.S. Senator Mitt Romney
- Lisa Mortier, Senior Advisor, U.S. House Committee on Oversight and Accountability
- Katherine Sears, DC Chief of Staff, Office of U.S. Representative Jen Kiggans
- Amy Soenksen, Chief of Staff, Office of U.S Representative Morgan McGarvey
- Anne Sokolov, Executive Director, New Democrat Coalition
- Caitlyn Stephenson, Chief of Staff, Office of U.S. Senator Gary Peters
- Kalina Thompson, Chief of Staff, Office of U.S. Senator Tammy Duckworth
- Beth Vrabel, General Counsel, Office of U.S. Senate Majority Leader Charles E. Schumer

GlobalWIN Team

- Helen Milby, President & Co-Founder
- Angeli Chawla, Executive Director
- Andrea Mietus, Senior Advisor
- Laila Fahmy, Program Coordinator

Canadian Embassy Representative

- Catherine Nadeau, First Secretary, Congressional and Intergovernmental Affairs

0000000010749 RECEIVED BY: SECRETARY OF THE SENATE Date: November 12, 2024

GlobalWIN

Ottawa & Montreal Bicameral Educational Staff Delegation Trip Itinerary

Sunday, October 6-Tuesday, October 8, 2024

Sunday, October 6, 2024

10:15 AM Meet at DCA

12:55 PM Delegation departs Washington Reagan Airport (DCA) Air Canada

Flight 8866

2:28 PM Delegation arrives Ottawa International Airport (YOW)

30-minute drive with Uber

30-minute drive

3:30 PM Hotel Check-In/Executive Time
4:00 PM The Fairmont Chateau Laurier-1 Rideau Street, Ottawa

4:00 PM Walking Tour of Ottawa with GlobalWIN Team
5:00 PM Highlights: Kiweki Point Scenic Overlook, ByWard Market, Senate of Canada Building
NOTE: Walk will end at the hotel to freshen up before dinner

5:15 PM OPTIONAL: Delegation Pre-Dinner Gathering
6:15 PM The Fairmont Chateau Laurier, Lobby, 1 Rideau Street, Ottawa

6:20 PM Depart Hotel for Dinner

5-minute walk

6:30 PM **Welcome Dinner**
8:00 PM E1ghteen |18 York St, Ottawa, ON K1N 5T5, Canada
Featuring Guest Speakers:
Shalini Anand, Assistant Deputy Minister for the Americas
Aurelie Bonal, Deputy Head, EU Delegation

5-minute walk

RON *The Fairmont Chateau Laurier-1 Rideau Street, Ottawa, Canada*

Monday, October 7, 2024

8:00 AM **Breakfast & Overview of the Day**
The Fairmont Chateau Laurier, 1 Rideau Street, Ottawa
NOTE: Please check out and drop your luggage at the bell stand for afternoon luggage transfer.

8:25 AM Depart Hotel for U.S. Embassy

5-minute walk

8:30 AM Arrive for Security Screening
U.S. Embassy Ottawa, Mackenzie Avenue Entrance, 490 Sussex Drive, Ottawa

9:00 AM **Meeting with U.S. Ambassador David Cohen**
10:30 AM U.S. Embassy Ottawa, 490 Sussex Drive
Background: U.S. Ambassador to Canada, David Cohen, will speak with the delegation and offer his insights on current events and political dynamics as well as the close partnership between the U.S. and Canada.

14-minute walk

11:00AM **Parliament Tour**
11:30 AM 111 Wellington Street, West Block Visitor Welcome Centre, Ottawa

Background: Delegation participants will tour the House of Commons buildings which make up the West Block of Parliament Hill.

10-minute walk

12:00 PM Canada-U.S. Inter-Parliamentary Group Leadership Lunch & Roundtable
1:00 PM Wellington Building, Room 320, 197 Sparks Street, Ottawa
Background: The Canada-U.S. Inter-Parliamentary Group provides a forum for exchange between Canadian and American legislators. The delegation will be able to participate in a roundtable discussion over lunch with IPG Canadian leadership.
Participants: MP John McKay (Co-chair of the IPG), MP James Maloney, MP Vance Badawey, MP Anthony Housefather, MP Larry Maguire, MP Lena Diab (tentative), Senator Rosemary Moodie (tentative)

20-minute drive (rideshare)

2:17 PM Depart Ottawa | Via Rail Canada Train Via #26
Ottawa Train Station, 200 Tremblay Road, Ottawa

4:15 PM Arrive in Montreal
Gare Central, 895 Rue De la Gauchetière O, Montréal

10-minute drive (rideshare)

4:30 PM Hotel Check-In/Executive Time
5:15 PM Sofitel Montréal Golden Mile, 1155 rue Sherbrooke Quest, Montréal

30 minute drive by Uber

5:30 PM French Consulate Reception
6:30 PM 19 Avenue MacCulloch, Montréal
Featured Speaker: Marie Lapierre, French Consul General in Montréal

9-minute walk

7:00 PM Montreal Dinner
8:30 PM Bar George at LeMount Stephen, 1440 Rue Drummond, Montréal

Featuring Guest Speaker:
Christopher Skeete, Minister for the Economy

5-minute walk

RON *Sofitel Montreal Golden Mile, 1155 rue Sherbrooke Quest, Montreal*

Tuesday, October 8, 2024

8:10 AM Check-Out and Meet in Lobby

12-minute drive (GlobalWIN bus)

8:30 AM **Old Montreal Walking Tour**
9:30 AM 110 Notre Dame West, Montréal (Meet in front of the Bank of Montréal)

Background: Delegation participants will start the day with a morning walking tour of historic Old Montréal. The tour will begin at the Place D'Armes and end at the World Trade Center.

20-minute drive (GlobalWIN bus)

10:00 AM **Montréal Canadiens NHL/ Montréal Victoire PWHL Visit and Tour**
11:30 AM Verdun Auditorium, 4110 Blvd. LaSalle, Verdun

Speakers:
Marie-Christine Boucher, Team Business Director, Montréal Victoire
Danièle Sauvageau, General Manager, Montréal Victoire

Background: PWHL (Professional Women's Hockey League) will feature their female executive leadership and discuss the rise of women's sports, specifically Canadian and U.S. Women's Hockey. The Montréal Victoire team will be practicing at the time of our visit and the delegation will be able to enjoy the team in action.

20-minute drive (GlobalWIN bus)

12:00 PM **Haven Studios Visit and Lunch (Sony PlayStation Studios)**
1:30 PM 1 Place Ville Marie Suite 12102

Featured Speaker: Jade Raymond, President & CEO, Haven Studios
Background: Haven is a Canadian game development studio based in Montreal. Founded by Jade Raymond, it is part of Sony's PlayStation Studios. Attendees will learn about the cloud-based computing necessary to develop gaming and hear from its founder and CEO on her career and background from Google, Sony, and her own

independent gaming studio.

2:00 pm – 3:15 PM **Meta Fireside Chat**
6650 rue Saint-Urbain, Suite #300, Montreal **Featuring:** Joelle Pineau, Vice President, AI Research

35-minute drive (GlobalWIN bus)

4:00 PM – 5:30 PM **bioMérieux Tour and Fireside Chat**
7815 Henri-Bourassa W. Boulevard, Saint-Laurent H4S 1P7, Montréal
Speaker: Julie Edmond, Vice President and General Manager, bioMérieux Canada
Background: bioMérieux develops medical testing for clinical decisions in infectious diseases, cardiovascular emergencies, and targeted cancers. The delegation will hear from Julie Edmond, VP and General Manager, followed by small group tours of the installations and research being done at bioMérieux.

20-minute drive (GlobalWIN bus)

6:00 PM Arrive at Airport (YUL)

8:00 PM Air Canada Flight 8825

YUL-DCA

9:49 PM Arrival at DCA

0000000010754 RECEIVED BY: SECRETARY OF THE SENATE Date: November 12, 2024

GlobalWIN

GlobalWIN Bicameral Staff Delegation Trip Participants and Bios

Ottawa & Montreal, Canada

Sunday, October 6-Tuesday, October 8, 2024

Ashley Callen, General Counsel, U.S. Speaker of the House Mike Johnson



Ashley Callen has worked in government for nearly 25 years. Currently, she holds the position of General Counsel to Speaker Mike Johnson, a role that requires her expertise in congressional investigations and oversight. Prior to her current position, Ashley served as General Counsel to Majority Leader Steve Scalise, where she provided legal counsel on oversight matters. She met Leader Scalise during the 117th Congress, when she served as the top staffer on the Select Subcommittee on the Coronavirus Crisis. Ashley's experience also includes serving as Deputy Staff Director of the Oversight and Reform Committee under then-Ranking Member James Comer, further her reputation as a trusted advisor and strategist on matters of oversight and investigations. She also served on the staff of the House Agriculture Committee under Chairman Mike Conaway, the Science Space and Technology Committee under Chairman Lamar Smith, and the House Judiciary Committee under Ranking Member Doug Collins. Notably, it was during her tenure at the Judiciary Committee, while working on the first impeachment of President Trump, that Ashley met then Congressman Mike Johnson.

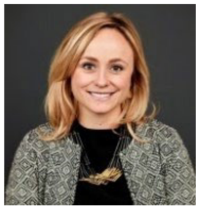
Ashley's journey in public service began on the Senate side working for her home state senator, Strom Thurmond. Following Senator Thurmond's retirement in 2003, Ashley transitioned to the Air Force General Counsel's Office. Ashley earned a BA in English at the University of South Carolina before pursuing her JD at the Antonin Scalia Law School. Outside of her professional endeavors, Ashley is a wife and mother of three teenage children, residing in Arlington, VA.

Kate Cassling, Deputy Chief of Staff, U.S. Senator John Hickenlooper



Kate Cassling serves as Deputy Chief of Staff for Senator John Hickenlooper of Colorado. She has worked on and around Capitol Hill for 14 years, previously working policy roles for Senator Joe Manchin of West Virginia, Representative Dina Titus of Las Vegas, and Senator Susan Collins of Maine. She also worked in healthcare policy and advocacy at Bipartisan Policy Center Action. She lives on Capitol Hill with her husband, two feisty daughters, and two cats.

Amy English, Foreign Policy Advisor, U.S. Senator Jeanne Shaheen



Amy English is foreign policy advisor to Senator Jeanne Shaheen, the senior senator from New Hampshire. Amy leads on her foreign policy priorities through her leadership as subcommittee chair on the Europe Subcommittee of the Senate Foreign Relations Committee, the Appropriations subcommittee on State and Foreign Operations, and as co-chair of the Senate NATO Observer Group. Senator Shaheen is also a senior member of the Senate Armed Services Committee and the Small Business Committees. Previously, she was director of advancement and external affairs at Pathfinder International, an international reproductive rights organization. She also worked as congressional advisor at the British Embassy in Washington; as part of this role, Amy led the congressional campaign on behalf of the European nations to advance the Joint Comprehensive Plan of Action in 2015, in addition to other national security priorities.

Amy is a passionate advocate for diversity and equality, with success in amplifying this agenda within the workplace and beyond. In 2017, she co-founded the Next Generation Chamber of Commerce to empower the next generation of business leaders and small business owners. Amy was born in the United Kingdom and raised in California. She was educated at the University of San Diego and the University of Warwick and speaks French. She is a fellow of the British American Project. She is the recipient of British Empire Medal (BEM) by Queen Elizabeth II in 2017 for services to UK-US relations.

Hope Goins, Staff Director, U.S. House Committee on Homeland Security



Hope Goins is a top strategist for high profile congressional investigations, a lead negotiator for transformative legislation, and a longstanding leader within the United States House of Representatives. She has extensive knowledge of the United States congressional oversight and legislative processes. She supervises negotiations between the United States House of Representatives and United States Senate, between the Department of Homeland Security and the White House on transformative legislation that impacts several industries and millions of Americans. In addition to her exceptional grasp of the legislative process, she supervises consequential Congressional investigations, which have included the Select Committee to Investigate the January 6th Attack on the United States Capitol.

Goins is a persuasive, collaborative communicator and is talented at building and nurturing relationships with Members of Congress, executive branch officials, and private sector stakeholders. Goins is also the author of *The Adventures of Chloe and Chris: The Three Branches of Government*, a children's picture book that teaches the foundations of the United States Government. Goins frequently speaks on both national and international stages and has been frequently recognized for her leadership skills.

Liz Johnson, Chief of Staff, U.S. Senator Mitt Romney



Liz Johnson is Chief of Staff for U.S. Senator Mitt Romney. A veteran communications and policy strategist with more than 15 years of government and political experience, Ms. Johnson was named Chief of Staff in 2021 after having served as the Senator's communications director. Prior to joining Senator Romney's team, Ms. Johnson directed the Office of Public Affairs for U.S. Immigration and Customs Enforcement, leading the agency's global communications strategy and a staff of nearly 60 employees. In 2017, she served as spokeswoman for U.S. Supreme Court nominee Neil Gorsuch and helped lead messaging strategy for his successful Senate confirmation. Her congressional and campaign experience includes having served as communications director and senior political advisor to U.S. Senator Kelly Ayotte of New Hampshire where she established Ayotte's national profile on major foreign policy and national security issues. Ms. Johnson also served as a spokesperson for U.S. Senator Susan Collins of Maine and the Senate Homeland Security and Governmental Affairs Committee.

Ms. Johnson is a member of the Pew Charitable Trusts' Bipartisan Chiefs of Staff Initiative, a bipartisan professional development and peer networking organization. She is also past president and executive board member of the U.S. Senate Press Secretaries Association. A Maine native, Ms. Johnson graduated magna cum laude from St. Michael's College in 2006 with a B.A. in Political Science and Spanish.

Lisa Mortier, Senior Advisor, U.S. House Committee on Oversight & Accountability



Lisa Mortier, Senior Advisor, Chairman James Comer Lisa is Senior Advisor to Chairman James Comer (R-KY) of the House Committee on Oversight & Accountability. In her role with the committee, Lisa coordinates stakeholder input and outreach on the wide range of issues within the Oversight Committee's jurisdiction. Lisa began her career on Capitol Hill with Rep. Richard Baker (R-LA) and left as Policy Director to Rep. Sue Myrick (R-NC). Before returning to the Hill she spent time in the private sector, both with her own consulting firm and in the government relations section of law firm Steptoe & Johnson. Lisa is a proud graduate of Louisiana State University Go Tigers!), and she resides in Maryland with her husband, three children, and dog Teddy.

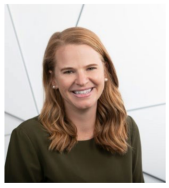
Katherine C. Sears, DC Chief of Staff, U.S. Representative Jen Kiggans



From Pasadena, California, Katherine moved to Washington, DC in 2010 to attend American University. After graduating, she was hired to launch the University's Mentorship Programs in Greece and England. In 2016, Katherine returned to Washington to work on Capitol Hill. After six years in communications, including for Congressman Dave Joyce, Katherine became Deputy Chief of Staff for Congresswoman Jen Kiggans in 2023 and was promoted to DC Chief of Staff in 2024. She serves as a strategic advisor, helping formulate policy positions, overseeing the office's media relations, and coordinating with House Leadership to ensure the Congresswoman's success. Katherine is committed to

empowering young women and preparing them to lead America's next generation. She is an aspiring world traveler, animal lover, and passionate advocate for those living with autism and neuromuscular diseases.

Amy Soenksen, Chief of Staff, U.S. Representative Morgan McGarvey



Amy Soenksen currently serves as Chief of Staff to Congressman Morgan McGarvey (KY-03). Amy previously worked in Speaker Pelosi's office where she served as Member Services Senior Advisor and Director of Intergovernmental Affairs. Prior to that, she served as Chief of Staff to Congressman Jason Crow (CO-06) and worked in Assistant Speaker Lujan's office as Director of Outreach. Amy also spent three election cycles at the Democratic Congressional Campaign Committee (2014-2018) where she held multiple fundraising roles. In her free time, she enjoys exploring and hiking national parks.

Anne Sokolov, Executive Director, New Democrat Coalition



Anne Sokolov is originally from Youngstown, Ohio and has spent the last 16 years in federal service. She is currently Executive Director of the New Democrat Coalition. Previously, she was Chief of Staff to Congresswoman Nikki Budzinski (Il-13) and served in the Biden Administration as the Associate Director of Legislative Affairs at the White House Office of National Drug Control Policy. Prior to the Administration, Anne was Chief of Staff to former Congressman Max Rose and Legislative Director for former Congressman Tim Ryan. When she is not working, Anne can be found taking photo shoots of her dog Millie.

Caitlyn Stephenson, Chief of Staff, U.S. Senator Gary Peters



Caitlyn Stephenson, a native of Bloomfield Hills, Michigan serves as Chief of Staff to U.S. Senator Gary Peters. Prior to that she served as his Deputy Chief of Staff after helping him get elected in her role as Deputy Campaign Manager on U.S. Senate campaign. Caitlyn has held numerous other positions in Peters' previous congressional campaigns, including Finance Director, Campaign Coordinator and Field Organizer, as well as Scheduler and Legislative Aide in Congressman Peters' House office. She led the Michigan Coordinated Campaign in 2016. Caitlyn also has experience in the private sector, having worked in a strategic communications consulting role with CACI. Caitlyn graduated from the James Madison College at Michigan State University, where she studied International Relations and Environmental Public Policy.

Kalina Thompson, Chief of Staff, U.S. Senator Tammy Duckworth



Kalina Thompson is Chief of Staff to U.S. Senator Tammy Duckworth (D-IL), a member of the Senate Armed Services Committee, Foreign Relations Committee, Commerce, Science and Transportation Committee and Small Business Committee. She serves as the Senator's most senior policy advisor, manages a team of 63 staff and oversees state, communications, and operational strategies. Prior to this role, she served as Deputy Chief of Staff and Policy Director for the Senator and held various positions within the U.S. House of

Representatives, including Chief of Staff, Legislative Director and Legislative Assistant for then-Congresswoman Tammy Duckworth and Congressman Steven R. Rothman (D-NJ). She holds a Bachelor of Science in Foreign Service from Georgetown University. Kalina lives in Bethesda, Maryland with her husband and two young children.

Beth Vrabel, General Counsel, U.S. Senate Majority Leader Charles E. Schumer



Beth Vrabel serves as General Counsel for Senate Majority Leader Charles E. Schumer (D-NY). She focuses on the federal budget and appropriations as well as procedural and legal issues. Beth has worked on many significant pieces of legislation, including the Fiscal Responsibility Act of 2023 and the Inflation Reduction Act of 2022.

Previously, Beth was Deputy Chief Counsel and Senior Health Counsel for the Senate Committee on Finance, working for Chairman Ron Wyden (D-OR). Beth earned her law degree from Harvard Law School and her medical degree from Johns Hopkins University School of Medicine. Earlier in her career, she practiced law in New York City as a litigation associate at Cravath, Swaine & Moore and Assistant Counsel for The Metropolitan Museum of Art.

GlobalWIN Team

Helen Milby, Co-Founder & President, GlobalWIN



Helen is the founder and president of Helen Milby & Company (HM&CO), a strategic, fundraising and non-profit consulting firm based in Washington, DC. Before founding HM&CO in 2005, Ms. Milby built a solid record as a senior political and non-profit fundraising executive. Over the last 30 years, she has worked tirelessly for moderate political leaders and pro-innovation ideals, serving first as the Director of Development for the Democratic Leadership Council and the Progressive Policy Institute, and then as president of her own company. In 2009, Helen co-founded The Global Women's Innovation Network, a bipartisan non-profit that promotes women in public policy and innovation-driven fields. GlobalWIN is proud to partner with nearly 100 member companies and a network of senior staffers on Capitol Hill and beyond. Internationally, GlobalWIN has established a strong network of women who share best practices and friendships across North America and Europe. Ms. Milby is a native Washingtonian, a graduate of the Madeira School, and she received a Bachelor of Arts from Colby College; she and her husband have two daughters.

Angeli Chawla, Executive Director, GlobalWIN



Angeli is the Executive Director of the Global Women's Innovation Network (GlobalWIN). Prior to joining the GlobalWIN team, Angeli spent over 13 years on Capitol Hill and Congressional campaigns with expertise in operations, fundraising, management, and strategic planning. Her years in public service began in then-Congressman Gary Peters' U.S. House office and continued through multiple campaign cycles on his field and

fundraising teams. For the past eight years, Angeli worked in U.S. Senator Gary Peters' Senate office in various senior staff roles. Passionate about international and diplomatic relations, Angeli took a brief leave from Senator Peters' office in 2018 to serve as an election monitor and volunteer with the U.S. Embassy during Zimbabwe's historic presidential election; She also led the Senator's diplomatic domestic and international travel planning during her tenure in the U.S. Senate. Angeli is a Virginia native and a graduate of Penn State University with a B.S. in Finance and B.A. in Japanese.

Andrea Mietus, Senior Advisor, GlobalWIN



Andrea is an independent event planner who focuses on political and policy-related events. She is based in the Washington, DC area and plans events nationwide and internationally. Andrea built her foundation in event planning as the Democratic Leadership Council's Director of Planning and Strategic Development from 1992 through 2009. In that role, she handled retreats, conferences, and the organization's National Conversation, which attracted state and local elected officials. She developed experience in negotiating event- related contracts and handling event logistics, including security issues associated with political figures. She also managed or staffed events held during four Presidential inaugurations and seven Democratic national conventions. Andrea has had her own event consulting firm since 2009. Andrea, a Political Science graduate of the University of Maryland, College Park, resides in suburban Maryland with her husband; together they raised four daughters.

Laila Fahmy, Program Coordinator, GlobalWIN



Laila Fahmy is the Coordinator for the Global Women's Innovation Network (GlobalWIN). She recently graduated from Bucknell University with a BA in Economics and a minor in Arabic. During her academic career, Laila gained diverse experience across multiple industries, including an internship at First Republic Bank's Private Wealth Management division where she was able to advance her skills in financial analysis and client relationsPassionate about economic development and cross-cultural communication, Laila studied abroad in Florence, expanding her international network and perspective. On campus, she was actively involved in the Economics Club, Women in Economics, and her sorority, Alpha Xi Delta, cultivating her leadership and community service skills. In her current role at GlobalWIN, Laila aids in the spearheading of valuable networking opportunities that highlight female leadership and allow women in DC, on and off the hill, to advance themselves personally and professionally. She leverages her analytical background and people-centric approach to create meaningful connections.

Delegation Speakers and Featured Guests

(in order of appearance)

Dinner-Ottawa

Shalini Anand, Assistant Deputy Minister for the Americas

Shalini Anand is the Assistant Deputy for the Americas at Global Affairs Canada. Most recently, she was the Director General of the Trade and Export Controls Bureau, Trade Policy and Negotiations Branch. She served abroad during three postings in Asia, across foreign policy and trade promotion portfolios, including as Consul and head of the political

sector at the Consulate General of Canada in Hong Kong. At headquarters in Ottawa, Shalini previously held several positions including Director of the Export Controls Operations division, and Deputy Director in the Office of the
Deputy Minister of International Trade.

Aurelie Bonal, Deputy Head, Delegation of the European Union to Canada

Aurélie Bonal is the Deputy Head of the EU Delegation to Canada, a role she began in September 2024. With two decades of experience in French diplomacy, Ms. Bonal has previously served as Deputy Chief of Mission at the French Embassy in the United States (2020-2024) and as Press Counsellor and Spokesperson at the French Embassy in the UK (2016-2020). She also led the Western and Nordic Europe Department at the French Ministry of Foreign Affairs from 2013 to 2016 and has held key positions in French embassies in Ireland and Argentina. Ms. Bonal is a graduate of École nationale d'administration (ENA) and Sciences Po Aix. Aurélie is married with two children.

Ambassador David L. Cohen, United States Ambassador to Canada

Before his appointment by President Biden and unanimous confirmation by the U.S. Senate as U.S. Ambassador to Canada, David L. Cohen served as Senior Advisor to the CEO at Comcast Corporation as of January 1, 2020. He was previously Senior Executive Vice President at Comcast, where his portfolio included corporate communications, legal affairs, government and regulatory affairs, public affairs, corporate administration, corporate real estate and security, and community impact. Cohen also served as the company's first chief diversity officer.

Before starting with Comcast in July 2002, Cohen served as a partner in and Chairman of Ballard Spahr Andrews & Ingersoll, LLP, one of the 100 largest law firms in the country. From January 1992 to April 1997, Cohen served as Chief of Staff to the Honorable Edward G. Rendell, the Mayor of the City of Philadelphia.

Cohen served on many nonprofit boards, including as chair of the Trustees of the University of Pennsylvania and its Executive Committee; as a member of the trustee board and the executive committee of Penn Medicine; as a member of the board of directors and the executive committee of the Greater Philadelphia Chamber of Commerce; as chair of the Philadelphia Theatre Company; as a member of the Board of the National Urban League; and as chair of the corporate board of advisors of Unidos US. Cohen also previously served as a member of the U.S. Semi quincentennial Commission. He also served on the board of directors of the PNC Financial Services Group, Inc. and PNC Bank, National Association.

A native of New York, Cohen graduated with a B.A. from Swarthmore College in 1977 and with a J.D. from the University of Pennsylvania Law School *summa cum laude* in 1981. Cohen has received numerous honors and recognitions, including Honorary Doctor of Laws degrees from the University of Pennsylvania and Drexel University. Prior to his appointment to Ottawa, he lived in Philadelphia with his wife.

The French Consulate

Ms. Marie Lapierre, Consul General of France in Montreal

After studies that led her to live in India, Canada and Kenya, Marie Lapierre began her professional career in Tanzania. She joined the Ministry of Foreign Affairs in 2010 where she joined the Africa and Indian Ocean Directorate. In 2013, she was appointed First Secretary of the French Embassy in the Democratic Republic of Congo. In 2015, Marie Lapierre joined the team of the Permanent Representation of France to the European Union in Brussels as Advisor for Africa. In 2017, she was entrusted with the Presidency of COAFR, the working group of the Council of the European Union dedicated to relations between Africa and the EU.

Marie Lapierre returned to Paris in September 2021, as Head of Mission for East Africa at the Ministry for Europe and Foreign Affairs. In June 2022, she was appointed to the office of Prime Minister Elisabeth Borne, as Foreign Affairs Advisor and Deputy Diplomatic Advisor. A graduate in public international law from the Institut d'études politiques de Lille and in comparative politics from the Université de Montréal, Marie Lapierre speaks French, English, Swahili and, to a lesser extent, Spanish.

Dinner- Montreal

Christopher Skeete, Minister for the Economy

On October 20, 2022, Christopher Skeete was appointed Minister for the Economy and Minister Responsible for the Fight Against Racism. In his current mandate, the Minister is focused on reducing governmental red tape and SME growth. In addition, he actively supports his colleague, the minister of Economy, Innovation and Energy, in deploying the government of Québec's mandate to decarbonize the provincial economy.

After obtaining a bachelor's degree in political science from Concordia University, Mr. Skeete began his career as a federal police officer in the wake of the 9/11 terrorist attacks and went on to draft national security policy in Ottawa. He subsequently decided to take on the challenges of entrepreneurship by cofounding a healthcare company. Mr. Skeete holds a master's degree in business administration (MBA) from the Université du Québec à Montréal. Motivated by a desire to see Québec flourish and prosper, Mr. Skeete seeks to improve the quality of life of all Quebecers especially his esteemed constituency.

PWHL

Marie-Christine Boucher, Team Business Director, Montreal Victoire

Marie-Christine has worked her entire career in the world of amateur and professional sports. She has worked for the Montreal Canadiens, the Shawinigan Cataractes of the QMJHL and the organizing committee of the 2012 Memorial Cup. In 2013, she became the first female general manager of a professional baseball team, the Aigles de Trois-Rivières. She managed the World Junior Hockey Championships in Montreal and Toronto in 2015 and 2017.

In May 2022, she joined the Board of Directors of Sports Québec and, in November 2023, she was appointed
Business Operations Director for the Victoire de Montréal of the Professional Women's Hockey League (PWHL), after completing a 6-year term as Executive Director of the Laurent Duvernay-Tardif Foundation.

Danièle Sauvageau, General Manager, Montreal Victoire

Danièle Sauvageau has the passion, instinct, and leadership that was instrumental in the historic win by the Canadian Women's Hockey team at the Winter Olympics in Salt Lake City in 2002. As the general manager and coach, Sauvageau transformed a fear of losing into an absolute desire for victory, a radical turnaround that enabled her players to achieve their Olympic dream. She has taken part in six Olympic Games, as a women's hockey coach, general manager, and coaching consultant. Danièle played a key role in her team's wins in seven consecutive world championships and the silver medal they won at the Nagano Olympics. She had been named head coach of Canada's National Women's Hockey Team for the 2001 World Hockey Championship and the 2002 Winter Olympics in 2000.

As head coach of the first Canadian Olympic hockey team to win gold in 50 years, Sauvageau became a Canadian hero. With her dedication, involvement in developing her sport, and winning record she has become the undisputed guru of women's hockey in Canada. In 1999–2000, she became an assistant coach for the Montreal Rocket, becoming the first female coach in QMJHL history. She was also the first female NHL Saturday Night Hockey TV analyst for Radio-Canada. She was a member of the successful bid committee for the Vancouver 2010 Olympic bid.

In 2021, she served as general manager and coach of the Montreal team in the Professional Women's Hockey Players Association (PWHPA). In the fall of 2023 she was named General Manager of the Victoire de Montréal in the Professional Women's Hockey League (PWHL), leading the team to a second place finish in the league.

She has a degree in social work and served with the RCMP and Montreal's police department for over 30 years, including s serving 10 years in the narcotics division. She also holds a master's certificate in coaching from the National Coaching Certification Program and a management certificate from the École des Hautes Études Commerciales. Sauvageau received an Honorary Doctorate of Civil Law (DCL) from Saint Mary's University in Halifax. Nova Scotia in October 2002 for her leadership in international athletics. This past September, she received an honorary doctorate from the Université de Sherbrooke.

She was also awarded the Queen Elizabeth ll Golden Jubilee Medal in 2002 and the Queen Elizabeth ll Diamond Jubilee Medal in 2012. In 2013, Daniele Sauvageau was appointed to the Order of Canada for her outstanding merit and distinguished service to Canadians to make a major difference in Canada through lifelong contributions throughout her career.

Jade Raymond, President & Founder, Haven Studios

Jade Raymond is President and Founder of Haven Studios, which was acquired by Sony Interactive Entertainment in 2022 establishing Haven as the first PlayStation Studio in Canada. Jade is best known for helping create the Assassin's Creed and Watch Dogs franchises, founding the Ubisoft Toronto and EA Motive studios, and was Vice President at Google. Passionate about arts and sciences since childhood, Jade joined the games industry as an engineer and has focused her career on driving innovation in action-adventure and online multiplayer games while supporting the advancement of women and youth by volunteering on boards such as C2 Montreal, WIFT and the AIAS.

Throughout her career, Jade has supported the advancement of women and youth in the games and technology industries, and most recently established the McGill University Jade Raymond Bursary for Women in Computer Science in 2024. Jade

is a recognized pioneer of the video game industry, receiving the New York Video Game Critics Circle Legend Award, as well
as the Pioneer Award at the Guggenheim Museum Games Festival. Jade was named to the Variety Magazine list of the top 500 most influential business leaders shaping entertainment in 2018 and 2019 and was #1 on the list of Canadian Gaming
Tycoons on the Macleans Power List 2023.

Marie-Eve Danis, Executive Producer

Marie-Eve Danis is the Executive Producer at Haven Studios, where she oversees the creative direction and product management for Fairgames, a thrilling competitive action heist game coming soon to PlayStation 5 and PC. Throughout her career, Marie-Eve has led a diverse range of critically-acclaimed and commercially successful games, from exciting new IPs to thriving Games as a Service titles.

Prior to joining Haven, she held key roles at Ubisoft, leading production on For Honor, Watch Dogs, Driver: San Francisco and an unannounced new IP. A strategic leader and people manager, Marie-Eve drove strategic changes that led to the long-term sustainability and profitability of For Honor while supporting and mentoring high performance creative teams. At Epic Games, Marie-Eve served as Lead Producer of Strategic Partnerships on Fortnite, managing collaborations with major brands and artists across music, fashion, sports and art including notable events with Ariana Grande, Tones &I, NBA All-Star, Kaws, and Balenciaga. Marie-Eve started her career as a gameplay engineer working on licensed titles like Winx Club, Kim Possible, and Iron Man, before moving to AAA games leading the AI development on Deux Ex: Human Revolution at Eidos Montreal. Marie-Eve holds a Bachelor's Degree in Software Engineering from the Université de Montréal.

Heather Steele, Head of Studio Marketing and Communications

A strategic communications leader with extensive experience building and growing global brands, Heather Steele is Head of Studio Marketing and Communications at Haven Studios. Heather is driven by her passion for collaboration, creativity and the fast pace of innovative industries, with specialized expertise in the games and creative technology industries. Throughout her career, Heather has helped grow the businesses and strengthen the reputations of many of the most respected companies in the world, working with Sony Interactive Entertainment, Ubisoft, Microsoft, Google, Disney, Electronic Arts, and AMD. Heather is dedicated to helping increase representation for women and historically marginalized people in game development and technology through her volunteer efforts. Heather is a past member of the Interactive Ontario Board of Directors, the SXSW Interactive Advisory Committee and the WIFT Toronto marketing committee.

Elise Brosseau, HR Director

Elise Brosseau is HR Director at Haven Studios, focused on growing and engaging the team, while helping create a supportive and inclusive culture at the studio. With more than 13 years of experience helping small and medium businesses in the IT industry improve the workplace experience and engage

employees, Elise has developed strong expertise across a broad range of HR functions, leading everything from recruitment to onboarding, employee engagement and health and safety.

Karine Chapman, Director of Finance

Karine Chapman is Director of Finance at Haven Studios. As someone who really knows her way around numbers, Karine has built a career helping small and medium-sized businesses increase profitability and reach double digit growth. Karine is a leader who is passionate about people development, exceeding results and seamlessly integrating finance teams into core business operations. Most recently, as Head of Finance for Vanilla Forums Inc and Director of Finance and Operations at Wunderman Thompson, Karine successfully managed and accelerated both companies in their goal of being acquired and merged into multinational organizations.

Joelle Pineau, Vice President, AI Research, Meta

Joelle Pineau is the Vice President of AI Research at Meta, supporting labs across North America and Europe. She is also a faculty member at Mila and a Professor and William Dawson Scholar at the School of Computer Science at McGill University, where she co-directs the Reasoning and Learning Lab. She holds a BASc in Engineering from the University of Waterloo, and an MSc and PhD in Robotics from Carnegie Mellon University. Dr. Pineau's research focuses on developing new models and algorithms for planning and learning in complex partially-observable domains. She also works on applying these algorithms to complex problems in robotics, health care, games and conversational agents.

She serves on the editorial board of the Journal of Artificial Intelligence Research and the Journal of Machine Learning Research and is Past-President of the International Machine Learning Society. She is a recipient of NSERC's E.W.R. Steacie Memorial Fellowship (2018), a Fellow of the Association for the Advancement of Artificial Intelligence (AAAI), a Senior Fellow of the Canadian Institute for Advanced Research (CIFAR), a member of the College of New Scholars, Artists and Scientists by the Royal Society of Canada, and a 2019 recipient of the Governor General's Innovation Awards.

Julie Emond, Vice-President and General Manager, bioMérieux Canada

Julie Emond is the first woman to lead bioMérieux Canada- a world leader in in vitro diagnostics- established in this country 30 years ago. Julie leads a team of over 90 employees who market leading-edge diagnostic solutions for infectious diseases, antimicrobial stewardship and infection control software, as well as laboratory automation solutions to transform the healthcare experience in Canadian hospitals. With 20 years' experience in leadership roles in Canada and Switzerland in the medical industry, Julie is a passionate, human leader who excels at managing change and implementing organizational transformations that have resulted in significant business growth, customer satisfaction and employee development. With extensive experience in mentoring and coaching, Julie places great importance on building a corporate culture based on respect, transparency and sharing.

0000000010765 RECEIVED BY: SECRETARY OF THE SENATE Date: November 12, 2024

GlobalWIN

September 3, 2024

Kalina Thompson
Chief of Staff
Office of Senator Tammy Duckworth
United States Senate
Via Email

Dear Ms. Thompson,

On behalf of the Global Women's Innovation Network (GlobalWIN), I'd like to invite you to join us for GlobalWIN's first bicameral international staff delegation trip to Ottawa and Montreal from Sunday, October 6-Tuesday, October 8. During our stay in Canada, GlobalWIN will host events on issues such as workforce development, healthcare, AI, diplomacy, female leadership, and innovation in tech. More information about GlobalWIN can be found on our website. Tentative meetings planned for this trip include: bioMérieux, Sony, AWS, NHL, UPS, and the U.S. Embassy. While we are still finalizing the itinerary, we will plan to depart Ottawa on the afternoon of Sunday, October 6th and return to DC the evening of Tuesday, October 8th. With your background, we would value your perspective and participation and would love to have you join us!

GlobalWIN was founded in 2009 as an educational nonpartisan 501(c)(3) non-profit organization. With Honorary Co- Chairs Senators Shelley Moore Capito (R-WV) and Maggie Hassan (D-NH), Congresswomen Cathy McMorris Rodgers (WA-05) Debbie Wasserman Schultz (FL-25), Chrissy Houlahan (PA-06), and Young Kim (CA-40), GlobalWIN provides a dynamic forum for women executives and thought leaders in academia, government, and business who are passionate about innovation and its potential to advance critical policy issues. GlobalWIN is dedicated to helping women in these fields and related policy debates by providing opportunities to: 1) recognize their contributions to innovation and related policy debates; 2) share their views & engage publicly; 3) access resources that might not otherwise be readily available to accomplish these objectives; 4) broaden their network across areas of expertise and beyond our borders.

GlobalWIN offers to cover your travel, hotel, and meal expenses related to the trip, in compliance with the rules under Senate and House ethics laws. For background, we have a record of successful Congressional staff delegation trips, including London in 2013, Brussels in 2014, Dublin in 2015, New York in 2016, London in 2017, Paris, Seattle, and Baltimore in 2018, London in 2019, Berlin in 2020, New York in 2021, London, Austin, New York, and San Francisco in 2022, Miami and Paris in 2023 and NYC and Dublin in 2024.

The submission of your ethics materials is due by **Friday, September 6th,** please send them earlier if possible. If you have any programming questions, please reach out to Angeli Chawla, Executive Director, at angeli@globalwin.org or call 703-477-0784. If you have any questions about ethics or logistics, please reach out to Andrea Mietus, Senior Advisor, at andrea@mietusevents.com or call 301-518-6336.

Sincerely,



Helen Milby
President, GlobalWIN

Trip Name: Bicameral 2024 GlobalWIN Educational Trip to Ottawa & Montreal Canada

Organization Information

Organization Name:
Global Women's Innovation Network (GlobalWIN)

Is your organization classified as a §501(c)(3)?
(●) Yes ( ) No

If Yes, §501(c)(3) Organization Type:
[✔] Private Foundation [ ] Public Charity

Address:
600 Pennsylvania Avenue, SE Suite 410

City, State, Zip:
Washington, DC 20003

Phone Number:
301-518-6336 (Andrea Mietus, Senior Advisor)

Organization URL:
GlobalWIN.org

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

GlobalWIN has sponsored Congressional staff trips since it was formed in 2000. We have hosted a number of trips in the U.S.that have included Senate staff, such as our annual trip to NYC and trips to Baltimore, Boston, and Seattle. This year we want to invite Senate staff to our first bicameral (House/Senate) international trip to Canada. We feel this would be a great opportunity to include women leaders from the offices of both Republican and Democratic Senators.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

GlobalWIN highlights women leaders and connects the public and private sector through our programming that includes career development workshops, policy roundtables, networking receptions, activities at embassies in Washington, DC, and educational trips in the United States and abroad.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

(●) I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

( ) I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

(●) I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

( ) I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

[✔] I certify that the sponsor is not a foreign government.

[✔] I certify that the sponsor is not an entity that is owned or operated by a foreign government.

[✔] I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

This will be our first bicameral international trip and we are really thrilled to have the opportunity to include a slect group of strong women leaders from the senate. It will be a diverse group of women that have participated in other GlobalWIN programming and trips over the year.During our visit to Canada, GlobalWIN will host events on issues such as workforce development, healthcare, AI, diplomacy, female leadership, and innovation in tech. More information about GlobalWIN can be found on our website. Tentative meetings planned for this trip include bioMérieux, Sony, AWS, NHL, UPS, and the U.S. Embassy.

Explain how the purpose of the trip relates to your organization's mission.

Our goal is to develop more broad conversations outside of the beltway, GlobalWIN provides opportunities to connect with our partners beyond Washington. GlobalWIN brings Congressional staffers and our allies from all over the USA and abroad to meet with like-minded organizations on key issues related to innovation, technology, and economic growth. We feel very strongly about hosting this bicameral international trip and know it will showcase the strong ties the U.S. and Canada share as the world's largest and most comprehensive trading relationship, which support millions of jobs in each country, Canada is the single largest supplier of energy to the U.S. GlobalWIN finds it is important to highlight these important relationships that continue to work collaboratively with many U.S.companies represented in Canada.

Is your organization the only sponsor for this trip?

(●) Yes ( ) No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

1.

2.

3.

With or Without Regard to Congressional Participation (Select one):

- ○ The trip is arranged or organized without regard to congressional participation.
- ◉ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☑ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☑ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☑ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ◉ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ○ No sponsor retains or employs a registered lobbyist or agent of a foreign principle, the trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Required if selecting the third option in either column - Please explain why the second overnight stay is practically required and necessary to accomplish the purpose of the trip.

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☑ Travel expenses paid for will not include expenditures for recreational activities.
- ☑ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees list

- ☑ A list of all Senate invitees is attached to this form (required).
- ☑ Members and staff from the House of Representatives will also receive invitations.

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:	⇄	Trip End Date/Time:
Sunday, October 6, 2024		Tuesday, October 8, 2024

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ◉ No

Transportation (Member/Officer/Employee: $990.00 Accompanying Family Member: $_____)

Transportation Type	Class	Amount
Air travel	Economy	$750.00
Ground transportation while in Canada	Economy	$175.00
Train from Ottawa to Montreal	Economy	$65.00

Details (optional)

Lodging (Member/Officer/Employee: $450.55 Accompanying Family Member: $_____)

Check-In	Check-Out	Facility	City	State	Country
10/6/24	10/7/24	The Fairmont	Ottawa		Canada
Nights	**Cost/Night**	**Cost Exceed Per Diem (Yes/No)**	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
1	206.75	No			

Check-In	Check-Out	Facility	City	State	Country
10/7/24	10/8/24	Sofitel	Montreal		Canada
Nights	**Cost/Night**	**Cost Exceed Per Diem (Yes/No)**	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
1	243.80	yes	Montreal is a tourist city and we will arrive by train. We are only there for one day and need to be in the city to schedule and attend meetings.		

Check-In	Check-Out	Facility	City	State	Country
Nights	**Cost/Night**	**Cost Exceed Per Diem (Yes/No)**	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Meals (Member/Officer/Employee: $333.75 Accompanying Family Member: $_____)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
10/6/24		33.00	53.00	13.75	99.75	Ottawa		Canada	N
10/7/24	20.00	33.00	45.00	23.00	121.00	Ottawa/Montreal		Canada	N
10/8/24	17.00	28.00	45.00	23.00	113.00	Montreal		Canada	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: $_____ Accompanying Family Member: $_____)

Expense Type	Amount	Notes

Additional Details (optional)

We will provide the link to staff attending and ask that they apply and send us a copy of the eTA visa and receipt and we will reimburse them. The form asks some very personal questions and feel it most appropiate that they complete the form.

Please note: For any inquiries please contact Andrea Mietus at andrea@mietusevents.com- 301-518-6336. She serves as a Senior Advisor to GlobalWIN.

0000000010771 RECEIVED BY: SECRETARY OF THE SENATE Date: November 12, 2024

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Bicameral 2024 GlobalWIN Educational Trip to Ottawa & Montreal Canada

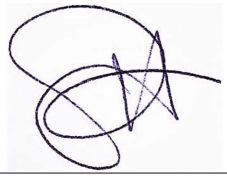
Travel Date(s): Sunday, October 6 - Tuesday, October 8, 2024

Travel Destination(s): Ottawa & Montreal, Canada

Sponsor: Global Women's Innovation Network (GlobalWIN)

Helen Milby
(printed name of sponsor representative)

President & Co-Founder
(title)


(signature of sponsor representative)

August 27, 2024
(date)

Erica	Andeweg	Senior Policy	Office of Senator Deb Fischer
Katie	Bailey	Legislative Director	Office of Senator Mike Braun (R-IN)
Renae	Black	Staff Director	Senate Energy and Natural Resources Committee
Kate	Cassling	Deputy Chief of Staff	Office of Senator John Hickenlooper
Margaret	Dougherty	Senate Foreign Relations	Senior Professional Staff Member
Angela	Ebiner	Policy Advisor	Office of Senator Alex Padilla
Amy	English	Foreign Policy Advisor	Office of Senator Jeanne Shaheen
Elizabeth	Falcone	Chief of Staff	Office of Senator Mark Warner
Kristen	Gentile	Chief of Staff	Office of Senator Bob Casey
Alexandra	Golden	Chief of Staff	Office of Sen. Peter Welch
Jennifer	Haynes	Legislative Director	Office of Senator Joni Ernst
Toni- Marie	Higgins	Chief of Staff	Office of Senator John Boozman
Liz	Johnson	Chief of Staff	Office of Senator Mitt Romney
Christy	Lewis	Counsel	U. S. Senate Commerce Committee
Alison	MacDonald	Chief of Staff	Office of Senator Jeanne Shaheen
Christina	McCauley	Policy Adviser	Office of Senator Catherine Cortez Masto
Dana	Richter	Senior Policy Adviser/Counsel	Office of Senator Shelley Moore Capito
Caitlyn	Stephenson	Chief of Staff	Office of Senator Gary Peters
Kalina	Thompson	Chief of Staff	Office of Sen. Duckworth
Beth	Vrabel	Counsel	U. S. Senate Finance Committee