RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp
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Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

Atlantic Council of the United States, Inc.

Travel Dates:

08/25/2024 to 08/31/2024

Name of accompanying family member (if any):

Relationship to Traveler:

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$2,642.98	$726.52	$354.93	$467.12 (museum ticket and security in Ukraine)

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

9/27/24 — Date

Nicholas Wyatt — Printed Name of Traveler

Nicholas Wyatt — Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/27/24 — Date

Chuck Grassley — Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

● Yes ○ No

Expense Change	Revised Amount	Explanation
Meals	$354.93	Change due to slightly different meal costs for the following meals out of total meals (per/person cost): 8/26 Breakfast $0; 8/26 Lunch $43.51, 8.26 Dinner $49.26; 8/27 Lunch $7.78; 8.27 Dinner $5.61, 8/28 Lunch $28.94, 8/28 Dinner $55.06; 8/29 Lunch $2.58; 8/29 Dinner $26.60; 8/30 Breakfast $8, 8/30 Lunch $19.06, 8/30 Dinner $71.30; 8/32 Breakfast $7.23
Misc. Expenses	~~$460.00~~ $467.12	Security costs for private security in Ukraine: $460 per person. Slightly different cost due to change from security team's end. $7.12 for museum ticket
Transportation	$2,642.98	Private bus and train transport $264.35 and $361.73 respectively, no change to flight cost (stayed at $2016.90). Slightly higher cost for private bus for transport for airport transfers, transportation between meetings, and transport to and from the train station in Chelm. Slightly higher cost per person for train transport due to a small change in # of travelers on train from the House side.

Were there any changes to the pre-approved itinerary?

● Yes ○ No

Explanation: Our schedule shifted to adapt to the availabilities of some government officials and civil society experts. Please see the below changes listed in the portal. All schedule changes, including the location and timing of meetings as submitted on July 23, 2024, can be viewed on a fully updated agenda, which we can provide as needed. 8/26 – Added – Meeting with Pawel Kowal; dinner with Tony Housh, Daniel Szeligowski, Janusz Onyszkiewicz. Removed – Meeting with Mieszko Pawlak; Lazienki Park; Filip Rudnik & Iwona Wisniewska. Changed location for lunch, iSANS meeting, dinner. 8/27 – Added – Briefing with Aaron Korewa; Myroslava Gongadze; bus briefing. Removed – Meeting with Lukasz Pawlowski. Changed restaurant for lunch. 8/28 – Added – Meeting with Andriy Kostin; Oleksii Sobolev; Col. Hennadiy Kovalenko; dinner with Arseniy Yatseknyuk, Secretary Oleksandr Lytvyneko, Gen. Andrii Kononenko, Volodymyr Groysman. Removed – Meeting with German Galushenko; Yuliia Svyrydenko; Lt. Gen. Kyrylo Budanov; Ivanna Klympush-Tsintadze; Dinner with Amb. John Herbst, Oleksiy Honcharuk, Natalie Jaresko, Danylo Lubikivsky, Oksana Nechyporenko, Oleh Shamsur; Independence Square; St. Michael's Golden Domed Monastery. Changed location for lunch and dinner. 8/29 – Added – Breakfast with US Embassy in Ukraine; Independence Square & the Heavenly Hundred Memorial guided, Amb. John Herbst; Break, sightseeing 2x; Meeting Lt. Gen. Kyrylo Budanov; Roman Andarak; Dinner with Michael Bociurkiw, Peter Dickinson. Removed – Okhmatdyt Hospital visit, briefing, Karolina Lindholm Billing; Razom for Ukraine, Eva Kurilets; Kyiv School of Economics tour, Tymofiy Mylovanov; Lunch with Hon. Bridget Brink; Meeting with Minister Rustem Umerov; Oleksander Lytvynenko, Gen. Andrii Kononenko; Peter Dickinson, Olga Rudenko, Christopher Miller, Tanya Koryreva; Dinner with Olena Halushka, Mykola Kuleba. Changed lunch and dinner restaurant location. 8/30 – Added – Meeting Dan Lawton; Wojciech Gerwel; Briefing Myroslava Gongadze; Guided walk of the Tomb of the Unknown Soldier, Denise Forsthuber. Removed – Briefing Aaron Korewa; Meeting with Pawel Kowal, members of Polish Sejm. Changed location of lunch.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Nick Wyatt

Employing Office/Committee:
BUDGET REP

Private Sponsor(s):
Atlantic Council of the United States, Inc.

Destination(s):
Warsaw, Poland Kyiv, Ukraine, Ukraine Warsaw, Poland

Travel Dates:
08/25/2024 to 08/31/2024
NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

Given the significant and ongoing support from the United States, the war in Ukraine has had a large budgetary impact on our government's fiscal situation. This trip will allow me to better understand how assistance from the United States is utilized in Ukraine. The war in Ukraine also has had a significant impact on energy markets in Europe and across the world. Since I also handle energy issues relating to Senator Grassley's position on the Finance Committee, this trip will help me understand the global energy situation so that we can craft policies to better protect the interests of the United States.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/26/24
Date

Nicholas Wyatt
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Chuck Grassley (Print Senator's/Officer's Name) hereby authorize Nicholas Wyatt (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

7/26/24
Date

Chuck Grassley
Signature of Supervising Senator/Officer

Atlantic Council of the United States, Inc.: Atlantic Council Eurasia Congressional Fellows Trip 2024

Nick Wyatt

Title:
Professional Staff Member

Employing Office/Committee:
BUDGET REP

Duty Station:
WASHINGTON,DC

Destination(s):
Warsaw, Poland
Kyiv, Ukraine, Ukraine
Warsaw, Poland

Explain how this trip is specifically connected to the traveler's official or representational duties:

Given the significant and ongoing support from the United States, the war in Ukraine has had a large budgetary impact on our government's fiscal situation. This trip will allow me to better understand how assistance from the United States is utilized in Ukraine. The war in Ukraine also has had a significant impact on energy markets in Europe and across the world. Since I also handle energy issues relating to Senator Grassley's position on the Finance Committee, this trip will help me understand the global energy situation so that we can craft policies to better protect the interests of the United States.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Atlantic Council of the United States, Inc.

Is your organization classified as a §501(c)(3)?
● Yes ○ No

§501(c)(3) Organization Type
Public Charity

Address
1030 15th St. NW, 12th floor

Address 2 (Optional)
None

City, State Zip
Washington, District Of Columbia 20005 United States

Phone Number
(408) 340-8855

Organization URL

History of Congressional Travel

The Atlantic Council has previously sponsored congressional trips. The Atlantic Council's Eurasia Center specifically sponsored a similar congressional trip to Ukraine in 2018 and 2019, and similar trips in 2022 and 2023 to Lithuania and Poland.

Educational Activities

The Atlantic Council regularly hosts events for attendance by the general public and publishes reports that are freely available to the public. The Atlantic Council's Eurasia Center hosts events for the general public and publishes reports for the general public specifically on the Eurasia region.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ● I certify that the sponsor is not a foreign government.
- ● I certify that the sponsor is not an entity that is owned or operated by a foreign government.

- [x] I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The Atlantic Council's Eurasia Center planned a trip for staffers based on the Center's focus on Ukraine. The location of Kyiv, Ukraine, to which the group will travel to through Warsaw, Poland, was picked because insight from Ukraine is key to the Western response to Russia's full-scale war in Ukraine, as well as insight from Ukraine's neighbor Poland.

Explain how the purpose of the trip relates to your organization's mission.

The Atlantic Council promotes leadership and engagement in international affairs. The Atlantic Council's Eurasia Center aims to enhance transatlantic cooperation and generate awareness about Eurasia. The purpose of the trip is to educate and increase awareness of the region among congressional staffers.

Is your organization the only sponsor for this trip?

- [x] Yes
- [ ] No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- [x] The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- [x] The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- [x] No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- [x] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- [ ] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- Travel expenses paid for will not include expenditures for recreational activities.
- Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/25/2024 @ 03:20 PM

⇄

Trip End Date/Time:
08/31/2024 @ 04:05 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $2,558.72 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$2,016.90
Note Round trip to and from Warsaw, Poland.		
Ground Transportation	Coach	$212.97
Note Bus in Warsaw - to and from airport, to and from meetings, to and from train stations.		
Train	Coach	$328.85
Note Round trip train to and from Kyiv. Both directions are overnight travel.		

Lodging (Per Member/Officer/Employee: $726.52)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/26/2024	08/27/2024	Hotel Bristol Warsaw	Warsaw	None	Poland	1	$179.91	No
08/27/2024	08/28/2024	InterContinential Kyiv	Kyiv, Ukraine	None	Ukraine	1	$183.35	Yes

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem

Cost Exceeds Per Diem Reason

While the cost is not over per diem for the actual rate of lodging, we added an additional night of lodging on the 27th as staffers will travel from Poland to Ukraine via train overnight and will arrive very early in the morning on the 28th. If we did not have a hotel booked for the night of the 27th, upon arrival in Kyiv we would not be able to get into the hotel until the afternoon. As such, we booked lodging for the evening of the 27th to allow them to check in early in the morning upon arrival in Kyiv to have time to sleep, shower, and change before breakfast and a full day of meetings.

08/28/2024	08/29/2024	InterContinental Kyiv	Kyiv	None	Ukraine	1	$183.35	No
08/30/2024	08/31/2024	Hotel Bristol Warsaw	Warsaw	None	Poland	1	$179.91	No

Meals (Per Member/Officer/Employee: $426.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/26/2024	$20.00	$20.00	$60.00	$0.00	**$100.00**	Warsaw	None	Poland	No
08/27/2024	$10.00	$30.00	$20.00	$0.00	**$60.00**	Warsaw	None	Poland	No
08/28/2024	$10.00	$22.00	$47.00	$0.00	**$79.00**	Kyiv	None	Ukraine	No
08/29/2024	$10.00	$22.00	$31.00	$0.00	**$63.00**	Kyiv	None	Ukraine	No
08/30/2024	$15.00	$24.00	$65.00	$0.00	**$104.00**	Warsaw	None	Poland	No
08/31/2024	$20.00	$0.00	$0.00	$0.00	**$20.00**	Warsaw	None	Poland	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $425.30)

Expense Type	Amount	Notes
Other (Educational Activity - Museum Visit)	$7.12	Cost for museums.
Other (Security Fees)	$418.18	Fees for private security in Ukraine.

Additional Attachments

Document Name

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Eurasia Congressional Fellowship Trip 2024

Travel Date(s): August 25th, 2024 to August 31st, 2024

Travel Destination(s): Kyiv, Ukraine and Warsaw, Poland

Sponsor: Atlantic Council of the US, Inc.

Julie Varghese — *(printed name of sponsor representative)*

Chief Operating Officer — *(title)*

Julie Varghese — *(signature of sponsor representative)*

July 23, 2024 — *(date)*

US Senate

Committee on Ethics

Primary Trip Sponsor Form supplemental documentation

Atlantic Council of the US, Inc.

Senate employees invited:

1. **Molly Carpenter**
    a. *Legislative Director*, Office of Senator Mike Crapo
    b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio in the United States Senate.
2. **Mason Maestas**
    a. *Policy Analyst*, Joint Economic Committee
    b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio in the United States Senate.
3. **Nicholas Wyatt**
    a. *Professional Staff Member*, Office of Senator Chuck Grassley
    b. Reason for inviting: The impact of Russia's war in Ukraine and the associated impacts on US national security interests are relevant to the staffer's official professional portfolio in the United States Senate.

Atlantic Council

Nicholas Wyatt
Professional Staff Member
United States Senate Committee on the Budget

July 16, 2024

Dear Nicholas,

On behalf of the Atlantic Council, it is my pleasure to invite you to join a staff delegation to Kyiv, Ukraine led by the Council's Eurasia Center. The trip will take place between **August 25 and September 1st, 2024**.

Since its founding, the Atlantic Council's Eurasia Center has been a key resource on issues relating to Ukraine. The Eurasia Congressional Fellowship program connects a group of congressional staff members from the US House and Senate with leading experts to learn about Ukraine and the region. A crucial part of this program is this study trip to Ukraine, where staffers can learn more about the impact of Russia's war on Ukraine from the Ukrainian people and meet with Ukraine's leaders to better understand the need for American support. This staff delegation will take congressional staffers to Kyiv, where they will meet with senior representatives from the Ukrainian government, Ukrainian civil society, global NGOs, and the private sector.

The Eurasia Center has experience organizing successful travel to and from Kyiv on multiple occasions since February of 2022 and will take utmost care to monitor the security situation and plan accordingly. The delegation will travel via Poland to take the train into Ukraine.

We hope that you can join this timely trip. Should you have any questions or require any additional information, please do not hesitate to contact me, or my colleague Shelby Magid (smagid@atlanticcouncil.org).

Best,

Ambassador John Herbst
Senior Director, Eurasia Center
Atlantic Council

Atlantic Council

August 25, 2024 to
August 31, 2024
Kyiv, Ukraine and
Warsaw, Poland

Agenda: Warsaw and Kyiv Study Trip, 2024

For reference: Eurasia Center Congressional Fellowship program

(All times listed are local)

Sunday, August 25 – depart US

3:20 p.m. – 5:25 a.m. +1	Delegation flies from Washington Dulles (IAD) to Frankfurt (FRA) on Flight LH 417

Monday, August 26

5:25 a.m. – 7:20 a.m.	Layover, delegation connects in airport, boards flight to Warsaw
7:20 a.m. – 8:55 a.m.	Delegation flies from Frankfurt (FRA) to Warsaw (WAW) on Flight LH 1346
8:55 a.m. – 9:30 a.m.	Arrival in Warsaw, pick up luggage, meet driver Pickup location: Warsaw airport arrivals
9:30 a.m. – 10:00 a.m.	Delegation transfers to hotel Pickup location: Warsaw airport arrivals
10:00 a.m. – 10:20 a.m.	Break to change and drop off bags at hotel, Mason Maestas joins the delegation at the hotel via personally-organized transport Location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw
10:20 a.m. – 10:35 a.m.	Delegation transfers to Łazienki Park Pickup location: Hotel Bristol Warsaw

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Krakowskie Przedmieście 42/44, 00-325 Warsaw

10:35 a.m. – 11:30 a.m.	Guided walking tour of Łazienki Park Topic: History of Warsaw and the Palace on the Isle Relevance: Staffers will learn about Polish history.
11:30 a.m. – 11:45 a.m.	Delegation transfers to lunch
11:45 a.m. – 1:15 p.m.	Lunch Location: Otto Pompieri, plac Bankowy 1, 00-139 Warszawa
1:15 p.m. – 1:30 p.m.	Delegation transfers to Hotel Bristol by foot Pickup location: Otto Pompieri, plac Bankowy 1, 00-139 Warszawa
1:30 p.m. – 2:30 p.m.	Break to check-in to rooms Location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw
2:30 p.m. – 3:30 p.m.	Meeting with Vlad Kobets, Co-Founder and Executive Director of iSANS (International Strategic Action Network for Security), Olga Kevere, Strategic Director of iSANS, and Valery Kovalevsky, Head of the Euro-Atlantic Affairs Agency Location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw Topics: The role Belarus plays in Russia's full-scale war in Ukraine. Relevance: Staffers will learn about the Belarusian government's involvement in Russia's war in Ukraine and about the Belarusian democratic movement's work to support Ukraine, along with their efforts to shape a free and democratic Belarus.
3:30 p.m. – 3:45 p.m.	Delegation transfers to Presidential Palace by foot
3:45 p.m. – 4:00 p.m.	Security and entry to the Presidential Palace Location: Presidential Palace Krakowskie Przedmiescie 48/50, 00-071 Warsaw

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4:00 p.m. – 5:00 p.m.	Meeting with the Mieszko Pawlak, Head of the International Policy Bureau of the President of Poland's Chancellery Location: Presidential Palace Krakowskie Przedmiescie 48/50, 00-071 Warsaw Topic: Poland's foreign policy priorities Relevance: Staffers will learn about the most important security issues facing Poland today, as the war in Ukraine continues and the Kremlin threatens hybrid aggression in Europe. Staffers will have the opportunity to discuss the role of NATO in Polish security, as well as the role of the United States in the region.
5:00 p.m. – 5:10 p.m.	Delegation transfers to hotel by foot Location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw
5:10 p.m. – 5:45 p.m.	Break Location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw
5:45 p.m. – 6:00 p.m.	Delegation transfers to dinner by foot
6:00 – 8:00 p.m.	Dinner with analysts and think tanks representatives, including from the Polish Institute of International Affairs (PISM), Filip Rudnik, Research Fellow with the Russian Department, and Iwona Wisniewska, Senior Fellow with the Russian Department at the Centre for Eastern Studies (OSW), College of Europe (Natolin), and the Polish-American Freedom Foundation Location: Krakowskie Przedmieście 64, 00-322 Warszawa, Poland Topic: Assessing Russia's war on Ukraine from a Polish perspective and Ukraine-Poland relations. Relevance: Staffers will receive a briefing from several of the top think tanks in Eastern Europe covering Russia's war on Ukraine. Top Ukraine analysts will meet with staffers to discuss the state of play on the ground and their view on the future of Russia's war.
8:00 p.m. – 8:15 p.m.	Delegation walks back to hotel

Tuesday, August 27

Until 9:00 a.m.	Breakfast available for delegation at Hotel Bristol

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Breakfast is optional for all guests and is available starting from 6:30 a.m. in the hotel breakfast room. Delegation will be able to eat breakfast at their leisure but should be ready to depart to check out of the hotel with bags by 9:00 a.m. and get the luggage in the bus.

9:00 a.m. – 9:30 a.m. **Delegation transfers to the Ministry of Foreign Affairs of Poland**

Pickup location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

9:30 a.m. - 10:30 a.m. **Meeting with Mr. Łukasz Pawłowski, Director of the Strategic Planning Department of the Ministry of Foreign Affairs of Poland**

Location: Ministry of Foreign Affairs
Al. Jana Christiana Szucha 23

Topic: Poland's diplomatic priorities during Russia's full-scale invasion of Ukraine

Relevance: Staffers will learn about Poland's diplomatic objectives and foreign policy, which has taken on even greater importance since Russia's full-scale invasion of Ukraine. Staffers will also hear about how the ministry is working with partners to respond to the war in Ukraine and discuss Poland's related foreign policy priorities in the EU and UN.

10:30 a.m. - 10:40 a.m. **Delegation transfers to lunch**

Location: Ministry of Foreign Affairs
Al. Jana Christiana Szucha 23

10:40 a.m. - 11:00 a.m. **Delegation picks up lunch to-go**

Location: Zapiexy Luxusowe
Widok 19, 00-026 Warszawa, Poland

11:00 a.m. - 3:15 p.m. **Delegation transfers to Chełm Train Station via chartered bus**

Pickup location: Zapiexy Luxusowe
Widok 19, 00-026 Warszawa, Poland

3:15 p.m. - 3:55 p.m. **Delegation breaks for restroom and snacks and boards train to Kyiv**

Location: Chełm Train Station, Chełm, Poland
Note: We will bring food for dinner on the train

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3:55 p.m. **Depart from Chełm Train Station for Kyiv-Pasazhyrskyi train station**

Location: Chełm Train Station, Chełm, Poland

Wednesday, August 28

5:00 a.m. **Arrive to Kyiv-Pasazhyrskyi train station from Chełm Train Station**

Location: Kyiv-Pasazhrskyj train station

5:00 a.m. – 5:30 a.m. **Delegation transfers to hotel**

Pickup location: Kyiv-Pasazhrskyj train station, pickup by private security and bus
Hotel: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

5:30 a.m. – 8:00 a.m. **Break for rest and changing**

Location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

Until 8:00 a.m. **Breakfast available for delegation at InterContinental Kyiv**

Breakfast is optional for all guests and is available starting from 7:00 a.m. in the Olivera Restaurant in the hotel. The delegation will be able to eat breakfast at their leisure but should be ready to depart the hotel by 8:15 a.m.

8:00 a.m. – 8:15 a.m. **Delegation transfers to Independence Square**

8:15 a.m. – 8:40 a.m. **Visit to the Independence Square and the Heavenly Hundred Memorial**

Location: Independence Square, Kyiv, Ukraine, 02000
Topic: Ukraine's historic fight for independence.
Relevance: Staffers will visit the National Memorial to the Heavenly Hundred, the memorial to those who died at the Maidan during the Revolution of Dignity and will learn about Ukraine's historic fight for independence and national heritage. Staffers will also see the makeshift memorial for Ukraine's fallen soldiers who have been killed since 2022.

8:40 a.m. – 9:00 a.m. **Delegation transfers to the Ministry of Energy of Ukraine by foot**

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9:00 a.m. – 10:00 a.m. **Meeting with German Galushenko, Minister of Energy of Ukraine**

Location: Ministry of Energy of Ukraine
20 Khreshchatyk St, Kyiv, 02000
Topic: The Ministry's work during Russia's war in Ukraine, the state of energy security in Ukraine and the status of Russian attacks on Ukraine's energy infrastructure, and US support for Ukraine's energy system.
Relevance: Staffers will hear from Ukraine's Ministry of Energy about energy security in Ukraine during Russia's ongoing war and the risks faced when Russia targets Ukraine's energy infrastructure, as well as how the Ministry works to ameliorate the impact of the targeting of energy infrastructure on Ukraine's population.

10:00 a.m. – 10:15 a.m. **Delegation transfers to the Ministry of Economy of Ukraine**

Pickup location: Ministry of Energy of Ukraine
20 Khreshchatyk St, Kyiv, 02000

10:15 a.m. – 11:15 a.m. **Meeting with Yuliia Svyrydenko, First Deputy Prime Minister of Ukraine - Minister of Economy of Ukraine**

Location: Ministry of Economy of Ukraine
01008, Ukraine, Kyiv City, Grushevsky Str., 12/2
Topic: The Ministry's work during Russia's war in Ukraine, the state of the Ukrainian economy, and economic recovery efforts.
Relevance: Staffers will hear f about how Ukraine's economy is weathering Russia's full-scale invasion, how internal and international trade has been impacted, and how the global community including the US and allies have supported Ukraine's economy and recovery efforts.

11:15 a.m. – 11:30 a.m. **Delegation transfers to the Office of Defense Intelligence of Ukraine**

Pickup location: Ministry of Energy of Ukraine
20 Khreshchatyk St, Kyiv, 02000

11:30 a.m. – 1:00 p.m. **Meeting with Lieutenant General Kyrylo Budanov, Chief of the Office of Intelligence of Ukraine**

Location: Office of Defense Intelligence of Ukraine, Kyiv, Ukraine
Topic: Ukraine's intelligence efforts during Russia's full-scale war
Relevance: Staffers will hear about the status of the Russian government's war efforts and their forces, as well as the Ukraine's defense efforts more broadly.

1:00 p.m. – 1:15 p.m. **Delegation transfers to lunch**

Pickup location: Office of Defense Intelligence of Ukraine, Kyiv, Ukraine

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1:15 p.m. – 2:30 p.m. **Lunch with Steven Moore, Founder of the Ukraine Freedom Project, and other Representatives of the Ukraine Freedom Project**

Location: Restaurant Mama Gochi
Arkhitektora Horodetskoho St, 6, Kyiv, Ukraine, 01001
Briefers and Topics of Discussion: Steven Moore and representatives of the Ukraine Freedom Project will discuss grassroots support for Ukraine's defense against Russian aggression and for Ukraine's resilience.
Relevance: Staffers will learn about how grassroots support plays out on the ground in Ukraine and how private individuals, NGOs, and nonprofits contribute to Ukraine's war effort, humanitarian efforts, and reconstruction and rehabilitation.

2:30 p.m. – 2:45 p.m. **Delegation transfers to Ministry of Foreign Affairs of Ukraine**

Pickup location: Restaurant Mama Gochi
Arkhitektora Horodetskoho St, 6, Kyiv, Ukraine, 01001

2:45 p.m. – 3:45 p.m. **Meeting with Iryna Borovets, Deputy Minister of Foreign Affairs of Ukraine**

Location: Ministry of Foreign Affairs, 1, Mykhailivska Sq, Kyiv, 01018
Topic: Ukraine's foreign policy and international relations amidst Russia's war on Ukraine, relationships with the US and allied nations.
Relevance: Staffers will hear about the Ministry's work and how it has changed during the full-scale invasion, their diplomatic efforts involved with Ukraine's Peace Plan, and learn about Ukraine's relationships with the United States and other allies.

3:45 p.m. – 4:00 p.m. **Delegation transfers to European Solidarity Party Headquarters**

Pickup location: Ministry of Finance of Ukraine
12/2 M. Hrushevskoho str., Kyiv, 02000

4:00 p.m. – 5:00 p.m. **Meeting with Members of Parliament Former President Petro Poroshenko and Ivanna Klympush-Tsintadze, members of the opposition European Solidarity Party**

Location: European Solidarity Party Headquarters
Lavrska St. 16, Kyiv, Ukraine, 01015
Topic: The Ukrainian political opposition's work and goals
Relevance: Staffers will hear about the party's work, the role the opposition plays today in wartime Ukraine and the opposition's plans for the future in terms of governance and recovery, as well as foreign relations.

5:00 p.m. – 5:20 p.m. **Delegation transfers to hotel**

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Pickup location: European Solidarity Party Headquarters
Lavrska St. 16, Kyiv, Ukraine, 01015

5:20 p.m. – 6:20 p.m. **Break or walking tour guided by Amb. John Herbst of St. Michael's Golden Domed Monastery and St. Sophia's Cathedral**

Location: InterContinental Kyiv for rest or tour departure
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

6:20 p.m. – 6:30 p.m. **Delegation transfers to dinner**

Pickup location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

6:30 p.m. – 9:00 p.m. **Dinner discussion: The State of Ukraine Now and Then, and Russia's War**

Location: Selyam Restaurant
Petra Sagaidachnoho 35, Kyiv, Ukraine 04070
Briefers and Topics of Discussion: Speakers will cover Ukraine's political, economy, and security situation and how Ukraine has evolved since independence and the full-scale invasion including in its relationship with the West and Russia. Speakers will include Ambassador John Herbst, Senior Director of the Atlantic Council's Eurasia Center and former U.S. ambassador to Ukraine; Oleksiy Honcharuk, former Prime Minister of Ukraine; Natalie Jaresko, former Minister of Finance of Ukraine; Danyo Lubkivsky, former Deputy Minister of Foreign Affairs of Ukraine; Oksana Nechyporenko, Co-Founder of the Masha Foundation and former chief of staff to Prime Minister Honcharuk; Ambassador Oleh Shamsur, Nonresident Senior Fellow at the Atlantic Council's Eurasia Center and former Ukrainian ambassador to the US and France
Relevance: Staffers will receive an overview of the development of Ukraine and its foreign relations to gain a better understanding of Ukraine's democracy and relationship with the US and EU.

9:00 p.m. – 9:15 p.m. **Delegation transfers to hotel**

Pickup location: Selyam Restaurant
Petra Sagaidachnoho 35, Kyiv, Ukraine 04070

Thursday, August 29

Until 7:45 a.m. **Breakfast available for delegation at InterContinental Kyiv**

Breakfast is optional for all guests and is available starting from 7:00 a.m. in the Olivera Restaurant in the hotel. Delegation will be able to eat

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breakfast at their leisure but should be ready to depart the hotel by 7:45 a.m. after checking out and storing luggage at the reception.

7:45 a.m. – 8:00 a.m. **Delegation transfers to Okhmatdyt Children's Hospital**

Pickup location: InterContinental Kyiv
Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine

8:00 a.m. – 8:45 a.m. **Visit to damaged Okhmatdyt Children's Hospital and briefing from Karolina Lindholm Billing, the United Nations Human Rights Council's representative in Ukraine**

Location: Okhmadyt Children's Hospital
Mykoly Shpaka St, 3, Kyiv, Ukraine, 02000
Topic: The Russian attack against the children hospital and the pattern of attacks against medical institutions, UNHCR's response to this attack and other humanitarian needs in Ukraine
Relevance: On July 8, 2024, the children's hospital was hit by a missile strike. The staffers will learn about this attack and the impact of the war on Ukrainian medical institutions, the risks children face during the war, and the role UNHCR plays in responding to attacks, aiding vulnerable populations, and supporting internally displaced people in Ukraine. Staffers will hear how US support for humanitarian aid contributes to the response efforts.

8:45 a.m. – 9:00 a.m. **Delegation transfers to Kyiv School of Economics**

Pickup location: Okhmadyt Children's Hospital
Mykoly Shpaka St, 3, Kyiv, Ukraine, 02000

9:00 a.m. – 10:15 a.m. **Visit to the Kyiv School of Economics led by Tymofiy Mylovanov, President of the Kyiv School of Economics**

Location: Mykoly Shpaka St, 3, Kyiv, Ukraine, 02000
Topic: Ukraine's academic environment during war, Ukraine's economy, sanctions policy, and economic recovery needs
Relevance: Staffers will tour the Kyiv School of Economics and hear about the university's operations during wartime, including seeing its underground educational facilities and learn about how Ukraine's educational sector has adapted to conditions of war and responded to evolving research needs to support Ukraine's war effort. KSE experts will brief on Ukraine's economic priorities and needs.

10:15 a.m. – 10:25 a.m. **Delegation transfers to the Office of the President of Ukraine**

Pickup location: Kyiv School of Economics
Mykoly Shpaka St, 3, Kyiv, Ukraine, 02000

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10:25 a.m. – 10:45 a.m. **Security and entry into the Office of the President of Ukraine**

Location: Office of the President of Ukraine
Bankova St, 11, Kyiv, Ukraine, 01220

10:45 a.m. – 11:45 a.m. **Meeting with Mykhailo Podolyak, Advisor to the Head of the Office of the President of Ukraine**

Location: Office of the President of Ukraine
Bankova St, 11, Kyiv, Ukraine, 01220
Topic: The President's leadership of Ukraine during Russia's full-scale invasion and major government initiatives concerning topics of security and justice as well as foreign relations.
Relevance: Staffers will hear from the Office of the President of Ukraine and learn about the President's role as a wartime President and the President's main goals for domestic policy, security and securing victory, and foreign policy.

11:45 a.m. – 12:15 p.m. **Delegation transfers to the Residence of the U.S. Ambassador to Ukraine**

Pickup location: Office of the President of Ukraine
Bankova St, 11, Kyiv, Ukraine, 01220

12:15 p.m. – 1:30 p.m. **Lunch meeting with the U.S. Ambassador to Ukraine, the Hon. Bridget Brink**

Location: U.S. Ambassador's Residence
Topic: U.S. support for Ukraine and oversight of aid, U.S.-Ukraine relationship
Relevance: Staffers will have the opportunity to debrief their initial findings and impressions from the delegation's meetings in Kyiv, discuss key questions and takeaways, and hear from Amb. Brink on how the U.S. Embassy supports Ukraine on the ground, what the Embassy's role is in oversight of aid, and the status of U.S. support for Ukraine during Russia's war.

1:30 p.m. – 1:45 p.m. **Delegation transfers to the Ministry of Defense of Ukraine**

Pickup location: U.S. Ambassador's Residence

1:45 p.m. – 2:00 p.m. **Security and entry into the Ministry of Defense of Ukraine**

Location: Ministry of Defense of Ukraine
6 Povitrianykh Syl Ave, Kyiv, Ukraine, 03168

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2:00 p.m. – 3:00 p.m. **Meeting with Minister Rustem Umerov, Minister of Defense of Ukraine**

Location: Ministry of Defense of Ukraine
6 Povitrianykh Syl Ave, Kyiv, Ukraine, 03168
Topic: Ukraine's war effort, the status of the war, and relations with international partners for defense support.
Relevance: Staffers will hear about the ministry's work defending Ukraine against Russian aggression and violence and will learn about the role of U.S. and allied security packages and other concrete global support, and how American support can impact the state of the war on the battlefield, in the air, and at sea.

3:00 p.m. – 3:15 p.m. **Delegation transfers to the National Security and Defense Council of Ukraine (NSDC)**

Pickup location: Ministry of Defense of Ukraine
6 Povitrianykh Syl Ave, Kyiv, Ukraine, 03168

3:15 p.m. – 4:15 p.m. **Meeting with Oleksandr Lytvynenko, Secretary of the National Security and Defense Council of Ukraine (NSDC), and General Andrii Kononenko, Deputy Secretary of the National Security and Defense Council of Ukraine (NSDC)**

Location: National Security and Defense Council of Ukraine (NSDC)
Petro Bolbochan str., 8, 01601, Kyiv
Topic: The current security status of different regions of Ukraine and the NSDC's role in Ukraine's security efforts and defense against Russian aggression.
Relevance: Staffers will hear more about the specifics of the security situation in different regions of Ukraine during Russia's full-scale invasion and will learn about the NSDC's role in Ukraine's war effort, and how different agencies work to defend against Russian aggression.

4:15 p.m. – 4:30 p.m. **Delegation transfers to the warehouse of Razom for Ukraine**

Pickup location: Ministry of Infrastructure of Ukraine
Kyiv 135, 14 Peremohy Avenue

4:30 p.m. – 5:30 p.m. **Visit to the warehouse of Razom for Ukraine led by Eva Kurilets, Executive Director in Ukraine of Razom for Ukraine**

Location: Razom for Ukraine warehouse
Topic: Ukrainian civil society and the response to wartime needs
Relevance: Staffers will tour Razom for Ukraine's warehouse and learn about all of the critical medical, humanitarian, and defense supplies that civil society provides and delivers and the role civil society plays in supporting Ukraine at home and abroad.

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5:30 p.m. – 5:45 p.m.	**Delegation transfers to hotel** Pickup location: Razom for Ukraine warehouse
5:45 p.m. – 6:45 p.m.	**Meeting with Ukrainian and foreign journalists** Location: InterContinental Kyiv Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine Topic: The dangers journalists face on the ground in Ukraine and the role of journalism and reporting in documenting Russia's crimes Relevance: Staffers will hear from prominent Ukrainian journalists and foreign correspondents about the dangers they face working on the ground in Ukraine, the state of journalism and access to information in Ukraine today, and the role of journalism in supporting the documentation of Russia's crimes in Ukraine. Participants: Peter Dickinson, Editor, UkraineAlert; Olga Rudenko, Editor-in-Chief of the Kyiv Independent; Christopher Miller, Ukraine Correspondent with the Financial Times, Tanya Koryreva, Investigative Reporter for the International Consortium of Investigative Journalists, other journalists to be added.
6:45 p.m. – 7:00 p.m.	**Delegation transfers to dinner** Pickup location: InterContinental Kyiv Velyka Zhytomyrska Street 2A Kyiv 01001 Ukraine
7:00 p.m. – 8:50 p.m.	**Dinner with civil society representatives** Location: Restaurant Khutorets na Dnipri Naberezhno-Khreshachatyts'ka Street 10A Kyiv 04070 Ukraine Briefers and Topics of Discussion: Mykola Kuleba, Co-Founder and Head of Save Ukraine; Olena Halushka, Board Member of the Anti-corruption Action Center; Alyona Getmanchuk, Nonresident Senior Fellow at the Atlantic Council's Eurasia Center, Volodymyr Yavorskyy, Program Director at the Center for Civil Liberties, and Lana Zerkal, former Deputy Minister of Foreign Affairs of Ukraine for European Integration will discuss the role of civil society in Ukraine today. Relevance: Staffers will have the opportunity to learn about the role of civil society in Ukraine and the impact that civil society organizations have on Ukraine's war effort, social and political stability and prosperity, reconstruction and rehabilitation, and anti-corruption and justice efforts.
8:50 p.m. – 9:20 p.m.	**Delegation transfers to Kyiv- Pasazhyrskyi train station** Pickup location: Restaurant Khutorets na Dnipri Naberezhno-Khreshachatyts'ka Street 10A Kyiv 04070 Ukraine

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9:20 p.m. – 9:41 p.m.	Break, prepare for departure Location: Kyiv-Pasazhrskyj train station
9:41 p.m.	Depart from Kyiv-Pasazhyrskyi train station for Dorohusk Train Station Location: Kyiv-Pasazhrskyj train station

Friday, August 30

6:45 a.m.	Delegation arrives at Dorohusk Train Station
6:45 a.m. – 10:15 a.m.	Delegation transfers to hotel in Warsaw via private transportation Pickup location: Dorohusk Train Station
10:15 a.m. – 10:30 a.m.	Delegation drops off bags, grabs snack Location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw
10:30 a.m. - 11:00 a.m.	Delegation transfers to the residence of the U.S. Ambassador to Poland, goes through security Location: Residence of the U.S. Ambassador to the Republic of Poland
11:00 a.m. – 12:15 p.m.	Coffee with U.S. Ambassador to Poland the Hon. Mark Brzezinski Location: Residence of the Deputy Chief of Mission of the US Embassy in the Republic of Poland ul. Dąbrowskiego 48 Topics: U.S-Polish and transatlantic relations, Poland's response to Russia's war in Ukraine Relevance: Staffers will have the opportunity to debrief their findings and impressions from the delegation's meetings in Kyiv, discuss key questions and takeaways, and hear from Amb. Brzezinski on the importance of US-Polish relations and how the war in Ukraine has impacted these relations.
12:15 p.m. - 12:30 p.m.	Delegation transfers to lunch at Zapiecek Pickup location: Residence of the U.S. Ambassador to the Republic of Poland, ul. Idzikowskiego 34, Warsaw

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12:30 p.m. - 2:00 p.m. **Lunch at Zapiecek, briefing from Aaron Korewa, Director of the Warsaw Office, Atlantic Council**

Location: Zapiecek, al. Jerozolimskie 28, 02-024 Warszawa

Topic: US-Polish relations and cooperation in responding to the war in Ukraine, Polish governmental relations.

Relevance: Staffers will be briefed by the director of the Atlantic Council's Warsaw office to understand Poland's political and security environment and how the government navigates the response to the war in Ukraine both internally and in coordination with the US.

2:00 p.m. - 2:15 p.m. **Delegation transfers to Atlantic Council Warsaw office**

2:15 p.m. – 3:15 p.m. **Meeting with Paweł Kowal and Members of the Polish Sejm focused on Foreign Policy**

Location: Hotel Bristol Warsaw
Krakowskie Przedmieście 42/44, 00-325 Warsaw

Topic: Polish parliamentary foreign policy

Relevance: Staffers will hear from Polish members of parliament about the work of parliament on Poland's foreign policy, especially as related to Russia's war in Ukraine.

3:15 p.m. – 3:30 p.m. **Delegation transfers to Warsaw Uprising Museum**

Pickup location: Atlantic Council Warsaw Office
WeWork - Powierzchnia Biurowa i Coworking
Krakowskie Przedmieście 13, 05-077 Warszawa

3:30 p.m. - 4:30 p.m. **Guided tour of Warsaw Uprising Museum**

Location: Grzybowska 79, 00-844 Warszawa

Topic: Polish resistance to Soviet invasion

Relevance: Staffers will learn about the Warsaw Uprising, a seminal moment in 20th century Polish history that continues to have significance in the national consciousness and in Warsaw. As Warsaw faces the possibility of further Russian aggression as Russia continues to wage war in Ukraine, the Warsaw Uprising continues to be relevant to Polish national memory.

4:30 p.m. - 4:45 p.m. **Delegation transfers to Hotel Bristol**

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4:45 p.m. – 5:30 p.m.	**Optional**: Guided walk to the Tomb of the Unknown Soldier and Royal Castle area, with history explained by Aaron Korewa director of the Atlantic Council's Warsaw office Topic: History of the national monument Tomb of the Unknown Soldier and the Royal Castle and surrounding area in Warsaw Relevance: Staffers will hear about the history of important Polish national monuments and learn about their destruction, reconstruction, and place in modern Polish culture and memory.
5:30 p.m. – 5:45 p.m.	Delegation transfers to dinner Pickup location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw
5:45 p.m. – 7:30 p.m.	Dinner discussion with Amb. John Herbst recapping the main takeaways of the delegation's trip Location: Rusiko Restaurant, Wierzbowa 11, 00-094 Warszawa, Poland Topic: Takeaways and remaining questions from the trip Relevance: Following all meetings in Kyiv and Warsaw, staffers will hear Amb. John Herbst's main takeaways from both Kyiv and Warsaw and discuss their insights from the trip.
7:30 p.m. – 7:45 p.m.	Delegation transfers to Hotel Bristol by foot

Saturday, August 31

7:50 a.m. – 8:25 a.m.	Delegation transfers to Warsaw Chopin Airport via private transportation Pickup location: Hotel Bristol Warsaw Krakowskie Przedmieście 42/44, 00-325 Warsaw
8:25 a.m. – 9:40 a.m.	Check-in, security, boarding
9:40 a.m. – 11:30 a.m.	Delegation flies from Warsaw (WAW) to Frankfurt (FRA) on Flight LH 1347
11:30 a.m. – 1:10 p.m.	Layover, additional US security screening, delegation boards flight to Washington

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1:10 p.m. – 4:05 p.m. Delegation flies from Frankfurt (FRA) to Washington Dulles (IAD) on Flight LH 418