RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS
2024 SEP 16 AM 9:31

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.**This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification:*In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Partnership for a Secure America

Travel Dates:
09/07/2024 to 09/08/2024

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$32.00	$107.00	$54.00	$350.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

09/13/24
Date

Simon Lee
Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

09/13/24
Date

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

○ Yes ● No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

○ Yes ● No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:

SIMON (SAL) ANTHONY LEE

Employing Office/Committee:

SENATOR ANGUS KING

Private Sponsor(s):

Partnership for a Secure America

Destination(s):

Airlie Hotel & Conference Center 6809 Airlie Rd, Warrenton, VA 20187

Travel Dates:

September 7-8, 2024

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

PSA functions to provide educational events for Congressional and Executive Branch Staff. The goal is to foster bipartisanship in Congress by organizing events including panels, conferences, briefings, and speaker series discussions to support the bipartisan center in American national security and foreign policy. SAL is a legislative aide that covers foreign policy, defense, intelligence, and veterans' issues.

Do you have an accompanying family member or spouse on this trip? **Name and Relationship to Traveler:**

☐ (signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

8/15/24 — Date

Simon Anthony Lee — Signature of Employee

Digitally signed by Simon Anthony Lee
Date: 2024.08.15 10:54:20 -04'00'

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Senator Angus King (Print Senator's/Officer's Name) hereby authorize Simon (SAL) Anthony Lee (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☑ (signify "yes" by checking box)

8/15/24 — Date

Signature of Supervising Senator/Officer

Partnership for a Secure America: Congressional Partnership Program Conference Retreat

Simon Lee

Title:
Legislative Aide

Employing Office/Committee:
KING, ANGUS

Duty Station:
WASHINGTON,DC

Destination(s):
Warrenton, Virginia

Explain how this trip is specifically connected to the traveler's official or representational duties:

PSA functions to provide educational events for Congressional and Executive Branch Staff. Our goal is to foster bipartisanship in Congress by organizing events including panels, conferences, briefings, and speaker series discussions to support the bipartisan center in American national security and foreign policy. Since 2009, PSA has conducted this conference as part of our Congressional Partnership Program. PSA holds this conference twice a year.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Partnership for a Secure America

Is your organization classified as a §501(c)(3)?
✓ Yes ○ No

§501(c)(3) Organization Type
Private Foundation

Address
110 Maryland Avenue N.E.

Address 2 (Optional)
Suite 311

City, State Zip
Washington D.C., District Of Columbia 20002 United States

Phone Number
703-868-5927

Organization URL
https://www.psaonline.org/

History of Congressional Travel

Since 2009, PSA has conducted this conference as part of our Congressional Partnership Program. PSA holds this conference twice a year.

Educational Activities

PSA functions to provide educational events for Congressional and Executive Branch Staff. Our goal is to foster bipartisanship in Congress by organizing events including panels, conferences, briefings, and speaker series discussions to support the bipartisan center in American national security and foreign policy.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ✓ I certify that the sponsor is not a foreign government.
- ✓ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ✓ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

This trip will gather a group of congressional staff to take part in various small and large group discussions on matters related to national security and foreign policy. Participants will also take part in a simulation exercise.

Explain how the purpose of the trip relates to your organization's mission.

PSA's mission is to promote bipartisanship in national security and foreign policy. This trip will bring together staff from both parties to build cross-party relationships and discuss diverse perspectives on pressing issues in the national security and foreign policy arena. This trip is designed to enhance participants substance knowledge of topics and professional skills.

Is your organization the only sponsor for this trip?

- ☑ Yes
- ○ No

Grantmaking Organizations (Optional)

1. Carnegie Corporation of New York

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☑ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ☑ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☑ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☑ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ☑ Travel expenses paid for will not include expenditures for recreational activities.
- ☑ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
09/07/2024 @ 01:30 PM

⇄

Trip End Date/Time:
09/08/2024 @ 05:00 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $32.00 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Ground Transportation	Coach	$32.00

Note
Round trip

Lodging (Per Member/Officer/Employee: $107.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
09/07/2024	09/08/2024	Airlie Hotel & Conference Center	Warrenton	Virginia	United States	1	$107.00	No

Meals (Per Member/Officer/Employee: $54.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
09/07/2024	$0.00	$0.00	$26.00	$0.00	**$26.00**	Warrenton	Virginia	United States	No
09/08/2024	$13.00	$15.00	$0.00	$0.00	**$28.00**	Warrenton	Virginia	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $350.00)

Expense Type	Amount	Notes
Conference Fees	$350.00	This includes cost of room reservation, A/V equipment, and incidental snacks/refreshments over the two days

Additional Attachments All additional attachments are below.

Document Name

Private Sponsor Form

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Congressional Partnership Program Conference Retreat

Travel Date(s): September 7-8

Travel Destination(s): Warrenton Virginia.

Sponsor: Partnership for a Secure America

John Sullivan — *(printed name of sponsor representative)*

Executive Director — *(title)*

John Sullivan — *(signature of sponsor representative)*

07/29/2024 — *(date)*

Grantmaking Organization Certification Form

Instructions: If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form.* The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Carnegie Corporation of New York

Private Sponsor: Partnership for a Secure America

Trip Name: Congressional Partnership Program Conference

Travel Date(s): September 7-8, 2024

Destination(s): Airlie Hotel & Conference Center 6809 Airlie Rd, Warrenton, VA 20187

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- ☑ The grantmaking organization is a § 501(c)(3) organization.
- ☑ The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- ☑ The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- ☑ The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- ☑ The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Nicole Howe Buggs	CAO & Corporate Secretary
(Printed name of grantmaking organization representative)	*(Title)*
[signature]	7/22/2024
(Signature of grantmaking organization representative)	*(Date)*

PARTNERSHIP FOR A SECURE AMERICA

Each participant is invited due to their role supporting Members' of Congress duties pertaining to issues that affect national security and foreign policy.		
Name	**Office**	**Title**
Sal Lee	Sen. Angus King	Foreign Policy Legislative Aide
Kathryn Kuhar	Sen. Brian Schatz	Legislative Aide
Gal Cohen	Sen. Ed Markey	Foreign Policy Legislative Correspondent
Aleksander Rentz	Sen. Lisa Murkowski	Legislative Aide
Jack Wolfsohn	Sen. Marsha Blackburn	Legislative Correspondent
Charles Dunst	Sen. Michael Bennet	Foreign Policy & National Security Advisor
Aves Mocek	Sen. Pete Ricketts	Legislative Researcher & Correspondent
Belle Martire	Sen. Tom Carper	Legislative Correspondent
Justin Witt	Senate Committee on Small Business & Entrepreneurship	Professional Staff Member

Trip Name: Congressional Partnership Program Conference

Organization Information

Organization Name:
Partnership for Secure America

Is your organization classified as a §501(c)(3)?
(●) Yes ( ) No

If Yes, §501(c)(3) Organization Type:
[ ] Private Foundation [✓] Public Charity

Address:
110 Maryland Ave NE, Suite 311

City, State, Zip:
Washington, DC, 20002

Phone Number:
(202) 293-8580

Organization URL:
https://www.psaonline.org/

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Since 2009, PSA has conducted this conference as part of our Congressional Partnership Program. PSA holds this conference twice a year.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

PSA functions to provide educational events for Congressional and Executive Branch Staff. Our goal is to foster bipartisanship in Congress by organizing events including panels, conferences, briefings, and speaker series discussions to support the bipartisan center in American national security and foreign policy.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

(●) I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

( ) I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

(●) I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

( ) I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

[✓] I certify that the sponsor is not a foreign government.

[✓] I certify that the sponsor is not an entity that is owned or operated by a foreign government.

[✓] I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

This trip will gather a group of congressional staff to take part in various small and large group discussions on matters related to national security and foreign policy. Participants will also take part in a simulation exercise.

Explain how the purpose of the trip relates to your organization's mission.

PSA's mission is to promote bipartisanship in national security and foreign policy. This trip will bring together staff from both parties to build cross-party relationships and discuss diverse perspectives on pressing issues in the national security and foreign policy arena. This trip is designed to enhance participants substance knowledge of topics and professional skills.

Is your organization the only sponsor for this trip?

○ Yes ◉ No

If No, describe your organization's role in planning the trip.

This trip is funded through a grant from the Carnegie Corporation of New York (CCNY). The purpose of this trip is to foster bipartisanship, a goal that PSA supports. CCNY does not have any input on the organizing or planning this trip. PSA is a 501(c)3 registered nonprofit. PSA is solely responsible for planning and administering the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

1. Carnegie Corporation of New York
2.
3.

With or Without Regard to Congressional Participation (Select one):

- ○ The trip is arranged or organized without regard to congressional participation.
- ◉ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☑ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☑ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☑ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ◉ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ○ No sponsor retains or employs a registered lobbyist or agent of a foreign principle, the trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Required if selecting the third option in either column - Please explain why the second overnight stay is practically required and necessary to accomplish the purpose of the trip.

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☑ Travel expenses paid for will not include expenditures for recreational activities.
- ☑ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees list

- ☑ A list of all Senate invitees is attached to this form (required).
- ☑ Members and staff from the House of Representatives will also receive invitations.

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:	⇄	Trip End Date/Time:
September 7/12pm		September 8/4pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ◉ No

Transportation (Member/Officer/Employee: $32 Accompanying Family Member: $0)

Transportation Type	Class	Amount
Bus	Coach	32

Details (optional)

Round trip transportation will take participants from Union Station in Washington DC to the venue and return to Union Station.

Lodging (Member/Officer/Employee: $107 Accompanying Family Member: $_____)

Check-In	Check-Out	Facility	City	State	Country
9/7/24	9/8/24	Airlie Retreat	Warrenton	Virginia	USA

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.
1	107	No	

Check-In	Check-Out	Facility	City	State	Country

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.

Check-In	Check-Out	Facility	City	State	Country

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.

Meals (Member/Officer/Employee: $_____ Accompanying Family Member: $_____)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
9/7/24			26		26	Warrenton	VA	USA	N
9/8/24	13	15			28	Warrenton	VA	USA	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: $349 Accompanying Family Member: $_____)

Expense Type	Amount	Notes
Conference Services.	349	This includes cost of room reservation, A/V equipment, and incidental snacks/refreshments over the two days.

Additional Details (optional)

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: PSA Congressional Partnership Program Retreat

Travel Date(s): September 7-8, 2024

Travel Destination(s): Warrenton, Virginia

Sponsor: Partnership for a Secure America

John Sullivan — *(printed name of sponsor representative)*

Executive Director — *(title)*

John Sullivan — *(signature of sponsor representative)*

7/22/2024 — *(date)*

PARTNERSHIP FOR A SECURE AMERICA

Congressional Partnership Program Conference

Saturday, September 7th
1:30 PM-Departure from Union Station, Washington D.C.
2:30 PM - Arrive at Airlie Hotel & Conference Center
2:30 PM-3:00 PM-Opening Remarks & Event Review Attendees will review their substantive materials for the retreat. John Sullivan, Executive Director of Partnership for a Secure America (PSA), will outline the retreat agenda and provide logistical information for the day (i.e., location of restrooms, where to store any bags, etc.).
3:00 PM-4:30PM-Trade Simulation Facilitated by PSA Staff. Participants will take part in a mock trade simulation that will take place over the two days. The exercise is based on fictional countries negotiating a trade agreement. Participants will do part one of the negotiation during this session and part two will take place the following day.
4:30-5:30 PM – Room Check-in Attendees will check into their rooms
5:30-6:15 PM - Pre-Dinner Reception Attendees will break for a reception in the Federal Room. Participants will have an opportunity to informally engage their colleagues, PSA staff, and speakers.
6:15 PM-8:30PM-Keynote Dinner Featuring: Elliot Ackerman, Author of Halcyon, Waiting for Eden, 2034, and many more novels. He will speak on current U.S. foreign policy and its implications for global stability and American interests.
8:30 PM-9:00PM-After-Dinner Reception Participants will have an opportunity to informally engage their colleagues, PSA staff, and speakers.

<table>
<tr><td colspan="3">Sunday, September 8thth</td></tr>
<tr><td colspan="3">8:00AM-9:30AM-Breakfast</td></tr>
<tr><td colspan="3">Participants will be split up into groups.</td></tr>
<tr><td rowspan="3">9:30 AM-11:45 PM Group A - Trade Simulation
Facilitated by PSA Staff.
Participants will do part two of a mock trade simulation.</td><td colspan="2">9:30-10:30 AM Group B – Unconventional Weapons and Emerging Tech in Terrorism
Featuring: Dr. Steven Sin, Director of the Unconventional Weapons and Technology Division at START. Dr. Sin will focus on unconventional weapons and emerging technology in terrorism.</td></tr>
<tr><td colspan="2">10:30-10:45 AM – Break
Attendees will have a short intermission between speaker discussions</td></tr>
<tr><td colspan="2">10:45 -11:45 AM Group B – AI Implications for National Security
Featuring: Dr. Aalok Mehta, Responsible AI Policy Lead at Google. He will focus on the national security implications posed by AI technology.</td></tr>
<tr><td colspan="3">11:45 AM-1:00 PM Group A & B – Lunch
Attendees will break for lunch. Participants will have an opportunity to informally engage their colleagues, PSA staff, and speakers.</td></tr>
<tr><td>1:00-2:00 PM Group A - Unconventional Weapons and Emerging Tech in Terrorism
Featuring: Dr. Steven Sin, Director of the Unconventional Weapons and Technology Division at START. Dr. Sin will focus on unconventional weapons and emerging technology in terrorism.</td><td rowspan="3">1:00 - 3:15 PM Group B – Trade Simulation
Facilitated by PSA Staff.
Participants will do part two of a mock trade simulation.</td></tr>
<tr><td>2:00-2:15 PM – Break
Attendees will have a short intermission between speaker discussions</td></tr>
<tr><td>2:15-3:15 PM Group A – AI Implications for National Security
Featuring: Dr. Aalok Mehta, Responsible AI Policy Lead at Google. He will focus on the national security implications posed by AI technology.</td></tr>
<tr><td colspan="3">3:15 PM Retreat Debrief & Event Ends
Participants will briefly meet with PSA to review the retreat's events before departure.</td></tr>
<tr><td colspan="3">3:40 PM Departure
Departure from Airlie. Buses will return to Union Station, Washington DC, for drop off.</td></tr>
</table>

Trip Name: Congressional Partnership Program Conference

Organization Information

Organization Name:
Partnership for Secure America

Is your organization classified as a §501(c)(3)?
(●) Yes ( ) No

If Yes, §501(c)(3) Organization Type:
[ ] Private Foundation [✓] Public Charity

Address:
110 Maryland Ave NE, Suite 311

City, State, Zip:
Washington, DC, 20002

Phone Number:
(202) 293-8580

Organization URL:
https://www.psaonline.org/

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Since 2009, PSA has conducted this conference as part of our Congressional Partnership Program. PSA holds this conference twice a year.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

PSA functions to provide educational events for Congressional and Executive Branch Staff. Our goal is to foster bipartisanship in Congress by organizing events including panels, conferences, briefings, and speaker series discussions to support the bipartisan center in American national security and foreign policy.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

(●) I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

( ) I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

(●) I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

( ) I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

[✓] I certify that the sponsor is not a foreign government.

[✓] I certify that the sponsor is not an entity that is owned or operated by a foreign government.

[✓] I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

This trip will gather a group of congressional staff to take part in various small and large group discussions on matters related to national security and foreign policy. Participants will also take part in a simulation exercise.

Explain how the purpose of the trip relates to your organization's mission.

PSA's mission is to promote bipartisanship in national security and foreign policy. This trip will bring together staff from both parties to build cross-party relationships and discuss diverse perspectives on pressing issues in the national security and foreign policy arena. This trip is designed to enhance participants substance knowledge of topics and professional skills.

Is your organization the only sponsor for this trip?

○ Yes ◉ No

If No, describe your organization's role in planning the trip.

This trip is funded through a grant from the Carnegie Corporation of New York (CCNY). The purpose of this trip is to foster bipartisanship, a goal that PSA supports. CCNY does not have any input on the organizing or planning this trip. PSA is a 501(c)3 registered nonprofit. PSA is solely responsible for planning and administering the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

1. Carnegie Corporation of New York
2.
3.

With or Without Regard to Congressional Participation (Select one):

- ○ The trip is arranged or organized without regard to congressional participation.
- ◉ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☑ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☑ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☑ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ◉ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ○ No sponsor retains or employs a registered lobbyist or agent of a foreign principle, the trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Required if selecting the third option in either column - Please explain why the second overnight stay is practically required and necessary to accomplish the purpose of the trip.

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☑ Travel expenses paid for will not include expenditures for recreational activities.
- ☑ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees list

- ☑ A list of all Senate invitees is attached to this form (required).
- ☑ Members and staff from the House of Representatives will also receive invitations.

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:	⇄	Trip End Date/Time:
September 7/12pm		September 8/4pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ◉ No

Transportation (Member/Officer/Employee: $32 Accompanying Family Member: $0)

Transportation Type	Class	Amount
Bus	Coach	32

Details (optional)

Round trip transportation will take participants from Union Station in Washington DC to the venue and return to Union Station.

Lodging (Member/Officer/Employee: $107 Accompanying Family Member: $_____)

Check-In	Check-Out	Facility	City	State	Country
9/7/24	9/8/24	Airlie Retreat	Warrenton	Virginia	USA

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.
1	107	No	

Check-In	Check-Out	Facility	City	State	Country

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.

Check-In	Check-Out	Facility	City	State	Country

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.

Meals (Member/Officer/Employee: $_____ Accompanying Family Member: $_____)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
9/7/24			26		26	Warrenton	VA	USA	N
9/8/24	13	15			28	Warrenton	VA	USA	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: $349 Accompanying Family Member: $_____)

Expense Type	Amount	Notes
Conference Services.	349	This includes cost of room reservation, A/V equipment, and incidental snacks/refreshments over the two days.

Additional Details (optional)

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: PSA Congressional Partnership Program Retreat

Travel Date(s): September 7-8, 2024

Travel Destination(s): Warrenton, Virginia

Sponsor: Partnership for a Secure America

John Sullivan — *(printed name of sponsor representative)*

Executive Director — *(title)*

John Sullivan — *(signature of sponsor representative)*

7/22/2024 — *(date)*