RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

10/24/24

2024 OCT 24 AM 11:40

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.**This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification:*In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
United Nations Foundation

Travel Dates:
10/05/2024 to 10/12/2024

Name of accompanying family member (if any): n/a

Relationship to Traveler: n/a

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$2,464.08	$874.20	$421.83	$200.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

10/24/24
Date

Rachel Mitnick
Printed Name of Traveler

Rachel Mitnick
Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/24/24
Date

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

● Yes ○ No

Expense Change	Revised Amount	Explanation
Meals	$421.83	Total meal costs were more ($31.83) than estimated.
Lodging	$874.20	Total lodging costs were less ($159.80) than estimated.
Misc. Expenses	$168.23	Interpreter and visa fees were less ($31.77) than estimated.
Transportation	$2,464.08	Total transportation costs were less ($36.00) than estimated.

Were there any changes to the pre-approved itinerary?

○ Yes ● No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Rachel Mitnick

Employing Office/Committee:
Senator Jack Reed

Private Sponsor(s):
United Nations Foundation

Destination(s):
Indonesia

Travel Dates:

10/04/24 to 10/12/24

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.
This trip is an opportunity for Rachel Mitnick, my climate and agriculture staffer, to learn about how the U.S. and U.N. are working to help vulnerable communities navigate the impacts of climate change, implement sustainable agriculture practices, and address other interconnected challenges.

Do you have an accompanying family member or spouse on this trip? **Name and Relationship to Traveler:**

☐ (signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

9/4/24

Date Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Jack Reed (Print Senator's/Officer's Name) hereby authorize Rachel Mitnick (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

9/4/24

Date Signature of Supervising Senator/Officer

United Nations Foundation: UN Foundation Learning Trip to Indonesia

Rachel Mitnick

Title:
None

Employing Office/Committee:
REED, JOHN F.

Duty Station:
WASHINGTON,DC

Destination(s):
Jakarta, Indonesia
Kupang, Indonesia
Jakarta, Indonesia

Explain how this trip is specifically connected to the traveler's official or representational duties:

None

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
United Nations Foundation

Is your organization classified as a §501(c)(3)?
● Yes ○ No

§501(c)(3) Organization Type
Public Charity

Address
1750 Pennsylvania Ave NW Suite 300

Address 2 (Optional)
None

City, State Zip
Washington, District Of Columbia 20006 United States

Phone Number
(202) 887-9040

Organization URL

History of Congressional Travel

UNF has been sponsoring congressional travel for more than 10 years to observe the UN's work abroad. In 2023, UNF organized congressional travel to Madagascar, Tanzania, and Malawi.

Educational Activities

UNF regularly hosts/sponsors Capitol Hill briefings, forums, and related events to educate policymakers, businesses, NGOs, and the general public on the UN's role in advancing American interests abroad.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ● I certify that the sponsor is not a foreign government.
- ● I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ● I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

This learning trip will explore how the UN in Indonesia is working collaboratively to accelerate progress towards the Sustainable Development Goals (SDGs) and other key efforts. The delegation will meet with the UN Country Team, U.S. Embassy Team, and Government of Indonesia officials in Jakarta and learn about initiatives to stimulate inclusive human development, promote better health outcomes, help vulnerable communities navigate the impacts of climate change, and combat malnutrition and stunting by fostering resilient food systems, reducing unsustainable agriculture practices, and increasing access to diverse and nourishing diets. The delegation will also travel to Kupang, the capital of East Nusa Tenggara. Health and education services in East Nusa Tenggara remain very limited. In Kupang, the delegation will learn how the UN and USAID are employing a multi-sectoral approach to address the province's numerous health, development, and economic challenges.

Explain how the purpose of the trip relates to your organization's mission.

UNF works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. This learning trip provides an opportunity for policymakers to better understand how the U.S. and the UN are working together in Indonesia to tackle a number of interconnected development, health, and environmental challenges.

Is your organization the only sponsor for this trip?

● Yes ○ No

Grantmaking Organizations (Optional)

1. Eleanor Crook Foundation

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ● The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ● The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ● No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ● The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- Travel expenses paid for will not include expenditures for recreational activities.
- Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will not** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:		Trip End Date/Time:
10/04/2024 @ 09:05 PM	⇄	10/12/2024 @ 08:45 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $2,523.70 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$1,872.00
Note Roundtrip from Washington, DC to Jakarta		
Airfare	Coach	$451.70
Note Roundtrip from Jakarta to Kupang		
Ground Transportation	N/A	$200.00
Note Ground transport in Jakarta and Kupang		

Lodging (Per Member/Officer/Employee: $1,060.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
10/05/2024	10/08/2024	Park Hyatt Jakarta	Jakarta	None	Indonesia	3	$252.00	No
10/08/2024	10/10/2024	SOTIS Hotel Kupang	Kupang	None	Indonesia	2	$26.00	No
10/10/2024	10/11/2024	Park Hyatt Jakarta	Jakarta	None	Indonesia	1	$252.00	No

Meals (Per Member/Officer/Employee: $390.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
10/06/2024	$0.00	$40.00	$50.00	$0.00	**$90.00**	Jakarta	None	Indonesia	No
10/07/2024	$0.00	$40.00	$50.00	$0.00	**$90.00**	Jakarta	None	Indonesia	No
10/08/2024	$0.00	$20.00	$30.00	$0.00	**$50.00**	Kupang	None	Indonesia	No
10/09/2024	$0.00	$20.00	$30.00	$0.00	**$50.00**	Jakarta	None	Indonesia	No
10/10/2024	$0.00	$20.00	$0.00	$0.00	**$20.00**	Kupang	None	Indonesia	No
10/10/2024	$0.00	$0.00	$50.00	$0.00	**$50.00**	Jakarta	None	Indonesia	No
10/11/2024	$0.00	$40.00	$0.00	$0.00	**$40.00**	Jakarta	None	Indonesia	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $200.00)

Expense Type	Amount	Notes
Interpreter Fees	$150.00	
Visa Fees	$50.00	

Additional Attachments

Document Name
There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: UN Foundation Learning Trip to Indonesia

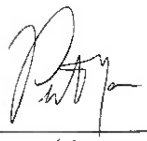
Travel Date(s): Oct. 4-12, 2024

Travel Destination(s): Jakarta and Kupang, Indonesia

Sponsor: United Nations Foundation

Peter Yeo
(printed name of sponsor representative)

Senior Vice President
(title)


(signature of sponsor representative)

Aug. 29, 2024
(date)

Grantmaking Organization Certification Form

Instructions: If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form.* The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Eleanor Crook Foundation

Private Sponsor: United Nations Foundation

Trip Name: UN Foundation Learning Trip to Indonesia

Travel Date(s): Oct. 4-12, 2024

Destination(s): Jakarta and Kupang, Indonesia

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- ☑ The grantmaking organization is a § 501(c)(3) organization.
- ☑ The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- ☑ The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- ☑ The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- ☑ The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Lesly Weber McNitt	Sr. Director, North American Advc
(Printed name of grantmaking organization representative)	*(Title)*
Digitally signed by Lesly Weber McNitt Date: 2024.08.29 14:48:02 -04'00'	08/29/2024
(Signature of grantmaking organization representative)	*(Date)*

List of Invitees for UN Foundation Learning Trip to Indonesia
Oct. 4-12, 2024

Cameron Smith
Sen. Fetterman

Toni-Marie Higgins
Sen. Boozman

Samantha Schifrin
Sen. Booker

Joshua Delaney
Sen. Warnock

Jennifer Haynes
Sen. Ernst

Lauren Reamy
Sen. Rubio

Matt Miltenberger
Sen. Ricketts

Lauren O'Brien
Sen. Young

Natalie McIntyre
Sen. Hagerty

Arun Revana
Sen. Schatz

Emily Smith
Sen. Murphy

Nick Barbash
Sen. Kaine

Josh Grant
Sen. Scott

Lucas Smith
Sen. Merkley

Elizabeth Hunsaker
Sen. Coons

Chris Homan
Sen. Durbin

Mindi Linquist
Sen. Murray

Angela Ramponi
Sen. Murkowski

Craig Abele
Sen. Graham

Dan Hillenbrand
Sen. Britt

Rachel Sorensen
Sen. Klobuchar

Molly Cole
Sen. Van Hollen

Gilbert Ruiz
Sen. Gillibrand

Graham Mason
Sen. Lujan

Susannah Savage
Sen. Welch

Taylor Lajoie
Sen. Marshall

Tim Wolverton
Sen. Hyde-Smith

Katie Bailey
Sen. Braun

Tim Everett
Sen. Smith

Katie Brown
Sen. Collins

James Ahn
Sen. Shaheen

Erum Ibrahim Ali
Sen. Durbin

Diop Harris
Sen. Brown

Wes King
Sen. Brown

Rosy Brummette
Sen. Bennet

Jon Abdnor
Sen. Thune

Riley Foti
Sen. Durbin

Benjamin Mays
Sen. Grassley

Aaron Weber
Sen. Hoeven

Terry Vandoren
Sen. McConnell

Thompson Moore
Sen. Capito

Lucy Perkins
Sen. Baldwin

Jackie Miech
Sen. Reed

Rachel Mitnick
Sen. Reed

Rachel Huxley-Cohen
Sen. Shaheen

Caryn Hamner
Sen. Fischer

Justin Folsom
Sen. Tester

Lucy Hulet
Sen. Moran

Jeffrey Nowill
Sen. Klobuchar

Dunya al-Musawi
Sen. Murray

Jose Villalvazo
Sen. Padilla

Amanda Farnan
Sen. Heinrich

Kendall Dehnel
Sen. Ernst

Drew Martineau
Sen. Brown

Jessica Elledge
Sen. Murphy

Anna Cullen
Sen. Ossoff

Dan Gerig
Sen. Daines

Grace Cason
Sen. Duckworth

Colby Kuhns
Sen. Cramer

Mike Songer
Sen. Murkowski

Zachary Hosford
Sen. Schatz

Lavanya Mohan
Sen. Wyden

Kelsey Byerly
Sen. Collins

Erin Jarnagin
Sen. Kennedy

Brenna Larkin
Sen. Mullin

John Pinegar
Sen. Young

Sachin Mathur
Sen. Gillibrand

Brennan Sullivan
Sen. Peters

Max Richards
Sen. Schmitt

Rebecca Gansca
Sen. Hirono

Jeff Bennett
Sen. King

Jay Maroney
Sen. Blumenthal

Ashlyn Dorn
Sen. Sullivan

Joel Hirst
Sen. Cassidy

Milo Richards
Sen. Hickenlooper

Ben Castagnetti
Sen. Cantwell

Sean Connor
Sen. Cornyn

Kristen Trindle
Sen. Cotton

Grace Higgins
Sen. Lankford

Branden Alberts
Sen. Warren

Clark Gascoigne
Sen. Whitehouse

Andrew Parks
Sen. Markey

Francesca Amodeo
Sen. Van Hollen

Sloan Shelbourne
Sen. Tim Scott

Alice Chang
Sen. Hassan

Jooeum Kim
Sen. Kelly

Becca Brownstein
Sen. Sanders

William Irwin
Sen. Blackburn

Belle Martire
Sen. Carper

Billy Gendell
Sen. Sanders

Carmen Leal Ramirez
Sen. Kelly

Joe Gookin
Sen. Hassan

Laura Ortiz
Sen. Rubio

Sally Thompson
Senate Committee on Health, Education, Labor and Pensions

Katy Roberts
Sen. Wicker

Elise Holman
Senate Judiciary Committee

Christiana Reasor
Sen. Moran

Samir Hammoud
Sen. Booker

Art Miller
Sen. Mullin

Anna Devanny
Senate Foreign Relations Committee

Katie Abrames
Senate Foreign Relations Committee

Jodi Herman
Senate Foreign Relations Committee

Molly Barlow
Senate Foreign Relations Committee

Molly Carpenter
Sen. Crapo

Mimi Vance
Sen. Capito

Reza Zomorrodian
Sen. Schatz

Cassidy Hobbs
Sen. Murkowski

UNITED NATIONS FOUNDATION

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IN MEMORIAM

Kofi Annan
GHANA

August 5, 2024

Rachel Mitnick
Office of Senator Jack Reed
728 Hart Senate Office Building
Washington, DC 20510

Dear Rachel,

On behalf of the United Nations Foundation, I'm honored to invite you to join a learning trip to explore how the UN in Indonesia is working collaboratively to accelerate progress towards the Sustainable Development Goals (SDGs) and other key efforts. The delegation will depart Washington on Friday, Oct. 4 and return on Saturday, Oct. 12.

During the course of six days on the ground, the delegation will meet with the UN Country Team, U.S. Embassy Team, and Government of Indonesia officials in Jakarta. We will be briefed on initiatives to stimulate inclusive human development, promote better health outcomes, and help vulnerable communities navigate the impacts of climate change.

In addition, we will learn how the UN, private sector, and the Government of Indonesia are partnering to combat malnutrition and stunting by fostering resilient food systems, reducing unsustainable agriculture practices, and increasing access to diverse and nourishing diets, including scaling-up Multiple Micronutrient Supplements (MMS) interventions for at-risk population groups to reduce nutritional deficiencies in pregnancy.

After a day in Jakarta, we will travel to Kupang, the capital of the Indonesian province of East Nusa Tenggara. Kupang has serious development needs and is home to Indonesia's third highest relative poverty rate. Health and education services in East Nusa Tenggara remain limited outside the capital of Kupang. We will learn about these challenges firsthand and how the UN is employing a multi-sectoral approach to address numerous health, development, and economic challenges across the province.

Finally, we will return to Jakarta for additional meetings and to debrief with the UN in Indonesia and U.S. Embassy, flying out on the afternoon of Friday, Oct. 11.

If you are interested in participating in this learning trip, please let us no later than Wednesday, September 4. We hope your busy schedule allows you to take this opportunity to learn more about the UN's work in Indonesia.

Sincerely yours,

Peter Yeo
Senior Vice President

UNITED NATIONS FOUNDATION

Agenda for UNF Congressional Learning Trip to Indonesia

October 4-12, 2024

All Times Local
+11 hours from Washington, DC

Friday, Oct. 4 --- Washington, DC/Travel

9:05pm	Depart Washington Dulles International Airport (IAD) on Qatar Airways 708 *Flight time 12h 40m*

Saturday, Oct. 5 --- Travel

4:45pm	Arrive Doha Hamad International Airport (DOH) for connection *Layover 2h 05m*
6:50pm	Depart DOH on Qatar Airways 958 *Flight time 8h 50m*

Sunday, Oct. 6 --- Travel/Jakarta

7:40am	Arrive Jakarta Soekarno-Hatta International Airport (CGK)
7:40am – 8:15am	Arrival and customs procedures
8:15am – 9:00am	Transit via car to Park Hyatt Jakarta
9:00am	Check into hotel
9:00am – 11:30am	Executive Time
11:30am – 12:15pm	Transit via car to the Old Town of Jakarta, UNESCO World Heritage Site Candidate
12:15pm – 12:30pm	Arrive in Old Town and transit via foot to Café Batavia
12:30pm – 1:45pm	**Working Lunch with Maki Katsuno-Hayashikawa, Director of UNESCO Multisectoral Regional Office in Jakarta, and UNESCO Representative to Indonesia, Brunei Darussalam, Malaysia, the Philippines, and Timor Leste** The delegation will have a working lunch with the Director of

UNESCO Multisectoral Regional Office in Jakarta to learn how the office, which covers Brunei Darussalam, Indonesia, Malaysia, the Philippines and Timor-Leste, works to advance and promote science, quality education, mutual understanding and cultural dialogue, communication and information, towards inclusive knowledge societies.

- Maki Katsuno-Hayashikawa, Director, UNESCO
- Moe Chiba, Programme Specialist, UNESCO
- Angga Saputra, Programme Associate, UNESCO
- Ros, Guide, UNESCO

Location: Second Floor Dining Room, Café Batavia

1:45pm – 3:15pm **Expert Guided Visit to Old Town of Jakarta and Pencak Silat Traditional Dance Demonstration, led by Ros, UNESCO Indonesia Intangible Cultural Heritage Consultant**

The delegation will visit the Old Town of Jakarta, which was founded in the 17th century by the Dutch East India Company. Then called Batavia, the town had the largest volume of trade in Asia. A mix of Western culture, Chinese culture, Indian culture and Middle Eastern culture contributed to the Indonesian culture. The remaining structures include houses, warehouses, shipyards and forts from the 17th and 18th centuries. The tour will include a short demonstration of dance, music, and martial arts at Museum Bank Indonesia.

Location: Old Town

3:15pm – 3:45pm Transit via car to the National Monument of Indonesia (Monas)

3:45pm – 4:30pm **Expert Guided Visit to the National Monument of Indonesia, led by Chandrasa Edhityas Sjamsudin, UN Indonesia Development Coordination Officer**

The delegation will proceed to Merdeka Square, where in its center stands the National Monument (also known as Monas or Monumen Nasional) which houses the first red-and-white flag flown at the Proclamation of Independence on August 17, 1945. The 449 foot tall National Monument is obelisk shaped, and is topped with a 47 foot bronze flame coated with 70lbs of gold leaf. Within the pedestal is a museum depicting in diorama Indonesia's fight for Independence as well as the original text of the Proclamation of Independence. Merdeka Square is the center of most important government buildings.

Location: Merdeka Square, National Monument of Indonesia

4:30pm – 5:00pm Transit via car to Park Hyatt Jakarta

5:00pm – 7:00pm	Executive Time
7:00pm – 7:15pm	**UN Department of Safety and Security Briefing** The delegation will receive a briefing from the UN Department of Safety and Security (UNDSS), during which UNDSS will detail the current political and security situation in Indonesia and provide guidance on any safety protocols that must be adhered to during the course of the learning trip. *Location: Salon I, Floor 22, Park Hyatt Jakarta*
7:15pm – 8:45pm	**Working Welcome Dinner with Gita Sabharwal, UN Resident Coordinator in Indonesia; Jeff Cohen, USAID Mission Director Indonesia; and Navaratnasamy Paranietharan, WHO Representative to Indonesia** The delegation will have a working dinner with Gita Sabharwal, UN Resident Coordinator in Indonesia; Jeff Cohen, USAID Mission Director Indonesia; and Navaratnasamy Paranietharan, WHO Representative to Indonesia to learn how the UN is working collaboratively in Indonesia to accelerate progress towards the SDGs, including initiatives to stimulate inclusive human development, promote better health outcomes, help vulnerable communities navigate the impacts of climate change, and foster resilient food systems. We will, additionally, review the agenda and clarify any outstanding questions. *Location: Salon I, Floor 22, Park Hyatt Jakarta*
Overnight	Park Hyatt Jakarta Jl. Kebon Sirih No.17-19, Kb. Sirih, Kec. Menteng, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta 10340, Indonesia

Monday, Oct. 7 --- Jakarta

Attire: Business.

7:30am – 8:30am	Breakfast at hotel
8:30am – 9:00am	Transit via car to UN House *Note: BRING PASSPORTS FOR EMBASSY ENTRANCE*
9:00am – 9:15am	Arrival at UN House
9:15am – 10:15am	**Meeting with UN Country Team, led by Gita Sabharwal, UN Resident Coordinator in Indonesia**

The delegation will meet with the UN Country Team to contextualize the major development challenges in Indonesia and provide a general overview of how the 22 UN agencies, programmes, and funds in Indonesia work together and actively partner with the Government of Indonesia and the U.S. to advance the Sustainable Development Goals.

Location: Papua Room, 7th Floor, UN House
Menara Thamrin Lt. 7, Jl. MH. Thamrin, Kav. 3, Jakarta Pusat, 10250

10:15am – 10:45am Break

10:45am – 11:15am Transit via car to U.S. Embassy Jakarta

11:15am – 11:30am Arrival and entry into Embassy

11:30am – 12:30pm **Meeting with U.S. Country Team, led by Amb. Kamala Shirin Lakhdhir**

The delegation will meet with the U.S. Country Team, led by Amb. Kamala Shirin Lakhdhir, to discuss U.S.-Indonesia relations, and how the U.S. and UN are working together to address issues related to sustainable development, improved health outcomes, food security, economic innovation, and related topics.

Location: U.S. Embassy Jakarta

12:30pm – 1:00pm Transit via car to TBD Restaurant

1:00pm – 2:00pm **Working Lunch with Indonesia Ministry of Foreign Affairs**

The delegation will have a working lunch with representatives from the Indonesia Ministry of Foreign Affairs (listed below) to discuss U.S.-Indonesia relations, and how the Government of Indonesia is working with the UN to address issues related to sustainable development, improved health outcomes, food security, economic innovation, and related topics.

- Director General for Multilateral Cooperation, Mr. Tri Tharyat
- Director for International Security and Disarmament, Mr. Caka Alverdi Awal
- Director for Trade, Industry, Commodities, and Intellectual Property, Mr. Ditya Agung Nurdianto
- Director for Economic Development and Environment, Mr. Tri Purnajaya

Location: TBD Restaurant

2:00pm – 2:30pm Transit via car to the Indonesia Ministry of Health's Public Health Emergency Center (PHEOC)

2:30pm – 3:30pm **Visit to the Emergency Operations Centre at Center for Health Crisis and the Public Health Emergency Center (PHEOC), led by Tamara Curtin Niemi, Acting Lead, WHO Emergencies Program/Technical Officer-Preparedness**

The delegation will visit the Public Health Emergency Center, which is supported by USAID and CDC, and learn how WHO, together with the Ministry of Health, maintains the PHEOC to ensure rapid detection and response to public health emergencies. The delegation will also learn how the PHEOC is leveraging AI and advanced surveillance technologies to enhance the country's ability to monitor and address potential health threats.

Indonesia has achieved impressive economic progress over the past 20 years, but access to quality health services, particularly for the poorest and most vulnerable people, remains a challenge. USAID has invested more than $1.1 billion to help Indonesia strengthen its health systems, partnering with civil society, the private sector, and the national, provincial, and local governments to eliminate preventable maternal and newborn deaths, improve nutritional intake to reduce childhood stunting, and improve Indonesia's health care. CDC also invests $3 million a year in health systems and workforce development across the country to improve capacities to prevent, detect, and respond to public health threats while reducing morbidity and mortality from infectious diseases.

Through support for the PHEOC and other similar initiatives, USAID and CDC helped to detect almost 34,000 potential outbreak signals, triggering verification and response by the authorities. Additionally, USAID's and CDC's support decreased the case fatality rate of leptospirosis, a potentially fatal zoonotic disease, by 20 percent in Demak District, Central Java province and of measles in Banten Province, respectively.

Location: Ministry of Health (Kementerian Kesehatan Republik Indonesia)

3:30pm – 4:00pm Transit via car to Indonesia Ministry of National Development Planning (Badan Perencanaan Pembangunan Nasional/Bappenas)

4:00pm – 5:00pm **Meeting with Indonesia Ministry of National Development Planning (Badan Perencanaan Pembangunan Nasional/Bappenas), led by Mr. Bogat Widyatmoko, Deputy Minister for Politics, Law, Security & Defense.**

The delegation will meet with representatives from the Indonesia Ministry of National Development (locally known as Bappenas), led by Mr. Bogat Widyatmoko, Deputy Minister for Politics, Law, Security & Defense, to discuss how the Government of Indonesia is working with the UN to accelerate the achievement of the Sustainable Development Goals and creating more inclusive, resilient and sustainable agri-food systems.

Location: Ministry of National Development Planning (Bappenas)

5:00pm – 5:30pm Transit via car to Park Hyatt Jakarta

5:30pm – 7:00pm Executive Time

7:00pm – 7:30pm Transit via car to Tugu Kunstkring

7:30pm – 9:00pm **Working Dinner with Norimasa Shimomura, UN Development Programme (UNDP) Resident Representative in Indonesia; Navaratnasamy Paranietharan, World Health Organization (WHO) Representative in Indonesia; UN International Organization for Migration (IOM) Chief of Mission, Jeffrey Labovitz, UN Office for Project Services (UNOPS) Country Manager, Sharon Thangadurai, UN Environment Programme (UNEP) Programme Lead Barlev Nico Marhehe, USAID Climate and Health Team; and Rebecca Merrill, Indonesia Country Director, Centers for Disease Control**

The delegation will meet with the heads of UNDP, WHO, IOM, UNOPS, and UNEP in Indonesia, as well as colleagues from the USAID Climate and Health Team and Centers for Disease Control, to learn how the Indonesian Ministry of Health and the UN are working together on a brand-new partnership initiative to leverage public and private capital, and various resources from partners across multiple sectors, to promote climate-resilient, sustainable, and low-carbon health systems.

Location: Soekarno Room, Tugu Kunstkring

9:00pm – 9:30 pm Transit via car to Park Hyatt Jakarta

Overnight Park Hyatt Jakarta
Jl. Kebon Sirih No.17-19, Kb. Sirih, Kec. Menteng, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta 10340, Indonesia

Tuesday, Oct. 8 --- Jakarta/Travel/Kupang, Nusa Tenggara Timur

Attire: Field Dress.

4:45am – 5:00am Check out of hotel

Note: pick up boxed breakfasts on departure

5:00am – 5:40am	Transit via car to Jakarta CGK airport
5:40am	Check in for flight, prepare for departure
7:05am	Depart CGK via Garuda Indonesia 456 *Flight time 3h (time change of +1 hour)*
11:05am	Arrive Kupang El Tari Airport (KOE)
11:05am – 11:30am	Arrival process
11:30am – 12:15pm	Transit via car to SOTIS Hotel Kupang
12:15pm – 12:45pm	Drop bags at hotel; grab boxed lunches
12:45pm – 1:00pm	Transit via car to Office of the Acting Governor of East Nusa Tenggara (NTT)
1:00pm – 1:45 pm	**Courtesy Meeting with Acting Governor of East Nusa Tenggara, Andriko Noto Susanto** The delegation will engage in a courtesy meeting with the Acting Governor of East Nusa Tenggara, Andriko Noto Susanto, to inform him of the purpose of the visit and provide background on the delegation members. *Location: Office of the Acting Governor of East Nusa Tenggara*
1:45pm – 3:00pm	Transit via car to Champlong II Village
3:00pm – 4:00pm	**Visit Food and Agriculture Organization of the UN (FAO) Promoting Climate-Smart Agricultural Practices through Conservation Agriculture Initiative, led by I Wayan Tambu, National Programme Officer, FAO** The delegation will visit an FAO Climate-Smart Agricultural Initiative site, which was previously supported by USAID and is now self-sustaining, to learn how the UN assisted a local 24 household village to employ new adaptive agricultural systems to enhance production and soil fertility, which have been integrated into the local policies and curricula of several universities. The initiative's goal is to promote long-term agricultural sustainability as a response to climate change. *Location: Champlong II Village*

4:00pm – 4:30pm	Transit to Champlong II Village Community Center
4:30pm – 5:15pm	**Briefing on IOM Human Trafficking Prevention Project, Meeting with Human Trafficking Survivors, led by Andi Alam, Project Associate, IOM** The delegation will meet with IOM colleagues spearheading a local Human Trafficking Prevention Project, which is based in Camplong II Village, and supported by the U.S. Office to Monitor and Combat Trafficking in Persons (J/TIP). The delegation will learn how the project supports Camplong II Village through regulations and community engagement, including local unions and faith-based organizations, to prevent human trafficking as part of the Ministry of Manpower's Desmigratif program. *Location: Champlong II Village Community Center*
5:15pm – 6:15pm	Transit via car to SOTIS Hotel Kupang
6:15pm – 7:00pm	Executive Time
7:00pm – 9:00pm	**Working Dinner with Maggie Dougherty and Tristan Egger, U.S. Peace Corps Volunteers Based in Kupang** The delegation will have a working dinner with two U.S. Peace Corps Volunteers based in Kupang to learn how they are working in underserved and rural schools to help Indonesia reach its education development goals through grassroots people-to-people contact, cultural exchange, and technical skills transfer. Kupang is the capital of the Indonesian province of East Nusa Tenggara. At the 2020 Census, it had a population of 442,758. It is the largest city and port on the island of Timor and has Indonesia's third highest relative poverty rate (22.2% of the provincial population according to Central Statistics Bureau) after West Papua and Papua, largely because the majority of the population still lives a subsistence agricultural lifestyle. Provincial and kabupaten budgets are small and derived mostly from central government transfers, with little tax revenue collected locally. Health and education services remain limited outside the capital of Kupang. *Location: Outdoor Patio, Beer & Barrel Restaurant, SOTIS Hotel Kupang*
Overnight	SOTIS Hotel Kupang Jln. Timor Raya KM 3 No. 90 Kelurahan, Pasir Panjang, Kec. Kota Lama,

Kota Kupang, Nusa Tenggara Tim. 85229, Indonesia

Wednesday, Oct. 9 --- Kupang

Dress: Field Dress

8:30am – 9:00am	Breakfast at the hotel
9:00am – 9:30am	Transit via car to UNICEF Early Childhood Development Project
9:30am – 10:15am	**Visit UN Children's Fund (UNICEF) Early Childhood Development Center, led by Yudhistira Yewangoe, Chief of UNICEF Field Office in Kupang** The delegation will visit a UNICEF Early Childhood Development Center to learn how the UN is working with local authorities to enhance the cognitive, nutritional, health, hygiene, and mental health of young children. In addition to direct support to children, the ECDs provide training to over 500 teachers and guidance for more than 3,200 parents to support holistic-integrative education. *Location: ECD Center Raudhatul Athfal (RA) Al Fitrah – Oesapa*
10:15am – 10:30am	Transit via car to Community Health Center (Puskesmas)
10:30am – 11:30am	**Visit UNICEF Stunting Prevention and WASH Initiative and UNDP SMILE Project, led by Vama Chrisnadarmani, Health Specialist, UNICEF; Suci Rahmawati, Vaccination Technical Officer, WHO; and Ahmad Mujamil, Project Associate, UNDP** The delegation will visit a community health center, known locally as Pusat Kesehatan Masyarakat and abbreviated as Puskesmas, which are government-mandated community health clinics located across Indonesia. They are overseen by the Indonesian Ministry of Health and provide healthcare for the population on sub-district level. The delegation will be briefed on UNICEF's Stunting Prevention and WASH initiative to learn how UNICEF is working to reduce child stunting and improve health outcomes through local government capacity building, nutrition education, and mass screenings. Nearly 40% of children under age five in East Nusa Tenggara are stunted, which prevents a child from reaching their full cognitive and physical potential. The initiative also enhances access to clean water and sanitation facilities in schools and communities, coupled with hygiene education to reduce waterborne diseases. The initiatives are based in various Puskesmas locations around Kupang and supported by USAID, U.S. CDC, and several other partners.

The delegation will be briefed on UNICEF-supported efforts to improve routine immunization, including monitoring practices, vaccine administration, quality control, and challenges such as cold chain logistics and community response. At the MNCH clinic, they will observe ANC screenings and discuss comprehensive care for pregnant women, focusing on preventing mother-to-child HIV transmission, treatment adherence, and community support. Lastly, at the Puskesmas, they will observe pediatric TB screenings and discuss challenges in managing pediatric TB, including diagnosis, treatment, and compliance.

The delegation will also learn about UNDP's SMILE Project (Electronic Logistics Management and Information System / e-LMIS – Sistem Manajemen Informasi Logistic secara Elektonik / SMILE), which is an effort to digitize vaccine cold chain logistics to strengthen Indonesia's immunization supply chain, ensuring real-time visibility of stock supplies and storage temperatures, thus supporting the safe and effective distribution of vaccines to nearly 5 million children. As part of this initiative, UNDP has implemented the installation of Remote Temperature Monitoring Devices (RTMD) in vaccine refrigerators across various regions. These devices provide real-time monitoring to ensure vaccines are stored at optimal temperatures, thereby maintaining their quality, preventing stockouts or overstocks, while reducing wastages, allowing more people to benefit from it.

Continuing with vaccination efforts, the delegation will also learn about WHO's activities, including technical assistance for the electronic recording and reporting system for immunization (ASIK). Puskesmas OESAPA was one of 10 puskesmas in Indonesia with the highest number of inputted data during World Immunization Day 2024 and won an award from the Ministry of Health. WHO has distributed job aids and information, education and communication materials on immunization and vaccine-preventable disease (VPD) surveillance, provided technical assistance on microplanning, catch-up immunization, and new vaccine introduction, and supported VPD surveillance. Additionally, WHO conducted a rapid convenience assessment of the polio campaign.

Location: 1 Puskesmas, Kupang

11:30am – 12:15pm Transit via car to The Kelapa

12:15pm – 1:30pm **Working Lunch with Nunuk Supraptinah, Policy Program Officer, World Food Programme (WFP) and Kupang Municipal Government Leaders**

The delegation will have a working lunch to learn how WFP, in collaboration with the Government of Indonesia and support from Google,

is focused on implementing climate adaptation strategies that emphasize anticipatory actions and climate analysis to ensure food security.

Location: The Kelapa Restaurant

1:30pm – 2:00pm Transit via car to Kupang Vocational High School

2:00pm – 3:00pm **Visit Kupang Vocational High School Supported by Accelerating SDG Investments in Indonesia (ASSIST) Joint Programme, led by Fathi Arsadipura, UNDP Impact Investing Project Clerk**

The delegation will visit a vocational high school, which instructs approximately 50 students in sustainable fishing, agriculture, and wood working, to learn about the Language and Green Learning Programme. Under the Accelerating SDG Investments in Indonesia (ASSIST) Joint Programme, UNDP together with IEF (Indonesia Environment Fund Agency) is implementing a Catalytic Funding (CF) programme to further leverage the impact and contribution to the SDGs of investees under the Indonesia Impact Fund by expanding their intervention and implementing projects targeting underserved or high-risk areas and vulnerable communities. One of the investees is Cakap, an edu-tech enterprise focused on providing a language learning platform. Under the CF, Cakap aims to foster language and green learning and encourage entrepreneurship and innovation through grant competitions for senior high school and vocational school students in the 3T (outermost, foremost, and left-behind) regions of NTT and NTB.

3:00pm – 3:30pm Transit via car to West Kupang Sub-District

3:30pm – 4:30pm **Visit International Fund for Agricultural Development (IFAD) Rural Empowerment and Agriculture Development Scaling-up Initiative (READSI), led by Bayu Rahmawan, IFAD Program Officer**

The delegation will visit the READSI project site to learn how IFAD is empowering 3,500 beneficiaries across 20 villages through training, infrastructure support, and the provision of agricultural tools. With a total budget of around USD 9 million, READSI is in its final year of implementation and focuses on final reporting and ongoing activities.

Location: West Kupang Sub-District

4:30pm – 5:00pm Transit via car to SOTIS Hotel Kupang

5:00pm – 7:00pm Executive Time

7:00pm – 7:15pm Transit to Taman Laut

7:15pm – 8:30pm	**Working Dinner Debrief with UN in Kupang Colleagues** The delegation will have a working dinner debrief with UN in Kupang colleagues to share lessons learned and create opportunities for future engagement with U.S. policymakers. *Location: Outdoor patio, Taman Laut Restaurant*
8:30pm – 8:45pm	Transit via car to SOTIS Hotel Kupang
Overnight	SOTIS Hotel Kupang Jln. Timor Raya KM 3 No. 90 Kelurahan, Pasir Panjang, Kec. Kota Lama, Kota Kupang, Nusa Tenggara Tim. 85229, Indonesia

Thursday, Oct. 10 --- Kupang/Travel/Jakarta

Dress: Field Dress

9:00am – 10:00am	Breakfast and check out of hotel
10:00am – 10:30am	Transit via car to KOE
10:30am	Check-in and pre-board process
12:15pm	Depart KOE on Garuda Indonesia 457 *Flight time 2h 55m (time change of -1 hour)*
2:10pm	Arrive CGK
2:10pm – 2:45pm	Arrival process
2:45pm – 4:00pm	Transit via car to Women's Prison in Tangerang
4:00pm – 5:00pm	**Walk-Through of UN Office on Drugs and Crime (UNODC) Improving the Treatment of Women Prisoners in Indonesia Initiative, led by Rabby Pramudatama, National Programme Coordinator (Criminal Justice), UNODC** The delegation will visit a prison housing women inmates to learn about UNODC's work to provide skills-building training. This initiative assists Indonesia's Directorate General of Corrections in developing strategies to improve the treatment of women prisoners, focusing on adherence to the Bangkok Rules. The initiative addresses issues like overcrowding and enhances the gender sensitivity of prison management practices. *Location: Women's Prison in Tangerang*

5:00pm – 6:00pm	Transit via car to hotel
6:00pm – 7:00pm	Check-in and Executive Time
7:00pm – 7:30pm	Transit to Bungarampai
7:30pm – 8:45pm	**Working Dinner with Maniza Zaman UNICEF Representative in Indonesia; Rajendra Aryal, FAO Representative in Indonesia; Hani A. Elsadani Salem, Indonesia IFAD Country Director; Jennifer Kim Rosenzweig, WFP Indonesia Country Director, and Dr. Lubna Bhatti, WHO Team Lead, Healthy Populations**

The delegation will meet with representatives of UNICEF, FAO, IFAD, WFP, and WHO Indonesia to learn how the UN is addressing undernourishment and stunting and wasting in the country. Rapid economic growth in Indonesia over the past ten years, coupled with significant government investments in social development, has transformed the lives of millions of people and allowed the country to halve the number of undernourished people since 2015. But hunger remains. The COVID-19 pandemic exacerbated the challenges of malnutrition, and reversed years of progress in reducing poverty and food insecurity. The national poverty rate was 9.36% in 2023, a noticeable decrease from a pandemic-related spike of 10.14%, which set back three years of improvement. Despite these challenges, Indonesia achieved a significant milestone in 2022, reducing stunting among children under 5 years old to its lowest level in over two decades: down from 24.4% in 2021 to 21.6%. However, WHO still considers stunting a chronic public health problem, as its prevalence exceeds 20% among small children. Insufficient nutrition during the first 1,000 days of life, poor sanitation, and limited access to clean water are key contributing factors.

The delegation will also learn how the UN is supporting President-elect Prabowo Subianto's expanded free meal programme, an initiative that is set to be implemented in 2025 to benefit not only school children but also pregnant women, breastfeeding mothers, and toddlers. The program aims to improve nutritional adequacy, enhance cognitive development in children, and prevent stunting, which has been reduced overall from 37.2% 2013 to 21.5% in 2023.

Location: Private Room, Second Floor, Bungarampai Restaurant

8:45pm – 9:15pm	Transit via hired car to hotel
Overnight	Park Hyatt Jakarta

Jl. Kebon Sirih No.17-19, Kb. Sirih, Kec. Menteng, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta 10340, Indonesia

Friday, Oct. 11 --- Field/Travel/Jakarta/Travel

Dress: Business Casual

7:00am – 7:30am Breakfast at hotel

7:30am – 9:00am Transit via car to Dexa-Medica Manufacturing Facility

9:00am – 10:30am **Visit Dexa-Medica's Multiple Micronutrient Supplementation (MMS) Manufacturing Facility and Briefing on MMS Challenges and Scale-Up Efforts in Indonesia**

The delegation will visit Dexa Medica's Jakarta Headquarters, one of Indonesia's largest pharmaceutical companies, to learn about the company's soon-to-be launched MMS production operations. Dexa Medica's MMS scale-up is being supported by Kirk Humanitarian and designed to be deployed across Indonesia.

Antenatal Multiple Micronutrient Supplementation (MMS) for pregnant women has been proven to improve maternal nutrition status and, in comparison with iron and folic acid supplements (IFAS), further reduce the risk of adverse birth outcomes such as preterm birth, stillbirth, low birth weight, and small-for-gestational-age birth. Providing MMS to women during pregnancy can prevent long-lasting human capital losses in educational years and lifetime income. Scaling up programs that deliver MMS to vulnerable mothers is now an urgent priority. This requires efficient supply chain systems and building awareness of its health benefits among mothers, communities, and maternal healthcare providers.

The demand for United Nations International Multiple Micronutrient Antenatal Preparation (UNIMMAP) MMS is projected to outpace the global supply by 2025. To meet the growing demand, Kirk Humanitarian is leading the effort to expand the number of manufacturers capable of producing high-quality MMS to serve both domestic and import markets. Backed by years of experience and with our trusted partners, they have developed open-access UNIMMAP MMS product specifications – a necessity for manufacturing a complex product containing 15 ingredients and 16 excipients.

Location: Dexa-Medica HQ Karawang, PT Beta Pharmacon, Kawasan Industri Surya Cipta, Jl. Surya Madya Kav. I-18 C, Desa/Kelurahan Kutamekar, Kec. Ciampel, Kab. Karawang, Provinsi Jawa Barat 41363

10:30am – 12:00pm Transit via car to Park Hyatt Jakarta

12:00pm – 1:45pm	Executive Time, check out of hotel
1:45pm – 3:00pm	**Working Lunch Debrief with UN and U.S. Colleagues** The delegation will have a working lunch debrief with UN and U.S. colleagues to discuss lessons learned, post-learning trip follow-up, and potential opportunities for continued engagement and coordination with the U.S. Congress and the UN in Indonesia. *Location: Residence VII Hall, Floor 3, Park Hyatt Jakarta*
3:00pm – 4:00pm	Transit via car to Jakarta CGK airport
4:00pm	Check in for flight, prepare for departure
6:30pm	Depart CGK on Qatar Airways 957 *Flight time 8h 30m*
11:00 pm	Arrive Doha DOH *2h 20m layover*

Saturday, Oct. 12 --- Travel/Washington, DC

1:20am	Depart DOH on Qatar Airways 709 *Flight time 14h 25m*
8:45 am	Arrive Washington IAD