RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Date/Time Stamp
SECRETARY OF THE SENATE
PUBLIC RECORD
2024 OCT 24 PM 12:37

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

Council on Foreign Relations

Travel Dates:

Friday, September 27, 2024

Name of accompanying family member (if any):

N/A

Relationship to Traveler:

N/A

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$681.80	N/A	$73	N/A

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

10/24/24
Date

Sara Zaheer
Printed Name of Traveler

Sara Zaheer
Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/24/2024
Date

Patty Murray
Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

(●) Yes ( ) No

Expense Change	Revised Amount	Explanation
Transportation	$681.80	Amtrak tickets were more expensive than originally anticipated
Meals	$73	Meals were more expensive than originally anticipated.

Were there any changes to the pre-approved itinerary?

(●) Yes ( ) No

Explanation:

Staff met with Asia Studies fellow David Sacks, China Studies fellow Zongyuan Zoe Liu, and Africa Policy fellow Michelle Gavin as planned.

Planned meetings with Foreign Affairs Editor Daniel Kurtz-Phelan and Latin America Fellow Shannon O'Neil were replaced with a working lunch with European Union High Representative for Foreign Affairs and Security Policy Josep Borrell Fontelles.

Were there any additional changes to the pre-approved trip?

( ) Yes (●) No

Explanation:

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:

Sara Zaheer

Employing Office/Committee:

Office of Senator Patty Murray

Private Sponsor(s):

Council on Foreign Relations

Destination(s):

New York, NY

Travel Dates:

Friday, September 27, 2024

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

I lead the Foreign Policy portfolio in Senator Murray's office. As a participant in the Council on Foreign Relations (CFR) Foreign Policy Study Group, I will be traveling to New York City to attend panel discussions and meet with foreign policy and national security experts located at CFR's headquarters.

Do you have an accompanying family member or spouse on this trip? **Name and Relationship to Traveler:**

☐ (signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/25/24

Date

Sara Zaheer

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Senator Patty Murray hereby authorize Sara Zaheer

(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

7/25/24

Date

Patty Murray

Signature of Supervising Senator/Officer

Council on Foreign Relations: Council on Foreign Relations Congressional Staff Trip to New York

Sara Zaheer

Title:
Counsel

Employing Office/Committee:
MURRAY, PATTY

Duty Station:
WASHINGTON,DC

Destination(s):
New York, NY

Explain how this trip is specifically connected to the traveler's official or representational duties:

I lead the Foreign Policy portfolio in Senator Murray's office. As a participant in the Council on Foreign Relations (CFR) Foreign Policy Study Group, I will be travelling to New York City to attend panel discussions and meet with foreign policy and national security experts located at CFR's headquarters.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Council on Foreign Relations

Is your organization classified as a §501(c)(3)?
● Yes ○ No

§501(c)(3) Organization Type
Public Charity

Address
1777 F Street NW

Address 2 (Optional)
None

City, State Zip
Washington, District Of Columbia 20006 United States

Phone Number
(202) 509-8410

Organization URL
www.cfr.org

History of Congressional Travel

CFR has hosted five similar trips to New York on September 25, 2015; September 19, 2016; September 15, 2017; September 21, 2018; and September 27, 2019.

Educational Activities

The Council on Foreign Relations (CFR) is an independent, nonpartisan membership organization, think tank, and publisher dedicated to being a resource for its members, government officials, business executives, journalists, educators and students, civic and religious leaders, and other interested citizens in order to help them better understand the world and the foreign policy choices facing the United States and other countries.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ● I certify that the sponsor is not a foreign government.
- ● I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ● I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

To provide congressional staff members participating in CFR's Foreign Policy Study Group an opportunity to visit CFR's headquarters in New York.

Explain how the purpose of the trip relates to your organization's mission.

The program will allow participants to attend panel discussions and meet with foreign policy and national security experts located at CFR's New York offices.

Is your organization the only sponsor for this trip?

● Yes ○ No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ● The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ● The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ● No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ● The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ● Travel expenses paid for will not include expenditures for recreational activities.
- ● Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
09/27/2024 @ 08:05 AM

⇄

Trip End Date/Time:
09/27/2024 @ 08:59 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $460.00 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Other	N/A	$10.00
Train	Business	$450.00

Lodging (Per Member/Officer/Employee: $0.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
There are no lodging expenses.								

Meals (Per Member/Officer/Employee: $50.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
09/27/2024	$0.00	$50.00	$0.00	$0.00	**$50.00**	New York	New York	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $0.00)

Expense Type	Amount	Notes
There are no miscellaneous expenses.		

Additional Attachments

Document Name
There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Council on Foreign Relations Trip to New York

Travel Date(s): September 27, 2024

Travel Destination(s): New York, NY

Sponsor: Council on Foreign Relations

Jessica Harrington — *(printed name of sponsor representative)*

Director, Washington External — *(title)*

Jessica L. Harrington Digitally signed by Jessica L. Harrington Date: 2024.07.24 15:44:22 -04'00' — *(signature of sponsor representative)*

7/24/24 — *(date)*

0000000010028 RECEIVED BY: SECRETARY OF THE SENATE Date: October 24, 2024

Participants

Claire Alden
Office of Representative Lance Gooden

Erik Ashida
U.S. House of Representatives Committee on Foreign Affairs

Shir Attias
Office of Senator Charles Schumer

Molly Carpenter
Office of Senator Michael D. Crapo

Austin J. Dahmer
Office of Senator Josh Hawley

Thomas Eager
U.S. House of Representatives Permanent Select Committee on Intelligence

Daniel Gottfried
U.S. Senate Committee on Foreign Relations

James P. Hart
Office of Senator Eric Schmitt

Elizabeth A. Johnson
Office of Senator Mitt Romney

Caroline Kehrli
U.S. House of Representatives Committee on Armed Services

Robert Levinson
Office of Senator Laphonza Butler

Zach Lewis
Office of Senator Mark Warner

Danielle Camner Lindholm
U.S. House of Representatives Committee on Financial Services

Casey O'Shea
Office of Representative Bradley Schneider

Sid Ravishankar
Office of Representative Joaquin Castro

Hannah Schwartz
Office of Senator Shelley Moore Capito

Adam Trull
U.S. Senate Committee on Armed Services

Dennis Wischmeier
U.S. Senate Select Committee on Intelligence

Sara Zaheer
Office of Senator Patty Murray

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July 18, 2024

Ms. Sara Zaheer
Office of Senator Patty Murray
154 Russell Senate Office Building
Washington, DC 20510

Dear Ms. Zaheer:

I write to invite you to participate in a day-long visit to the Council on Foreign Relations (CFR) New York headquarters on Friday, September 27, as part of your ongoing participation in the CFR congressional foreign policy study group. This trip will provide you, and the other study group members, an opportunity to engage with CFR fellows based in New York.

We will be departing from Union Station at 8:05 a.m. and returning later that evening. All costs associated with this program will be covered by CFR.

Additionally, please find attached all necessary documents to be submitted to the House/Senate Committee on Ethics, including the employee and trip-sponsor pre-travel forms, the formal programming agenda, and a list of all invited staff members. You are welcome to remain in New York at your own expense, please let us know if we should book your return travel for a later date. Please note that you must notify the Ethics Committee if you plan to extend your stay.

The deadline for submitting these pre-travel authorization forms to Ethics is Tuesday, August 27.

Once you have submitted your forms, please inform me so that our travel agent can move forward on making arrangements.

We hope that you will take advantage of this unique opportunity. If you have any questions, please feel free to contact me directly 202.509.8410 or via email jharrington@cfr.org.

We look forward to hearing from you.

Sincerely,

Jessica Harrington
Director, Washington External Affairs
Council on Foreign Relations

1777 F Street, NW
Washington, DC 20006

tel 202.509.8400
fax 202.509.8490
www.cfr.org

0000000010030 RECEIVED BY: SECRETARY OF THE SENATE Date: October 24, 2024

COUNCIL on FOREIGN RELATIONS

1777 F Street, NW, Washington, DC 20006
tel 202.509.8400 fax 202.509.8490 www.cfr.org

Congressional Foreign Policy Study Group New York Program

Friday, September 27, 2024

8:05 a.m. Depart Union Station (Acela 2104)

11:01 a.m. Arrive at New York Moynihan Train Hall

11:40 a.m. Arrive at Council on Foreign Relations (58 East 68th Street, New York)

11:45 a.m. – 12:00 p.m.
Coffee Reception

12:00 p.m. – 12:30 p.m.
Networking Lunch
Participants will have the opportunity to meet and network with CFR members based in New York.

12:30 p.m. – 1:30 p.m.
Council on Foreign Relations General Meeting
A Conversation with Josep Borrell, *High Representative for Foreign Affairs and Security Policy, European Union; Vice President, European Commission*
Participants will discuss the challenges facing the European Union, its role in the continued Russia-Ukraine war, and transatlantic relations with the United Sates.

1:45 p.m. – 2:45 p.m.
Discussion with Mr. David Sacks, *Fellow for Asia Studies, Council on Foreign Relations*
Participants will discuss U.S.-China relations, cross-strait tensions, and the future of U.S. security posture in the Indo-Pacific.

3:00 p.m. – 4:00 p.m.
Discussion with Dr. Zongyuan Zoe Liu, *Maurice R. Greenberg Senior Fellow for China Studies, Council on Foreign Relations*
Participants will discuss the status of the Chinese economy, global financial markets, and the illegal fentanyl trade.

4:15 p.m. – 5:00 p.m.
Discussion with Ambassador Michelle Gavin, *Ralph Bunche Senior Fellow for Africa Policy Studies, Council on Foreign Relations*
Participants will discuss developments across the African continent including U.S. strategic and trade relations across the region.

5:00 p.m. Meeting Concludes; Depart CFR for New York Moynihan Train Hall

6:00 p.m. Depart New York Moynihan Train Hall (Acela 2169)

8:59 p.m. Arrive in Washington, DC