RE-2 Employee Post Travel Disclosure of Travel Expenses

RECEIVED
Date/Time Stamp
SECRETARY OF THE SENATE
PUBLIC RECORDS
2025 SEP 11 PM 5:41

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Southern Utah Wilderness Alliance

Travel Dates:
08/10/2025 to 08/14/2025

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$790.00	$498.00	$210.00	$350.00

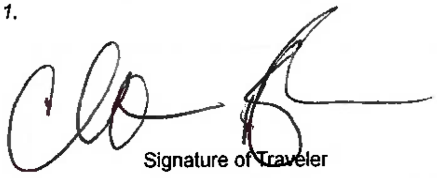
I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

9/11/2025
Date

Christine Rigodon
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

Date 9/11/2025


Signature of Supervising Senate Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

Yes No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

Yes No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

Yes No

Explanation: There were no additional changes to the pre-approved trip.



Rigodon, Christine (Energy)

From: Lauren Hainsworth <lauren@suwa.org>
Sent: Friday, June 13, 2025 1:12 PM
To: Rigodon, Christine (Energy)
Subject: INVITATION - Visit America's Red Rock Country with the Southern Utah Wilderness Alliance
Attachments: Congressional invitation to Utah 2025.pdf; [Sample] August 2025 Congressional Trip Itinerary.docx.pdf

Hello Christine,

I hope you're doing well and have survived the heat this week. We have confirmation that your colleague Katie Roberts will be joining but I wanted to invite you as well to come to Utah this August with the Southern Utah Wilderness Alliance for a trip into the areas we are seeking to protect as wilderness through America's Red Rock Wilderness Act.

Dates: August 10-13
Arrival is in Grand Junction, CO, transportation to Moab is provided, along with flights, site-to-site transport, lodging and food.

We have been building out an itinerary for a fun and educational trip to see places like Labyrinth Canyon, Fisher Towers, and Arches National Park, discuss the importance of public lands to Utah's economy, meet with local officials and Tribal partners, and discuss what needs to be done to continue to protect these amazing places.

The trip will consist of meetings, site visits to wilderness areas and proposed wilderness parcels, a small plane fly over of areas to get an aerial view of land management, an overnight on the Colorado River with a local river guide company to discuss wilderness and recreation (yes this includes camping), and opportunities to engage with other Senate and House Staffers along with SUWA's issue and field staff.

The Southern Utah Wilderness Alliance is a 501(c)(3) non-profit organization and **this trip complies with all Senate and House ethical requirements.** Please see the attached invitation and sample itinerary (subject to change).

Please RSVP no later than July 7th.

Spots on the trip are limited so please make sure to RSVP as soon as possible.

If you have any questions, don't hesitate to reach out. Hope to have you join us!

Thanks,
Lauren
--

Lauren Hainsworth (she/her)
Legislative Advocate
Southern Utah Wilderness Alliance

202-266-0473
lauren@suwa.org
suwa.org

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:
Christine Rigodon

Employing Office/Committee:
ENERGY & NATURAL RESOURCES DEM

Private Sponsor(s):
Southern Utah Wilderness Alliance

Destination(s):
Moab, Utah

Travel Dates:
08/10/2025 to 08/14/2025
NOTE: If you plan to extend the trip for any reason you must notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

Staffer on Energy and Natural Resources is on a trip to visit a site affected by the committee's work.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/07/2025
Date

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Martin Heinrich hereby authorize Christine Rigodon
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

Date

Signature of Supervising Senator/Officer

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

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Christine Rigodon

Employing Office/Committee:
ENERGY & NATURAL RESOURCES DEM

Private Sponsor(s):
Southern Utah Wilderness Alliance

Destination(s):
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Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/07/2025
Date

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

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(Print Senator's/Officer's Name) (Print Traveler's Name)

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I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

Date

Signature of Supervising Senator/Officer

Southern Utah Wilderness Alliance: Utah Wilderness August Trip - Hosted by SUWA

Christine Rigodon

Title:
Staff Assistant

Employing Office/Committee:
ENERGY & NATURAL RESOURCES DEM

Duty Station:
WASHINGTON,DC

Destination(s):
Moab, Utah

Explain how this trip is specifically connected to the traveler's official or representational duties:

Staffer on Energy and Natural Resources is on a trip to visit a site affected by the committee's work.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Southern Utah Wilderness Alliance

Is your organization classified as a §501(c)(3)?
Yes No

§501(c)(3) Organization Type
Public Charity

Address
122 C St NW Ste 650

Address 2 (Optional)
None

City, State Zip
Washington, District Of Columbia 20001 United States

Phone Number
7037258348

Organization URL

History of Congressional Travel

We have hosted Senator Durbin a number of times to visit lands proposed for wilderness in America's Red Rock Wilderness Act, led multiple House members and their staff on trips to southern Utah, hosted Rep. Stansbury for a trip to the Great Salt Lake to discuss the impacts of water issues in Utah. In 2024, SUWA hosted 2 trips, a Senate trip and a House trip for Congressional staff to see the places proposed for wilderness and meet with local stake holders to understand the importance of conservation in Utah.

Educational Activities

We have traveling representatives that go around the US to meet with groups of people around the country to learn about the work being done to protect lands in Utah, we lead stewardship projects with volunteers to work with Bureau of Land Management in Utah to do service work and alleviate the burden of projects of land management, we produce newsletters and other written materials for Americans to learn about wilderness and conservation issues in the US, and also host similar trips as this one for media, local stakeholders, Tribal partners, and others.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

I certify that the sponsor is not a foreign government.

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The trip will be to show the congressional/committee staffers from multiple SENR offices and SENR committee the landscape included in America's Red Rock Wilderness Act (S1310/H.R.3031), legislation that would protect over 8 million acres of wilderness in Utah. We will hold discussions with local stakeholders and elected officials on the legislation, discuss the RS2477 and travel management issues throughout the region, interference in the wilderness movement in Utah by the Utah delegation, recreation-based economy opportunities and issues, inter-departmental land management issues, and also spend time connecting with the landscape. We want the staff walking away from the event to understand the value of protecting wilderness in Utah in a balanced way that is beneficial for all Americans.

Explain how the purpose of the trip relates to your organization's mission.

This trip will help SUWA to show and explain more deeply the importance of America's Red Rock Wilderness Act and present the lands included in it to staffers that may not have been there or fully come to understand the "otherworldliness" of the area. By ensuring that congressional staff have an understanding of the risks to public lands in Utah, our organization will be better able to message our support or opposition to legislation that affects public lands in Utah.

Is your organization the only sponsor for this trip?

Yes No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

Travel expenses paid for will not include expenditures for recreational activities.

Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/10/2025 @ 06:45 AM

Trip End Date/Time:
08/13/2025 @ 08:58 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

Yes No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $790.00 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$590.00

Note
August 10 - Departure - 6:45am ET – 11:55am MT Depart National Airport (DCA) for Grand Junction Regional Airport (GJT) with layover in Dallas-Fort Worth (DFW) American Airlines - Flight #1839 - DCA->DFW American Airlines = Flight #3592 - DFW->GJT August 13 - Return - 12:25pm MT – 8:58pm ET Depart Grand Junction Regional Airport (GJT) for National Airport (DCA), with layover in Dallas-Fort Worth (DFW) American Airlines - Flight #3592 - GJT->DFW American Airlines = Flight #472 - DFW->DCA

Ground Transportation	N/A	$200.00

Note
Roundtrip 12-passenger van to transport 7 Hill staff (4 Senate and 3 House) and 2 SUWA staffers (total of 9 people). Total of $1800 for full trip cost ($200 per person for entire trip).

Other	Charter	$0.00

Note
EcoFlight provides overflight tours of areas in regards to educating participants on the impacts of different uses on public lands from the air. This 45 minute flight will leave from and return to Moab Regional Airport (CNY) and is provided at no cost.

Lodging (Per Member/Officer/Employee: $498.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/10/2025	08/13/2025	Gravity Haus Moab	Moab	Utah	United States	3	$166.00	No

Meals (Per Member/Officer/Employee: $210.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/10/2025	$0.00	$20.00	$30.00	$0.00	**$50.00**	Moab	Utah	United States	No
08/11/2025	$20.00	$20.00	$30.00	$0.00	**$70.00**	Moab	Utah	United States	No
08/12/2025	$20.00	$20.00	$30.00	$0.00	**$70.00**	Moab	Utah	United States	No
08/13/2025	$20.00	$0.00	$0.00	$0.00	**$20.00**	Moab	Utah	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $350.00)

Expense Type	Amount	Notes
Other (Holiday Expeditions)	$350.00	Rate for River guides, rafts, and food for overnight wilderness visit to Onion Campground on Colorado River

Additional Attachments All additional attachments are below.

Document Name
Travel Manifest - Flights
Car Rental Receipt
Conference Room Rental
Hotel Rooms Receipts (SUWA staff and Hill Staff listed)
Holiday River Expeditions River Guides Receipts
Holiday River Expeditions River Guides Receipts

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Utah Wilderness August Trip - Hosted by SUWA

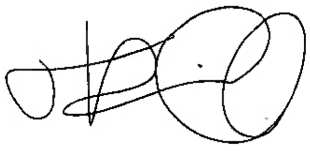
Travel Date(s): August 10-13

Travel Destination(s): Moab, UT

Sponsor: Southern Utah Wilderness Alliance (SUWA)

Travis Hammill
(printed name of sponsor representative)

DC Director, SUWA
(title)



(signature of sponsor representative)

07/01/2025
(date)

Office	Name	Position	Email
ENR - Heinrich	Katie Roberts	National Resourc	katie_roberts@energy.senate.gov
ENR - Heinrich	Christine Rigodo	Staff Assistant	Christine_Rigodon@energy.senate.gov
Durbin	Kevin Lefeber	Legislative Assist	kevin_lefeber@durbin.senate.gov

Utah Wilderness August Trip - Hosted by SUWA

All times are in Mountain Time unless otherwise stated

Day 1 – August 10 – Sunday

6:45am ET – 11:55am MT
Depart National Airport (DCA) for Grand Junction Regional Airport (GJT)
American Airlines - Flight #1839 - DCA->DFW
American Airlines = Flight #3592 - DFW->GJT

12:00pm – 2:00pm
Travel from Grand Junction Airport (GJT) to Moab, UT via rental vehicle driven by SUWA staffer (lunch en route)

2:00pm – 2:45pm
Arrive to Gravity Haus Moab (hotel), check in and get settled

2:45pm – 3:00pm
Depart hotel for Kane Springs Road in SUWA vehicles.

3:00pm – 5:00pm
Tour Kane Springs Road areas: Discuss Moab Rim R.S.2477 claims, short hike to view Native American "Moon Flower" and "Birthing Panel" (Fremont and Ute peoples) petroglyphs and discuss the importance of protecting lands in Utah for the cultural resources that exist across the landscape and the support by the Navajo Nation, Hopi Tribal Council, and other Tribal partners in preserving lands for these resources. Visit Kane Springs Development and discuss the urban sprawl impacts on the local communities, recreation, and wilderness proposals. Discuss recreational and motorized use by hikers, bikers, OHV/ORV, and other users of the Amasa Back trail. The goal for this portion of the trip is to connect the land preservation work with Tribal partners and Tribal nations to best message why protecting lands is important and show the threats that are on the ground today.

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director
Travis Hammill, SUWA DC Director
Lauren Hainsworth, SUWA Legislative Advocate

5:00pm – 5:15pm
Travel from Kane Springs Road area to Sand Flats Recreation Area/Juniper Campground in SUWA vehicle for picnic dinner

5:15pm – 6:00pm
Picnic Dinner at Juniper Campground

6:00pm – 8:45pm
Visit Sand Flats Recreation Area to discuss off-road vehicle management/recreation. Moab has been a focal point of public land controversies, especially over the recent off-highway vehicle plan for BLM lands around Labyrinth Canyon. The town also represents the challenges of a tourism/recreation-based

economy based on public land. Additionally, we will discuss the controversial decision by the Utah State Legislature to allow "Sides by Sides" or UTVs to operate legally on public roads in communities like Moab.

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director
Travis Hammill, SUWA DC Director
Lauren Hainsworth, SUWA Legislative Advocate

8:45pm – 9:00pm
Return to Gravity Haus in SUWA vehicle, return to rooms

9:00pm – End of Day 1

Day 2 – August 11 – Monday

7:30am – 8:00am
Depart Gravity Haus in SUWA vehicles for Canyonlands Regional Airport to meet with EcoFlight, the non-profit educational overflight organization. Pilot is EcoFlight founder Bruce Gordon.

8:00am – 9:00am
Overflight over Labyrinth Canyon, a recently (2019) designated wilderness area on one side of the Green River. Discussions will include the current Bureau of Land Management Travel Management process and the recent issues that have come up between the federal government, state government, Utah Congressional Delegation, and local sentiment. The goal for this overflight is to see the boundaries of protected and unprotected lands, federal/state/private lands, and the interplay between management agencies, and what can be done to address these issues.

Flight Guides:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director

9:00am – 12:00pm
After returning to Canyonlands Regional Airport, depart the airport in SUWA vehicle and drive along Highway 313 to view RS2477 claim conflicts, energy development, and recreation management issues. Stop at the Long Canyon viewpoint to discuss various land management (BLM, USFS, NPS, State Lands) as lands managed by each agency can be seen from this overlook. Drive back along river road to view uranium tailings clean up, discuss Mining Law of 1972 and public liabilities and ecological threats. This goal of this portion of the trip is to show how complicated things can be when it comes to land management when dealing with multiple agencies and what can be done to address these issues.

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director

12:00pm – 1:00pm

Stop along river road for lunch and answer questions that may have come up during the morning's events.

1:00pm – 1:30pm
Travel back to Gravity Haus hotel in SUWA vehicle

1:30pm – 2:15pm
Self-directed time for packing and getting ready for river trip

2:15pm – 3:15pm
Travel from Gravity Haus to Hittle Bottom boat ramp in SUWA vehicle. Along the way, view and discuss land management regime (BLM management on left bank, Arches NP on the right bank, and the riverbed managed by the State of Utah) again, pointing to the complications of different missions, views, and management principles of adjacent management agencies. Discuss recreation issues that arise in seasonally visited areas such as Moab in Utah.

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director
Travis Hammill, SUWA DC Director
Lauren Hainsworth, SUWA Legislative Advocate

3:15pm-3:30pm
Meet with river guide company, Holiday Expeditions, and pack boats, go over safety equipment and procedures for time on the river.

3:30pm – 5:00pm
Float down Colorado River towards Onion Creek Campground. While on water, discuss water issues surrounding the Colorado River Plateau, view Dome Plateau, Fisher Towers, Mary Jane Canyon proposed wilderness areas, discuss Wilderness Study Areas and how they are used to provide interim protections, and implications for future protection. The goal of being on the river is to view places not easily accessible that are proposed for wilderness designation. Additionally, we will discuss the principles of "wilderness" when it comes to the definitions provided in the Wilderness Act of 1964 and the Federal Lands Policy and Management Act of 1976, especially relating to the idea of "solitude".

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director
Travis Hammill, SUWA DC Director
Lauren Hainsworth, SUWA Legislative Advocate
Amanda Newman, National Wilderness Coalition

5:00pm – 6:00pm
Arrive to Onion Creek Campground. Dinner prepared by guides. Set up campsites.

6:00pm – 7:00pm
Dinner at Onion Creek Campground

7:00pm – 10:00pm
Evening discussion to discuss recreation on the Colorado River, over-recreation and it's implications for communities like Moab, answer questions that have arisen through the day, discuss dark night sky designations and what threats to the important dark areas for flora/fauna as well as for people. River guides will discuss their experiences working in the area with a fluctuating recreation season and what designations of future protected areas would mean for their jobs and families.

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director
Travis Hammill, SUWA DC Director
Lauren Hainsworth, SUWA Legislative Advocate
Amanda Newman, National Wilderness Coalition
River Guides from Holiday Expeditions

10:00pm – return to tents, end of Day 2

Day 3 – August 12 – Tuesday

8:00am – 9:00am
Breakfast provided by guides, break camp, pack rafts. Pack lunches to eat while on river.

9:00am – 12:00pm
Launch back on to the river. Discussions will continue from the previous day's on-river and in-camp discussions. We will also be discussing the process by which Grand Staircase Escalante and Bears Ears National Monuments were created, SUWA's part in the process, the changes by the Trump Administration in 2017, the lawsuits in federal court filed by groups in support of the monuments to overturn the Trump Administration's decision, the re-establishment of the monuments by President Biden in 2021, the lawsuits that followed by the State of Utah and opposition groups, and the current status of the monuments and the lawsuits. We will also discuss the relationship SUWA has in working with Tribal partners in the state of Utah, especially in conjunction with advocacy on Bears Ears National Monument and the National Wilderness Coalition.

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director
Amanda Newman, National Wilderness Coalition

12:00pm – 12:30pm
Arrive at Rocky Rapid/Big Sandy/Take Out Beach – take out point dependent upon water levels and flow speeds.

12:30pm – 1:00pm
Depart river take out point and travel back to Gravity Haus Moab in SUWA vehicle

1:00pm – 2:00pm
Self-directed time to unpack, clean up, rest in hotel

2:00pm - 2:15pm
Travel from hotel to Arches National Park in SUWA vehicles

2:15pm - 4:30pm
Visit sites throughout Arches National Park to discuss the differences between recreational opportunities in the National Parks versus on Bureau of Land Management managed areas. Discuss the challenges for land management agencies after DOGE cuts as well as how it affects the visitor experience and what can be done to address these challenges.

Speakers:
Neal Clark, SUWA Wildlands Director
Scott Braden, SUWA Executive Director
Travis Hammill, SUWA DC Director
Lauren Hainsworth, SUWA Legislative Advocate

4:30pm – 4:45pm
Depart Arches National Park for Hoodoo Moab in SUWA vehicles for evening discussion and dinner

4:45pm – 6:00pm
Meet with Tribal representatives to discuss the needs of Tribal communities surrounding conservation, wilderness, the endorsement of ARRWA, and Bears Ears National Monument.

Speakers:
Troy Honahnie, Consultant
Tara Benally, SUWA Board Member

6:00pm – 8:00pm
Dinner at restaurant in Hoodoo Moab

8:00pm - 8:15pm
Return to Gravity Haus Moab in SUWA vehicles

8:15pm
End of Day 3

Day 4 – August 13 – Wednesday

7:00am – 9:00am
Self-directed morning, breakfast in hotel restaurant

9:00am – 9:15am
Check out of hotel rooms, pack SUWA's rental vehicle

9:15am – 10:45am
Travel from Moab to Grand Junction Regional Airport (GJT), Check in to flights and await departure, returning to National Airport (DCA).

12:25pm MT – 8:58pm ET
Depart Grand Junction Regional Airport (GJT) for National Airport (DCA), with layover in Dallas-Fort Worth (DFW)
American Airlines - Flight #3592 - GJT->DFW
American Airlines = Flight #472 - DFW->DCA

END OF TRIP

Holiday River Expeditions

544 East 3900 South
Salt Lake City, Utah 84107
holidayexpeditions.com

(801) 266-2087
billing@holidayexpeditions.com

Invoice: P3643

Date
7/7/25

Bill To:
Travis Hammill
SUWA
6420 Olmi Landrith Dr
Alexandria, VA 22307

Contact Details:
(202) 266 - 0472
(703) 725 - 8348 (Mobile)
travis@suwa.org

ITEM	COST	TOTAL
Reservation A3962 — 8/11/25 to 8/12/25		
Trip: Fisher Towers SUWA Charter leaving 8/11/25 for 2 days Pricing Level: SUWA Rate	$350.00 × 12	$4,200.00
State Fee	$2.00 × 12	$24.00
	Total	**$4,224.00**

PAYMENTS	DATE	TOTAL
Visa XXXXXXXXXX[redacted] Name: Joyelle Hatch	7/7/25	-$4,224.00
	Balance Due	**$0.00**

Go with the flow!

Payment Details
- $4,224.00 ($400.00 per guest) is due on 7/14/25. This payment has been received.

Cancellation Policy

Full payment is due 90 days prior to the trip. Cancellations made outside of 90 days from the day of the trip are refundable less a $200 service charge per person. Cancellations within 90 days of the trip are non refundable. All policies will be strictly enforced and we strongly recommend trip cancellation insurance. Cancellation of a trip is very unlikely, but we reserve the right to cancel any trip due to river or weather conditions or the lack of sufficient reservations. A full refund will be made if such is the case.

Other Terms: If final payment is not received by the 90 day deadline, it will be automatically charged to the card on file 80 days before your launch date. If **you have selected a "Preferred" rate and have not yet sent your final payment by check or Zelle, your rate will increase to the relevant non-discounted rate.**

Charter Trips: must meet the minimum number of seats needed to charter, with a $400 per person deposit paid within 14 days of holding the trip. Full payment is due 90 days prior to the trip. **Both of these payments are non-refundable.** If the charter minimum is

not met, regular cancellation policies apply.

Cancellation & Evacuation Insurance by AIG Travel Guard: We STRONGLY encourage you to purchase trip cancellation insurance. This policy from AIG Travel Guard (3rd party entity) covers all illnesses INCLUDING COVID. Please understand our cancellation policies are FIRM. There are no refunds or credits given within 90 days of your trip. To cover pre-existing conditions, purchase the insurance policy within 7 days of placing your deposit.

Gravity Haus Moab
477 S Main St, Moab, UT 84532
Moab@gravityhaus.com
435-355-1088

BILL PREVIEW 227

Preview date 7/11/2025 3:50:29 PM

Customer
Southern Utah Wilderness Alliance Congressional Trip - Paymaster

STAY

BILL ITEMS	CONSUMED	NET	COUNT	TOTAL
Stay RC17934 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/8/2025 - 8/13/2025, RAMBLER | KING, 204)				
Night 8/8/2025	8/8/2025	$166.00	1	$166.00
Night 8/9/2025	8/9/2025	$166.00	1	$166.00
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17935 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 206)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17936 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 207)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17937 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 209)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17938 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 216)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17939 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 217)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17940 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 219)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17941 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 303)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17942 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 304)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17943 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 305)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00
Night 8/12/2025	8/12/2025	$166.00	1	$166.00
Stay RC17944 (Southernutahwildernessalliancecongressionaltrip HOLD, 8/10/2025 - 8/13/2025, RAMBLER | KING, 308)				
Night 8/10/2025	8/10/2025	$166.00	1	$166.00
Night 8/11/2025	8/11/2025	$166.00	1	$166.00

STAY

BILL ITEMS	CONSUMED	NET	COUNT	TOTAL
Night 8/12/2025	8/12/2025	$166.00	1	$166.00

TOTAL **$5,810.00**

TAX NAME	TAX RATE	NET	TAX
-	-	$5,810.00	$0.00
Total			**$0.00**

PAYMENT	CONSUMED	TOTAL
Card payment (Visa ** [redacted] First Deposit)	6/6/2025	-$3,486.00
Card payment (Visa ** [redacted])	7/11/2025	-$2,324.00
Total		**-$5,810.00**

BALANCE **$0.00**

Gravity Haus Moab
Also visit us in Breckenridge | Denver | Vail | Winter Park | Truckee-Tahoe | Aspen | Steamboat

Event Name	First Name	Last Name	Booking Stati	Email	Phone Numb	Participant T
SUWA Hill St	¬†	¬†	Not Booked	julia.rodriguez@mail.hous		Guest
SUWA Hill St	Christine	Rigodon	Booked	christine_rig	1.9175E+10	Guest
SUWA Hill St	Amanda	Newman	Booked	amanda@nat	1.8016E+10	Guest
SUWA Hill St	Kathleen	Roberts	Booked	katie_roberts	1.802E+10	Guest
SUWA Hill St	Julien	Caubel	Booked	julien_caube	1.7712E+10	Guest
SUWA Hill St	Emily	Mercado	Booked	emily.mercad	1.9517E+10	Guest
SUWA Hill St	Kevin	Lefeber	Booked	kevin_lefeber	1.9203E+10	Guest

Additional Gu	Outbound De	Outbound Cc	Outbound Arı	Outbound Arı	Outbound Arı	Outbound Arı
	DCA	DFW	8/10/25	11:55	AA-3592	GJT
	LGA	DEN	8/10/25	12:36	UA-1714	GJT
	DCA	DFW	8/10/25	11:55	AA-3592	GJT
	DCA	DFW	8/10/25	11:55	AA-3592	GJT
	DCA	DFW	8/10/25	11:55	AA-3592	GJT
	DCA	DFW	8/10/25	11:55	AA-3592	GJT

Inbound Dep	Inbound Dep	Inbound Dep	Inbound Dep	Inbound Con	Inbound Arriv	Flight Bookin
GJT	8/13/25	12:25	AA-3592	DFW	DCA	14XWDL
GJT	8/13/25	13:32	UA-1534	DEN	LGA	16TEBL
GJT	8/13/25	12:25	AA-3592	DFW	DCA	14D4AL
GJT	8/13/25	12:25	AA-3592	DFW	DCA	N34DXZ
GJT	8/13/25	12:25	AA-3592	DFW	DCA	1UXMBL
GJT	8/13/25	12:25	AA-3592	DFW	DCA	1EHX9L

Flight Bookin	Flight Modific	Hotel Name	Hotel Addres	Hotel Checki	Hotel Check	Confirmatior
TICKETED						
TICKETED						
TICKETED						
TICKETED						
TICKETED						
TICKETED						

Car Booking	Rail Booking	Event Last M	Event Creati	Total Flight C	Total Hotel C	Total Car Co
Not Booked	Not Booked	7/10/25	7/8/25	0.00 USD	0.00 USD	0.00 USD
Not Booked	Not Booked	7/10/25	7/8/25	892.37 USD	0.00 USD	0.00 USD
Not Booked	Not Booked	7/10/25	7/8/25	590.90 USD	0.00 USD	0.00 USD
Not Booked	Not Booked	7/10/25	7/8/25	827.36 USD	0.00 USD	0.00 USD
Not Booked	Not Booked	7/10/25	7/8/25	756.36 USD	0.00 USD	0.00 USD
Not Booked	Not Booked	7/10/25	7/8/25	756.36 USD	0.00 USD	0.00 USD
Not Booked	Not Booked	7/10/25	7/8/25	827.36 USD	0.00 USD	0.00 USD

Total Rail Co:	Total Actual Cost
0.00 USD	0.00 USD
0.00 USD	892.37 USD
0.00 USD	590.90 USD
0.00 USD	827.36 USD
0.00 USD	756.36 USD
0.00 USD	756.36 USD
0.00 USD	827.36 USD

HOODOO MOAB
CURIO COLLECTION BY HILTON

GROUP CONFIRMATION AGREEMENT

Hoodoo Moab Curio Collection by Hilton
111 N. 100 W.
Moab, UT 84532

This **Group Confirmation Agreement** ("Agreement") is by and between Travis Hammel Group("Group") and Hoodoo Moab Curio Collection by Hilton ("Owner") d/b/a Hoodoo Moab Curio Collection by Hilton (the "Hotel").

Group Contact:	Travis Hammel	**Name of Event:**	Travis Hammel Group
Title:		**Date(s) of Event:**	2025-08-12 - 2025-08-12
Company Name:	Travis Hammel Group	**Post meeting as:**	Travis Hammel Group
Address:	122 C Street NW, Suite 650	**Hotel Contact:**	Torilynn Smith
City, State, Zip:	Washington, DC 20001	**Title:**	Sales Manager
Phone:	(703) 725-8348	**Phone:**	435-355-0595
Email:	travis@suwa.org	**Email:**	torilynns@wslm.biz

SCHEDULE OF EVENTS:

Date	Time	Event	Room	Setup	Attendees	Rental
Tue, 08/12/25	4:30 PM - 6:30 PM	Meeting	Glass House			$200.00

- *Subject to change without notice, at Hotel's sole discretion.
- Group agrees to confirm with Hotel the assigned function space *before* printing any materials listing specific meeting or function locations. In no event shall Hotel be responsible for reimbursement of any costs or expenses incurred as a result of Group's failure to obtain confirmation of assigned function space prior to preparing such materials.
- Agree = Anticipated Number of Attendees

Gratuity & Service Charge: The combined gratuity and service charge that is in effect on the day of Group's Event will be added to Group's Master Account. Currently, the combined charge is equal to **22%** of the food and beverage total, plus any applicable state and/or local taxes, provided, however, that such charge is subject to change at Hotel's sole discretion. A portion of this combined charge shall be considered a **gratuity** and will be fully distributed to servers, and where applicable, bussers and/or bartenders assigned to the Event. The remainder of the combined charge is a **service charge** that is not a gratuity and shall be the property of Hotel to cover discretionary and administrative costs of Group's Event. Hotel will endeavor to notify Group in advance of Group's Event of any increases to the combined charge should different gratuity and/or service charge amounts be in effect on the day of Group's Event.

Summary of Revenue Anticipated by Hotel from this Agreement: For Group's information and guidance, the following chart illustrates the total potential value of Group's Event. The Hotel has offered the negotiated group room rates, meeting room inventory and other concessions in this Agreement based upon the total revenue contracted, as well as additional revenue from providing additional services to Group and Group's attendees at additional charge. Any requests for additional sleeping rooms, meeting rooms, function space and/or food and beverage to be added after Agreement signing will be subject to availability, and any agreed upon changes must be confirmed in a written amendment to this Agreement signed by both parties.

Summary of Revenue Anticipated by Hotel from this Agreement	
Total Anticipated Meeting Room Rental Fees: Any discounts on Meeting Room Rental Fees are based on Group's achievement of performance requirements	$200
Estimated Food and Beverage Total:	$0.00
Total Anticipated Revenue:	$200

Taxes: Group agrees to pay any and all applicable federal, state, municipal or other taxes, fees, or assessments imposed on or applicable to Group's Event. Currently, the total tax assessed is 15.67% (which is subject to change without notice). Hotel will honor any available tax exemptions for which Group qualifies, provided that Group properly completes and timely provides all documentation required by the applicable jurisdiction to substantiate the exemption.

Option Dates: These arrangements are being held on a **first option basis** for 5 business days from the receipt of this agreement (the "**Option Period**"). However, should other business opportunities arise such that Hotel is in a position to confirm immediately, Group will be advised and given **24 hours**, or until the end of Group's Option Period (whichever is shorter) to confirm this Agreement on a definite basis by returning a signed copy of this Agreement to Hotel, or to enable alternate dates to be researched and offered for Group's use. Please note that it is Group's responsibility to notify Hotel if Group needs to request an extension of Group's Option Period. If Hotel does not receive a signed copy of this Agreement by the 5 day window Hotel may, at Hotel's sole option and with no further notice required, release Group's first option, or may continue to hold the arrangements, or may review and revise Hotel's rates. No cancellation fee shall apply if Hotel releases this first option.

Master Accounts: The Group needs to establish credit with the Hotel and the Hotel will provide Master Account billing privileges for charges incurred during the Group's Event. The Hotel will provide a credit card authorization link to the Group, which must be fully completed and returned to the Hotel immediately upon signature of this Group Confirmation Agreement. If the authorization is not received by the due date, or if the credit card is not approved, then Group agrees that he total estimated Master Account charges must be paid by company check, certified check, or wire transfer no later than **30** days in advance of Group's arrival date. On receipt and approval of the credit card, a Master Account will be set up for this Event. Hotel would like to review this Master Account with Group daily and have charges approved in writing by Group or Group's designee to eliminate discrepancies, however failure on Group's part to review charges while on site will not be a basis for disputing any charge. Group agrees to the following deposit schedule:

HOO DOO

CURIO COLLECTION BY HILTON

	Due Date	Amount
Initial Deposit	No later than 30 days after receipt of a final signed Agreement from Hotel	25% of Total Anticipated Revenue
Second Deposit	No later than 120 days prior to the event check in date	25% of Total Anticipated Revenue
Third Deposit	No later than 60 days prior to the event check in date	30% of Total Anticipated Revenue

If credit has not been approved for Group's Event, then no later than 30 days in advance of arrival, Group will provide Hotel payment of all remaining estimated Master Account charges by company check, certified check, or wire transfer card.
Hotel reserves the right to increase the amount of deposits and/or pre-payments should there be a negative change in Group's financial status, even if credit had previously been approved.

If advance payments or deposits are not paid on a timely basis, the Hotel will have the right, at Hotel's option, to consider the Agreement cancelled and Hotel will be entitled to cancellation damages as provided in this Agreement.

If payment of all undisputed charges is not received within thirty (30) days after Group's receipt of the final invoice, a finance charge of 1.5% per month, or the maximum amount allowed by law, whichever is less, will accrue on the unpaid, undisputed amount, commencing on the date of receipt of the final invoice. Group must submit to Hotel an itemized list of any disputed charges within fifteen (15) days of receipt of the final invoice, or else all disputes are waived. If any charges are disputed, all undisputed amounts will be paid within thirty (30) days and the parties agree to work in good faith to resolve the disputed invoiced charges in a timely manner, and Group agree to pay the remainder immediately upon resolution of the dispute.

Cancellation Policy: Hotel has offered the favorable sleeping room rates and other concessions in this Agreement based upon the Total Anticipated Revenue for Group's Event, plus additional revenue that the Hotel anticipates Hotel would receive from providing additional services to the Group and Group's attendees at additional charge. If this Agreement is cancelled by Group, the parties agree that the Hotel will have lost the revenue represented by this Agreement, and also the opportunity to offer Group's unused facilities to others either individually or as part of another block, and Hotel will incur additional costs in attempting to resell inventory that was already sold to Group. The parties agree that since the exact amount of such damages will be difficult to determine, the liquidated damage clauses provided for in this Agreement are a reasonable effort by the parties to agree in advance on the damages that the Hotel will suffer due to a cancellation. Therefore, Group agrees that should Group cancel Group's Event for any reason other than due to a valid Impossibility occurrence, including changing Group's meeting site to another hotel, Group will pay as liquidated damages to the Hotel a percentage of the Total Anticipated Revenue for Group's Event, plus any applicable state and local taxes as required by law, as follows:

Date of Hotel's Receipt of Cancellation Notice	Percentage of Total Anticipated Revenue
Cancellation between date of signing and 121 days prior to the event:	25 % of Total Anticipated Revenue
Cancellation between 120 days prior to the event and 61 days prior to the event	50 % of Total Anticipated Revenue
Cancellation between 60 days prior to the event and date of arrival:	90 % of Total Anticipated Revenue

Total Anticipated Revenue for this Event is **$200**
The parties agree that the sliding scale of damages above is intended to reflect that the closer in time to the date of Group's Event that a cancellation occurs, the less likely it is that Hotel will be able to replace any or all of Group's business with comparable business.

Payment of cancellation damages is due at the same time that Group delivers Group's written notice of cancellation to the Hotel. Hotel may consider Group's notice of cancellation to be invalid and thus may not release accommodations held until payment of the applicable cancellation damages is received; therefore delay in payment may result in higher cancellation damages owed.

Impossibility: If unanticipated events beyond the reasonable control of the parties (including, but not limited to: acts of God; declared war in the United States; government regulations in effect 60 days or less before the Event dates that would prevent the Event from taking place as contracted; terrorist attacks in the city in which Hotel is located; or curtailment of transportation either in the city in which Hotel is located or in the countries/states of origin of the attendees that prevents at least 40% of the attendees from arriving for the first peak night of the Event) any of which make it illegal or impossible to perform under this Agreement, the affected party may terminate this Agreement, without liability, upon providing written notice to the other party.

If the Event is terminated due to a valid Impossibility/force majeure occurrence, then Group agrees to negotiate promptly and in good faith with the Hotel in an effort to rebook the cancelled Event, based on space and rate availability at the Hotel, over mutually acceptable dates. If the parties agree on rebook dates, then Hotel will retain the advance deposits paid under the cancelled Event and apply the deposits toward the Master Account of the rebooked event. Advance deposits applied to a rebooked event may not be applied to cancellation or performance damages for the rebooked event and any unused credit will be retained by Hotel. If the parties cannot agree on mutually acceptable rebook dates, then Hotel agrees to refund all prepaid advance deposits, less all documented expenses incurred by Hotel in preparation for the cancelled Event (*i.e.*, food and beverage products purchased for the Event that cannot be used in other outlets at the Hotel, labor costs incurred by Hotel if staff schedules were posted and the Event is cancelled, etc.).

Additional Terms and Conditions: By signing where indicated below, Group is agreeing that in addition to the terms and conditions of this Agreement as outlined herein, this Agreement is also comprised of all the general terms and conditions set forth in the Group Confirmation Agreement – Additional Terms and Conditions (collectively, the "**Additional Terms and Conditions**") located on the following web site: Western States Lodging Management Additional Terms and Conditions.

CURIO COLLECTION BY HILTON

Entire Agreement: This Agreement, together with the **Standard Terms and Conditions** (attached hereto and incorporated herein by reference), the above-referenced **Additional Terms and Conditions**, appendices, addenda, and exhibits attached hereto (if any), upon signature by both parties below, constitutes the entire agreement between the parties and may not be amended or changed unless done so in writing and signed by the parties. This Agreement will become a binding commitment upon signature by both Group and Hotel (even if signed after the Option Period). If for any reason this Agreement is returned signed by Group but with changes, it shall not constitute an acceptance, but rather a counteroffer by Group that may be accepted or rejected by the Hotel in Hotel's sole discretion. The undersigned expressly agree and warrant that they are authorized to sign and enter into this Agreement on behalf of the party for which they sign.

STANDARD TERMS AND CONDITIONS

Food & Beverage Guarantees and Timeline: In order for Hotel to deliver on Group's expectations for a successful Event, it is critical for Group to provide timely and complete information to the Hotel. So that the Hotel may make appropriate plans for purchasing and preparing product, as well as properly scheduling staff, the following mandatory timeline relates to final menus and program meal functions:

TIMELINE	Action
Menu Prices Set by Hotel **90 days** prior to the Event	At that time, Hotel will confirm in writing Group's menu prices for catered food and beverage functions.
"F&B Cut-Off Date" **30 days** prior to the Event	No later than the F&B Cut-Off Date, Group must submit the final agenda with detailed daily room set specifications, final catered menu selections and the updated ***anticipated*** attendance for all scheduled catered food functions. Upon review of Group's final menus and Event requirements, Hotel will send Event Orders to Group to review all arrangements and prices. If Group does not advise Hotel of any changes on the Event Orders by the date requested by Hotel, Group agrees that the Event Orders will be considered accepted by Group as correct, and Group will be billed accordingly.
Expected Number of Attendees Due no later than Noon (local Hotel time), 14 days prior to the first day of the Event	Group must submit the ***expected*** number of attendees for each catered food function. If for any reason Group's *expected* number of attendees are not submitted by the due date, Hotel will use the ***anticipated*** number of attendees listed in the Event Orders as the basis to determine the ***expected*** number of attendees. Group may either reduce or increase the ***expected*** number of attendees when giving the ***final guaranteed*** number of attendees for each scheduled catered food function by up to 10% without incurring any liability to Hotel for additional costs or supplemental surcharges.
Final Guaranteed Number of Attendees Due no later than **Noon (local Hotel time), seven (7) business days** prior to the first day of the Event	Group must inform Hotel of the ***final guaranteed*** number of attendees that will attend each of the catered food functions by contacting the Events/Catering Department by email or phone. Guarantees cannot be reduced after this time. Guarantees by text message cannot be accepted. Group will be charged the final guaranteed attendance or the number of attendees served, *whichever is greater*. Hotel will only prepare food for the final guaranteed number of attendees. If Group ***reduced*** the ***expected*** number of attendees for a catered food function by more than 10%, then the Hotel may add a supplemental surcharge to the Group's Master Account equal to the actual menu price per person as stated on the applicable Event Order (plus taxes and applicable gratuity and service charge) multiplied by the number of attendees reduced more than 10%. If Group ***increased*** the ***expected*** number of attendees for a catered food function by more than 10%, then the Hotel may add a supplemental surcharge equal to **25%** of the meal cost to the Group's Master Account to cover costs incurred by the Hotel for rush orders and overtime, and the menu offering may be based on Chef's Selection and Group agrees to accept such substitutions. This also applies if there are any ***increases*** to the final guaranteed number of attendees within seven (7) business days before the start of the Event or if Group adds a new function. If a group makes any changes within seven (7) business days before the start of the Event group will be assessed a fee of $250 per change.

Meeting Room Charges Based on Sleeping Room Performance: Should Group actualize less than 80% of the Total Anticipated Sleeping Room Revenue, then room rental will revert to the original rate and will be charged to the Group's Master Account, in addition to any performance damages owed by Group under the Performance policies. This room rental charge based on performance is in addition to the room rental charges (if any) listed in the Schedule of Events.

Outside Food And Beverage: All food and beverage to be consumed in any function room or public area must be purchased from the Hotel. Due to applicable law, you may not bring alcoholic beverages into the Hotel for your Event.

Supplemental Surcharges: For Group's information, supplemental surcharges are charges added to Group's Master Account to pay for costs incurred by the Hotel in connection with additional equipment, administration, and staffing necessary for the Event. ***Supplemental surcharges will be solely retained by the Hotel and are not distributed to hourly or tipped employees.*** Examples include, but are not limited to, early sets, set-up charges, late end times, outdoor venues, resets, refreshes, cleaning and other services that require staffing above normal levels and/or services outside of the normal scope contracted and paid products and services.

Parking: Room rates will be subject to a non-commissionable daily parking fee of $15.00 per room per night, per vehicle. Travis Hammel Group will clearly and conspicuously disclose the parking fee to its attendees in writing Travis Hammel Group is solely and fully responsible for informing its attendees of these charges, and that they are separate and distinct from and in addition to the room rate and from taxes. Travis Hammel Group will not combine these charges into any category such as taxes or room rate. Should any attendee object to paying the parking fee because of inadequate notice of the fee, the amount of the fee to which such attendee objects will be posted to Travis Hammel Group's master account.

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Indemnification: Group agrees to indemnify, defend and hold harmless the Hotel, Hotel's owners, managers, partners, subsidiaries, affiliates, officers, directors, employees and agents (collectively, the "**Hotel Indemnified Parties**"), from and against any and all third party claims, losses or damages to persons or property, governmental charges or fines, penalties, and costs (including reasonable attorney's fees) (collectively, "**Claim(s)**"), in any way arising out of or relating to the Event that is the subject of this Agreement, including but not limited to, the any such Claim(s) that arise out of the negligence, gross negligence or intentional misconduct of Group's employees, agents, contractors, exhibitors, or attendees. Nothing in this indemnification shall require Group to indemnify the Hotel Indemnified Parties for that portion of any Claim arising out of the gross negligence or intentional misconduct of the Hotel Indemnified Parties.

Hotel agrees to indemnify, defend and hold harmless Group, Group's owners, managers, partners, subsidiaries, affiliates, officers, directors, employees and agents (collectively, the "**Group Indemnified Parties**"), from and against any and all Claims (as such term is defined above) arising out of or relating to the Event that is the subject of this Agreement but only to the extent any such Claim(s) arise out of the gross negligence or intentional misconduct of Hotel's employees, agents, or contractors. Notwithstanding the foregoing, nothing in this indemnification shall require Hotel to indemnify any of the Group Indemnified Parties for that portion of any Claim arising out of the negligence, gross negligence or intentional misconduct of the Group Indemnified Parties.

This section shall not waive any statutory limitations of liability available to either party, including innkeeper's limitation of liability laws, nor shall it waive any defenses a party may have with respect to any Claim. This section shall survive any termination or expiration of this Agreement.

Insurance: Group agrees to maintain insurance reasonably commensurate with all activities arising from or connected with Group's Event, including, but not limited to, general liability insurance, with limits not less than $1,000,000 per occurrence, covering personal injury, property damage, and other liability arising from Group's Event. Group further agrees to add Hotel and Hotel's Owner as additional insureds under all applicable policies for Group's Event.
Hotel agrees to maintain general liability insurance with limits not less than $1,000,000 per occurrence, covering liability for personal injury, property damage, liquor liability, and automobile liability, as well as Workers Compensation insurance per applicable laws and Employers Liability insurance.
Within ten (10) days of receipt of a written request, each party shall make evidence of coverage available to the other party.

Governing Law: The Agreement will be governed by and interpreted pursuant to the laws of the state in which Hotel is located, excluding any laws regarding the choice or conflict of laws.

Dispute Resolution: The parties will use their commercially reasonable efforts to informally and timely resolve any dispute concerning any matter related to this Agreement by presenting the dispute to senior representatives of Hotel and Group for their discussion and possible resolution in the order set forth herein; *provided, however*, that a dispute relating to patents, trademarks, trade dress, copyrights, trade secrets, and/or infringement of intellectual property rights shall not be subject to this provision. All negotiations pursuant to this section are confidential and shall be treated as compromise and settlement negotiations for purposes of applicable rules of evidence. If within a period of thirty (30) calendar days after submission of a disputed matter in accordance with this clause, the respective senior representatives are unable to agree upon a resolution of such dispute, then the dispute will be resolved by binding arbitration using one arbitrator before JAMS or the American Arbitration Association in the state and city in which the Hotel is located, or the closest available location. The parties further agree that in any arbitration proceeding, they may conduct reasonable discovery pursuant to the arbitration rules, and any arbitration award will be enforceable in State or Federal court.

Attorney's Fees/Costs: The parties agree that the prevailing party in any arbitration or court proceeding arising out of or related to this Agreement will be entitled to recover an award of its reasonable attorney's fees and expert witness fees, costs and pre and post judgment interest at the highest available legal rate. The parties further agree that if Hotel must retain counsel or initiate arbitration or legal action to collect of any monies owed to Hotel by Group under this Agreement, whether or not an arbitration or court action is filed, Hotel will be entitled to recover its reasonable attorney's fees incurred in such efforts to collect.

Disputes Involving Credit Card Payments: As a condition of Hotel agreeing to accept Group's credit card as an approved form of payment for all Master Account charges, Group agrees that any disputes that Group may raise with respect to any Master Account charges must be addressed directly by Group and Hotel, and the parties agree to work in good faith to resolve any such disputed invoices in a timely manner. Any dispute that cannot be timely resolved to the mutual satisfaction of the parties shall resolved in accordance with the dispute resolution provisions as contained elsewhere in this Agreement.

ACCEPTED AND AGREED TO:

GROUP:
Travis Hammel Group

By:Travis Hammel, Authorized Representative

Signature_____

Date: 07/10/2025

HOTEL:

Hoodoo Moab Curio Collection by Hilton

By:Torilynn Smith, Sales Manager, Sales ManagerManaging Agent

Signature_____

Date:_____

NAVAN

Your rental car is confirmed

Hi William,

Here's what you booked:

Confirmation:
2088967896COUNT

Navan booking ID:
AAC4RT

Booking details

Enterprise
Full Size SUV

7 passengers maximum
Unlimited mileage

Pick-up

6:30 PM
Fri, Aug 08, 2025

GJT Airport - GJT-GRAND JUNCTION
Open hours: 08:00 to 00:15

Drop-off

12:00 PM
Fri, Aug 15, 2025

GJT Airport - GJT-GRAND JUNCTION
Open hours: Open 24 hours

View itinerary

Insurance

Insurance may be included when booking this rate. For complete information on insurance types, coverage limits, excess amounts, and other inclusions, please refer to the car provider details upon pick up.

Cancellation policy

Always refundable

Cancel for a full refund of your booking cost any time before the pick-up date. Trip fees are non-refundable.

Traveler

WH William Hammill
travis@suwa.org

Enterprise
William Travis Hammill ••••PFGG

Summary of charges

Price per day	**$166.65 USD**
Subtotal	**$1,166.53 USD**
Taxes and Fees	**$338.03 USD**
Total	**$1,504.56 USD**

Payment method

VISA **Travis SUWA Card** • • • [redacted]
Corporate

Company required details

Trip Name: Hill Staff 2025 Trip
Trip purpose: NA

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Holiday River Expeditions

544 East 3900 South
Salt Lake City, Utah 84107
holidayexpeditions.com

(801) 266-2087
billing@holidayexpeditions.com

Invoice: P3643

Date
7/7/25

Bill To:
Travis Hammill
SUWA
6420 Olmi Landrith Dr
Alexandria, VA 22307

Contact Details:
(202) 266 - 0472
(703) 725 - 8348 (Mobile)
travis@suwa.org

ITEM	COST	TOTAL
Reservation A3962 — 8/11/25 to 8/12/25		
Trip: Fisher Towers SUWA Charter leaving 8/11/25 for 2 days Pricing Level: SUWA Rate	$350.00 × 12	$4,200.00
State Fee	$2.00 × 12	$24.00
	Total	**$4,224.00**

PAYMENTS	DATE	TOTAL
Visa XXXXXXXXXXX[redacted] Name: Joyelle Hatch	7/7/25	-$4,224.00
	Balance Due	**$0.00**

Go with the flow!

Payment Details
- $4,224.00 ($400.00 per guest) is due on 7/14/25. This payment has been received.

Cancellation Policy

Full payment is due 90 days prior to the trip. Cancellations made outside of 90 days from the day of the trip are refundable less a $200 service charge per person. Cancellations within 90 days of the trip are non refundable. All policies will be strictly enforced and we strongly recommend trip cancellation insurance. Cancellation of a trip is very unlikely, but we reserve the right to cancel any trip due to river or weather conditions or the lack of sufficient reservations. A full refund will be made if such is the case.

Other Terms: If final payment is not received by the 90 day deadline, it will be automatically charged to the card on file 80 days before your launch date. **If you have selected a "Preferred" rate and have not yet sent your final payment by check or Zelle, your rate will increase to the relevant non-discounted rate.**

Charter Trips: must meet the minimum number of seats needed to charter, with a $400 per person deposit paid within 14 days of holding the trip. Full payment is due 90 days prior to the trip. **Both of these payments are non-refundable.** If the charter minimum is

not met, regular cancellation policies apply.

Cancellation & Evacuation Insurance by AIG Travel Guard: We STRONGLY encourage you to purchase trip cancellation insurance. This policy from AIG Travel Guard (3rd party entity) covers all illnesses INCLUDING COVID. Please understand our cancellation policies are FIRM. There are no refunds or credits given within 90 days of your trip. To cover pre-existing conditions, purchase the insurance policy within 7 days of placing your deposit.