RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp
10/27/2026

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building.**This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification:*In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Microsoft

Travel Dates:
10/07/2026 to 10/09/2026

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$1,500.00	$376.00	$87.00	$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

10/27/2026
Date

Gabrielle Murphy
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/27/2026
Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

○ Yes ● No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

● Yes ○ No

Explanation: Updated Itinerary to reflect final speakers at each program. Data Centers: How they Work and Why They Matter Additional speaker: Courtney Gregoire, VP, Infrastructure Legal Affairs Digital Crimes Unit Tour Updated speaker: Jamal Mercer, Engagement Coordinator & Host

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

From: Carla Frank
To: Murphy, Gabrielle (Barrasso)
Subject: Invitation: Visit to Microsoft headquarters in Redmond, WA | 10/7-10/9
Date: Thursday, July 30, 2026 12:04:32 PM
Attachments: image001.png

Dear Ellie,

I'm excited to formally invite you to Microsoft's Congressional Staff Delegation Visit to our headquarters in Redmond, Washington, from **October 7–9, 2026**.

Event Details:

What: Microsoft Congressional Staff Delegation Visit
Where: Microsoft headquarters, Redmond, Washington
When: October 7–9, 2026 (arrival Oct 7, program Oct 8, return travel Oct 9)
RSVP: Confirm interest by August 17th to Ameer Abdulrahman (abdulrahmana@microsoft.com)

Here's what to expect: this visit brings together congressional staff and Microsoft leaders for candid conversations on the technologies and policy questions shaping America's economic competitiveness, national security, and digital future. Sessions will dig into artificial intelligence, cybersecurity, quantum computing, digital transformation, national security, and other emerging technologies — plus the policy considerations that come with them.

Logistics: In accordance with applicable congressional ethics guidelines, Microsoft will directly arrange and cover round-trip airfare, lodging, meals, and ground transportation for the visit. We're unable to reimburse expenses incurred independently.

To RSVP: Please let us know if you are interested in attending by contacting Ameer Abdulrahman at abdulrahmana@microsoft.com no later than **August 17th**. Based on interest and available space, Microsoft will follow up with selected participants to confirm attendance and provide next steps by **August 21st**.

Ethics timeline: Per Senate Select Committee on Ethics requirements, the Travel Packet and agenda must be submitted to the Committee no later than **Tuesday, September 8, 2026**. Written approval is required before participating, so we'd appreciate you keeping us posted on your approval status as it moves through review.

We'd love to have you join us for what promises to be an engaging and substantive program — and we're looking forward to continuing the conversation on tech and public policy together.

Sincerely,

Carla Frank
Director, Government Affairs
Microsoft Corporation

Microsoft

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp
9/22/26

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Gabrielle Murphy

Employing Office/Committee:
BARRASSO, JOHN

Private Sponsor(s):
Microsoft

Destination(s):
Bellevue, Washington

Travel Dates:
10/07/2026 to 10/09/2026
NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

This trip would provide insights directly related to my portfolio including artificial intelligence and technology innovation. The trip will bring together congressional staff to discuss economic competitiveness, national security, and the digital future. Sessions will dig into artificial intelligence, cybersecurity, quantum computing, digital transformation, national security, and other emerging technologies.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

9/22/2026
Date

Gabrielle L. Murphy
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Senator John Barrasso, M.D.
(Print Senator's/Officer's Name)

hereby authorize Gabrielle Murphy
(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

9/22/2026
Date

John Barrasso
Signature of Supervising Senator/Officer

Microsoft: 2026 Microsoft Congressional Staff Trip

Gabrielle Murphy

Title:
None

Employing Office/Committee:
BARRASSO, JOHN

Duty Station:
WASHINGTON,DC

Destination(s):

Bellevue, Washington

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip would provide insights directly related to my portfolio including artificial intelligence and technology innovation. The trip will bring together congressional staff to discuss economic competitiveness, national security, and the digital future. Sessions will dig into artificial intelligence, cybersecurity, quantum computing, digital transformation, national security, and other emerging technologies.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Microsoft

§501(c)(3) Organization Type
N/A

Address 2 (Optional)

Phone Number
(206) 849-1804

Is your organization classified as a §501(c)(3)?

○ Yes ● No

Address
One Microsoft Way

City, State Zip
Redmond, Washington 98052 United States

Organization URL
https://www.microsoft.com/en-us

History of Congressional Travel

Microsoft has hosted congressional staff trips to our main campus in Redmond, WA on a regular basis for several years. Most recently, we hosted a trip to Redmond, WA in April 2025 and April 2024.

Educational Activities

Microsoft regularly conducts educational programs and briefings for policymakers, government officials, academic institutions, nonprofit organizations, and industry stakeholders on emerging technologies and their societal impact. These activities include demonstrations of artificial intelligence, cybersecurity, cloud computing, quantum computing, digital transformation, accessibility technologies, and workforce development initiatives. Microsoft also hosts public and private discussions, publishes research and policy analyses, and convenes experts from government, academia, and industry to examine technology trends, innovation, economic competitiveness, and national security issues.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ☑ I certify that the sponsor is not a foreign government.
- ☑ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☑ I certify that the sponsor does not receive funding from a foreign government.

Comments

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The trip is an educational visit to Microsoft's headquarters in Redmond, Washington. Participating congressional staff will engage with Microsoft leaders and subject matter experts through presentations, demonstrations, and discussions focused on artificial intelligence, cybersecurity, quantum computing, digital safety and other emerging technologies. The program is designed to provide attendees with a deeper understanding of current technology developments and the related public policy considerations.

Explain how the purpose of the trip relates to your organization's mission.

Microsoft's mission is to empower every person and every organization on the planet to achieve more. Advancing that mission requires fostering understanding of the technologies that are shaping the economy, workforce, and society. The trip supports this objective by providing congressional staff with educational opportunities to learn about emerging technologies, their practical applications, and the policy issues associated with their development and deployment. The program promotes informed dialogue between policymakers and technology experts on topics that affect innovation, economic competitiveness, cybersecurity, and national security.

Is your organization the only sponsor for this trip?

☑ Yes ○ No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

☑ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

☑ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

☑ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

○ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

○ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

○ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

☑ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

> The second overnight stay is necessary due to the distance between Washington, D.C. and the Seattle metropolitan area and the availability of commercial flight schedules. Departing Redmond immediately following the conclusion of the program would not permit many participants to return to Washington, D.C. during reasonable travel hours. The additional night allows participants to attend the full educational program and return the following day using commercially available flights.

Certification of No Recreational Activity and No Alcohol

- Travel expenses paid for will not include expenditures for recreational activities.
- Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

- Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
10/07/2026 @ 05:00 PM

Trip End Date/Time:
10/09/2026 @ 04:05 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $1,500.00 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$1,250.00

Note
roundtrip airfare to and from Seattle, WA.

Ground Transportation	Coach	$250.00

Note
Shuttle bus to provide transportation from hotel to Microsoft campus in Redmond, WA.

Lodging (Per Member/Officer/Employee: $376.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
10/07/2026	10/09/2026	Hyatt Regency	Bellevue	Washington	United States	2	$188.00	No

Meals (Per Member/Officer/Employee: $87.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
10/08/2026	$20.00	$15.00	$52.00	$0.00	**$87.00**	Redmond	Washington	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $0.00)

Expense Type	Amount	Notes
There are no miscellaneous expenses.		

Additional Attachments

Document Name
There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: 2026 Microsoft Congressional Staff Trip

Travel Date(s): 10/7/2026 to 10/9/2026

Travel Destination(s): Redmond, WA

Sponsor: Microsoft

Carla Frank — *(printed name of sponsor representative)*

Director, Government Affairs — *(title)*

Carla Frank — *(signature of sponsor representative)*

09/16/2026 — *(date)*

First	Last	Office	Title
Nicholas	Malatesta	Senator Warner	Policy Advisor
Jon	Cardinal	Leader Schumer	Director of Economic Development
Julia	Pan	Senate Commerce	Congressional Fellow
Leah	Li	Senator Schatz	Legislative Assistant
Baz	Selassie	Senator Klobuchar	Legislative Director
James	Barton	Senator Judiciary	Chief Counsel (Judiciary) to Sen. Chris Coons
Dimitri	DeChurch-Silva	Senate Judiciary	Associate Counsel
Shane	Londagin	Senator Judiciary	Energy and Climate Advisor
Nikitha	Raishah	Senator Hickenlooper	Senior Policy Advisor
Ali	Nouri	Senate Commerce	Senior Policy Director (Senate Commerce Committee, Democratic/minority staff)
Danny	Sepulveda	Senator Cantwell	Senior Advisor
Sierra	Fuller	Senator Rosen	Policy Advisor
Anais	Borja	Senate Energy	Energy Policy Director, Senate Energy & Natural Resources Committee
Jasmine	Hunt	Senate Energy	Staff Director
Elizabeth	Falcone	Senator Warner	Chief of Staff
Mindi	Linquist	Senator Murray	Chief of Staff
Reema	Dodin	Senator Schatz	Chief of Staff
Rebecca	Avitia	Senator Heinrich	Chief of Staff
Veronica	Duran	Senator Booker	Chief of Staff
Brian	Winseck	Senator Coons	Chief of Staff
Alexandra	Golden	Senator Welch	Chief of Staff
Carlos	Sanchez	Senator Lujan	Chief of Staff
Paul	Burdette	Senate Foreign Relations	Professional Staff Member, Indo-Pacific and International Cyber Policy
Rafi	Martina	Senate Select Committee on Intelligence	Senior Advisor to the Vice Chairman, Senate Select Committee on Intelligence
Stacy	Baird	Senator Cantwell	Senior Policy Advisor and Counsel
Anna	Rosenfeld	Senator Klobuchar	Counsel
Alex	Porter	Senator Warner	Senior Tax Counsel
Lynda	Garcia	Senator Judiciary	Chief Counsel (Judiciary) to Sen. Cory Booker
Ben	Hendricks	Senator Judiciary	Chief Counsel for Competition, Privacy, and Technology
Lorand	Laskai	Senate Banking	Senior Counsel
Rhys	Dubin	Senate Foreign Relations	Legislative Fellow

Bridget	Pegg	Senator Schatz	Legislative Correspondent
Raymond	O'Mara	Leader Schumer	Policy Director (Senate Democratic Leader)
Joel	Burke	Senator Rounds	AI Policy Advisor
Jason	Geske	Senator Banks	Senior Economic Policy Adviser
Leah	Schaefer	Senator Curtis	Policy Advisor
D.J.	Sandoval	Senator Kennedy	Chief Counsel
Alex	Khlopin	Senator Moran	Legislative Assistant
Justin	Adams	Senator Schmitt	Legislative Assistant
Ellie	Murphy	Senator Barrasso	Legislative Assistant
Victoria	Anderson	Senator Cotton	Deputy Legislative Director
Josh	Smith	Chairman Cruz	Counsel
Alex	Sachtjen	Leader Thune	Policy Advisor, Office of the Senate Majority Leader
Audrey	Beck	Leader Thune	Legislative Assistant
Al David	Saab	Senator Wicker	Policy Advisor
Jonas	Hart	Senator Fischer	Legislative Assistant
Brannon	Rains	Senator Young	Policy Advisor
Charlie	Hobbs	Senator Budd	Legislative Assistant
Max	Seltzer	Senator Schmitt	Policy Advisor
Rob	Van Kirk	Senator Moreno	Senior Legislative Assistant
Andrew	Downing	Senator Sheehy	Senior Legislative Assistant
Reagan	Harrison	Senator Capito	Legislative Assistant
Thomas	DeMatteo	Senator Lee	General Counsel / Chief Counsel (Senate Judiciary) to Sen. Mike Lee
Ethan	Harper	Senator Schmitt	Chief Counsel
Drew	Robinson	Senator Britt	Chief Counsel
Chad	Revis	Senator Moody	Chief Counsel
Corey	Becker	Senator Graham	Chief Counsel (Senate Judiciary) to Sen. Lindsey Graham
Lucas	Da Pieve	Senator Hagerty	Legislative Director
Mark	Rusthoven	Senator Husted	Economic Policy Advisor
Noah	Mead	Senator Lankford	Legislative Assistant
Talia	Katz	Senator McCormick	Policy Advisor
Daniel	Yarbrough	Senator Ricketts	Legislative Director
Akash	Wasil	Sen. Banks	AI Policy Advisor

Microsoft

Agenda for 2026 Congressional Staff Visit to Redmond, WA

Wednesday, October 7, 2026

Start Time	End Time	Subject/Speaker	Location
5:00 pm ET	7:51 pm PT	**Flight to Seattle, WA** *Alaska Airlines Flight AS 3* *Washington (DCA) to Seattle (SEA)*	Ronald Reagan Washington National Airport 1022 National Airport Access Rd, Arlington, VA
8:30 pm	9:00 pm	**Shuttle from SEA to Hyatt Regency**	
9:30 pm		**Arrive Hyatt Regency Bellevue**	Hyatt Regency Bellevue 900 Bellevue Way NE Bellevue, WA 98004
		- No Further Scheduled Events -	

Thursday, October 8, 2026

Start Time	End Time	Subject/Speaker	Location
8:00 am	8:30 am	**Shuttle Departs for Microsoft** *Meet the shuttle driver in front of the Hyatt Regency Bellevue at 8:00am to depart for Microsoft's campus*	
8:30 am	9:15 am	**Welcome Breakfast and Opening Remarks** Frank Cavaliere, General Manager of Congressional Affairs *Frank will discuss Microsoft's culture, journey, values, footprint in the Puget Sound, and overview of the presentations and content during the day.*	Executive Briefing Center (EBC) Room 4F 16070 NE 36th Way Redmond, WA 98052
9:15 am	9:45 am	**Quantum Executive Briefing** *Executive Overview of Quantum computing to set the stage ahead of the lab tour.*	Executive Briefing Center (EBC) Room 4F
9:45 am	10:00 am	**Shuttle from EC One to B127**	
10:00 am	11:15 am	**Quantum Lab Tour** *Microsoft Azure Quantum innovates across every layer of the quantum stack, from software and applications to control and devices. This includes the pursuit of fault-tolerant topological qubits that scale towards a general-purpose quantum computer. The group will be broken into 3 sub-groups and participate in a tour of the Quantum Lab.*	B127 | Quantum Lab

Start Time	End Time	Subject/Speaker	Location
11:15 am	11:30 am	Shuttle Building 127 to EC One	
11:30 am	12:30 pm	Lunch and Break	Executive Briefing Center (EBC) Dining Room
12:30 pm	2:00 pm	Data Centers: How They Work and Why They Matter Rima Alaily, CVP & GC, Infrastructure Legal Affairs *A conversation about Data Centers focused on: why data centers are important, how data centers work, and Microsoft's approach to Data Center communities.*	Executive Briefing Center (EBC) Room 4F
2:00 pm	3:00 pm	Immersive Experience *Immersive experience sessions (3) highlight industry-specific innovations and cutting-edge technologies that illustrate how organizations are partnering with Microsoft to disrupt their industries and bring AI transformation to life. The immersive experiences will cover AI in health and life sciences, energy, and education.*	Executive Briefing Center (EBC) Experience Zones
3:00 pm	3:15 pm	Break and Snack	Executive Briefing Center (EBC) Room 4F
3:15 pm	3:30 pm	Shuttle to Redwest-C	
3:30 pm	4:30 pm	Digital Crimes Unit Tour *Microsoft's Digital Crimes Unit (DCU) is an international team of technical, legal and business experts that has been fighting cybercrime to protect victims since 2008. We use our expertise and unique view into online criminal networks to uncover evidence so that we can make criminal referrals to appropriate law enforcement throughout the world. DCU technicians will lead a tour through the space.*	Redwest C | DCU 5600 148th Ave NE Redmond, WA 98052
4:30 pm	5:00 pm	Shuttle to Hyatt Regency Bellevue	
5:00 pm	6:00 pm	Break	
6:00 pm	7:00 pm	Dinner at Black Bottle Bellevue	919 Bellevue Way NE, Bellevue, WA 98004
		- No Further Scheduled Events -	

Friday, October 9, 2026

Start Time	End Time	Subject/Speaker	Location
5:30 am	6:30 am	Shuttle to SEA	

Start Time	End Time	Subject/Speaker	Location
8:00 am PT	4:05 pm ET	**Flight to Washington, DC** *Alaska Airlines AS 4* *Seattle (SEA) to Washington, DC (DCA)*	Seattle Tacoma International Airport 2720 Access Rd, SeaTac, WA

- TRIP ENDS -