RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

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Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Progressive Policy Institute

Travel Dates:
04/06/2026 to 04/11/2026

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$1,630.00	$1,220.00	$382.00	$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

4-16-2026
Date

Jose Contreras
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4/16/2026
Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

○ Yes ● No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

○ Yes ● No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

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February 25, 2026

Jose Contreras
Office of Senator Ruben Gallego
SH-302 Hart Senate Office Building
Washington, DC 20510

Dear Jose,

On behalf of the Progressive Policy Institute (PPI), We'd like to invite you on a staff delegation trip to London, Belfast, and Dublin from April 6 to April 11, 2026.

For years, PPI has hosted congressional delegation trips with Members of Congress and staff for meetings with our transatlantic allies and international partners. This high-level trip will feature a select group of Chiefs of Staff working for Members of the House and Senate, as well as select Governor offices, who are committed to advancing innovative policies and focused on pragmatic solutions for the American public.

Our trip will cover a wide range of topics. In London, we will meet with Members of Parliament, key policy staff, and learn about the policy agenda for the UK Labour government. In Belfast, we will meet with top Northern Irish government officials and examine the entrenched divisions and political instability which still exist a quarter century after the Good Friday Agreement. Finally, in Dublin, we will take a closer look at economic growth in the private sector and explore how the Irish capital has become an innovation hub for all of Europe.

Some of the key topics and themes that we will focus on include:

- UK Labour's policy positions at the "center ground" of British politics
- Trade policy matters in Britain, Ireland, and the EU
- New ideas in technology and innovation in the European private sector

PPI is a non-profit 501 (c) (3) organization with the mission of providing educational programming on current policy issues. As such, this trip will comply with House and Senate ethics rules. PPI was part of the founding and push for the "Third Way" movement in the 1990s and has continued this work since then by maintaining relationships in Europe and producing informative and thought provoking transatlantic missions and reports.

I hope that you will be able to join us in what promises to be an insightful and educational trip to London, Belfast, and Dublin.

Space is limited; please contact Stuart Malec at 202-525-3926 and smalec@ppionline.org or Jolie Libert at 718-644-1762 and jlibert@ppionline.org if you have questions or require further information.

Sincerely,

Will Marshall
President, PPI

Lindsay Lewis
CEO, PPI

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Jose Contreras

Employing Office/Committee:
GALLEGO, RUBEN

Private Sponsor(s):
Progressive Policy Institute

Destination(s):
Dublin, Ireland London, United Kingdom

Travel Dates:
04/06/2026 to 04/11/2026
NOTE: If you plan to extend the trip for any reason you **must** notify the Committee

Explain how this trip is specifically connected to the traveler's official or representational duties.

This travel is related to my official duties supporting the operations and external engagement of the Office of Senator Ruben Gallego. The program will include meetings and discussions with policymakers and policy experts in London, Belfast, and Dublin on issues related to governance, economic policy, and transatlantic cooperation relevant to the Senator's work on behalf of Arizona.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

March 3rd, 2026
Date

Jose Contreras
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Senator Ruben Gallego
(Print Senator's/Officer's Name)

hereby authorize Jose Contreras
(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☑ (signify "yes" by checking box)

3-4-2026
Date

Ruben Gallego
Signature of Supervising Senator/Officer

Progressive Policy Institute: April 2026 - PPI StaffDel London, Belfast, Dublin

Jose Contreras

Title:
Operations Director

Employing Office/Committee:
GALLEGO, RUBEN

Duty Station:
WASHINGTON,DC

Destination(s):

Dublin, Ireland
London, United Kingdom

Explain how this trip is specifically connected to the traveler's official or representational duties:

This travel is related to my official duties supporting the operations and external engagement of the Office of Senator Ruben Gallego. The program will include meetings and discussions with policymakers and policy experts in London, Belfast, and Dublin on issues related to governance, economic policy, and transatlantic cooperation relevant to the Senator's work on behalf of Arizona.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Progressive Policy Institute

§501(c)(3) Organization Type
Public Charity

Address 2 (Optional)
SUITE 300

Phone Number
(347) 949-2741

Is your organization classified as a §501(c)(3)?
(●) Yes ( ) No

Address
1919 M ST NW

City, State Zip
Washington, District Of Columbia 20036 United States

Organization URL

History of Congressional Travel

The Progressive Policy Institute has sponsored several Congressional staff and member delegations since its founding in 1989. These educational trips have focused on a wide variety of policy areas and they aim to explore how issues moving on Capitol Hill have an impact on the real world. PPI last sponsored Senate travel in May 2025.

Educational Activities

As a non profit 501 (c)(3) think tank, the nature of PPI's work is educational. We release dozens of reports, research, and policy analysis work annually. PPI also hosts public forums, congressional briefings, webinars, roundtables, and other events around issue education.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyists.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ✓ I certify that the sponsor is not a foreign government.
- ✓ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ✓ I certify that the sponsor does not receive funding from a foreign government.

Comments

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

Congressional staff will meet with E.U government liaisons and industry leaders to gain insights into the transatlantic partnerships that has led to the development of London, Belfast, and Dublin as leading tech and innovations hubs.

Explain how the purpose of the trip relates to your organization's mission.

PPI has been conducting policy work and facilitating transatlantic dialogue between US policymakers and international partners since 1989. The mission of this trip is aligned with PPI's tech and innovation policy projects and our commitment to building ties between EU and US policymakers.

Is your organization the only sponsor for this trip?

- [x] Yes
- [ ] No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- [x] The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- [x] The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- [x] No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- [x] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- [ ] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- Travel expenses paid for will not include expenditures for recreational activities.
- Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

- Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
04/06/2026 @ 07:10 PM

Trip End Date/Time:
04/11/2026 @ 03:10 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $1,630.00 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$1,530.00
Note Roundtrip		
Ground Transportation	Coach	$100.00

Lodging (Per Member/Officer/Employee: $1,220.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
04/07/2026	04/08/2026	Hilton Dublin	Dublin		Ireland	1	$230.00	No
04/08/2026	04/11/2026	The Waldorf Hilton London	London		United Kingdom	3	$330.00	No

Meals (Per Member/Officer/Employee: $382.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
04/07/2026	$15.00	$30.00	$50.00	$0.00	**$95.00**	Dublin		Ireland	No
04/08/2026	$12.00	$0.00	$0.00	$0.00	**$12.00**	Dublin		Ireland	No
04/08/2026	$0.00	$30.00	$45.00	$0.00	**$75.00**	Belfast		United Kingdom	No
04/09/2026	$30.00	$30.00	$65.00	$0.00	**$125.00**	London		United Kingdom	No
04/10/2026	$15.00	$20.00	$40.00	$0.00	**$75.00**	London		United Kingdom	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $0.00)

Expense Type	Amount	Notes
There are no miscellaneous expenses.		

Additional Attachments

Document Name

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: April 2026 - PPI StaffDel to London, Dublin, Belfast

Travel Date(s): April 6-11, 2026

Travel Destination(s): London, United Kingdom. Dublin, Belfast, Ireland.

Sponsor: The Third Way Foundation (PPI is a project of the Third Way Foundation)

Lindsay Lewis — *(printed name of sponsor representative)*

CEO — *(title)*



(signature of sponsor representative)

3/3/2026 — *(date)*

Senate Staff Invitees

PPI April 2026 - London, Belfast, Dublin

Miryam Lipper
Deputy Chief of Staff for Senator Jon Ossoff (D-GA)
Miryam_Lipper@ossoff.senate.gov

Jose Contreras
Deputy Chief and Director of Operations for Senator Ruben Gallego (D-AZ)
Jose_Contreras@gallego.senate.gov

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*Note: all times are local

Monday, April 6

7:10 PM	**United Airlines UA 310 departing at 7:20 AM** Departing from Washington Dulles (IAD), arriving at 7:20 AM+1 to Dublin Airport (DUB) Travel Time: 7 hours 10 minutes

Tuesday, April 7

7:20 AM	**Arrive at Dublin Airport (DUB)**
7:30 AM - 8:10 AM	**Depart DUB en route to Hilton Dublin** Travel Time: Approximately 40 minutes
8:15 - 11:00 AM	**Executive Time & Trip Briefing** Location: Hilton Dublin (Charlemont Pl, Saint Kevin's, Dublin, D02 A893, Ireland) Trip overview and briefing with Stu Malec and Jolie Libert to review meetings and events while in Dublin, Belfast, and London.
11:15 - 11:30 AM	**Depart en route to US Embassy** Travel Time: 10-15 minute drive
11:30 - 12:45 PM	**Lunch with US Embassy Meeting with Michael Clausen, Deputy Chief of Mission and Ted Danowitz, Political Counselor** Location: US Embassy in Dublin (42 Elgin Rd, Dublin 4, D04 TP03, Ireland) General overview of the Irish political landscape and big picture US-Ireland relationship
12:45 - 1:00 PM	**Depart en route to Leinster House** Travel Time: 15 minute drive
1:00 - 2:30 PM	**Meeting with Jerry Buttimer, a Teachta Dála (TD) for the Cork South-Central constituency, and Tour of Leinster House** Location: Kildare St, Dublin 2, D02 TK75, Ireland

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	Discussion on Ireland political landscape and guided tour of Leinster House, the parliament of Ireland.
2:30 - 2:45 PM	**Depart en route to Department of Foreign Affairs** Travel Time: 15 minute walk
3:00 - 4:00 PM	**Meeting with Neale Richmond, Minister of State at Department of Foreign Affairs** Location: Iveagh House, 80 St Stephen's Green, Dublin 2 Discussion on Irish foreign policy, state of immigration, and general US-Ireland relations.
4:00 - 4:15 PM	**Depart en route to Guiness Storehouse** Travel Time: 15 minute drive
4:15 - 5:30 PM	**Tour and Policy Discussion at Guinness Storehouse** Location: St. James's Gate, Dublin 8, D08 VF8H, Ireland Tour of the Guinness Storehouse factory and policy discussion with company representatives, including impact of US tariffs on exports.
5:30 - 5:50 PM	**Depart en route to Hilton Dublin** Travel Time: Approximately 15-20 minute drive
5:50 - 7:00 PM	**Executive Time** Location: Hilton Dublin (Charlemont Pl, Saint Kevin's, Dublin, D02 A893, Ireland)
7:00 - 7:15 PM	**Walk to Dinner with Irish Members of the Oireachtas** Travel Time: 15 minute drive
7:15 - 9:00 PM	**Dinner with Irish Members of the Oireachtas** Location: St Stephens Green Club, 9 St Stephen's Green, Dublin, D02 C891, Ireland Dinner conversation with Members of Parliament about US-Ireland relations.

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Wednesday, April 8

8:00 - 10:30 AM	**Travel to Belfast** Travel Time: Approximately 2 hours 30 minutes
10:30 AM - 1:30 PM	**Tour, Lunch, and Meetings with DUP and Sinn Féin at Stormont, Northern Ireland's Parliament** Location: Belfast BT4 3ST, UK Tour of Northern Ireland's Parliament buildings and lunch meetings with MPs to learn about navigating government relationships between DUP and.
1:30 - 2:00 PM	**Depart en route to Meeting with James Applegate** Travel Time: TBD
2:00 - 3:00 PM	**Meeting with James Applegate, US Consul General** Location: TBD Meeting with James Applegate to discuss state of US trade and business development with the US.
3:00 - 3:30 PM	**Depart en route to Queen's University Belfast** Travel Time: TBD
3:30 - 4:30 PM	**Meeting with Professor Katy Hayward** Location: Queen's University Belfast (University Road, Belfast, Northern Ireland, BT7 1NN) Discussion on the Good Friday Agreement, the peace and prosperity it brought, and the entrenched divisions and political instability that still persists.
4:30 - 5:00 PM	**Depart en route to Dinner with Sam McBride and James Applegate** Travel Time: TBD
5:00 - 6:40 PM	**Dinner with Sam McBride, Northern Ireland Editor, Belfast Telegraph & James Applegate, US Consul General** Location: TBD

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	Dinner and discussion on the general political landscape in Northern Ireland and ongoing efforts for a united Ireland.
6:40 - 7:00 PM	**Depart to Belfast City Airport (BHD)** Travel Time: 15-20 minutes
7:00 PM	**Arrive at BHD**
8:35 PM	**British Airways 1409 departing at 9:50 PM** Departing from BFS, arriving at 9:50 PM to London Heathrow Airport (LHR)
9:50 PM	**Arrive at London Heathrow Airport (LHR)**
10:15 - 11:15 PM	**Depart en route to The Waldorf Hilton, London** Travel Time: Approximately 1 hour bus
11:15 PM	**Arrive at The Waldorf Hilton, London** Location: Aldwych, London, WC2B 4DD, United Kingdom
Thursday, April 9	
9:30 - 11:00 AM	**Tour of UK Parliament** Location: London SW1A 0AA, United Kingdom Tour of the House of Commons and House of Lords with Lord David Evans and Baroness Deborah Mattinson.
11:00 - 11:10 AM	**Depart en route to 10 Downing Street** Travel Time: 5-10 minute walk
11:10 AM - 12:00 PM	**Meeting with No. 10 Staffers** Location: 10 Downing Street, London SW1A 2AB, UK The delegation will take part in a private meeting at 10 Downing Street, provided by government staff, offering an inside look at the operations and history of the Prime Minister's Office and the role it plays at the center of UK government.
12:00 - 12:10 PM	**Depart en route to Surveyors House at RICS** Travel Time: 5-10 minute walk

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12:10 - 2:00 PM	**Lunch with Progressive Britain and MPs** Location: Surveyors House at RICS (11-12 Great George Street, London SW1P 3AD) Lunch with UK Members of Parliament about the state of affairs in the UK and US and the center-left landscape as a prominent platform for Labour and Democrats respectively.
2:00 - 2:10 PM	**Depart en route to Old Admiralty Building** Travel Time: 10 minute walk
2:10 - 3:30 PM	**Meeting with HM Trade Commissioners – Department of Business and Trade** Location: Old Admiralty Building (Admiralty Place, London, SW1A 2DY) Discussion on international trade initiatives, business growth, and the UK-US relationship on trade policy.
3:30 - 4:00 PM	**Depart en route to The Waldorf Hilton** Travel Time: 20 minute walk
4:00 - 6:15 PM	**Executive Time** Location: The Waldorf Hilton, London (Aldwych, London, WC2B 4DD, UK)
6:15 - 6:30 PM	**Depart en route to Smith and Wollensky** Travel Time: 5 minute walk
6:30 - 9:00 PM	**Dinner with Reporters from Politico UK and BBC** Location: Smith and Wollensky, 1-11 John Adam St, London WC2N 6HT, United Kingdom Discussion will focus on UK political coverage, transatlantic media dynamics, and exchanging perspectives on storytelling, public trust, and rebuilding broad-based political coalitions.

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Friday, April 10

9:30 - 10:30 AM	**Meeting with Policy Staff from Tony Blair Institute** Location: TBI Main Office (80 Great Portland Street, London W1W 7NW, UK) Overview of TBI's Global Political Engagement strategy and their work with allies in the US.
10:30 - 11:00 AM	**Depart en route to Google London Offices** Travel Time: 15-20 minute walk
11:00 - 12:00 PM	**Meeting with Google Public Policy Team** Location: 1-13 St Giles High St, London WC2H 8AG, UK Overview of Google's global public policy priorities, including digital governance, AI regulation, online safety, competition policy, and transatlantic regulatory alignment.
12:00 - 1:00 PM	**Depart en route to Sky News London** Travel Time: Approximately 1 hour train ride
1:15 - 3:00 PM	**Working Lunch and Tour of Sky News London** Location: Grant Way, Isleworth, Middlesex, TW7 5QD, UK Visit to Sky News's London headquarters for an overview of how a UK's main newsroom operates, including a tour highlighting coordination across editorial, production, and communications teams. The discussion will address key US storylines Sky News is covering and how they resonate with audiences, as well as the network's use of new platforms and technologies to remain competitive.
3:00 - 4:30 PM	**Depart en route to The Waldorf Hilton, London** Travel Time: Approximately 1 hour train ride
4:30 - 6:30 PM	**Executive Time** Location: Aldwych, London, WC2B 4DD, United Kingdom
6:45 - 7:00 PM	**Depart en route to Zaika** Travel Time: Approximately 15 minute drive

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7:00 - 9:30 PM	**Dinner with PPI CEO Lindsay Lewis and Claire Ainsley, Director of PPI's Project on Center-Left Renewal** Location: Zaika, 1 Kensington High St, London W8 5NP, United Kingdom Closing dinner to discuss key takeaways from the trip and follow-up discussion from meetings in Dublin, Belfast and London.

Saturday, April 11

9:00 - 10:15 AM	**Depart en route to London Heathrow Airport (LHR)** Travel Time: Approximately 1 hour 15 minutes
10:15 AM	**Arrive at LHR**
12:15 PM	**United Airlines UA 919 departing at 12:15 PM** Departing from London Heathrow Airport (LHR), arriving at 3:30 PM to Dulles International Airport (IAD) Travel Time: 8 hours 15 minutes
3:30 PM	**Arrive at Dulles International Airport (IAD)**