

RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

GlobalWIN

Travel Dates:

December 14-15, 2025

Name of accompanying family member (if any):**Relationship to Traveler:**

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
208.33	342	147	

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

1/5/26

Date

Kelly Boyer

Printed Name of Traveler



Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

1/5/26

Date



Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
600	208.33	GlobalWIN only paid for transportation travel from NYC to DC, I paid to get to NYC personally due to personal travel prior to the trip.
161	147	Food was less expensive than anticipated

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation:

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:

Kelly Boyer

Employing Office/Committee:

Office of Senator Andy Kim

Private Sponsor(s):

GlobalWIN

Destination(s):

New York, New York

Travel Dates:

December 14-15, 2025

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties. This trip will facilitate policy discussion about technology, the utilization and regulation of AI and workforce development which are important components of my official duties.

Do you have an accompanying family member or spouse on this trip? Name and Relationship to Traveler:

☐

(signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

10/21/25

Date

Kelly Boyer

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Senator Andy Kim

Kelly Boyer

I _____ hereby authorize _____
(Print Senator's/Officer's Name)

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐

(signify "yes" by checking box)

10/21/25

Date

Andy Kim

Signature of Supervising Senator/Officer



October 20, 2025

Kelly Boyer
Deputy Chief of Staff
Office of Senator Andy Kim (NJ)
U.S. Senate
Via email

Dear Kelly,

On behalf of the Global Women's Innovation Network (GlobalWIN), I'd like to invite you to join us for a bicameral and bipartisan Staff educational trip to New York City from Sunday, December 14, to Monday, December 15, 2025. This trip will feature discussions on female leadership, innovation in tech, financial services, AI and workforce development.

GlobalWIN is a bipartisan 501(c)(3) organization that fosters a dynamic network of female leaders in government, business, and academia. For over 16 years, we have supported professional growth and key policy discussions. Our Honorary Co-Chairs include Senator Shelley Moore Capito (R-WV), Senator Maggie Hassan (D-NH), and Congresswomen Debbie Wasserman Schultz (FL-25), Young Kim (CA-40), Chrissy Houlahan (PA-06) and Jen Kiggans (VA-02).

We plan to depart for New York on Sunday morning and return to D.C. on Monday evening. Your insights would be invaluable, and we would love for you to join us!

Attached are the necessary documents for submission to the Senate Ethics Committee to obtain approval for your participation. The deadline is **Friday, November 14, 2025**

For additional information on programming, please contact Angeli Chawla, Executive Director, at angeli@globalwin.org. For guidance on ethics or logistics, please reach out to Andrea Mietus, Senior Advisor, at andrea@mietusevents.com.

Looking forward to seeing you in December, if not sooner! Best,

A handwritten signature in blue ink, appearing to read "Helen Milby", followed by a horizontal line.

Helen Milby
GlobalWIN | President & Co-Founder

Trip Name: GlobalWIN 2025 NYC Senate Staff Bicameral Delegation Trip

Organization Information

Organization Name:

Global Women's Innovation Network

Is your organization classified as a §501(c)(3)?



Yes



No

If Yes, §501(c)(3) Organization Type:



Private Foundation



Public Charity

Address:

600 Pennsylvania Avenue, SE - Suite 410

City, State, Zip:

Washington, DC 20003

Phone Number:

301-518-6336

Organization URL:

www.globalwin.org

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

GlobalWIN highlights women leaders and connects the public and private sector through our programming that includes networking receptions, policy round-tables, career development workshops, and educational trips in the US and abroad. GlobalWIN host 2 to3 domestic trips a year and as many as 2-3 international trips. GlobalWIN has hosting trips and events over the last 16 years engaging brining a bipartisan group of women together to travel and work across the aisle on many issues.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

GlobalWIN hosts 1-3 educational programs each month, ranging in attendance from 20 to 100 from the public and private sector. We provide career development programming throughout the year for Hill Staff and seminars that feature thought leaders, policy advisors, industry experts and female leaders from across many industries with a vast amount of experience and providing opportunities to share experiences.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):



I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.



I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):



I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.



I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):



I certify that the sponsor is not a foreign government.



I certify that the sponsor is not an entity that is owned or operated by a foreign government.



I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

GlobalWIN will bring 6-10 Senate staff members from Republican and Democratic offices from the U.S. Senate to New York on Dec 14th - 15th for programming on a variety of issues such as financial regulation, innovation, and workforce development. GlobalWIN provides these Congressional staffers with the unique opportunity to participate in meetings directly related to their subject matter expertise, while also glean information from non-direct and equally important sources. Our time in New York will combine all tiers of GlobalWIN programming allowing the Senate staff an opportunity to meet other colleagues from different offices and learn more about different important subject matters that affect policies issues. 

Explain how the purpose of the trip relates to your organization's mission.

Our goal is to develop more broad conversations outside of the Washington, DC, GlobalWIN provides opportunities to connect with our partners beyond DC. GlobalWIN brings Congressional staffers and our allies from all over the USA and abroad to meet with like-minded organizations on key issues related to innovation, technology, and economic growth. New York is an incredible resource on so many fronts with leading industries that include financial services, healthcare, professional and business services, retail trade, manufacturing, and education. These are all top tier issues for GlobalWIN.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

- 1.
- 2.
- 3.

With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Will members and staff from the House of Representatives receive invitations?

- ☒ Yes ☐ No

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:
12/14/2025 - 1:00 pm



Trip End Date/Time:
12/15/2025 - 5:00 pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Transportation (Member/Officer/Employee: \$ 600.00 Accompanying Family Member: \$)

Transportation Type	Class	Amount
Amtrak & Acela	Coach	500.00
Ground transportation in NYC	Coach	100.00
Details (optional)		
Cost of train may increase based on booking date.		

Lodging (Member/Officer/Employee: \$ 342.00 Accompanying Family Member: \$)

Check-In	Check-Out	Facility	City	State	Country
12/14/25	12/15/25	Ned No Mad	New York	NY	USA
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
1	342.00	NO			
Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Meals (Member/Officer/Employee: \$ 161.00 Accompanying Family Member: \$ _____)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
12/14/25		26	38	4.00	59.25	New York	NY	USA	N
12/15/25	23	26	38	5	92.00	New York	NY	USA	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$ ⁰ _____ Accompanying Family Member: \$ _____)

Expense Type	Amount	Notes

Additional Details (optional)

For any inquiries about the Senate Ethics Form completed for the Senate Staff Trip to NYC on December 14th & December 15th, 2025 please contact Andrea Mietus, GlobalWIN Senior Advisor at 301-518-6336 or andrea@mietusevents.com

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: GlobalWIN 2025 NYC Senate Bicameral Delegation Trip

Travel Date(s): Sunday, December 14th and Monday, December 15, 2025

Travel Destination(s): New York City, NY

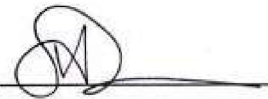
Sponsor: Global Women's Innovation Network (GlobalWIN)

Helen Milby

(printed name of sponsor representative)

President & Co-Founder

(title)



(signature of sponsor representative)

October 20, 2025

(date)

FIRST	LAST	TITLE	OFFICE/COMMITTEE
Kelly	Boyer	Deputy Chief of Staff	Office of Senator Andy Kim
Amy	English	Deputy Staff Director	Office of Senator Jeanne Shaheen (D-NH)
Leah	Hill	Legislative Director	Senator Cory Booker
Anna Rose	Moore	Health Policy Advisor	Senate Committee on Health, Education, Labor, and Pensions
Meghan	Mott	Professional Staff Member	Senate Appropriations
Olivia	Oo	Policy Advisor	Senator Adam Schiff
Jaqueline	Sanchez	Chief of Staff	Office of Senator Lisa Blunt Rochester
Brenan	Sullivan	Press Secretary	Office of Senator Gary C. Peters (D-MI)
Kathryn	Toomajian	Professional Staff Member	Senate Appropriations
Beth	Vrabel	Counsel	Senator Chuck Schumer
Brianna	Walker	Counsel	Senate Judiciary Committee



2025 NYC Bicameral Staff Delegation Trip Itinerary
 Sunday, December 14- Monday, December 15, 2025

Preliminary Schedule - Subject to Change

Sunday, December 14, 2025

11:00 AM	Meet at Washington Union Station
11:25 AM	Depart Washington Union Station (WAS) for New York Northeast Regional Train #88
2:47 PM	Arrive in NYC Moynihan Train Station (NYP)
3:00 PM	Depart train station for the Ned NoMad New York 1170 Broadway, New York, NY
3:00 PM	
3:15 PM	12-minute walk
3:15 PM	Arrive & Check in the Ned NoMad New York
4:15 PM	<u>GlobalWIN Tea and Discussion</u>
6:00 PM	<i>The Ned NoMad, The Magic Room</i> Overview: Join GlobalWIN in participating in a discussion with two leading forces in the News and TV Production industry focusing on the convergence of journalism and entertainment, navigating industry disruption, and the strategies of powerful storytelling that shape today's media landscape. Featured Speakers: Sumi Somaskanda, Chief Presenter at BBC News and Teri Weinberg, Yellow Brick Roads Production
	<i>[13-minute drive time to Midtown]</i>
6:15 PM	
6:30 PM	
	<u>A look at Glamour's reach from print to digital platform</u>
6:30 PM	Overview: Samantha Barry, editor and chief of Glamour Magazine will lead a discussion about the changing landscape in Glamour magazine that pivoted from a monthly printed magazine to a global, digital-first format. The brand continues to be a platform for women's empowerment and covers a wide range of topics, including politics, entertainment, and social justice.
8:30 PM	Featured Speaker: Samantha Barry, Editor-In-Chief, Glamour
RON	<i>The Ned</i> 1170 Broadway, New York, NY

Monday, December 15, 2025

7:00 AM Breakfast Available at Hotel

8:00 AM

8:00 AM Depart The Ned

8:00 AM [20- 30-minute drive]

8:30 AM

8:30 AM **BYN-The Bank of New York Mellon Corporation**

10:00 AM 240 Greenwich Street, 10th Floor

Overview: BNY Mellon, as a global financial services company, can leverage artificial intelligence (AI) in various ways to enhance its operations, improve customer experience, and drive innovation. Some potential applications of AI for BNY Mellon include Risk Management. Portfolio Management, Customer Service Data Analytics and more. The Bank of New York Mellon Corporation (BNY Mellon) has a rich history dating back to its founding in 1784. We will meet with a panel of women from BNY that are taking the lead on AI in an industry with so much impact.

10:10 AM [15-20-minute drive]

10:30 AM

10:30 AM **Robinhood**

12:00 PM 32-34 Little W 12 Street, New York, NY

Overview: Learn about Robinhood an American financial services company making commission-free trading accessible and intuitive through a digital-first platform. Stephanie Guild, Chief Investment Officer will talk about investment strategies and how it relates to personal finance.

Speaker: Stephanie Guild, Chief Investment Officer, Robinhood

12:00 PM [30-minute drive]

12:30 PM

12:30 PM **Estee Lauder (lunch provided)**

2:00 PM 767 Fifth Avenue, New York

Overview: Roundtable discussion with Estee Lauder executives exploring the shared priorities at the intersection of business and policy. With over 80% of the global workforce and 59% of positions at the Vice president level being held by women. The company has made conscious efforts to increase women in leadership and offers programs and benefits to support their advancement. Estee Lauder was founded by Mrs. Estee Lauder who challenged the status quo and proved that anything was possible.

Speaker(s):TBA

2:10 PM

2:20 PM

[10-20 minutes drive]

2:30 PM **LinkedIn/Microsoft**

4:00 PM

Overview: For the last decade, LinkedIn has been putting out annual reports to workforce trends that they have compiled using data from their platform. They will discuss how AI is changing that data and the hiring practices and skill requirements for various professions.

NYC Programming Ends

4:10 PM [20-minute drive to Moynihan Train Hall]
4:30 PM

5:00 PM Depart NYC Moynihan Train Hall (NYP)
Amtrak Acela #2167
NOTE: We will order dinner for the train ride back

7:53 PM Arrive Washington Union Station (WAS)