RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp
RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS OFFICE OF THE SENATE
2026 OCT 27 AM 11:47

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Bipartisan Policy Center (BPC)

Travel Dates:
10/14/2026 to 10/16/2026

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$722.65	$328.00	$149.00	$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

10/27/26
Date

Rebecca Howard
Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/27/26
Date

Signature of Supervising ~~Senator/Officer~~

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

● Yes ○ No

Expense Change	Revised Amount	Explanation
Meals	$149.00	10/14 Lunch | Final catering total was $15/person 10/15 Dinner | Final catering total was $29/person

Were there any changes to the pre-approved itinerary?

○ Yes ● No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

○ Yes ● No

Explanation: There were no additional changes to the pre-approved trip.

Howard, Rebecca (Kaine)

From: Brittany Walsh <bwalsh@bipartisanpolicy.org>
Sent: Thursday, September 10, 2026 10:05 AM
To: Howard, Rebecca (Kaine)
Cc: Rachel Schick
Subject: Invitation: BPC Staff Delegation to Louisville | Oct. 14–16
Attachments: Itinerary_Louisville KY Child Care Delegation.pdf

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Rebecca,

Hope you're doing well, it's been a minute! I wanted to see if you might be interested in joining us for a staff delegation to Louisville October 14–16. We'll be spending time on the child care workforce, the connection to employers and economic development, and how state and local leaders are trying to tackle some of these challenges. We'll also be at Fort Knox for part of the day to visit the Child Development Center and talk about child care for military families, and we're working to finalize a discussion with educators and parents as well - felt very up your alley. I attached the draft agenda so you can take a look.

Senate Ethics materials are due by EOD Monday, so I know this is a late invite and a quick turnaround. COVID made its way through our team last week (including me), so I'm a little later reaching out than I'd hoped. But if you're interested and think you can make it work, let me know. And if not, I'd still love to connect as we head into the end of this Congress and start looking ahead to the 120th.

Would love to have you there!

Brittany Walsh
Senior Associate Director, Working Families | Human Capital
610-312-3378 | **bipartisanpolicy.org**

Bipartisan Policy Center
Visit BPC U for a quick, reliable, accessible education on today's top policy issues from trusted BPC experts.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Rebecca Howard

Employing Office/Committee:
KAINE, TIM

Private Sponsor(s):
Bipartisan Policy Center (BPC)

Destination(s):
Louisville, Kentucky

Travel Dates:
10/14/2026 to 10/16/2026
NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

As Senator Kaine's advisor on child care policy, this trip offers educational content directly tied to his HELP Committee work and his Armed Services role. The Kentucky legislative panel also provides a relevant case study in bipartisan state-level reform. Attending allows me to gather current, on-the-ground information from providers, legislators, and DoD officials that will directly inform the Senator's ongoing legislative and oversight work.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

9/14/26
Date

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Sen. Tim Kaine
(Print Senator's/Officer's Name)

hereby authorize Rebecca Howard
(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

9/14/26
Date

Signature of Supervising Senator/Officer

Bipartisan Policy Center (BPC): BPC Louisville Child Care Staff Delegation

Rebecca Howard

Title:
Senior Policy Advisor

Employing Office/Committee:
KAINE, TIM

Duty Station:
WASHINGTON,DC

Destination(s):

Louisville, Kentucky

Explain how this trip is specifically connected to the traveler's official or representational duties:

As Senator Kaine's advisor on child care policy, this trip offers educational content directly tied to his HELP Committee work and his Armed Services role. The Kentucky legislative panel also provides a relevant case study in bipartisan state-level reform. Attending allows me to gather current, on-the-ground information from providers, legislators, and DoD officials that will directly inform the Senator's ongoing legislative and oversight work.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Bipartisan Policy Center (BPC)

§501(c)(3) Organization Type
Public Charity

Address 2 (Optional)
Suite 1000

Phone Number
(716) 572-3014

Is your organization classified as a §501(c)(3)?

(●) Yes ( ) No

Address
1225 Eye Street NW

City, State Zip
Washington, DC, District of Columbia 20005 United States

Organization URL
https://bipartisanpolicy.org/

History of Congressional Travel

BPC has sponsored travel for members and staff of the U.S. House of Representatives through its American Congressional Exchange (ACE) program. BPC is sponsoring travel for Senate personnel for the first time in October 2026.

Educational Activities

The Bipartisan Policy Center provides educational activities by publishing articles, explainers, issue briefs, and completing research on emerging policy areas. Additionally, BPC produces data tools and trackers that make complex policy information accessible to policymakers and the public. This work spans BPC's policy areas including Economics, Energy, Human Capital, Health, Governance, and Housing.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyists.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ☑ I certify that the sponsor is not a foreign government.
- ☑ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☑ I certify that the sponsor does not receive funding from a foreign government.

Comments

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The trip is an educational staff delegation to Louisville, Kentucky, focused on child care policy and implementation. The program includes briefings with state and local leaders, visits to child care programs at Fort Knox and in the community, discussions with military leadership and child care providers, and opportunities to learn about Kentucky's recent child care reforms, provider models, workforce challenges, and efforts to expand access to care.

Explain how the purpose of the trip relates to your organization's mission.

The trip directly supports the Bipartisan Policy Center's mission to advance pragmatic, bipartisan solutions that improve Americans' lives and strengthen the country. BPC brings leaders from both parties together to better understand policy challenges and identify areas for consensus. This educational delegation advances that mission by giving bipartisan congressional staff firsthand exposure to how child care policies operate in practice, including perspectives from state and local policymakers, military leaders, employers, and a range of child care providers. Additionally, staff will gain a deeper understanding of how early care and education policies intersect in practice, where gaps and challenges exist, and how different parts of the system are or are not interconnected.

Is your organization the only sponsor for this trip?

- [x] Yes
- [ ] No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- [x] The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- [x] The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- [x] No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- [x] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- [ ] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- Travel expenses paid for will not include expenditures for recreational activities.
- Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

- Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
10/14/2026 @ 09:30 AM

Trip End Date/Time:
10/16/2026 @ 01:30 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: $722.65 | Accompanying Family Member: $0.00)

Transportation Type	Class	Amount
Airfare	Coach	$368.35
Note Round trip flight: UA 3980 & UA 3508		
Ground Transportation	Coach	$354.30

Lodging (Per Member/Officer/Employee: $328.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
10/14/2026	10/16/2026	The Brown Hotel	Louisville	Kentucky	United States	2	$164.00	No

Meals (Per Member/Officer/Employee: $165.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
10/14/2026	$0.00	$22.00	$68.00	$0.00	**$90.00**	Louisville	Kentucky	United States	Yes

Cost Exceeds Per Diem Reason
The value of the hors d'oeuvres provided at Teeing Up Tomorrow reflects Valhalla Golf Club's standard event pricing and contributes to the trip's meal costs exceeding the applicable per diem when averaged across the trip. Attendance would give congressional staff an opportunity to engage directly with local leaders who played an integral role in advancing state and local child care reforms explored during the following day's programming. Some expected attendees, including members of the Louisville Metro Council, were directly involved in earlier efforts that shaped the policies, partnerships, and local approaches now in place but are unavailable for the formal delegation programming. Hearing from these leaders would provide important firsthand context on how those earlier efforts helped lay the foundation for the conversations and educational programming that will occur the following day.

10/15/2026	$20.00	$22.00	$33.00	$0.00	**$75.00**	Louisville	Kentucky	United States	No
10/16/2026	$0.00	$0.00	$0.00	$0.00	**$0.00**	Louisville	Kentucky	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $0.00)

Expense Type	Amount	Notes

There are no miscellaneous expenses.

Additional Attachments

Document Name

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Louisville Child Care Staff Delegation

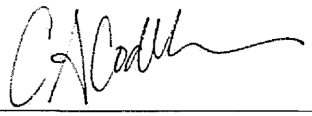
Travel Date(s): October 14, 15, 16, 2026

Travel Destination(s): Louisville, KY

Sponsor: Bipartisan Policy Center

Caitlin Codella Low — *(printed name of sponsor representative)*

Vice President, Human Capital — *(title)*



(signature of sponsor representative)

08/25/2026 — *(date)*

Appendix A | Invitees, Senate Staffers

Bipartisan Policy Center Louisville Staff Delegation, October 14-16, 2026

Last	First	Title	Office	Reasoning
Blanco	Megan	Education and Workforce Policy Advisor	Sen. Hassan	Invitee is the staffer working on child care and/or early childhood education for their office
Howard	Rebecca	Senior Education and Workforce Policy Advisor	Sen. Kaine	Invitee is the staffer working on child care and/or early childhood education for their office
Graves	Caitlyn	Legislative Assistant	Sen. Fischer	Invitee is the staffer working on child care and/or early childhood education for their office
Tibbetts	Brianna	Education Policy Advisor	Senate Committee on Health, Education, Labor, and Pensions Majority (Sen. Cassidy)	Invitee is the staffer working on child care and/or early childhood education for their office
Song	Anna	Legislative Assistant	Sen. Gillibrand	Invitee is the staffer working on child care and/or early childhood education for their office
Schochet	Leila	Education Policy Director	Senate Committee on Health, Education, Labor, and Pensions Minority (Sen. Sanders)	Invitee is the staffer working on child care and/or early childhood education for their office
Hinh	Iris	Education Policy Advisor	Senate Committee on Health, Education, Labor, and Pensions Minority (Sen. Sanders)	Invitee is the staffer working on child care and/or early childhood education for their office
Ervin	Alaura	Education Policy Director	Senate Committee on Health, Education, Labor, and Pensions Majority (Sen. Cassidy)	Invitee is the staffer working on child care and/or early childhood education for their office
Brooks	Mattison	Legislative Assistant	Sen. Marshall	Invitee is the staffer working on child care and/or early childhood education for their office
Phillips	Katherine	Legislative Assistant	Sen. Kelly	Invitee is the staffer working on child care and/or early childhood education for their office

Berkemeier-Bell	Sara	Senior Policy Advisor	Sen. Sullivan	Invitee is the staffer working on child care and/or early childhood education for their office
Taylor	Robbin	State Director	Sen. McConnell	Invitee is a district director for the locations of the staff delegation trip
Givens	Rob	State Director	Sen. Paul	Invitee is a district director for the locations of the staff delegation trip
Reutebuch	Heidi	Field Representative	Sen. McConnell	Invitee is district staff for the locations of the staff delegation trip
Meadows	Whitney	Field Representative	Sen. Paul	Invitee is district staff for the locations of the staff delegation trip

Bipartisan Policy Center

BPC Louisville, KY Child Care Congressional Staff Delegation Visit

October 14–16, 2026 | Sponsored by the Bipartisan Policy Center | Hour-by-Hour Itinerary

Ethics Compliance Note
This trip is designed to comply with House and Senate ethics standards for privately sponsored educational travel. All activities are educational in nature and directly related to child care and workforce policy. Meals and transportation are integral to the program schedule. Participation by state legislators and local elected officials is as subject-matter experts in an educational context. No recreational or personal activities are included.

DAY 1 | Wednesday, October 14, 2026

Arrival Day and Introductory Programming

Timeframe	Timeline	Activity and Educational Purpose	Location
9:30am – 10:00am	9:30am	**Staff Check-In and Boarding** Delegation assembles at the Capitol Hill pickup location and boards ground transportation.	**Capitol Hill** | West side of the Capitol building (half roundabout, near the National Gardens)
10:00am – 11:00am	10:00am	**Travel** BPC provided ground transportation from Capitol Hill to Dulles International Airport.	**Dulles International Airport** | 1 Saarinen Cir, Dulles, VA 20166
11:00am – 12:00pm	11:00am	**Airport Check-In, TSA Screening**	**Dulles International Airport** | 1 Saarinen Cir, Dulles, VA 20166
12:00pm – 1:00pm	11:00am	**Airport Check-In, Security Screening, and Boarding**	**Dulles International Airport** | 1 Saarinen Cir, Dulles, VA 20166
	12:55pm	**Flight Departs: IAD → SDF, UA 3980**	**Dulles International Airport** | 1 Saarinen Cir, Dulles, VA 20166
1:00pm – 2:00pm		**Flight: IAD → SDF, UA 3980**	**In transit**
2:00pm – 3:00pm	2:00pm	**Flight: IAD → SDF, UA 3980**	**In transit**
	2:39pm	**Flight UA 3980 Arrives ~2:39 p.m.** Deplaning and Baggage Claim	**Muhammad Ali International Airport (SDF)** | 600 Terminal Dr, Louisville, KY 40209
3:00pm – 4:00pm	3:00pm	**Deplaning and Baggage Claim**	**Muhammad Ali International Airport (SDF)** | 600 Terminal Dr, Louisville, KY 40209

	3:20pm	**Travel** Ground transportation from SDF to hotel.	**The Brown Hotel** | 335 W Broadway, Louisville, KY 40202
	3:45pm	**Hotel Check-In** Distribution of room keys, program materials, and credentials. Grab and Go Meals available upon check-in.	**The Brown Hotel** | 335 W Broadway, Louisville, KY 40202 **Winners Circle Foyer / Second floor lobby**
4:00pm – 5:00pm	4:00pm	**Free Time** Personal time. BPC Staff will not provide any programs or activities during this time.	**The Brown Hotel** | 335 W Broadway, Louisville, KY 40202
5:00pm – 6:00pm	5:00pm	**Travel** Ground transportation from the hotel to the reception venue.	**Valhalla Golf Club** | 15503 Shelbyville Rd, Louisville, KY 40245
	5:30pm	**Reception Event: Teeing Up Tomorrow** *Light hors d'oeuvres and beverages will be available during the event.* The delegation will attend Teeing Up Tomorrow, a public event benefiting Thrive by 5 and hosted by Ashley Novak Butler and Jonathan Butler of the Lift a Life Novak Family Foundation. The event will feature speakers and subject-matter experts discussing child care access, workforce development, and regional economic development, including Craig Greenberg, Mayor of Louisville; Ashley Novak Butler; Jonathan Butler; and representatives from Thrive by 5 and One Louisville. Following the formal program, BPC staff will facilitate introductions and discussions with speakers and other attendees about relevant policy issues. BPC will reimburse for the per-person fair market value of any food and beverages provided to congressional staff at the event. In addition to the event's focus on child care, workforce development, and regional economic development, we understand from Thrive by 5 that attendees will include local leaders and community partners whom staff may not otherwise have an opportunity to hear from during the following day. This will give staff an additional opportunity to hear directly from members of the Louisville community about how child care has been prioritized locally and how local, state, and federal policy intersect with the work underway in the region. The event is open to the public and there is no admission or registration fee to attend. <u>Hosts and featured guests:</u> • **Craig Greenberg** | Mayor of Louisville, KY • **Ashley Novak Butler and Johnathan Butler** | Lift a Life Novak Family Foundation	**Valhalla Golf Club** | 15503 Shelbyville Rd, Louisville, KY 40245
6:00pm – 7:00pm		**Reception Event: Teeing Up Tomorrow (cont.)**	
7:00pm – 8:00pm		**Reception Event: Teeing Up Tomorrow (cont.)**	
8:00pm –	8:00pm	**Travel** Ground transport from the reception venue to the hotel.	**The Brown Hotel** | 335 W Broadway, Louisville, KY 40202

End of Day	**8:30pm**	**Free Time** Personal time. BPC Staff will not provide any programs or activities during this time.	

DAY 2 | Thursday, October 15, 2026
Full Program Day

Timeframe	Timeline	Activity and Educational Purpose	Location
7:00am – 8:00am	**7:00am**	**Breakfast Available**	**The Brown Hotel** | 335 W Broadway, Louisville, KY 40202 **First floor, Secretariat B Conference Room**
	7:30am	**Working Breakfast: Provider Panel** Staff hear directly from a range of child care providers on how different care models operate in practice, how each meets the needs of families and employers, and the barriers and opportunities each faces in serving their communities. Panelists: • **Maria Wilson** | Owner, Elijah Academy (24 hour provider) • **Gary Cobbs** | President and CEO, YMCA of Greater Louisville (center-based provider) • **Elea Fox** | President and CEO, Family & Children's Place (out-of-school time provider). • Moderator: **Reylene Medina Robinson** | Executive Director, Thrive By 5	
8:00am – 9:00am	**8:00am**	**Working Breakfast: Provider Panel (cont.)**	
	8:30am	**Board Transportation & Travel** Ground transport from the hotel to Fort Knox.	**Fort Knox Military Installation** | Fort Knox, KY 40121
9:00am – 10:00am	**9:00am**	**Travel (cont.)**	
	9:35am	**Arrival and Base Security Processing** Installation entry and credential check. Base entry point and security requirements TBD.	**Fort Knox Military Installation** | Fort Knox, KY 40121
10:00am – 11:00am	**10:00**	**Fort Knox Child Care Tour** Tour of Ft. Knox child care facilities and facilitated discussion with Department of Defense child care and early learning SMEs. Hosts: • **Matthew Rody** | Child and Youth Services Coordinator	**Fort Knox Military Installation** | Fort Knox, KY 40121

		• Additional subject-matter experts will join on site.	
11:00am – 12:00pm	**11:00am**	**Working Lunch: Installation Leadership Discussion** Staff will be able to ask leadership and SMEs on the base about child care-related issues facing the military, how leadership is addressing need and cost, federal policy implications, etc.	**Saber & Quill Conference and Banquet Center, Fort Knox** | 1118 E Chaffee Ave, Fort Knox, KY 40121
12:00pm – 1:00pm	**12:00pm**	**Board Transportation and Travel** Ground transport from Fort Knox to the afternoon panel venue.	**One Louisville** | 101 S 5th St, Ste 2300, Louisville, KY 40202
1:00pm – 2:00pm	**1:15pm**	**Kentucky's Legislative Child Care Reform** State legislators, early childhood stakeholders, and local philanthropist join staff for a panel discussion on Kentucky's recent child care legislative package — HB 499, HB 6, and HJR 50 — covering what the bills do, what drove their prioritization, why bipartisanship was key, the role of philanthropy, and how implementation is unfolding. Panelists: • **Craig Greenberg | Mayor of Louisville KY** • **Samara Heavrin** | Kentucky House of Representatives, R - District 18 • **Ashley Novak Butler** | Lift a Life Novak Family Foundation • **Moderator: Sara Vanover** | KY Youth Advocates	**One Louisville** | 101 S 5th St, Ste 2300, Louisville, KY 40202
2:00pm – 3:00pm		**Kentucky's Child Care Reform: Kentucky Legislative Highlight (cont.)**	
	2:15pm	**Board Transportation and Travel** Ground transport from the panel venue to the afternoon site visit.	**Young Kids Academy—Auburndale** | 7604 3rd Street Rd, Louisville, KY 40214
3:00pm – 4:00pm	**3:00pm**	**Site Visit: Young Kids Academy— Auburndale** Topics for discussion: CCDBG, becoming a Head Start location, blending CDBG and Head Start programming, meeting the needs of diverse age ranges, expanding access to infant/toddler care, etc.	**Young Kids Academy—Auburndale** | 7604 3rd Street Rd, Louisville, KY 40214
	3:30pm	**Site Visit: Educator & Parent Panel** Topics for discussion: Educator pathways, compensation, barriers to entry, impact of new state supports for ECE workforce, how they incorporate quality learning practices, etc. Facilitated discussion on how local, state, and federal child care policy changes are impacting Kentucky families.	**Young Kids Academy—Auburndale** | 7604 3rd Street Rd, Louisville, KY 40214 **Conference Room or Classroom**
4:00pm – 5:00pm	**4:00pm**	**Board Transportation and Travel** Ground transport from the site visit to the hotel.	**The Brown Hotel** | 335 W Broadway, Louisville, KY 40202
	4:40pm	**Free Time** Personal time. BPC Staff will not provide any programs or activities during this time.	
5:00pm – 6:00pm	**5:00pm**	**Free Time**	

		Personal time. BPC Staff will not provide any programs or activities during this time.	
	5:30pm	**Travel** Gound transport or walking from the hotel to the dinner venue.	**Mary M. Miller Steamboat** | 401 W River Rd, Louisville, KY 40202
6:00pm – 7:00pm	6:00 – 7:30 p.m.	**Working Dinner: Building a Community Child Care Strategy** Continued discussion on braiding of local, state, federal funding, child care as economic infrastructure, etc. Guests & Speakers: • Henry Snyder | COO of One Louisville Economic Development Alliance • Joel Dock | Planning Manager, Louisville Metro Office of Planning • Beth Davisson | Senior Vice President, Kentucky Chamber of Commerce Foundation • **Kristen Byrd** | Regional President, PNC Bank	**Mary M. Miller Steamboat** | 401 W River Rd, Louisville, KY 40202
7:00pm – 8:00pm		**Working Dinner (cont.)**	
8:00pm – EOD	8:00pm	**Travel**	**The Brown Hotel** | 335 W Broadway, Louisville, KY 40202
	8:30pm	**Free Time** Personal time. BPC Staff will not provide any programs or activities during this time.	

DAY 3 | Friday, October 16, 2026
Departure Day

Timeframe	Timeline	Activity and Educational Purpose	Location
7:00am – 8:00am	7:15 am	**Travel** Ground transportation from the hotel to the airport.	**Muhammad Ali International Airport (SDF)** | 600 Terminal Dr, Louisville, KY 40209
	7:45am	**Airport Check-In, TSA Screening**	**Muhammad Ali International Airport (SDF)** | 600 Terminal Dr, Louisville, KY 40209
8:00am – 9:00am		**Airport Check-In, TSA Screening (cont.)**	
9:00am – 10:00am		**Airport Check-In, Security Screening, and Boarding**	
10:00am – 11:00am	10:00am	**Flight: SDF → IAD, UA 3508**	**In Transit**
11:00am – 12:00pm	11:00am	**Flight: SDF → IAD, UA 3508**	**In Transit**
	11:42am	**Flight Arrives 11:42 a.m.; Deplaning and Baggage Claim**	**Dulles International Airport** | 1 Saarinen Cir, Dulles, VA 20166

12:00 – 1:00 p.m.	**12:15pm**	**Travel** Ground transportation from Dulles International Airport to the Capitol Hill drop-off location.	**Capitol Hill** | West side of the Capitol building (half roundabout, near the National Gardens)
1:00 – 2:00 p.m.	**1:30pm**	**Arrival at Capitol Hill; Trip Concludes**	**Capitol Hill** | West side of the Capitol building (half roundabout, near the National Gardens)