# RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

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PUBLIC RECORDS
2026 NOV -3 PM 4:02

**Post Travel Filing Instructions:** Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building.**This form is a public disclosure. The form and all attachments will be made publicly available.**

**Certification:***In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

**Private Sponsor(s):**
Microsoft

**Travel Dates:**
10/07/2026 to 10/09/2026

**Name of accompanying family member (if any):**

**Relationship to Traveler:**

## Expenses

| Transportation Expenses | Lodging Expenses | Meals Expenses | Other Expenses (Amount & Description) |
|---|---|---|---|
| $1,500.00 | $376.00 | $87.00 | $0.00 |

*I also certify that attached to this form are all required documents for post travel disclosure, including:*

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

*Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.*

10/29/2026
Date

**Jon Cardinal**
Printed Name of Traveler

Jonathan K Cardinal
Signature of Traveler

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**

*I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.*

11/02/2026
Date

Charles Schumer
Signature of Supervising Senator/Officer

# ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

**Note:** Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

## Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

○ Yes ● No

| Expense Change | Revised Amount | Explanation |
|---|---|---|
| There were no changes to pre-approved travel expenses. | | |

## Were there any changes to the pre-approved itinerary?

● Yes ○ No

**Explanation:** Updated Itinerary to reflect final speakers at each program. Data Centers: How they Work and Why They Matter Additional speaker: Courtney Gregoire, VP, Infrastructure Legal Affairs Digital Crimes Unit Tour Updated speaker: Jamal Mercer, Engagement Coordinator & Host

## Were there any additional changes to the pre-approved trip?

○ Yes ● No

**Explanation:** There were no additional changes to the pre-approved trip.

**From:** Carla Frank
**To:** Cardinal, Jon (Schumer)
**Subject:** RSVP Reminder! Invitation: Visit to Microsoft headquarters in Redmond, WA | 10/7-10/9
**Date:** Thursday, August 13, 2026 3:16:27 PM
**Attachments:** image.png

Good afternoon,

I wanted to make sure you saw our invitation to Microsoft's Congressional Staff Delegation Visit to Redmond, WA (October 7–9). The deadline to RSVP is **August 17**. Here is the original invitation:

I'm excited to formally invite you to Microsoft's Congressional Staff Delegation Visit to our headquarters in Redmond, Washington, from **October 7–9, 2026.**

**Event Details:**

**What:** Microsoft Congressional Staff Delegation Visit
**Where:** Microsoft headquarters, Redmond, Washington
**When:** October 7–9, 2026 (arrival Oct 7, program Oct 8, return travel Oct 9)
**RSVP**: Confirm interest by August 17th to Ameer Abdulrahman (abdulrahmana@microsoft.com)

**Here's what to expect**: this visit brings together congressional staff and Microsoft leaders for candid conversations on the technologies and policy questions shaping America's economic competitiveness, national security, and digital future. Sessions will dig into artificial intelligence, cybersecurity, quantum computing, digital transformation, national security, and other emerging technologies — plus the policy considerations that come with them.

**Logistics:** In accordance with applicable congressional ethics guidelines, Microsoft will directly arrange and cover round-trip airfare, lodging, meals, and ground transportation for the visit. We're unable to reimburse expenses incurred independently.

**To RSVP:** Please let us know if you are interested in attending by contacting Ameer Abdulrahman at abdulrahmana@microsoft.com no later than **August 17th**. Based on interest and available space, Microsoft will follow up with selected participants to confirm attendance and provide next steps by **August 21st**.

**Ethics timeline:** Per Senate Select Committee on Ethics requirements, the Travel Packet and agenda must be submitted to the Committee no later than **Tuesday, September 8, 2026**. Written approval is required before participating, so we'd appreciate you keeping us posted on your approval status as it moves through review.

We'd love to have you join us for what promises to be an engaging and substantive program — and we're looking forward to continuing the conversation on tech and public policy together.

Sincerely,

Carla

Carla Frank
Director, Government Affairs

Microsoft Corporation



# RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

**Name of Traveler:**
Jon Cardinal

**Employing Office/Committee:**
DEMOCRATIC LEADER

**Private Sponsor(s):**
Microsoft

**Destination(s):**
Bellevue, Washington

**Travel Dates:**
10/07/2026 to 10/09/2026

**NOTE:** If you plan to extend the trip for any reason you **must** notify the Committee.

## Explain how this trip is specifically connected to the traveler's official or representational duties.

Related to my work on innovation policy in my legislative portfolio.

**Do you have an accompanying family member or spouse on this trip?**
No

**Name and Relationship to Traveler:**
N/A

*I certify that the information contained in this form is true, complete and correct to the best of my knowledge.*

September 03, 2026
Date

Jonathan K Cardinal
Signature of Employee

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Charles E. Schumer
(Print Senator's/Officer's Name)

hereby authorize Jonathan Cardinal
(Print Traveler's Name)

*an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.*

*I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.*

☐ (signify "yes" by checking box)

9/3/2026
Date

Charles Schumer
Signature of Supervising Senator/Officer

# Microsoft: 2026 Microsoft Congressional Staff Trip

## Jon Cardinal

**Title:**
None

**Employing Office/Committee:**
DEMOCRATIC LEADER

**Duty Station:**
WASHINGTON,DC

**Destination(s):**

Bellevue, Washington

## Explain how this trip is specifically connected to the traveler's official or representational duties:

Related to my work on innovation policy in my legislative portfolio.

**Name of accompanying family member (if any):**
Not Entered

**Name and Relationship to Traveler:**
None

## Organization Information

**Organization Name**
Microsoft

**Is your organization classified as a §501(c)(3)?**
○ Yes ● No

**§501(c)(3) Organization Type**
N/A

**Address**
One Microsoft Way

**Address 2** (Optional)

**City, State Zip**
Redmond, Washington 98052 United States

**Phone Number**
(206) 849-1804

**Organization URL**
https://www.microsoft.com/en-us

## History of Congressional Travel

Microsoft has hosted congressional staff trips to our main campus in Redmond, WA on a regular basis for several years. Most recently, we hosted a trip to Redmond, WA in April 2025 and April 2024.

## Educational Activities

Microsoft regularly conducts educational programs and briefings for policymakers, government officials, academic institutions, nonprofit organizations, and industry stakeholders on emerging technologies and their societal impact. These activities include demonstrations of artificial intelligence, cybersecurity, cloud computing, quantum computing, digital transformation, accessibility technologies, and workforce development initiatives. Microsoft also hosts public and private discussions, publishes research and policy analyses, and convenes experts from government, academia, and industry to examine technology trends, innovation, economic competitiveness, and national security issues.

## Lobbyist and Foreign Agent Registration Information

**Lobbyist Registration Status:** *I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.*

**Foreign Agent Registration Status:** *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

## Foreign Government Involvement

**Foreign Agent Registration Status:**

- ☑ I certify that the sponsor is not a foreign government.
- ☑ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☑ I certify that the sponsor does not receive funding from a foreign government.

**Comments**

## Signature Page

The signature page is below.

## Purpose and Details

**Provide a brief description of the trip.**

The trip is an educational visit to Microsoft's headquarters in Redmond, Washington. Participating congressional staff will engage with Microsoft leaders and subject matter experts through presentations, demonstrations, and discussions focused on artificial intelligence, cybersecurity, quantum computing, digital safety and other emerging technologies. The program is designed to provide attendees with a deeper understanding of current technology developments and the related public policy considerations.

**Explain how the purpose of the trip relates to your organization's mission.**

Microsoft's mission is to empower every person and every organization on the planet to achieve more. Advancing that mission requires fostering understanding of the technologies that are shaping the economy, workforce, and society. The trip supports this objective by providing congressional staff with educational opportunities to learn about emerging technologies, their practical applications, and the policy issues associated with their development and deployment. The program promotes informed dialogue between policymakers and technology experts on topics that affect innovation, economic competitiveness, cybersecurity, and national security.

Is your organization the only sponsor for this trip?

- [x] Yes
- [ ] No

## Grantmaking Organizations (Optional)

There are no grantmaking organizations.

## With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

## Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- [x] The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

## Lobbyist/Foreign Agent Financing

- [x] The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- [x] No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

## Lobbyist/Foreign Agent Accompaniment

**Complete if all sponsors are §501(c)(3) organizations**

- [ ] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

**Complete if any of the sponsors is not a §501(c)(3) organizations.**

- [ ] The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- [ ] The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- [x] The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

> The second overnight stay is necessary due to the distance between Washington, D.C. and the Seattle metropolitan area and the availability of commercial flight schedules. Departing Redmond immediately following the conclusion of the program would not permit many participants to return to Washington, D.C. during reasonable travel hours. The additional night allows participants to attend the full educational program and return the following day using commercially available flights.

## Certification of No Recreational Activity and No Alcohol

- Travel expenses paid for will not include expenditures for recreational activities.
- Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

## Invitees

- Members and staff from the House of Representatives **will** receive invitations.

**The list of invitees is below.**

## Travel Details

**Trip Start Date/Time:**
10/07/2026 @ 05:00 PM

**Trip End Date/Time:**
10/09/2026 @ 04:05 PM

### Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ● No

## Itinerary

The itinerary is below.

## Transportation (Per Member/Officer/Employee: $1,500.00 | Accompanying Family Member: $0.00)

| Transportation Type | Class | Amount |
|---|---|---|
| Airfare | Coach | $1,250.00 |
| **Note** roundtrip airfare to and from Seattle, WA. | | |
| Ground Transportation | Coach | $250.00 |
| **Note** Shuttle bus to provide transportation from hotel to Microsoft campus in Redmond, WA. | | |

## Lodging (Per Member/Officer/Employee: $376.00 )

| Check-In | Check-Out | Facility | City | State | Country | Nights | Cost/Night | Cost Exceed Per Diem |
|---|---|---|---|---|---|---|---|---|
| 10/07/2026 | 10/09/2026 | Hyatt Regency | Bellevue | Washington | United States | 2 | $188.00 | No |

## Meals (Per Member/Officer/Employee: $87.00 )

| Date | Breakfast | Lunch | Dinner | Incidentals | Total | City | State | Country | Cost Exceeds Per Diem |
|---|---|---|---|---|---|---|---|---|---|
| 10/08/2026 | $20.00 | $15.00 | $52.00 | $0.00 | **$87.00** | Redmond | Washington | United States | No |

## Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: $0.00 )

| Expense Type | Amount | Notes |
|---|---|---|
| There are no miscellaneous expenses. | | |

## Additional Attachments

| Document Name |
|---|
| There are no additional attachments. |

**PRIVATELY SPONSORED TRAVEL**

**SPONSOR SIGNATURE PAGE**

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: 2026 Microsoft Congressional Staff Trip

Travel Date(s): 10/7/2026 to 10/9/2026

Travel Destination(s): Redmond, WA

Sponsor: Microsoft

Carla Frank — *(printed name of sponsor representative)*

Director, Government Affairs — *(title)*

Carla Frank — *(signature of sponsor representative)*

09/16/2026 — *(date)*

| First | Last | Office | Title |
|---|---|---|---|
| Nicholas | Malatesta | Senator Warner | Policy Advisor |
| Jon | Cardinal | Leader Schumer | Director of Economic Development |
| Julia | Pan | Senate Commerce | Congressional Fellow |
| Leah | Li | Senator Schatz | Legislative Assistant |
| Baz | Selassie | Senator Klobuchar | Legislative Director |
| James | Barton | Senator Judiciary | Chief Counsel (Judiciary) to Sen. Chris Coons |
| Dimitri | DeChurch-Silva | Senate Judiciary | Associate Counsel |
| Shane | Londagin | Senator Judiciary | Energy and Climate Advisor |
| Nikitha | Raishah | Senator Hickenlooper | Senior Policy Advisor |
| Ali | Nouri | Senate Commerce | Senior Policy Director (Senate Commerce Committee, Democratic/minority staff) |
| Danny | Sepulveda | Senator Cantwell | Senior Advisor |
| Sierra | Fuller | Senator Rosen | Policy Advisor |
| Anais | Borja | Senate Energy | Energy Policy Director, Senate Energy & Natural Resources Committee |
| Jasmine | Hunt | Senate Energy | Staff Director |
| Elizabeth | Falcone | Senator Warner | Chief of Staff |
| Mindi | Linquist | Senator Murray | Chief of Staff |
| Reema | Dodin | Senator Schatz | Chief of Staff |
| Rebecca | Avitia | Senator Heinrich | Chief of Staff |
| Veronica | Duran | Senator Booker | Chief of Staff |
| Brian | Winseck | Senator Coons | Chief of Staff |
| Alexandra | Golden | Senator Welch | Chief of Staff |
| Carlos | Sanchez | Senator Lujan | Chief of Staff |
| Paul | Burdette | Senate Foreign Relations | Professional Staff Member, Indo-Pacific and International Cyber Policy |
| Rafi | Martina | Senate Select Committee on Intelligence | Senior Advisor to the Vice Chairman, Senate Select Committee on Intelligence |
| Stacy | Baird | Senator Cantwell | Senior Policy Advisor and Counsel |
| Anna | Rosenfeld | Senator Klobuchar | Counsel |
| Alex | Porter | Senator Warner | Senior Tax Counsel |
| Lynda | Garcia | Senator Judiciary | Chief Counsel (Judiciary) to Sen. Cory Booker |
| Ben | Hendricks | Senator Judiciary | Chief Counsel for Competition, Privacy, and Technology |
| Lorand | Laskai | Senate Banking | Senior Counsel |
| Rhys | Dubin | Senate Foreign Relations | Legislative Fellow |

| | | | |
|---|---|---|---|
| Bridget | Pegg | Senator Schatz | Legislative Correspondent |
| Raymond | O'Mara | Leader Schumer | Policy Director (Senate Democratic Leader) |
| Joel | Burke | Senator Rounds | AI Policy Advisor |
| Jason | Geske | Senator Banks | Senior Economic Policy Adviser |
| Leah | Schaefer | Senator Curtis | Policy Advisor |
| D.J. | Sandoval | Senator Kennedy | Chief Counsel |
| Alex | Khlopin | Senator Moran | Legislative Assistant |
| Justin | Adams | Senator Schmitt | Legislative Assistant |
| Ellie | Murphy | Senator Barrasso | Legislative Assistant |
| Victoria | Anderson | Senator Cotton | Deputy Legislative Director |
| Josh | Smith | Chairman Cruz | Counsel |
| Alex | Sachtjen | Leader Thune | Policy Advisor, Office of the Senate Majority Leader |
| Audrey | Beck | Leader Thune | Legislative Assistant |
| Al David | Saab | Senator Wicker | Policy Advisor |
| Jonas | Hart | Senator Fischer | Legislative Assistant |
| Brannon | Rains | Senator Young | Policy Advisor |
| Charlie | Hobbs | Senator Budd | Legislative Assistant |
| Max | Seltzer | Senator Schmitt | Policy Advisor |
| Rob | Van Kirk | Senator Moreno | Senior Legislative Assistant |
| Andrew | Downing | Senator Sheehy | Senior Legislative Assistant |
| Reagan | Harrison | Senator Capito | Legislative Assistant |
| Thomas | DeMatteo | Senator Lee | General Counsel / Chief Counsel (Senate Judiciary) to Sen. Mike Lee |
| Ethan | Harper | Senator Schmitt | Chief Counsel |
| Drew | Robinson | Senator Britt | Chief Counsel |
| Chad | Revis | Senator Moody | Chief Counsel |
| Corey | Becker | Senator Graham | Chief Counsel (Senate Judiciary) to Sen. Lindsey Graham |
| Lucas | Da Pieve | Senator Hagerty | Legislative Director |
| Mark | Rusthoven | Senator Husted | Economic Policy Advisor |
| Noah | Mead | Senator Lankford | Legislative Assistant |
| Talia | Katz | Senator McCormick | Policy Advisor |
| Daniel | Yarbrough | Senator Ricketts | Legislative Director |
| Akash | Wasil | Sen. Banks | AI Policy Advisor |

Microsoft

Agenda for 2026 Congressional Staff Visit to Redmond, WA

## Wednesday, October 7, 2026

| Start Time | End Time | Subject/Speaker | Location |
|---|---|---|---|
| 5:00 pm ET | 7:51 pm PT | Flight to Seattle, WA<br>*Alaska Airlines Flight AS 3*<br>*Washington (DCA) to Seattle (SEA)* | Ronald Reagan Washington National Airport<br>1022 National Airport Access Rd,<br>Arlington, VA |
| 8:30 pm | 9:00 pm | Shuttle from SEA to Hyatt Regency | |
| 9:30 pm | | Arrive Hyatt Regency Bellevue | Hyatt Regency Bellevue<br>900 Bellevue Way NE<br>Bellevue, WA 98004 |
| | | *- No Further Scheduled Events -* | |

## Thursday, October 8, 2026

| Start Time | End Time | Subject/Speaker | Location |
|---|---|---|---|
| 8:00 am | 8:30 am | Shuttle Departs for Microsoft<br>*Meet the shuttle driver in front of the Hyatt Regency Bellevue at 8:00am to depart for Microsoft's campus* | |
| 8:30 am | 9:15 am | Welcome Breakfast and Opening Remarks<br>Frank Cavaliere, General Manager of Congressional Affairs<br>*Frank will discuss Microsoft's culture, journey, values, footprint in the Puget Sound, and overview of the presentations and content during the day.* | Executive Briefing Center (EBC)<br>Room 4F<br>16070 NE 36th Way<br>Redmond, WA 98052 |
| 9:15 am | 9:45 am | Quantum Executive Briefing<br>*Executive Overview of Quantum computing to set the stage ahead of the lab tour.* | Executive Briefing Center (EBC)<br>Room 4F |
| 9:45 am | 10:00 am | Shuttle from EC One to B127 | |
| 10:00 am | 11:15 am | Quantum Lab Tour<br>*Microsoft Azure Quantum innovates across every layer of the quantum stack, from software and applications to control and devices. This includes the pursuit of fault-tolerant topological qubits that scale towards a general-purpose quantum computer. The group will be broken into 3 sub-groups and participate in a tour of the Quantum Lab.* | B127 \| Quantum Lab |

| Start Time | End Time | Subject/Speaker | Location |
|---|---|---|---|
| 11:15 am | 11:30 am | Shuttle Building 127 to EC One | |
| 11:30 am | 12:30 pm | Lunch and Break | Executive Briefing Center (EBC) Dining Room |
| 12:30 pm | 2:00 pm | Data Centers: How They Work and Why They Matter<br>Rima Alaily, CVP & GC, Infrastructure Legal Affairs<br>*A conversation about Data Centers focused on: why data centers are important, how data centers work, and Microsoft's approach to Data Center communities.* | Executive Briefing Center (EBC) Room 4F |
| 2:00 pm | 3:00 pm | Immersive Experience<br>*Immersive experience sessions (3) highlight industry-specific innovations and cutting-edge technologies that illustrate how organizations are partnering with Microsoft to disrupt their industries and bring AI transformation to life. The immersive experiences will cover AI in health and life sciences, energy, and education.* | Executive Briefing Center (EBC) Experience Zones |
| 3:00 pm | 3:15 pm | Break and Snack | Executive Briefing Center (EBC) Room 4F |
| 3:15 pm | 3:30 pm | Shuttle to Redwest-C | |
| 3:30 pm | 4:30 pm | Digital Crimes Unit Tour<br>*Microsoft's Digital Crimes Unit (DCU) is an international team of technical, legal and business experts that has been fighting cybercrime to protect victims since 2008. We use our expertise and unique view into online criminal networks to uncover evidence so that we can make criminal referrals to appropriate law enforcement throughout the world. DCU technicians will lead a tour through the space.* | Redwest C \| DCU 5600 148th Ave NE Redmond, WA 98052 |
| 4:30 pm | 5:00 pm | Shuttle to Hyatt Regency Bellevue | |
| 5:00 pm | 6:00 pm | Break | |
| 6:00 pm | 7:00 pm | Dinner at Black Bottle Bellevue | 919 Bellevue Way NE, Bellevue, WA 98004 |
| | | *- No Further Scheduled Events -* | |

## Friday, October 9, 2026

| Start Time | End Time | Subject/Speaker | Location |
|---|---|---|---|
| 5:30 am | 6:30 am | Shuttle to SEA | |

| Start Time | End Time | Subject/Speaker | Location |
|---|---|---|---|
| 8:00 am PT | 4:05 pm ET | Flight to Washington, DC<br>*Alaska Airlines AS 4*<br>*Seattle (SEA) to Washington, DC (DCA)* | Seattle Tacoma International Airport<br>2720 Access Rd,<br>SeaTac, WA |

**- TRIP ENDS -**