RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

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Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
University of Virginia, Batten School of Leadership and Public Policy, The Commonwealth Fund

Travel Dates:
10/05/2026 to 10/07/2026

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$104.10	$272.00	$296.65	$45.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- **The final Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

11/5/2026
Date

Amber Ray
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/05/2026
Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

(●) Yes ( ) No

Expense Change	Revised Amount	Explanation
Meals	$296.65	We provided estimated costs. Final amounts varied for some meals.
Transportation	$104.10	Some travelers were unable to attend. The cost per rider for the chartered bus therefore increased.

Were there any changes to the pre-approved itinerary?

( ) Yes (●) No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

( ) Yes (●) No

Explanation: There were no additional changes to the pre-approved trip.

Dear Amber,

On behalf of the UVA Frank Batten School of Leadership and Public Policy and in partnership with the Commonwealth Fund, it is my pleasure to invite you to participate in our Congressional Health Policy Staff Retreat on October 5-7 in Charlottesville, Virginia.

This three-day, two-night retreat will convene approximately 30 Congressional health policy staff for a program combining leadership development, policy education, and bipartisan, bicameral engagement. Your voice, experience, and perspective will be invaluable to the retreat. The retreat will feature expert-led workshops on leadership skills, Congressional effectiveness, and critical health policy topics, alongside curated experiences at the University of Virginia's historic Grounds and Monticello. Health policy leaders from across disciplines and institutions will join as speakers and facilitators throughout the retreat. The conversations will be off-the-record with a chance to explore issues from multiple perspectives. I want to assure you that no lobbyists or industry representatives will be present.

The retreat is designed to meet Congressional ethics requirements. The UVA Batten School will provide transportation between DC and Charlottesville, accommodations close to UVA's campus, and all meals. To give you a sense of what we will cover during the retreat, I have attached a draft agenda.

We do hope you can join us for this 3-day retreat. If you have any questions, or would like more information, please don't hesitate to reach out to me. I would be happy to discuss these details with you anytime.

With warm regards,
Melanie

Melanie Anne Egorin, Ph.D.
Professor of Practice
Frank Batten School of Leadership and Public Policy | University of Virginia
Garrett Hall L037 | 434.243.5528 | melanie.egorin@virginia.edu



RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Amber Ray

Employing Office/Committee:
BLUNT ROCHESTER, LISA

Private Sponsor(s):
University of Virginia, Batten School of Leadership and Public Policy, The Commonwealth Fund

Destination(s):
Charlottesville, Virginia

Travel Dates:
10/05/2026 to 10/07/2026
NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

I cover health care policy for the Senator.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

09/07/2026
Date

Amber F Ray
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I LISA BLUNT ROCHESTER
(Print Senator's/Officer's Name)

hereby authorize AMBER RAY
(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☒ (signify "yes" by checking box)

9/8/26
Date

Signature of Supervising Senator/Officer