RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

Global Women's Innovation Network

Travel Dates:

March 30, 2026 & March 31, 2026

Name of accompanying family member (if any):

Relationship to Traveler:

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
$548.16	$281.00	$164.27	

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

4/6/26 — Date

Caitlin Wilson — Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

April 27, 2026 — Date

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

○ Yes ◉ No

Expense Change	Revised Amount	Explanation

Were there any changes to the pre-approved itinerary?

○ Yes ◉ No

Explanation:

Were there any additional changes to the pre-approved trip?

○ Yes ◉ No

Explanation:

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220.** Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:
Caitlin Wilson

Employing Office/Committee:
Senate Finance Committee

Private Sponsor(s):
GlobalWIN

Destination(s):
New York City, NY

Travel Dates:
March 30-March 31, 2026

NOTE: If you plan to extend the trip for any reason you must notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.
This trip will provide opportunities to connect to other women working in professional fields, with a focus on their work in scientific innovation and artificial intelligence, which fall under my portfolio on the Committee.

Do you have an accompanying family member or spouse on this trip? ☐ (signify "yes" by checking box)

Name and Relationship to Traveler:

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

3/20/26
Date

Caitlin Wilson
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain)

I Senator Mike Crapo (Print Senator's/Officer's Name) hereby authorize Caitlin Wilson (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☑ (signify "yes" by checking box)

3/20/26
Date

Mike Crapo
Signature of Supervising Senator/Officer

0000000003694 RECEIVED BY: SECRETARY OF THE SENATE Date: April 27, 2026

GlobalWIN

February 18, 2026

Caitlin Wilson
Senior Health Counsel
Senate Finance Committee
Sent via email

Dear Caitlin,

On behalf of the Global Women's Innovation Network (GlobalWIN), I am pleased to invite you to join us for a bicameral and bipartisan staff educational trip to New York City on Monday, March 30 through Tuesday, March 31, 2026.

This two-day program will feature substantive discussions with industry leaders and policy experts focused on female leadership, innovation in technology, financial services, artificial intelligence, and workforce development. The trip is designed to provide valuable insights into how these sectors are evolving and to explore policy considerations that support inclusive economic growth and opportunity.

GlobalWIN is a bipartisan 501(c)(3) organization that fosters a dynamic network of female leaders in government, business, and academia. For over 16 years, we have supported professional growth and key policy discussions. Our Honorary Co-Chairs include Senator Shelley Moore Capito (R-WV), Senator Maggie Hassan (D-NH), and Congresswomen Debbie Wasserman Schultz (FL-25), Young Kim (CA-40), Chrissy Houlahan (PA-06) and Jen Kiggans (VA-02).

We plan to depart for New York on Monday morning and return to D.C. on Tuesday evening. Your insights would be invaluable, and we would love for you to join us!

Attached are the necessary documents for submission to the Senate Ethics Committee to obtain approval for your participation. The deadline is **Monday, March 2, 2026**

For additional information on programming, please contact Angeli Chawla, Executive Director, at angeli@globalwin.org. For guidance on ethics or logistics, please reach out to Andrea Mietus, Senior Advisor, at andrea@mietusevents.com.

Looking forward to seeing you in March, if not sooner!

Best,

Helen Milby
GlobalWIN |President & Co-Founder

0000000003695 RECEIVED BY: SECRETARY OF THE SENATE Date: April 27, 2026

2026 NYC Bicameral Staff Delegation Trip Itinerary
Monday March 30th-Tuesday, March 31st

Monday, March 30, 2026

7:20 AM — Meet at Washington Union Station

8:00 AM — Depart Washington Union Station (WAS) for New York
Acela #2104

11:01 AM — Arrival in NYC Moynihan Train Hall (NYP)

11:15 AM – 11:45 AM — *[30-minute drive to Uber]*

12:00 PM – 1:30 PM — **Commitment to Safety Conversation and Lunch at Uber**
Location: *175 Greenwich St* – **(Lunch costs will be covered by GlobalWIN)**
Overview: Congressional staff will visit with executives who will talk about Uber's commitment to safety, their safety tools and their women's preference feature.
Featured Speakers: Yifan Shen, Lead Product Manager, Safety, Uber; Hannah Nilles, Global Head of Safety Operations, Uber

1:40 PM – 1:45 PM — *[5-minute walk to 9/11 Memorial & Museum Tour]*

2:00 PM – 3:30 PM — **9/11 Memorial & Museum Tour**
Location: *180 Greenwich St*
Overview: Congressional staff will visit the National September 11th Memorial & Museum for a discussion on how public institutions, policy leadership, and civic partnerships helped establish and sustain one of the nation's most significant memorial and educational initiatives. GlobalWIN will be provided a guided tour by Executive Director Chris Mendoza who will share the story of the Foundation and update on the continued growth and impact of this Memorial and Museum. **Featured Speaker & Guide:** Beth Hillman, President and CEO, and Chris Mendoza, Executive Director, National September 11 Memorial & Museum

3:30 PM – 4:00 PM — *[30-minute drive to The Ned Nomad]*

4:00 PM — Doors Open for Madrigal Panel

4:30 PM Madrigal Executive Healthcare Panel
5:30 PM **Location:** *The Ned Nomad: The RWB Room*
Congressional staff will meet with the founder of Madrigal Pharmaceuticals, Rebecca Taub, along with top female executives who are leading the company's strong, women-forward presence in the pharmaceutical industry. During the meeting, they will share the company's beginnings in 2011, when Madrigal was women led at the top. They will discuss how that early leadership helped shape the company's mission, culture, and commitment to innovation in developing treatments for serious diseases.
Featured Speakers: Becky Taub, Madrigal Founder; Mardi Dier, Chief Financial Officer, Madrigal; Carole Huntsman, Chief Commercial Officer, Madrigal; Shannon Kelley, General Counsel, Madrigal

6:15 PM *[30-minute drive or 11-minute subway ride to The Quality Bistro]*
6:45 PM

7:00 PM GlobalWIN Keynote Dinner joined by GlobalWIN Allies and Friends
9:00 PM **Address:** *Quality Bistro: 120 W 55th St*
Stellene Volandes is known for encouraging women to lead with both confidence and purpose, emphasizing the importance of using their voices in high-stakes decision-making environments. Drawing from her unique path in medicine and media, she highlights the value of clear communication, empathy, and storytelling in shaping policy and influencing others. She is a strong example of what GlobalWIN strives for, stressing the importance of mentorship, resilience, and supporting other women, and reminding them that leadership is not just about position, but about impact, integrity, and the courage to speak up and drive meaningful change. Other guests joining us are speakers from Monday's and Tuesday's programming and other allies and friends that are a part of the GlobalWIN community that are based in NY and the surrounding areas.
Featured Speaker: Stellene Volandes, Editor-in-Chief, Town & Country Magazine

Tuesday, March 31, 2026

7:15 AM Breakfast available at the Ned

8:00 AM Depart The Ned

8:00 AM *[20-minute drive to Target]*
8:20 AM

8:30 AM Concept Store Tour and Conversation at Target
10:30 AM **Location:** *600 Broadway*
Overview: Congressional staff will visit the Target SoHo concept store, a purpose-built space designed to explore the future of retail and customer engagement. The store serves as a living laboratory for Target's approach to innovation, combining fashion, beauty, home, and lifestyle in integrated, concept-driven zones. Rather than a traditional retail experience, the space highlights the company's experiments with design, seasonal merchandising strategies, and trend curation, providing insight into how Target translates emerging consumer behaviors into actionable concepts. The visit will offer a behind-the-scenes look at how Target is testing new ideas, elevating experiences, and shaping the evolution of the brand in an increasingly dynamic and competitive retail landscape. Gigi will share the importance that innovation thrives when diverse voices are empowered to experiment and collaborate. These stores are more than retail—they are platforms for testing new ideas, shaping the future of the brand, and creating opportunities for women to lead and influence at every level.
Featured Speaker: GiGi Guerra, Vice President of Marketing, Target

10:30 AM *[20-minute drive to BNY]*
10:50 AM

11:00 AM **Program and Lunch at BNY**
1:00 PM **Location:** *240 Greenwich Street* **(Lunch costs will be covered by GlobalWIN)**
Overview: Congressional staff will visit the headquarters of America's oldest bank, BNY, view artifacts from the bank's founder, Alexander Hamilton, and tour their Cyber, Technology and Operations Center. Participate in an AI-teach in and fireside chat with Leigh-Ann Russell, Chief Information Officer and Global Head of Engineering and Shannon Hobbs, Chief People Officer.
Featured Speakers: Leigh-Ann Russell, Chief Information Officer and Global Head of Engineering, BNY; Shannon Hobbs, Chief People Officer, BNY

1:00 PM *[30-minute drive to JPMorgan Chase]*
1:30 PM

1:30 PM **AI Discussion at JPMorgan Chase**
3:30 PM **Location:** *270 Park Ave*
Overview: Congressional staff will receive an exclusive tour of JPMorgan Chase's technology centers and engage with senior executives discussing the firm's AI strategy.
Featured Speaker: Terah Lyons, Head of AI Policy, JPMC

3:30 PM *[25-minute drive to Moynihan Train Hall]*
4:00 PM

NYC Programming End

5:00 PM Depart Moynihan Train Hall (NYP)
Acela Train # 2167

8:05 PM Arrive Washington Union Station (WAS)

FIRST	LAST	TITLE	OFFICE/COMMITTEE
Jen	Becker-Pollet	Clerk/Subcommittee Staff Director	Senate Appropriations Committee
Brittany	Brignac	Policy Advisor	Office of Sen. Mike Rounds (SD)
Katie	Brown	Legislative Director/Chief Counsel	Office of Sen. Susan Collins (ME)
Katie	Campbell	Legislative Director	Office of Sen. Mark Kelly (AZ)
Dahvi	Cohen	Legislative Assistant	Office of Senator Adam Schiff (WA)
Sari	Cureton	Commerce Legislative Assistant	Office of Senator Gary Peters (MI)
Sierra	Fuller	Policy Adviser	Office of Sen. Jacky Rosen (NV)
Stephanie	Gamache	Deputy Chief Clerk	Senate Committee on Commerce, Science, & Transportation
Kathleen	Gayle	Legislative Director	Office of Sen. Mike Rounds (SD)
Kristen	Gentile	Deputy Assistant Sergeant at Arms	Senate Sergeant at Arms Capitol Division
Brooke	Grams	Senior Legislative Aide	Office of Sen. Peter Welch (VT)
Jacquelyn	Gulshen	Health Policy Advisor	Office of Sen. Markwayne Mullin
Molly	Harper	Deputy Chief of Staff	Office of Sen. Bernie Moreno (OH)
Mariel	Jorgenson	Senior Legislative Assistant	Office of U.S. Senator Gary C. Peters
Kate	Landers	Economic Policy Adviser	Office of Sen. Jacky Rosen (NV)
Maia	Leeds	Staff Director	Senate Banking, Housing and Urban Affairs Committee Digital Assets Subcommittee
Kellie	McConnell	Health Policy Director	Senate Finance Committee
Meghan	McCully	Policy Advisor	Office of Sen. Tim Scott (SC)
Maggie	McPherson	Policy Advisor	Office of Sen. Katie Britt (AL)
Kelley	Moore	Director Of Communications	Office of Sen. Shelley Moore Capito
Meghan	Mott	Professional Staff Member	Senate Appropriations Committee
Lauren	O'Brien	Legislative Director	Office of Sen. Todd Young (IN)
Olivia	Oo	Policy Advisor	Office of Sen. Adam Schiff (CA)
Stephanie	Penn	Press Secretary	Office of Senator Mitch McConnell (KY)
Dana	Richter	General Counsel and Senior Policy Advisor	Office of Sen. Shelley Moore Capito (WV)
Franci	Rooney	Chief Counsel	Senate Judiciary Committee Border Security and Immigration Subcommittee
Marisa	Salemme	Senior Health Policy Adviser	Senate Finance Committee
Jaqueline	Sanchez	Chief of Staff	Office of Sen. Lisa Blunt Rochester
Calli	Shapiro	Senior Counsel	Office of Ben Ray Lujan (NM)
Brooke	Stuedell	Senior Policy Advisor	Office of Sen. Ben Ray Luján (NM)
Kathryn	Toomajian	Professional Staff Member	Senate Appropriations Committee

Ani	Toumajan	Legislative Director	Office of Sen. Elissa Slotkin (MI)
Beth	Vrabel	Counsel	Office of Sen. Chuck Schumer (NY)
Brianna	Walker	Counsel	Office of Sen. Cory Booker, Judiciary Committee
Annie	Wang	Counsel/Deputy Legislative Director	Office of Sen. Raphael Warnock (GA)
Caitlin	Wilson	Senior Health Counsel	Senate Finance Committee
Katie	Wood	Health Policy Advisor	Office of Sen. Marsha Blackburn (TN)

Trip Name: 2026 GlobalWIN New York Bicameral Staff Delegation Trip

Organization Information

Organization Name:
Global Women's Innovation Network (GlobalWIN)

Is your organization classified as a §501(c)(3)?
(●) Yes ( ) No

If Yes, §501(c)(3) Organization Type:
[✔] Private Foundation [ ] Public Charity

Address:
600 Pennsylvania Avenue, SE Suite 410

City, State, Zip:
Washington, DC

Phone Number:

Organization URL:
www.globalwin.org

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

Over the past 16 years, GlobalWIN has built a strong reputation for organizing impactful domestic and international trips that elevate women leaders and strengthen cross-sector collaboration. Since its founding, GlobalWIN has consistently created opportunities for women leaders from across the political spectrum to come together, travel, and engage in meaningful dialogue. With a commitment to bipartisanship, the organization has successfully brought together women from public and private sectors to work across the aisle on key policy and leadership issues.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

GlobalWIN hosts 1–3 educational programs each month, with attendance typically ranging from 20 to 100 participants. These programs convene professionals from government, Capitol Hill, corporate leadership, nonprofits, and industry associations, creating an environment that encourages meaningful dialogue and relationship-building. A key component of GlobalWIN's mission is investing in the professional growth of congressional staff. Throughout the year, the organization provides career development programming specifically designed for Hill staff, equipping them with leadership and management skills, cross-sector exposure, strategic policy insights, and expanded professional networks.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

(●) I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

( ) I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

(●) I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

( ) I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

[✔] I certify that the sponsor is not a foreign government.

[✔] I certify that the sponsor is not an entity that is owned or operated by a foreign government.

[✔] I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

GlobalWIN will bring 10-15 Senate staff members from Republican and Democratic offices from the U.S. Senate to New York on March 30- and 31st for programming on an variety of issues such as financial regulation, innovation, and workforce development. GlobalWIN provides these Congressional staffers with the unique opportunity to participate in meetings directly related to their subject matter expertise, while also gleaning information from non-direct and equally important sources. Our time in New York will combine all tiers of GlobalWIN programming allowing the Senate staff an opportunity to meet other colleagues from different offices and learn more about different important subject matters that affect policies issues.

Explain how the purpose of the trip relates to your organization's mission.

GlobalWIN's mission centers on bringing women together across party lines to engage constructively on policy and leadership issues. A bipartisan staff trip—bringing together participants from both Republican and Democratic offices—creates a neutral, relationship-building environment outside the pressures of Washington. By traveling and learning together, staff develop trust, mutual understanding, and professional relationships that can translate into more productive collaboration back on Capitol Hill. These experiences strengthen professional networks, provide mentorship opportunities, and expand access to leadership pathways.

Is your organization the only sponsor for this trip?

(●) Yes ( ) No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

1.

2.

3.

With or Without Regard to Congressional Participation (Select one):

- ○ The trip is arranged or organized without regard to congressional participation.
- ◉ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☑ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☑ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☑ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ◉ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ○ No sponsor retains or employs a registered lobbyist or agent of a foreign principle, the trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ○ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Required if selecting the third option in either column - Please explain why the second overnight stay is practically required and necessary to accomplish the purpose of the trip.

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☑ Travel expenses paid for will not include expenditures for recreational activities.
- ☑ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees list

- ☑ A list of all Senate invitees is attached to this form (required).
- ☑ Members and staff from the House of Representatives will also receive invitations.

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:	⇄	Trip End Date/Time:
3/30/2026 8:00 am		3/31/2026 5:00 pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

○ Yes ◉ No

Transportation (Member/Officer/Employee: $750.00 Accompanying Family Member: $_____)

Transportation Type	Class	Amount
Amtrak /Acela	Coach	650.00
Ground transportation in NYC	Coach	100.00

Details (optional)

Cost of train may vary based on booking date for each of the individuals attending.

Lodging (Member/Officer/Employee: $_281.00___ Accompanying Family Member: $_____)

Check-In	Check-Out	Facility	City	State	Country
3/30/26	3/31/26	Ned NoMad	New York	NY	USA

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.
1	281.00	No	

Check-In	Check-Out	Facility	City	State	Country

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.

Check-In	Check-Out	Facility	City	State	Country

Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.

Meals (Member/Officer/Employee: $165.00 Accompanying Family Member: $_____)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
3/30/26		26.00	38.00	5.00	69.000	New York	NY	USA	N
3/31/26	23.00	26.00	38.00	5.00	92.00	New York	NY	USA	N

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: $_____ Accompanying Family Member: $_____)

Expense Type	Amount	Notes

Additional Details (optional)

For any inquiries about the Senate ethics Form completed for the 2026 GlobalWIN Bicameral Staff Delegation to New York on Monday, March 30, and Tuesday, March 31, 2026 please contact Andrea Mietus, GlobalWIN, Senior Advisor at 301-518-6336 or andrea@mietusevents.com

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: 2026 GlobalWIN New York Bicameral Staff Delegation Trip

Travel Date(s): Monday, March 30, - Tuesday, March 31, 2026

Travel Destination(s): New York City, NY

Sponsor: Global Women's Innovation Network (GlobalWIN)

Helen Milby — *(printed name of sponsor representative)*

President & Co-Founder — *(title)*



(signature of sponsor representative)

2/18/2026 — *(date)*