

RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):

FPG Media

Travel Dates:

02/23/2026 to 02/24/2026

Name of accompanying family member (if any):**Relationship to Traveler:**

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$220.99	\$149.00	\$50.00	\$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

3.11.26

Date

Caitlin Balagula

Printed Name of Traveler

Caitlin Balagula

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

3/12/26

Date

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☐ Yes ☒ No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation: There were no additional changes to the pre-approved trip.

On Dec 17, 2025, at 9:01 AM, Alex Crisp <alex.crisp@future-proofgroup.com> wrote:

Hello,

I'm pulling together the speakers and the agenda for the Future of Protein Production Conference in Chicago in February next year.

<https://www.futureofproteinproductionchicago.com/>

We have some great speakers already signed up including Bruce Friedrich from GFI and Glenn Hurowitz from Mighty Earth as well as senior representatives from legal, policy, investment, precision fermentation and cultivated meat companies, and legacy food companies.

It would be wonderful to have a representative from your office as a keynote speaker to talk about the Protein Act and perhaps sit on a follow-up panel.

This is clearly a very important topic and our conference is fast becoming one of the most important ways of communicating and debating progressive protein related food system to industry.

I hope very much to hear from you soon.

Best

Alex Crisp
Programme Director
FPG Media

Alex

Crisp

*Programme
Director*

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<3e10b027-b224-4820-bb5d-0bfaab9a0c6b.png>	:	<u>alex.crisp@future-proofgroup.com</u>
<1e65b2c6-d346-4a0b-b67b-a3ab820cafe1.png>	:	<u>www.fpg.media</u>

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: 63 Bermondsey Street,
London, SE1 3XF, UK

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RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Caitlin Balagula

Employing Office/Committee:
SCHIFF, ADAM

Private Sponsor(s):
FPG Media

Destination(s):
Chicago, Illinois

Travel Dates:
02/23/2026 to 02/24/2026

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

This trip is focused on a conference of a policy area that my office is focused on and has even introduced legislation on. I plan to speak to this policy focus at the event and engage with relevant stakeholders in that area.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

1.9.26

Date

Caitlin Balagula

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

I _____
Senator Adam B. Schiff
(Print Senator's/Officer's Name)

hereby authorize _____
Caitlin Balagula
(Print Traveler's Name)

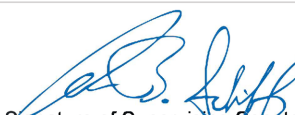
an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☒ (signify "yes" by checking box)

1/9/26

Date


Signature of Supervising Senator/Officer

FPG Media: FPG Media Chicago Conference 2026

Caitlin Balagula

Title:

Legislative Assistant

Employing Office/Committee:

SCHIFF, ADAM

Duty Station:

WASHINGTON, DC

Destination(s):

Chicago, Illinois

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip is focused on a conference of a policy area that my office is focused on and has even introduced legislation on. I plan to speak to this policy focus at the event and engage with relevant stakeholders in that area.

Name of accompanying family member (if any):

Not Entered

Name and Relationship to Traveler:

None

Organization Information

Organization Name

FPG Media

§501(c)(3) Organization Type

N/A

Address 2 (Optional)

None

Phone Number

07774423326

Is your organization classified as a §501(c)(3)?☐

Yes

☒

No

Address

63 Bermondsey Street London SE1 3XF United Kingdom

City, Country

London, United Kingdom

Organization URL

History of Congressional Travel

This is the first time we have sponsored congressional travel

Educational Activities

We have a magazine and organise conferences in Chicago and Amsterdam. The conference is The Future of Protein Production.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyists.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

Caitlin Balagula will provide a 20 min keynote speech at the conference on the 24th February 20026 and will then be part of a 45 minute panel.

Explain how the purpose of the trip relates to your organization's mission.

Our mission is to inform and educate and to bring individuals together to share their expertise. Caitlin is an expert in a field which attendees will be very interested to listen to. It is educational and productive.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized without regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ✓ Travel expenses paid for will not include expenditures for recreational activities.
- ✓ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

i Members and staff from the House of Representatives **will not** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
02/23/2026 @ 09:30 AM

Trip End Date/Time:
02/24/2026 @ 12:06 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$220.99 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Coach	\$220.99
Note Round trip		

Lodging (Per Member/Officer/Employee: \$149.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
02/23/2026	02/24/2026	Hyatt Regency McCormick Place Chicago	Chicago	Illinois	United States	1	\$149.00	Yes
Cost Exceeds Per Diem Reason That is the standard rate for the most convenient hotel available.								

Meals (Per Member/Officer/Employee: \$50.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
02/24/2026	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	Chicago	Illinois	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$0.00)

Expense Type	Amount	Notes
There are no miscellaneous expenses.		

Additional Attachments

Document Name
There are no additional attachments.



This company signature page is in regard to the privately sponsored travel for a member of the US Senate for his/her attendance as speaker at an FPG organised conference held in Chicago, in February 2026.

This page is in response to a request on the <https://pst.senate.gov/sponsored-trip> portal.

I certify that I am fully authorised to approve and sign on behalf of FPG Media and that the information submitted is true and correct.

Signed by: Alex Crisp

Job Title: Programme Director

Date of Signature: 9th January 2026

Signature:

A handwritten signature in black ink, appearing to be 'AC', written over a faint, light blue circular watermark.

List of Senate Invitees

1. Caitlin Balagula - Legislative Assistant

Travel Itinerary

Traveller: Caitlin Balagula
Trip: Round Trip - Washington DC (USA) - Chicago, IL (USA)
Purpose: Conference Speaker

Segment	Date	Route	Flight	Departure	Arrival
Outbound	23rd February 2026	Washington - Chicago	AA1200	9.35am	10.57am
Return	24th February 2026	Chicago - Washington	AA772	12.51pm	3.44pm

Conference Attendance

Arrival at the conference hall at 9am on 24th February 2026

Deliver 20 minute keynote speech at 9.40am (**Advancing U.S. Leadership in Sustainable Protein Innovation**)

Be a panelist on the 40 minute keynote panel at 10.20am (**Addressing Hurdles & Barriers to Change**) - leaving early due to flight.