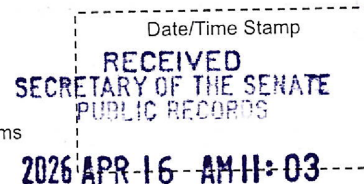


RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. This form is a public disclosure. The form and all attachments will be made publicly available.



Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):
America First Policy Institute

Travel Dates:
03/19/2026 to 03/21/2026

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$830.00	\$488.00	\$210.00	\$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final Employee Pre-Travel Authorization (Form RE-1)
- The final Private Sponsor Travel Certification Form with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

4/16/26
Date

Tiffany Elzey
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

04/16/2026
Date


Signature of Supervising Senator/Officer

U.S. SENATE
COMMITTEE ON
ARMED FORCES

U.S. SENATE
COMMITTEE ON
ARMED FORCES

U.S. SENATE
COMMITTEE ON
ARMED FORCES

U.S. SENATE
COMMITTEE ON
ARMED FORCES

U.S. SENATE
COMMITTEE ON
ARMED FORCES

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☐ Yes ☒ No

Expense Change

Revised Amount

Explanation

There were no changes to pre-approved travel expenses.

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation: There were no additional changes to the pre-approved trip.

January 29, 2026



Dear Tiffany,

On behalf of America First Policy Institute's Senate Working Group, we cordially invite you to the **2026 Senate Chief of Staff & Committee Staff Director's Summit**. The event will be held **March 19–21, 2026, at The Eau Beach Resort in Palm Beach, Florida**.

This year's Summit is anchored around a unifying theme: Renewing the American Dream. As the largest gathering of Senate Chiefs of Staff and Committee Staff Directors outside of Washington, D.C., the Summit brings together our country's leaders, policy experts, and key thinkers for an educational deep dive into the most pressing issues facing our nation.

By stepping outside the day-to-day pressures of the Capitol and into a setting built for collaboration, this Summit offers a focused environment to examine the challenges and opportunities before us—and to explore how we can ensure the American Dream remains achievable for every American.

America First Policy Institute will coordinate all logistical arrangements for the Summit, including room reservations, airline travel, meals, meetings, and other activities during the event. America First Policy Institute is a 501(c)(3) nonprofit organization, and this summit is fully compliant with Senate Ethics rules. No lobbyists will be in attendance.

To **RSVP**, please visit: <https://events.americafirstpolicy.com/SWG-Staff-Summit>

We understand your attendance is pending Ethics' approval. If you have any questions, concerns, or need additional information, please contact me directly at (858) 336-0293 or jkimmey@americafirstpolicy.com

Thank you for your consideration and we look forward to seeing you in Palm Beach!

Sincerely,

James Kimmey
Director, Senate Working Group
America First Policy Institute

RE-1 Employee Pre-Travel Authorization

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved.

Date/Time Stamp

Name of Traveler:

Tiffany Elzey

Employing Office/Committee:

RULES & ADMINISTRATION REP

Private Sponsor(s):

America First Policy Institute

Destination(s):

Palm Beach, Florida

Travel Dates:

03/19/2026 to 03/21/2026

NOTE: If you plan to extend the trip for any reason you must notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

Attending this gathering of Senate Chiefs and Staff Directors can help me stay up to date on important policy issues.

Do you have an accompanying family member or spouse on this trip?

No

Name and Relationship to Traveler:

N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

2/17/2026

Date

Tiffany Elzey

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Senator Mitch McConnell

(Print Senator's/Officer's Name)

hereby authorize

Tiffany Elzey

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☒ (signify "yes" by checking box)

02/17/2026

Date

Mitch McConnell

Signature of Supervising Senator/Officer

America First Policy Institute: 2026 Senate Chiefs of Staff & Committee Staff Directors Summit

Tiffany Elzey

Title:

Staff Director

Employing Office/Committee:

RULES & ADMINISTRATION REP

Duty Station:

WASHINGTON,DC

Destination(s):

Palm Beach, Florida

Explain how this trip is specifically connected to the traveler's official or representational duties:

Attending this gathering of Senate Chiefs and Staff Directors can help me stay up to date on important policy issues.

Name of accompanying family member (if any):

Not Entered

Name and Relationship to Traveler:

None

Organization Information

Organization Name

America First Policy Institute

§501(c)(3) Organization Type

Public Charity

Address 2 (Optional)

Suite 225

Phone Number

8583360293

Is your organization classified as a §501(c)(3)?

Yes



No

Address

1455 Pennsylvania Ave NE

City, State Zip

Washington, District Of Columbia 20004 United States

Organization URL

History of Congressional Travel

The America First Policy Institute (AFPI) has experience sponsoring and coordinating educational travel for congressional staff in compliance with Senate ethics rules. This experience includes travel programs historically conducted by the Senate Working Group (SWG), an organization founded in 2021 that was later acquired and integrated into AFPI. Since its inception, SWG organized multiple domestic educational programs for Senate Chiefs of Staff, Committee Staff Directors, and senior congressional staff, focused on policy education, briefings with subject-matter experts, and site-based learning. All such travel was conducted pursuant to Senate Ethics Committee requirements, including advance approval, detailed itineraries, and full transparency regarding expenses. Following its acquisition, AFPI has assumed oversight and administration of these programs and continues to apply the same compliance standards and internal controls for all congressional travel.

Educational Activities

The America First Policy Institute conducts public policy and civics education, including policy research and analysis, educational briefings, seminars, and publications designed to inform policymakers, congressional staff, and the public on a range of public policy issues. AFPI regularly produces policy papers, reports, and issue analyses across a variety of subject areas, and hosts educational forums designed to provide nonpartisan, substantive information on policy challenges and proposed solutions. The Institute also convenes subject-matter experts, former government officials, and industry leaders to engage in educational discussions and briefings intended to inform policymaking and public understanding.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyists.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Comments

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The 2026 Senate Chiefs of Staff & Committee Staff Directors Summit is a domestic educational program designed for senior Senate staff. The Summit will consist of structured briefings, panel discussions, and educational sessions focused on public policy topics and emerging policy challenges. Programming will feature subject-matter experts and former and current government officials participating in an educational capacity. Sessions are intended to provide substantive policy education, facilitate informed discussion, and enhance understanding of complex public policy issues. The Summit does not include lobbying activities, advocacy, or fundraising.

Explain how the purpose of the trip relates to your organization's mission.

The America First Policy Institute's mission includes public policy and civics education through research, analysis, and educational convenings. This Summit directly advances that mission by providing educational programming, expert briefings, and structured discussions focused on public policy issues and challenges. The program is designed to inform understanding of policy matters relevant to federal governance and public service through nonpartisan educational engagement.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ✓ Travel expenses paid for will not include expenditures for recreational activities.
- ✓ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

- ⓘ Members and staff from the House of Representatives **will not** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
03/19/2026 @ 10:02 AM

Trip End Date/Time:
03/21/2026 @ 03:59 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$830.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Coach	\$764.00

Note

Roundtrip economy airfare from Washington, DC (DCA) to Palm Beach, Florida (PBI)

Ground Transportation	Coach	\$66.00
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Note

Good faith estimated Uber X roundtrip (PBI to the Eau) cost. AFPI to reimburse traveler.

Lodging (Per Member/Officer/Employee: \$488.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
03/19/2026	03/21/2026	The Eau Palm Beach	Palm Beach	Florida	United States	2	\$244.00	No

Meals (Per Member/Officer/Employee: \$210.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
03/19/2026	\$0.00	\$0.00	\$64.50	\$0.00	\$64.50	Palm Beach	Florida	United States	No
03/20/2026	\$22.00	\$23.00	\$36.00	\$0.00	\$81.00	Palm Beach	Florida	United States	No
03/21/2026	\$64.50	\$0.00	\$0.00	\$0.00	\$64.50	Palm Beach	Florida	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$0.00)

Expense Type	Amount	Notes
There are no miscellaneous expenses.		

Additional Attachments

Document Name

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

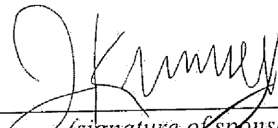
SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: 2026 Senate Chiefs of Staff & Committee Staff Directors Summit
Travel Date(s): March 19 - 21, 2026
Travel Destination(s): Palm Beach, Florida, USA
Sponsor: America First Policy Institute

James Kimmey
(printed name of sponsor representative)

Director, Senate Working Group
(title)


(signature of sponsor representative)

January 16, 2026
(date)



2026 Senate Chiefs of Staff & Committee Staff Directors Summit

Senate Invitees

Steve Abbott

Chief of Staff, Office of Senator Susan Collins

Brian Abraham

Chief of Staff, Office of Senator Jim Justice

Ryan Alban

Chief of Staff, Office of Senator Ted Budd

Rebecca Angelson

Chief of Staff, Office of Senator Jon Husted

Geoff Antell

Chief of Staff, Office of Senate Majority Leader John Thune

James Arnold

Staff Director, Senate Republican Conference

Wendy Baig

Staff Director (Republican), Senate Committee on Energy and Natural Resources

Mike Berg

Chief of Staff, Office of Senator Tim Sheehy

Garrett Boyle

Chief of Staff, Office of Senator Lisa Murkowski

Drew Brandewie

Chief of Staff, Office of Senator John Cornyn

Amelia Breinig

Chief of Staff, Office of Senator Pete Ricketts

Joey Brown

Staff Director, Office of Senate Majority Leader John Thune

**Brad Bunning**

Chief of Staff, Office of Senator John Barrasso

Larry Burton

Chief of Staff, Office of Senator Dan Sullivan

Terry Carmack

Chief of Staff, Office of Senator Mitch McConnell

Chris Conlin

Staff Director, Senate Subcommittee on Social Security, Pensions, and Family Policy

John Connell

Chief of Staff, Office of Senator Todd Young

Casey Contres

Chief of Staff, Office of Senator Eric Schmitt

Doug Coutts

Chief of Staff, Office of Senator Tom Cotton

Doug Davis

Chief of Staff, Office of Senator Cindy Hyde-Smith

Jen Davis

Chief of Staff, Office of Senator Chuck Grassley

Kolan Davis

Staff Director / Chief Counsel, Senate Committee on the Judiciary

Chelsea DeCasper

Chief of Staff, Office of Senator Tim Scott

Jordan Doufexis

Chief of Staff, Office of Senator Tommy Tuberville

Brian Downey

Staff Director, Senate Permanent Subcommittee on Investigations

Tiffany Ge Elzey



Staff Director, Senate Rules and Administration Committee

Amber Ebarb

Staff Director, Senate Committee on Indian Affairs

Tony Eberhard

Chief of Staff, Office of Senator John Hoeven

Fitz Elder

Staff Director, Senate Committee on Agriculture, Nutrition, and Forestry

John Etue

Chief of Staff, Office of Senator Ted Cruz

Jonathan Foltz

Staff Director, Senate Republican Steering Committee

Matt Gallivan

Staff Director, Senate Committee on Health, Education, Labor, and Pensions

Lisa Goeas

Chief of Staff, Office of Senator Joni Ernst

Brad Grantz

Staff Director, Senate Committee on Commerce, Science, and Transportation

Mark Gruman

Chief of Staff, Office of Senator Kevin Cramer

William Henderson

Chief of Staff, Office of Senator Rand Paul

Toni-Marie Higgins

Chief of Staff, Office of Senator John Boozman

John Hoehne

Chief of Staff, Office of Senator Mike Crapo

Mark Isakowitz

Chief of Staff, Office of Senator Dave McCormick

**J.T. Jezierski**

Chief of Staff, Office of Senator Shelley Moore Capito

David Keller

Chief of Staff, Office of Senator Jim Banks

James Kelly

Chief of Staff, Office of Senator Jerry Moran

Dan Kunsman

Chief of Staff, Office of Senate Majority Whip John Barrasso

Katie Lane

Chief of Staff, Office of Senator Marsha Blackburn

Phil Letsou

Chief of Staff, Office of Senator Bernie Moreno

Emily Leviner

Chief of Staff, Office of Senator Deb Fischer

McKinley Lewis

Staff Director, Senate Special Committee on Aging

Brian McCormack

Chief of Staff, Office of Senator Bill Hagerty

Betsy McDonnell

Staff Director, Senate Committee on Appropriations

Darin Miller

Chief of Staff, Office of Senator Cynthia Lummis

Nick Myers

Staff Director, Senate Committee on the Budget

Dave Natonski

Chief of Staff, Office of Senator Markwayne Mullin

Corey Norman